



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES  
Tuesday, May 14, 2013  
7:00P.M.

**Los Angeles City Hall  
200 North Spring Street  
Room 1050  
Los Angeles, California 90012**

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LISA McCURDY  
President

JIM JENSVOLD  
Vice-President

TARIQ A. KHERO  
MAGGIE NEILSON  
ALANA YAÑEZ

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Si requiere servicios de traduccion, favor de notificar la oficina con 24 horas por anticipado.

### **COMMISSION MEETING**

**1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction and on items not on the Agenda.)

**Public Comments:** The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

### **2. COMMISSION BUSINESS**

A. Approval of the Minutes for the Meetings of April 23, 2013.

### **3. DISCUSSION ITEMS**

- A. Discussion Item: Current Trust Fund Balances for the Animal Welfare Trust Fund (Fund 859), and the Spay and Neuter Trust Fund (Funds 543 and 842). (Continued from the Board Meeting of March 26, 2013)

### **4. BOARD REPORTS**

- B. Amended Changes to the “New Hope” Program’s (Continued from the Board Meeting of April 23, 2013).

That the Board review and approve the proposed changes to the New Hope program's policies as set forth in the Board Report.

### **5. ORAL REPORT OF THE GENERAL MANAGER**

### **6. BOARD AVAILABILITY FOR THE MEETING OF MAY 28, 2013**

### **7. ADJOURNMENT**

Next Commission Meeting is scheduled for 10:00 A.M. May 28, 2013, Los Angeles City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012.

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 5<sup>th</sup> Floor, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department’s World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda.

**PUBLIC INPUT AT BOARD MEETINGS** – **Public Participation on Agenda Items.**

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Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary before the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except in public comment which is limited to three (3) minutes. The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute. Total speaker time on any agenda item will be limited to ten (10) minutes per item and fifteen (15) minutes for Public Comment, unless extended as above.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor".

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The

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Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**Department of Animal Services**  
**Three Options for Placing Listed ("Free to Rescue"), and Non-Listed ("Prime") Adoptable Animals with New Hope Partners**

New Hope Partners Impact on Number Placed & Cost		Option 1: Current Program (Status Quo) Listed Rate: \$40.00 Non-Listed Rate: \$40.00		Option 2: 50% Free / 50% Prime Listed Rate: <u>\$0.00</u> Non-Listed Rate: \$50.00		Option 3: 100% Free to Rescue Listed Rate: <u>\$0.00</u> Non-Listed Rate: \$50.00	
Type	Category	Number of Placements <sup>1</sup>	Cost to New Hope Partners <sup>1</sup>	Number of Placements	Cost to New Hope Partners	Number of Placements	Cost to New Hope Partners
CAT	Free to Rescue <sup>2</sup>	486	\$19,156.50	796	\$0.00	1,592	\$0.00
DOG	Free to Rescue <sup>2</sup>	1,525	\$51,721.00	2,498	\$0.00	4,996	\$0.00
SUBTOTAL	Free to Rescue <sup>2</sup>	2,011	\$70,877.50	3,294	\$0.00	6,588	\$0.00
CAT	Prime Adoptable <sup>3</sup>	940	\$35,093.00	677	\$31,593.03	0	\$0.00
DOG	Prime Adoptable <sup>3</sup>	3,637	\$150,744.50	2,617	\$135,585.08	0	\$0.00
SUBTOTAL	Prime Adoptable <sup>3</sup>	4,577	\$185,837.50	3,294	\$167,178.12	0	\$0.00
<b>TOTAL</b>	<b>Total</b>	<b>6,588</b>	<b>\$256,715.00</b>	<b>6,588</b>	<b>\$167,178.12</b>	<b>6,588</b>	<b>\$0.00</b>

Department of Animal Services Impact on Adoptions, Revenue, & Euthanasia		Option 1: Current Program (Status Quo) Listed Rate: \$40.00 Non-Listed Rate: \$40.00		Option 2: 50% Free / 50% Prime Listed Rate: <u>\$0.00</u> Non-Listed Rate: \$50.00		Option 3: 100% Free to Rescue Listed Rate: <u>\$0.00</u> Non-Listed Rate: \$50.00	
Type	Category	Number of Placements <sup>1</sup>	Revenue to Department	Number of Placements	Revenue to Department	Number of Placements	Revenue to Department
New Hope Placement & Revenue		6,588	\$256,715.00	6,588	\$167,178.12	6,588	\$0.00
Department Adoptions & Revenue		0	0	1,283	\$106,060.72	4,577	\$378,291.22
<b>Total Dept. Adoptions &amp; Revenue</b>		<b>6,588</b>	<b>\$256,715.00</b>	<b>7,871</b>	<b>\$273,238.84</b>	<b>11,165</b>	<b>\$378,291.22</b>
<b>Change in the Euthanasia Rate</b>		<b>0.00%</b>		<b>-5.94%</b>		<b>-21.18%</b>	

<sup>1</sup>Data Source: Chameleon; covering January 1, 2012 through December 31, 2012.

<sup>2</sup>"Free to Rescue" includes placements from the Red & Blue Lists, Neonate kittens and puppies, & Senior dogs and cats (7+ years old), and placement is only free in Options 2 & 3, but costs \$40.00 in Option 1.

<sup>3</sup>"Prime Adoptable" includes dogs and cats not on any list - these are the most adoptable pets

**Department of Animal Services - Three Options for Placing New Hope Animals**  
**April 19, 2013**

The Department has requested consideration and comments from our New Hope Partner organizations of three options for the program. The first is continuation of the current placement fee rate at \$40 and allowing the current 31% - 69% placement allocation among Listed and Non-listed dogs and cats to continue. The second is raising the fee for Non-listed (Prime Adoptable) cats and dogs up to \$50, lowering the fee for Listed cats and dogs to zero, making them “free to rescue,” and establishing a target placement of 50% Listed and 50% Non-listed. The third option also raises the Non-listed rate to \$50, and reduces the Non-listed rate to zero, but sets the target at 100% of all placements coming from Listed cats and dogs.

**Option One** (Status Quo): In 2012, our two-hundred-plus New Hope rescue partners placed 6,588 dogs and cats from our City shelters into homes and families. Of these 6,588 dogs and cats, 2,011, (or 31%), were on one of our four lists. They are: the Red List (time), Blue List (medical), Neonate (un-weaned puppies and kittens), and the Senior List (animals over seven years). The remaining 69%, or 4,577 dogs and cats placed by our New Hope partners, were not on any list. These dogs and cats were the most adoptable animals available. The current fee charged to New Hope organizations is \$40.00 for each animal placed. In 2012, the Department received \$256,715 from New Hope program partners for these 6,588 placements.

**Option Two** (50% / 50%): If New Hope partners were able to meet a 50/50 target; they would place 1,283 more listed animals, and 1,283 fewer non-listed animals. The fee paid for the not-listed, prime, adoptable animals would be \$167,178. That would be \$89,537 less that they paid in 2012 for the same number of animals. In this Option, if the 50/50 target was achieved, the Department would be able to adopt out the 1,283 prime adoptable animals not taken by our New Hope partners at an average adoption fee of \$82.67, (more than twice the \$40.00 rate paid by our New Hope partners). This would generate \$106,060 in new revenue for the Department more than offsetting the \$89,537 decrease in New Hope revenue. This would also decrease the euthanasia rate by 6%.

**Option Three** (100% of Placements are Non-Listed Dogs and Cats that are “Free to Rescue”): If New Hope partners were able to meet the 100% goal, they would place all 6,588 from the “free to rescue” Lists, and none from the prime, adoptable, Non-listed cats and dogs. In this case, the New Hope organizations would pay nothing, but the Department would have an additional 4,577 prime cats and dogs to adopt. These new adoptions would generate an additional \$378,921 in adoption revenue for the Department more than offsetting the \$256,715 lost New Hope revenue, leaving a net increase in Department revenue of \$121,576. **The key achievement in Option Three, however, would be reducing the current euthanasia rate by over 21%. Option Three makes that achievement possible.**



## Los Angeles Animal Services (LAAS) New Hope Program Agreement

Date:			
Organization President or Authorized Member:			
Organization Name:			
Address:			
Phone:	Email Address:	Fax:	
I Request New Hope Lists For (Check Each List Requested):	Dogs:	Cats:	Rabbits:

**Please read each of the following statements and initial next to each one to indicate that you and your organization agree to abide by them.**

\_\_\_\_\_The organization named above requests to become an Adoption Partner in the New Hope Program. We have read and understand the "New Hope Program Purpose, Policy, Procedure, and Partnership" document.

\_\_\_\_\_We agree to provide proper care including adequate food, water, shelter, safe containment, appropriate veterinary care, adequate exercise and humane treatment for the animal(s) at all times.

\_\_\_\_\_We agree that dogs and cats will be microchipped (optionally rabbits may be microchipped) before removal from LAAS Animal Care Centers, unless microchipping is deemed unsafe by the LAAS medical team.

\_\_\_\_\_Before completing the adoption transaction, the New Hope Partner must fully complete and submit to LAAS each adopted animals' microchip registration. Until adopted from the organization by a private party, the New Hope Partner must register as either the animal's primary or the animal's secondary registered name on the microchip.

\_\_\_\_\_New Hope Partners shall add the name of the animal's adopter to the animal's microchip registration within 30 days of a legal adoption by a new owner from the New Hope Partner organization. The Department requires that both the adopter and New Hope Partner be listed as registrants on the microchip and prefers that the adopter be listed as the primary registrant and the New Hope Partner as the secondary registrant, but will not require it.

\_\_\_\_\_We agree that all animals released from LAAS will be sterilized and vaccinated. Only LAAS veterinarians and Veterinary Technicians may exempt a dog, cat, or rabbit from sterilization and/or from vaccinations and only for extraordinary medical reasons.

\_\_\_\_\_We agree that all unaltered animals released from LAAS into our organization must be sterilized prior to placement in a permanent home. The cost of the sterilization will be the expense and responsibility of our organization, unless otherwise provided by LAAS under the New Hope Program.



## Los Angeles Animal Services (LAAS) New Hope Program Agreement

\_\_\_\_\_ We agree that, for every dog or cat of any age released unsterilized from LAAS into our organization, we shall provide LAAS proof of the animal's sterilization within 30 days from the date of adoption from LAAS, or provide a statement of further spay/neuter deferral from a licensed California veterinarian every 30 days, or until proof of the animal's sterilization is provided, or until a licensed California veterinarian recommends permanent spay/neuter deferral, or until the animal is deceased. Under no circumstances will any animal adopted from LAAS by a New Hope Partner be allowed to breed.

\_\_\_\_\_ We understand all dogs must be licensed unless the dog is removed from the City of Los Angeles within 24 hours. The Adoption Partner will encourage new dog owners to license their animal in the jurisdiction in which they reside and will report to LAAS the name and address of transferee organizations and adopters of dogs for licensing follow-up purposes if the adopter lives in the City of Los Angeles and the name and zip code of dog and cat adopters that reside outside of the City.

\_\_\_\_\_ We agree that our organization will pay all applicable costs required by LAAS under the New Hope policy.

\_\_\_\_\_ We agree to provide and maintain a contact email and contact telephone number to adopters and LAAS that will be reviewed and responded to within 24 hours.

\_\_\_\_\_ We agree that ownership of every animal adopted/rescued by our organization from LAAS will transfer to our organization, and that our organization will remain as owner of the animal(s) until the legal adoption of the animal(s) to a new owner. We further agree that our organization shall be fully liable for all costs for the care and or/recuperation of, or damage done by the animal(s), during the time our organization is owner of the animal(s).

\_\_\_\_\_ We agree that each person authorized to adopt animals through the New Hope Program in the name of our organization are bona fide members of our organization. Anyone adopting an animal for our organization will present their valid California Driver's License or California Identification to verify their identification upon request.

\_\_\_\_\_ We agree that if an animal adopted by our organization cannot be rehabilitated or otherwise cannot be kept or adopted out, then the animal may be returned to LAAS and no refunds will be given.

\_\_\_\_\_ We agree that a monthly New Hope Partner Report will be submitted electronically to the New Hope Coordinator, **within 10 days of the end of each month**, and shall include (1) spay/neuter report for all unsterilized animals released from LAAS, (2) status report on all animals adopted from LAAS under the New Hope Program, including third-party adoption status, and (3) the name and address of transferee organizations, or in the case of dogs only, for licensing follow-up purposes, the name and mailing address of the adopter if he or she resides in the City of Los Angeles; otherwise, for dogs whose owners do not reside in the City of Los Angeles, and for cats adopters, just the zip code of the adopter's residence. LAAS may provide a list of New Hope adoptions by the organization and a form for providing this information.

\_\_\_\_\_ We understand that New Hope Partners who fail to submit their completed monthly reports by the date requested two months in a row will be suspended until their reporting is brought up to date.

\_\_\_\_\_ We agree that LAAS may ask to see receipts for medical and/or boarding costs incurred, and/or proof of third-party adoption records at any time for reasonable cause, for animals received by the organization through LAAS' New Hope Program.

\_\_\_\_\_ We agree that New Hope Partners are not exempt in any way from, and that our organization will comply with, any and all applicable laws, ordinances or LAAS rules and regulations regarding animals and animal care. We agree that New Hope Partners are not exempt in any way from any applicable rights and obligations of LAAS or law enforcement agency to inspect property and premises.





## Los Angeles Animal Services (LAAS) New Hope Program Agreement

\_\_\_\_\_ If LAAS is notified there are any problems complying with the conditions of this Program (such as housing, food availability, personal crisis, etc.), then LAAS reserves the right to determine what action, if any, may be taken upon notification of non-compliance, including possible impoundment of the animal(s).

\_\_\_\_\_ We agree that all dogs owned by persons invested with responsibility to pull or foster animals for our organization will be licensed within the jurisdiction where they reside.

\_\_\_\_\_ We have reviewed and will adhere to the LAAS Value Statement in our dealings with LAAS and other New Hope Partners.

\_\_\_\_\_ We agree that any changes or updates to the New Hope Adoption Partner Information or organization structure and operation must be made in writing, on letterhead, by the Group President or Director, and submitted with an original signature to the New Hope Coordinator.

\_\_\_\_\_ We will ensure that we speak directly to the New Hope Coordinator, Animal Care Technician Supervisor, Center Manager, New Hope Program Manager, Director of Shelter Operations, Assistant General Manager, and/or General Manager or the General Manager's designee, following the prescribed chain of command, if an issue of concern arises, rather than complaining to staff, volunteers, the public, or media.

\_\_\_\_\_ We understand that any violation of the terms of this Agreement may result in suspension or termination from the New Hope Partner Program. In the event a New Hope Partner does not comply with any of the above, the Director of Shelter Operations, following an investigation of the incident, may suspend or terminate all New Hope privileges. Any appeal for suspension or termination of New Hope Partner privileges must be addressed to the General Manager within 15 days of the suspension or termination. A committee comprised of the General Manager or the General Manager's designee, one member of the Animal Services Commission and two representatives from the animal rescue community shall have the final discretion on whether to reinstate New Hope Partner privileges.

\_\_\_\_\_ Except for the active negligence or willful misconduct of the City of Los Angeles, or any of its Boards, Officers, Agents, Employees, Assigns and Successors in Interest (CITY), we undertake and agree to defend, indemnify and hold harmless CITY and any of its Boards, Officers, Agents, Employees, Assigns, and Successors in Interest from and against all suits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees and cost of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including our employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of the negligent acts, errors, omissions or willful misconduct incident to the our performance under this New Hope Agreement. The provisions of this paragraph survive expiration or termination of this New Hope Agreement.

\_\_\_\_\_ I have fully read and fully understand these conditions and agree to the conditions on behalf of the organization. The information contained in the New Hope Program Application is true and correct.

Group/Organization Name:	
Printed Name of President or Authorized Member:	
Date:	
Signature:	Title:
*Signature:	Title:

\*Only one signature is required if the Board of the New Hope Partner Organization authorizes one person to sign for the organization.

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

LISA McCURDY  
PRESIDENT

JIM JENSVOLD  
PRESIDENT

TARIQ A. KHERO

MAGGIE NEILSON

ALANA YANEZ

**City of Los Angeles**  
CALIFORNIA



**ANTONIO R. VILLARAIGOSA**  
MAYOR

DEPARTMENT OF  
**ANIMAL SERVICES**  
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BRENDA F. BARNETTE  
General Manager

JOHN CHAVEZ  
Assistant General Manager

**Report to the Board of Animal Services Commissioners**  
**Brenda Barnette, General Manager**

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**COMMISSION MEETING DATE:** May 14, 2013

**PREPARED BY:** Jan Selder, DFO

**REPORT DATE:** April 19, 2013

(Continued from February 26, 2013 and March 20, 2013 and April 23, 2013 meetings)

**SUBJECT: AMENDED CHANGES TO THE "NEW HOPE" PROGRAM'S POLICIES  
AND FEES**

**BOARD ACTION RECOMMENDED:**

- APPROVE the proposed changes to the New Hope program's policies, which will be implemented immediately upon the approval by the Board.

In addition, the Department requests that the Board:

1. APPROVE changes to the fees paid for by New Hope partners from a spay and neuter deposit of \$40 to a \$50 fee to be used for sterilization, microchip costs, or medical costs depending on the departmental need. This fee change would be implemented upon approval by the Mayor and City Council.
2. DIRECT the City Attorney to prepare an ordinance that would amend the relevant Los Angeles Municipal and Administrative Codes.
3. SUBMIT the draft ordinance to the Mayor and Council for approval.

**SUMMARY:**

Because the needs of the Department, the rescue community and the animals change due to many circumstances, the New Hope program's policies and procedures need to be revised periodically to address these changes, improve operations, and assist the

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## **AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**

**April 23, 2013**

Department in meeting its objectives. On October 9, 2012, February 26, 2013, and March 20, 2013, the Department proposed changes to the New Hope program's policies.

The Board requested additional information and changes. These changes are incorporated into this report. The Department requests that the Board approve the proposed New Hope program policies and fees.

### **ORIGINS OF NEW HOPE**

The New Hope program began in 2005 and was designed to help the Department and the animal rescue community work together to help save the lives of animals impounded in the City's shelters.

The New Hope program was implemented to eliminate obstacles that might prevent saving the lives of the animals most at risk of euthanasia due to space or treatable conditions. These animals are placed on the New Hope "Rescue Alert" lists which waive all adoption and microchips fees for New Hope partners.

These New Hope partners are nonprofit organizations whose mission is to save the lives of our most vulnerable animals. There are currently 214 New Hope partners. Last year, there were 6,588 New Hope adoptions.

All partners need to sign a *New Hope Program Agreement* (attached), noting that they fully understand the program's conditions and that all the information included in their application is accurate.

### **HIGHLIGHTS OF THE EXISTING NEW HOPE PROGRAM**

Because this report will detail recommended changes to current policies found in the *New Hope Program Purpose, Policy Procedure and Partnership* document (attached), it is important to highlight what the existing policy/procedure is now:

#### **Eligibility:**

In the *New Hope Program Purpose, Policy, Procedure and Partnership* document on pages four and five, the eligibility requirements include being a 501(c) (3) organization, having a current copy of the organization's articles of incorporation and by-laws, and information on key individuals, among others.

#### **Availability:**

The policy allows for the fostering of animals less than eight weeks or unweaned (pages five and six of the *New Hope Program Purpose, Policy, Procedure and Partnership* document).

## **AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**

**April 23, 2013**

### **Fees and Spay/Neuter Requirements:**

All New Hope partners pay a single price for dog, cat or rabbit (\$40) for spay/neuter, whether the surgery can be performed immediately or must be deferred. In addition, Los Angeles-based rescue organizations must pay \$5.50 for the dog license tax. Equine fees are \$325.

### **Reporting Requirements:**

New Hope partners are required to send monthly reports to the Department detailing spay/neuter confirmation, status of all animals adopted from Animal Services, and the names/addresses of Los Angeles resident adopters, among other information (pages 13 and 14).

### **New Hope Partners Access:**

In the *New Hope Program Purpose, Policy, Procedure and Partnership* document on page 4, it states that Animal Services will provide New Hope Partners "24/7" access to all shelters.

## **PROPOSED CHANGES TO THE NEW HOPE PROGRAM**

The last revision to the *New Hope Program Purpose, Policy, Procedure and Partnership* document was in January 2010. However, much has changed since then.

- The Department's budget was reduced from \$20,350,643 to \$20,170,629, a drop of about 1% while expenses continued to escalate.
- For 2013-14, the Mayor is expecting departments to reduce their budgets by 10%. For Animal Services, this amounts to a \$2 million cut.
- Staffing fell from 327 to 318, a drop of 3% since 2010.

These reductions have resulted in fewer staff to process the monthly reports New Hope partners are required to submit and in processing partner applications. Each shelter had an Animal Care Technician (ACT) designated as New Hope coordinator trained to work with New Hope partners. In an effort to bolster shelter operations, New Hope coordinators were assigned to general animal care in the shelter and New Hope-related duties were assigned to the ACT Supervisors allowing us to provide seven-days-a-week coverage.

There has been an increase in rescue organizations' participation in animal transport, increase in requests for fee waivers, and an increase in "networking" by rescue organizations. The Department needs to change the policies and procedures to not only allow it to efficiently operate the New Hope program but to also address the Department's current goals.

## **AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**

### **April 23, 2013**

Animal Services is proposing to revise the following New Hope policies and procedures related to:

1. Purpose of New Hope
2. Eligibility Requirements
3. Animal Availability
4. Fees and Spay/Neuter Requirements
5. Reporting Requirements
6. Rules of Conduct

### **PURPOSE OF NEW HOPE**

The current New Hope Program allowed partners 24/7 access to all shelters. The Department receives very few requests for this access. Based on this and continuing budget cuts and staffing shortages, New Hope partners will no longer have 24/7 access to shelters. New Hope partners will still be able to call 24/7 to place an "Interested Party" notation on the animal(s). Daily Alert Lists will continue to be sent to New Hope partners.

### **ELIGIBILITY REQUIREMENTS**

The Department recommends adding the following criteria to the list of current "Eligibility Requirements" as follows:

New Hope partners must be located in Southern California. The goal for this requirement is to better serve our local communities and local rescue organizations, and to be under the same state governance.

### **FEES AND SPAY/NEUTER REQUIREMENTS**

At the October 9, 2012 Board meeting, a Commissioner wanted to ensure that there was language in the *New Hope Program Agreement* that emphasized our partners' commitment to spay/neuter policies. Throughout the Agreement, there is language that all animals must be sterilized prior to a New Hope partner adopting out an animal to a new owner.

New Hope partners are also required to submit timely reports noting that each animal pulled has been sterilized. If they do not comply, they risk termination from the program. The Agreement requires New Hope partners to sign that they will abide by these requirements (pages one and two). Current policy allows for the release of unsterilized animals due to health and age at the Department's discretion.

New Hope fees are \$40 for the spay/neuter deposit<sup>1</sup> and a \$5.50 dog license tax (for Los Angeles-based New Hope partners). *This amount does not cover the average cost (\$68) of sterilizing dogs/cats.* The Heigl Foundation used to pay the \$40 fee to partially

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<sup>1</sup> No fee is collected for animals previously sterilized.

## AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES

April 23, 2013

cover the spay/neuter fees. Now, the Animal Services has to subsidize the additional cost to spay/neuter these animals.

The proposed fee changes would be as follows:

- \$50 flat fee for New Hope adoptions (whether the spay/neuter surgery is deferred or not).
- \$5.50 dog license tax (when applicable)
- No fees for adoptions on “blue” and “red” alert animals<sup>2</sup>
- No fee adoptions on animals seven years of age or older
- No fee adoptions for all animals under eight weeks
- No fees for equines on the “blue” or “red” alert

The Department must still sterilize all healthy animals adopted through the New Hope Program.

### DISCUSSION ON THE PROPOSED \$50 FEE

The Department has prepared a spread sheet (see attached report, 'Three options for placing 'Free' or 'Prime' animals with New Hope Partners) that shows three options for the program. The first is continuation of the current placement fee rate at \$40 and allowing the current 31% - 69% placement allocation among “Listed<sup>3</sup>” animals and “Non-Listed<sup>4</sup>” dogs and cats to continue.

The second is raising the fee for Non-Listed (which are prime and adoptable) cats and dogs up to \$50, lowering the fee for Listed cats and dogs to zero, making them free to rescues, and establishing a target placement of 50% Listed and 50% Non-Listed.

The third option also raises the Non-Listed rate to \$50, and reduces the Non-Listed rate to zero, but sets the target at 100% of all placements coming from Listed cats and dogs. The attached spreadsheet, “Three Options for Placing “Free” or “Prime” Animals with New Hope Partners,” provides additional detail.

For example, in **Option One**, which is the status quo, our 214 New Hope partners placed 6,588 dogs and cats from our shelters into homes and families. Of these 6,588 dogs and cats, 2,011, (or 31%), were on one of our four lists: the Red (time), Blue (medical), Neonate (un-weaned puppies and kittens), and the Senior (animals over seven years). The remaining 69%, or 4,577 dogs and cats placed by our New Hope partners, were not on any list. These dogs and cats were the most adoptable animals available. The current fee charged to New Hope organizations is \$40 for each animal placed. In 2012, the Department received \$256,715 from New Hope program partners for these 6,588 placements.

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<sup>2</sup> “Blue” alert animals have a treatable medical condition that is too severe to be cared for in a shelter.

“Red” alerts need immediate adoption as they are in danger of being euthanized after 48 hours.

<sup>3</sup> “Listed” are free to New Hope partners

<sup>4</sup> “Non-Listed” would cost \$50 for New Hope partners

## AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES

### April 23, 2013

In **Option Two** (50%/50%), if New Hope partners were able to meet a 50/50 target, they would place 1,283 more listed animals, and 1,283 fewer non-listed animals. The fee paid for the not-listed, prime, adoptable animals would be \$167,178. That would be \$89,537 less that they paid in 2012 for the same number of animals. In this Option, if the 50/50 target was achieved, the Department would be able to adopt out the 1,283 prime adoptable animals not taken by our New Hope partners at an average adoption fee of \$82.67 - more than twice the \$40 paid by our New Hope partners. This would generate \$106,060 in new revenue for the Department more than offsetting the \$89,537 decrease in New Hope revenue. This would also decrease the euthanasia rate by 6%.

And, in **Option Three** (100% of placements are Non-Listed dogs and cats that are free to rescues), if New Hope partners were able to meet the 100% goal, they would place all 6,588 from the “free” lists, and no prime, adoptable cats and dogs. In this case, the New Hope organizations would pay nothing, but the Department would have an additional 4,577 prime cats and dogs to adopt. These new adoptions would generate an additional \$378,921 in adoption revenue for the Department more than offsetting the \$256,715 lost New Hope revenue, leaving a net increase in Department revenue of \$121,576. *The key benefit in Option Three, however, would be reducing the current euthanasia rate by over 21%.*

In general, these fee changes would also be beneficial as follows:

- The Department would be able to use the \$50 flat fee to cover costs such as microchips, medical, and spay and neuter.
- The flat fee would help offset the no-fee adoptions of animals most in need of rescue. (See attached report, 'New Hope placements, red, blue and none from July 2012 to February 2013')
- Equines on the “red” or “blue” alert will have a better chance for adoption

### ANIMAL AVAILABILITY

The current New Hope policy allows for the fostering of animals less than eight weeks or unweaned (pages five and six of the *New Hope Program Purpose, Policy, Procedure and Partnership* document). This was a cost-effective way to help New Hope partners take animals less than eight weeks, with the understanding that the New Hope partner would bring back the animal at eight weeks and/or adopt at the current fees or bring back proof of spay/neuter.

By changing the fees for the “under-eight-weeks” category to no-cost and having the New Hope partner adopt the under-eight-weeks animal, the process is much simpler for both Animal Services and the New Hope partner. There is no need for the animal to be returned for additional processing. Therefore, the policy would state:

**Animals under eight weeks or unweaned:** At the discretion of the Department, unweaned animals may be adopted to a New Hope partner at no cost. The New

## **AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**

### **April 23, 2013**

Hope partner will provide the Department with proof of spay/neuter and microchipping within the required time frame with the understanding that State law prohibits the adoption of an animal that is under eight weeks and/or unweaned to a new owner.

Finally, at the October 9, 2012 Board meeting, there was a public comment expressing concern that New Hope partners should not adopt on the same day an animal is available to the public. This report does not change the current policy which states that animals on the "blue" and "red" alert will be available at the New Hope rescue price the same day that they become available to the public (page five of the current *New Hope Program Purpose, Policy, Procedure and Partnership* document). The New Hope partner will still be required to wait one day after the animal is available to the public to adopt any animal at the New Hope fee that is not blue- or red-listed.

### **REPORTING REQUIREMENTS**

The Department recommends that prior to any transport of animals including transports to other municipal shelters, New Hope partners must provide written notification to the New Hope Program Manager overseeing the New Hope Program with the following information:

1. Date of transport, method of transport and name of driver (if applicable).
2. Name, address, phone number and contact person of the receiving agency/rescue group.
3. Provide spay/neuter certificates within 30 days of the New Hope pull.
4. A signed agreement between the New Hope partner and the receiving agency/rescue group, stating the receiving agency/rescue group will not kill to make space, will give the pet an adoption guarantee, will provide adopter contact information and will consult the Department if the animal becomes seriously ill or there is a life threatening problem.

With the increasing number of animals transported outside of Southern California by New Hope partners and the fact these transports are often arranged between our New Hope partners and another agency/rescue group not affiliated with this Department, it is important to ensure the receiving agency/rescue group has the same standards. Therefore, in the "Monthly Report" section, the Department will add the following statement:

At no time will a New Hope partner use its New Hope privileges and/or their New Hope ID (P#) to adopt animals for other people or groups.

By requiring the above information, the Department can audit or research complaints regarding a transport.



## **AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**

**April 23, 2013**

### **RULES OF CONDUCT**

New Hope partners are critical team members working to improve the quality of life for animals. New Hope partners working with Animal Services are representing and promoting animals for the City of Los Angeles. The Department emphasizes that New Hope partner behavior reflect in a positive way its alliance with the Department. Therefore, the Department recommends that New Hope partners using any form of media to publicize the plight of animals on the red or blue list send a positive message and show the animal in the best possible way to encourage rescue. If a deadline is given, the deadline should be an accurate representation of how long the animal has.

### **FISCAL IMPACT:**

The fiscal impact will be dependent on which animals New Hope groups adopt and cannot be determined at this time. However, there are various fiscal impact scenarios. Option One projects the same revenue as last year, \$256,715. Option Two forecasts \$273,239 and Option Three projects \$378,921. In the latter two options, the Department would benefit by obtaining adoption fees generated by selling prime animals.

Currently the \$40 New Hope adoption fee is a spay and neuter deposit and the monies can only be used for the Spay and Neuter fund. The Department is proposing a \$50 flat fee that can be used for spay and neuter, microchip costs, and medical costs based on Department's needs. This flexibility would allow the Department to make up shortfalls in those areas and would assist in cost recovery.

### **Approved:**

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**Brenda Barnette, General Manager**

### **Attachments:**

*New Hope Program Agreement*

*New Hope Program Purpose, Policy, Procedure and Partnership document (revised January 28, 2010)*

Three Options for Placing "Free" or "Prime" Animals with New Hope Partners

New Hope placements, red, blue and none from July 2012 to February 2013

**AMENDED CHANGES TO THE NEW HOPE PROGRAM'S POLICIES**  
**April 23, 2013**

**BOARD ACTION:**

\_\_\_\_\_ Passed

Disapproved \_\_\_\_\_

\_\_\_\_\_ Passed with noted modifications

Continued \_\_\_\_\_

\_\_\_\_\_ Tabled

New Date \_\_\_\_\_

**New Hope Placements by Shelter by Day between 7/1/2012 and 2/28/2013**

			<b>E VALLEY</b>	<b>HARBOR</b>	<b>N CENTRA</b>	<b>S LA</b>	<b>W LA</b>	<b>W VALLEY</b>	<b>Total</b>
<b>CATS</b>	<b>ADOPT NH</b>	BLUE	19	2	18	24	2	3	<b>68</b>
		NONE	251	14	146	132	11	10	<b>564</b>
		RED	27	7	46	73	5	4	<b>162</b>
		<b>Total</b>	<b>297</b>	<b>23</b>	<b>210</b>	<b>229</b>	<b>18</b>	<b>17</b>	<b>794</b>
	<b>BEST FRNDS</b>	BLUE	2	0	1	18	0	9	<b>30</b>
		NONE	344	4	27	82	1	32	<b>490</b>
		RED	17	1	0	10	0	0	<b>28</b>
		<b>Total</b>	<b>363</b>	<b>5</b>	<b>28</b>	<b>110</b>	<b>1</b>	<b>41</b>	<b>548</b>
	<b>RELEASED</b>	BLUE	0	0	0	0	0	1	<b>1</b>
		NONE	16	1	0	0	0	0	<b>17</b>
		<b>Total</b>	<b>16</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>18</b>
	<b>Total</b>		<b>676</b>	<b>29</b>	<b>238</b>	<b>339</b>	<b>19</b>	<b>59</b>	<b>1,360</b>
<b>DOGS</b>	<b>ADOPT NH</b>	BLUE	168	46	105	167	38	28	<b>552</b>
		NONE	968	288	659	394	160	182	<b>2,651</b>
		RED	93	169	126	107	5	19	<b>519</b>
		<b>Total</b>	<b>1,229</b>	<b>503</b>	<b>890</b>	<b>668</b>	<b>203</b>	<b>229</b>	<b>3,722</b>
	<b>BEST FRNDS</b>	BLUE	29	8	21	70	4	6	<b>138</b>
		NONE	536	64	373	388	15	145	<b>1,521</b>
		RED	32	10	20	97	1	3	<b>163</b>
		<b>Total</b>	<b>597</b>	<b>82</b>	<b>414</b>	<b>555</b>	<b>20</b>	<b>154</b>	<b>1,822</b>
	<b>RELEASED</b>	BLUE	0	0	0	1	0	0	<b>1</b>
		NONE	24	2	1	2	2	0	<b>31</b>
		<b>Total</b>	<b>24</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>32</b>
	<b>Total</b>		<b>1,850</b>	<b>587</b>	<b>1,305</b>	<b>1,226</b>	<b>225</b>	<b>383</b>	<b>5,576</b>
<b>OTHERS</b>	<b>ADOPT NH</b>	BLUE	0	0	1	0	1	0	<b>2</b>
		NONE	17	0	34	13	7	10	<b>81</b>
		<b>Total</b>	<b>17</b>	<b>0</b>	<b>35</b>	<b>13</b>	<b>8</b>	<b>10</b>	<b>83</b>
	<b>BEST FRNDS</b>	NONE	2	0	1	0	0	0	<b>3</b>
		<b>Total</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
	<b>RELEASED</b>	BLUE	0	0	0	0	0	1	<b>1</b>
		NONE	218	39	374	33	133	268	<b>1,065</b>
		RED	1	0	0	3	0	1	<b>5</b>
		<b>Total</b>	<b>219</b>	<b>39</b>	<b>374</b>	<b>36</b>	<b>133</b>	<b>270</b>	<b>1,071</b>
	<b>Total</b>		<b>238</b>	<b>39</b>	<b>410</b>	<b>49</b>	<b>141</b>	<b>280</b>	<b>1,157</b>
<b>RABBITS</b>	<b>ADOPT NH</b>	BLUE	2	0	0	0	0	0	<b>2</b>
		NONE	8	2	3	4	0	13	<b>30</b>
		RED	9	0	0	0	0	12	<b>21</b>
		<b>Total</b>	<b>19</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>25</b>	<b>53</b>
	<b>RELEASED</b>	NONE	1	0	0	0	0	0	<b>1</b>
		RED	1	0	0	0	0	0	<b>1</b>
		<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
	<b>Total</b>		<b>21</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>25</b>	<b>55</b>
<b>Total</b>			<b>2,785</b>	<b>657</b>	<b>1,956</b>	<b>1,618</b>	<b>385</b>	<b>747</b>	<b>8,148</b>



The Amanda Foundation

# FREE !!! GRATIS !!!

**MAY 2013**

## FREE SERVICE FOR YOUR CATS & DOGS!!!! SERVICIOS GRATIS PARA SU PERRO & GATOS

The mobile clinic operates by appointment only. **Please call to schedule an appointment at 1-888-FIX-PETT OR 1-888-349-7388.** No feral or wild cats on regular clinic days.

El Vehículo de esterilización de animales es una clínica móvil quirúrgica móvil ofrece servicio de esterilización gratis para sus perros o gatos. **Llame por una cita por favor.**

**1-888-FIX-PETT OR 1-888-349-7388** No son aceptamos gatos de la calle que no estan domesticados.

**TO VIEW MONTHLY SCHEDULE ON THE INTERNET GO TO: [WWW.LAANIMALSERVICES.COM](http://WWW.LAANIMALSERVICES.COM)**

**DATE - DAY**

**LOCATION**

May 4 Saturday	<b>NORTH HOLLYWOOD:</b> Kmart Parking lot, 13007 Sherman Way ( at Coldwater)
May 5 Sunday	<b>NORTH CENTRAL LA SHELTER :</b> 3201 Lacy Street, 90031 ( off 26 <sup>th</sup> Ave)
May 6 Monday	<b>CANOGA PARK :</b> Marshalls Parking Lot 19731 Van Owen St. 91306 ( at Corbin )
May 7 Tuesday	<b>SOUTH L.A. :</b> Super Buy, 7224 S. Vermont Ave. 90044 (Vermont & Florence)
May 11 Saturday	<b>WATTS:</b> Markham Middle School, 1650 104 <sup>th</sup> Street, 90002
May 13 Monday	<b>PACOIMA :</b> Target Parking lot, 9725 Laurel Canyon Blvd. ( at Osborne) 91331
May 14 Tuesday	<b>BOYLE HEIGHTS:</b> Hollenbeck Community Police Station 2111 East 1 <sup>st</sup> St. 90033
May 18 Saturday	<b>SOUTH L.A. :</b> Super Buy, 7224 S. Vermont Ave. 90044 (Vermont & Florence)
May 19 Sunday	<b>NORTH CENTRAL LA SHELTER :</b> 3201 Lacy Street, 90031 ( off 26 <sup>th</sup> Ave)
May 20 Monday	<b>SYLMAR:</b> Big Lots Parking Lot, 12717 Glenoaks. Blvd. 91324 (North of Hubbard)
May 21 Tuesday	<b>SOUTH L.A. :</b> 77 <sup>th</sup> Police Station, 7600 South Broadway Ave, 90003
May 25 Saturday	<b>PACOIMA :</b> Guardian Angels School, 10919 Norris Ave. 91331
May 26 Sunday	<b>PANORAMA CITY :</b> IHOP parking lot, next to PEP Boys 8610 Van Nuys Blvd. 91403

### WHY SHOULD YOU SPAY/NEUTER YOUR DOG?

- They behave better & are easier to train
- Are 3 times less likely to bite children
- Don't have the urge to wander and get lost
- Live healthier lives

### ¿ POR QUÉ HAY QUE ESTERILIZAR A LOS PERROS?

- Se comportan mejor, & es mas facil adiestrarlos
- Hay 3 veces menos posibilidades de que muerdan a un niño
- So sienten necesidad de vagar y así evitas que se pierdan
- Viven más saludablemente