



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

MEETING AGENDA
Tuesday, November 25, 2014
10:00 A.M.

**LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012**

DAVID ZAFT
President

ALANA YAÑEZ
Vice-President

JENNIFER BRENT
LARRY GROSS
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9597.

Si requiere servicios de traducción, favor de notificar a la oficina con 24 horas de anticipo.

I. ADMINISTRATIVE APPEAL HEARING

Dangerous Animal Case No: DA 142033 WV
Respondent: Dennis Janovitch
Complaining Witness: Judy Grodske
West Valley Animal Care and Control: Captain Pam Hanna

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

2. COMMISSION BUSINESS

Approval of the Minutes for the Meeting of October 28, 2014 (Action required; public comment limited to one minute per speaker).

3. ORAL REPORT OF THE GENERAL MANAGER (Public comment limited to one minute per speaker.)

4. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS (Public comment limited to one minute per speaker.)

5. DISCUSSION ITEMS (Public comment limited to two minutes per speaker.)

A. Discussion on Distribution of Vouchers

B. Standard Operating Procedure (SOP) on Walking, Socializing and Fostering Evidence Animals, "Possible Owner" Dogs, Dangerous Animals, Stray Dogs, Quarantined Dogs, Personal Property Dogs, Dogs on a 45-Day Hold for Public Adoption (Aggressive Behavior), Disaster-Held Dogs, and Dogs on a 45-Day Hold for Public Adoption (Excessive Barking) and Changes to Personal Property Holding Times.

6. BOARD REPORTS (Public comment limited to two minutes per speaker.)

A. Animal Welfare Trust and Animal Sterilization Fund Balances

B. Update on FY 2013-2014 Redemption Rate of Vouchers

7. ADJOURNMENT

Next Commission Meeting is scheduled for 7:00 P.M., December 9, 2014, at Ramona Hall, 4580 North Figueroa Street, Los Angeles, California 90065.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 5th Floor, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

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The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor".

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting.

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The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

DAVID ZAFT
PRESIDENT

ALANA YAÑEZ
VICE PRESIDENT

COMMISSIONERS

JENNIFER BRENT

LARRY GROSS

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**

221 North Figueroa Street
5th Floor
Los Angeles, CA 90012
(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

JOHN D. CHAVEZ
ASSISTANT GENERAL MANAGER

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

**CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES
BOARD OF ANIMAL SERVICES COMMISSIONERS
NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS**

**To Be Held:
Tuesday, November 25, 2014
10:00 A.M.**

**Los Angeles City Hall
200 North Spring Street, Room 1060
Los Angeles, CA 90012**

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

Dangerous Animal Case: DA 142033 WV

Respondent: Dennis Janovitch

West Valley Animal Care and Control: Captain Pam Hanna

Complaining Witness: Judy Grodske

This hearing will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: www.cityofla.org/ANI/index.htm

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BRENDA F. BARNETTE
General Manager

JOHN CHAVEZ
Assistant General Manager

Report to the Board of Animal Services Commissioners
Brenda Barnette, General Manager

COMMISSION MEETING DATE: November 25, 2014

PREPARED BY: John Chavez

REPORT DATE: November 21, 2014

TITLE: Asst. General Manager

SUBJECT: UPDATE ON FY 2013-2014 REDEMPTION RATE OF VOUCHERS

BOARD ACTIONS RECOMMENDED:

- NOTE AND FILE this report.

SUMMARY

The Board request information on the redemption rate of vouchers. These vouchers are issued at the shelters and come in one two types:

- A \$70 free certificate available to low-income residents. This would pay for the full cost of the surgery.
- A \$30 discount coupon available to the general public.

Currently, these vouchers are only available at shelters. The Department does provide voucher applications that are available at City Council offices and through Animal Control Officers. Upon completion of these applications, these documents are sent to the Department and the Accounting Section mails a voucher.

The table below shows the number of vouchers issued, redeemed and the percentage rate in 2013-14:

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Report to the Board of Animal Services Commissioners
Subject: Update on FY 2013-2014 Redemption Rate of Vouchers

VOUCHER TYPE	ISSUE	REDEEMED	PERCENTAGE REDEEMED
\$30 Discount Coupon	2869	1831	64%
\$70 Free Certificate	5401	3741	69%
TOTAL	8270	5572	67%

FISCAL IMPACT

There is no impact to the General Fund.

APPROVED


BRENDA BARNETTE, General Manager

BOARD ACTION:

_____ Passed

Disapproved _____

_____ Passed with noted modifications

Continued _____

_____ Tabled

New Date _____

x:\commission\2014\112514 commission meeting\november 25, 2014 board report re spay and neuter voucher redemptions.docx

**DEPARTMENT OF ANIMAL SERVICES
STATEMENT OF REVENUE AND EXPENSES
FUND 842- ANIMAL STERILIZATION FUND (ASF)
For the period July 1, 2014 to Sept 30, 2014**

	July 1- Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
Revenue	YTD Revenue (A)	Current Month (B)	Total (C)
Spay and Neuter Fees (\$7 for sterilized; \$2 for intact)	\$77,530.82	\$47,919.00	\$125,449.82
Donations & Contributions	311,641.50	27,516.00	\$339,157.50
General Fund Subsidy (\$546,000 total for 2014-15)	90,868.00	45,435.00	\$136,303.00
Total Revenue	\$480,040.32	\$120,870.00	\$600,910.32
Expenses/Encumbrances	YTD Expenses (A)	Current Month (B)	Total (C)
Spay and Neuter Program	\$188,967.70	\$64,933.50	\$253,901.20
Transfer to General Fund (for administrative support of the s/n program)			\$0.00
Total Expense	\$188,967.70	\$64,933.50	\$253,901.20
Net Income (Loss)	\$291,072.62	\$55,936.50	\$347,009.12
Cash Balance, beginning , 08/1/2014			\$3,941,072.16
Cash Balance, end, 8/31/2014			\$3,987,128.66
Dog/Cat Spay & Neuter Deposits	\$60,636.50		\$60,636.50
Pet Adoption Deposit	\$924,743.58	(\$9,880.00)	\$914,863.58
ASPCA Grant ¹	\$75,000.00		\$75,000.00
ASPCA Grant 3A	\$304,000.00		\$304,000.00
Fund Balance Residual Encumbrance ²	\$962,000.57	\$55,936.50	\$1,017,937.07
Unrestricted & Undesignated Fund Balance	\$946,180.24		\$946,180.24
Residual Equity Transfer ⁴	\$668,511.27		\$668,511.27
Total	\$3,941,072.16	\$46,056.50	\$3,987,128.66

¹ Represents ASPCA grant received to pay for New Hope adoption fees

² Represents net spendable and available funds in the current year

³ Represents ASPCA Grant 3A received to pay for New Hope adoption fees

⁴ Fund 543 (\$668,137.27) and Fund 841 (\$374) were closed. Proceeds went to Animal Sterilization Fund.

**DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF DONATIONS & CONTRIBUTIONS
FUND 842- ANIMAL STERILIZATION FUND (ASF)
For the period July 1, 2014 to Sept 30, 2014**

	July 1- Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
Donations & Contributions	YTD Revenue (A)	Current Month (B)	Total (C)
Donations via direct solicitation	0.00	120.00	120.00
Donation -- Big Fix	170.00	505.00	675.00
Donations -- \$250 and below	6,692.50	1,515.00	8,207.50
California Community Foundation -- Nellie Rhode Trust	0.00		0.00
Grant-ASPCA ² -New Hope Adoption	0.00	25,000.00	25,000.00
Grant-ASPCA 3A-New Hope Adoption	304,000.00		304,000.00
Online Donations	779.00	376.00	1,155.00
Total Donations & Contributions	311,641.50	27,516.00	339,157.50

**DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF SPAY AND NEUTER EXPENSES
FUND 842- ANIMAL STERILIZATION FUND (ASF)
For the period July 1, 2014 to Sept 30, 2014**

	July 1- Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
Spay and Neuter Program Expenses	YTD Revenue (A)	Current Month (B)	Total (C)
Amanda Foundation (\$500,000 mobile spay/neuter contract)	\$49,185.00	\$9,665.00	\$58,850.00
Value Vet (\$500,000 contract for WLA s/n clinic)	\$11,454.00	\$6,652.00	\$18,106.00
SNP LA (\$500,000 contract for Harbor s/n clinic)	\$30,644.90	\$14,842.70	\$45,487.60
SNP LA (\$500,000 contracts for East Valley s/n clinic)	\$17,706.80	\$12,296.80	\$30,003.60
ASPCA (\$500,000 contract for SLA clinic)	\$10,058.00	\$3,849.00	\$13,907.00
Other participating vets	\$69,919.00	\$17,628.00	\$87,547.00
Total S/N Program	\$188,967.70	\$64,933.50	\$253,901.20

DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF SPAY AND NEUTER EXPENSES
FUND 842- ANIMAL STERILIZATION FUND (ASF)
For the period July 1, 2014 to Sept 30, 2014

	July 1- Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
	YTD Revenue (A)	Current Month (B)	Total (C)
<u>OTHER PARTICIPATING VETS</u>			
All Pets Medical Center -William Martin	\$4,929.00	\$2,498.00	\$7,427.00
Aloro Pet Clinic -Suresh V. Dogra DVM Inc.	\$2,416.00	\$1,072.00	\$3,488.00
Angeles Vista Pet Clinic - John D. Hardy	\$210.00		\$210.00
Angelus Pet Hospital -Ahmed a. Khalek		\$590.00	\$590.00
Animal Rescue Center -Sis Inc.	\$9,161.00		\$9,161.00
Avenue 26 Small Animal Hospital		\$30.00	\$30.00
Center Sinai Animal Hospital -Barlin Inc.	\$774.00		\$774.00
Community Vet Hospital -Delora Lauver/Edward James Lauver	\$15,406.00	\$210.00	\$15,616.00
Cozyc roft Pet Hospital - Steve Haerther DVM Inc.	\$546.00	\$440.00	\$986.00
Devonshire Animal Hospital	\$90.00		\$90.00
Dog & Cat S/N Clinic -MK Veterinary Corporation		\$390.00	\$390.00
Eagle Glen Veterinary Clinic	\$350.00	\$210.00	\$560.00
Gateway Animal Hospital	\$1,354.00	\$904.00	\$2,258.00
Green Dog & Cat Hospital -Dina N. Bahl	\$210.00		\$210.00
Highland Park Animal Hospital	\$120.00	\$90.00	\$210.00
Mar Vista Animal Med Ctr -Wendy C Brooks		\$90.00	\$90.00
N. Valley Vet Clinic -Todd A. Bender	\$30.00		\$30.00
North Figueroa Animal Hospital	\$17,280.00	\$7,086.00	\$24,366.00
Northridge Animal Med Ctr -Marco Pet Care Inc	\$772.00	\$1,036.00	\$1,808.00
Pet Care Veterinary Center	\$2,842.00	\$1,062.00	\$3,904.00
South Shores Pet Clinic of San Pedro	\$644.00		\$644.00
Spay and Neuter of Los Angeles-Pico	\$30.00	\$270.00	\$300.00
Taub Veterinary Services, Inc.	\$2,212.00		\$2,212.00
Valley Animal Hospital of Van Nuys	\$1,330.00	\$490.00	\$1,820.00
Value Vet., Inc.-Canoga Park	\$4,142.00	\$300.00	\$4,442.00
Warren Animal Hospital -Marsan Inc.	\$4,623.00	\$860.00	\$5,483.00
Westchester Vet Center -Henry K Yoo	\$238.00		\$238.00
Westside Cat Practice -Thomas H. Elston	\$210.00		\$210.00
Total Other Participating Vets	\$69,919.00	\$17,628.00	\$87,547.00

**DEPARTMENT OF ANIMAL SERVICES
STATEMENT OF REVENUE AND EXPENSES
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1, 2014 to Sept 30, 2014**

	July 1 - Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
Revenue	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
Interest Income	\$1,150.51	\$782.87	\$1,933.38
Donations & Contributions	\$125,089.12	\$7,960.42	\$133,049.54
TOTAL REVENUE	\$126,239.63	\$8,743.29	\$134,982.92
Expenses			
Registration Fees - 2014 NMHP (7 STAFF)	\$1,732.50		\$1,732.50
CEQA - Proposed "Cat Program" study	\$157.92		\$157.92
Harbor Video equipment	\$239.80		\$239.80
Kennel Tags		\$141.70	\$141.70
GSD budget re-appropriation	\$497.88		\$497.88
TOTAL EXPENSES	\$2,628.10	\$141.70	\$2,769.80
Net Income (Loss):	\$123,611.53	\$8,601.59	\$132,213.12
Cash Balance, beginning 7/1/14			\$1,836,127.20
Cash Balance, end 7/31/14			\$1,844,708.99

	Sept 1-30, 2014	(A + B = C)	
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
UNRESTRICTED DONATIONS			
AVAILABLE	\$1,024,196.27	\$5,954.29	\$1,030,150.56
RESTITUTION FOR ANIMAL CRUELTY	\$10,026.16	\$350.00	\$10,376.16
COMMUNITY ASSISTANCE	\$767.00		\$767.00
AWARDS & REFRESHMENTS	\$433.00		\$433.00
TOTAL UNRESTRICTED DONATIONS	\$1,035,422.43	\$6,304.29	\$1,041,726.72
RESTRICTED DONATIONS			
WEST VALLEY SHELTER (Shelter maintenance)	\$26,024.24	\$242.50	\$26,266.74
HARBOR SHELTER "	\$22,662.76	\$103.50	\$22,766.26
NORTH CENTRAL SHELTER "	\$25,149.62	\$270.50	\$25,420.12
SOUTH LA SHELTER "	\$17,616.96	\$267.50	\$17,884.46
EAST VALLEY SHELTER "	\$36,150.66	\$277.50	\$36,428.16
WEST LA SHELTER "	\$50,986.15	\$86.00	\$51,072.15
ON-LINE DONATIONS			
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM	\$11,973.00	\$305.00	\$12,278.00
CHAMELEON DONATIONS			
S.T.A.R. PROGRAM	\$31,990.79	\$425.00	\$32,415.79
FOSTER PROGRAM	\$6,084.87		\$6,084.87
KENNEL PLAQUE SPONSORSHIP	\$28,912.00	\$300.00	\$29,212.00
PUBLIC EDUCATION	\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)	\$1,227.41		\$1,227.41
BEST FRIENDS ANIMAL SOCIETY			
Restricted to promote adoptions	\$50,744.00		\$50,744.00
Restricted to adoption ad campaign	\$30,000.00		\$30,000.00
CEQA RELATIVE TO PROPOSED "CAT PROGRAM"			
Best Friends Animal Society	\$0.00		\$0.00
Found Animals	\$0.00		\$0.00
California Community Foundation	\$0.00		\$0.00
ASPCA	\$0.00		\$0.00
ASPCA			
ASPCA GRANT 1 -CARROLL PETRIE	\$92,800.00		\$92,800.00
ASPCA GRANT 3B -NEW HOPE ADOPTION	\$76,000.00		\$76,000.00
GENERAL SERVICES DEPARTMENT	\$4,356.87	\$0.00	\$4,356.87
TOTAL RESTRICTED DONATIONS	\$514,179.33	\$2,277.50	\$516,456.83
UNRESTRICTED ESTATE/TRUST DONATIONS			
ROBERT EMERSON ESTATE	\$10,228.24	\$0.00	\$10,228.24
LIZ DOUGLAS ESTATE	\$10,000.00	\$0.00	\$10,000.00
NORTHERN TRUST COMPANY-Johnston administrative Trust	\$22,629.31	\$0.00	\$22,629.31
TOTAL UNRESTRICTED ESTATE DONATIONS	\$42,857.55	\$0.00	\$42,857.55
RESTRICTED ESTATE DONATIONS			
MARIE TYNER ESTATE (Maintenance of West Valley shelter)	\$43,242.23	\$0.00	\$43,242.23
AGNES WOOD ESTATE (Maintenance of North Central shelter)	\$112,813.67	\$0.00	\$112,813.67
L.C. MIRABLE ESTATE (Maintenance of SLA shelter)	\$4,316.26	\$0.00	\$4,316.26
SHUSTER/CUNARD ESTATE (Maintenance of East Valley shelter)	\$55,165.68	\$0.00	\$55,165.68
AMELIA PARKER ESTATE (Shelter renovations)	\$7,130.05	\$0.00	\$7,130.05
J.S. ROGERS FOUNDATION S.T.A.R.	\$16,000.00	\$0.00	\$16,000.00
M.L. PORT LIVING TRUST (Maintenance of WLA shelter)	\$5,000.00	\$0.00	\$5,000.00
TOTAL RESTRICTED ESTATE DONATIONS	\$243,667.89	\$0.00	\$243,667.89
TOTAL ESTATE DONATIONS	\$286,525.44	\$0.00	\$286,525.44
TOTAL DONATIONS AND CONTRIBUTIONS	\$1,836,127.20	\$8,581.79	\$1,844,708.99

**DEPARTMENT OF ANIMAL SERVICES
Schedule of Donations and Contributions by Program
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1, 2014 to Sept 30, 2014**

	July 1 - Aug 31, 2014	Sept 1-30, 2014	(A + B = C)
Donations & Contributions	YTD Rev (A)	Curr Mo (B)	Total (A + B + C)
Donations -- Community Assistance Fund	\$767.00		\$767.00
Donations -- Special Treatment And Recovery (STAR)	\$1,263.00	\$355.50	\$1,618.50
Donations -- Kennel Plaque Sponsorship	\$4,800.00	\$300.00	\$5,100.00
Donations -- Foster	\$0.00	\$50.00	\$50.00
Donation-via Direct AWTF Solicitation	\$84.00	\$340.00	\$424.00
Donation-via Direct STAR Solicitation	\$0.00	\$120.00	\$120.00
Donations - Grants/Trusts			
Grant - ASPCA (New Hope Adoption Microchips)	\$76,000.00		\$76,000.00
The Northern Trust-Johnston Administrative Trust	\$22,629.31		\$22,629.31
Donations AWTF (\$300 and below)	\$15,509.81	\$6,269.92	\$21,779.73
Online Donations			
Animal Welfare	\$1,955.00	\$220.00	\$2,175.00
S.T.A.R	\$2,081.00	\$305.00	\$2,386.00
TOTAL DONATIONS	\$125,089.12	\$7,960.42	\$133,049.54



CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES
POLICIES and PROCEDURES



EVIDENCE ANIMAL WALKING PROCEDURE

Date Issued: [TBD]

Division Code: [TBD]

I. PURPOSE:

To provide exercise for certain animals that may be held for long periods of time because they are evidence dogs, “possible owner” dogs, disaster-held dogs and others to help them thrive in the shelter.

There have been public inquiries regarding walking, socializing and fostering evidence animals, possible owner dogs, dangerous animals, stray dogs, quarantined dogs, personal property dogs, dogs on a 45-day hold for public adoption (aggressive behavior), disaster-held dogs, and dogs on a 45-day hold for public adoption (excessive barking).

These animals are impounded, sometimes for long periods of time. While confined, they are handled, walked, exercised, or socialized by Department personnel only. Sometimes this means that they get very little human contact and interaction.

II. SCOPE/APPLICABILITY:

Walking, Socializing and Fostering Evidence Animals, “Possible Owner” Dogs, Dangerous Animals, Stray Dogs, Quarantined Dogs, Personal Property Dogs, Dogs on a 45-Day Hold for Public Adoption (Aggressive Behavior), Disaster-Held Dogs, and Dogs on a 45-Day Hold for Public Adoption (Excessive Barking) and Changes to Personal Property Holding Times.

III. ROLES/RESPONSIBILITIES:

All dogs, except dangerous animals and quarantined dogs, may be walked on shelter property by trained volunteers unless there is an exception by the Director of Shelter Operations, City Attorney or District Attorney or a staff veterinarian making a decision for medical reasons.

IV. PROCEDURE

- Trained volunteers who have been approved to walk these special classes of dogs must be assigned and wear a special badge to be easily identified.
- Where walking/socializing is allowed, departmental staff/volunteers shall follow strict record-keeping procedures.

- Animals must be walked/socialized within a shelter property.
- Animals with medical conditions shall be checked by a veterinarian to determine physical fitness for walking/socializing.
- *And, the Department assumes that if the dog is not held for evidentiary reasons, it is eligible to walk or to socialize, with certain exceptions (described below).*
- Dogs that are beyond their stray hold can be walked off property.
- All evidence dogs, even the dangerous and quarantined dogs, can be gotten out daily by staff, unless really unsafe to handle.
- Change notification from 30 to 20 days for personal property animals (and review in six (6) months.)

1. WALKING/SOCIALIZING and EXCEPTIONS

EVIDENCE DOGS

These dogs have been impounded for various reasons such as dangerous animal cases, hoarding, and animal cruelty. These dogs, except dangerous dogs, may be walked by trained volunteers within the shelter grounds. If a volunteer is eligible to walk/socialize an evidence dog (except dangerous dogs), the volunteer shall attend a new training class related to exercising these dogs. The training curriculum shall address chain of custody, personal property, the rules that apply when walking an evidence dog, dog handling and dog behavior. Walking logs would be strictly handled to track who had the dog(s), and when they were taken out and returned. This is essential to demonstrate chain of custody.

“POSSIBLE OWNER” DOGS and STRAY DOGS

These dogs are suspected of being owned by someone. They are held for seven days after a “possible owner” letter has been mailed to notify the purported owner that their animal has been impounded and a call has been placed if a phone number is available. These animals share the same chain of custody issue described above. If this animal bites someone while being walked, the owner will not be able to redeem the animal for at least 10 days and will incur extra fees (\$257.16) for the quarantine period. These dogs may be walked by trained volunteers within the shelter grounds.

DANGEROUS ANIMALS

When a dog is impounded due to a dangerous animal filing, the Department is stating the dog is a threat to public health and safety and must be impounded to protect humans and/or animals. Dangerous animals shall never be walked on the street, in the shelter or in a playgroup by staff or volunteers. Staff will remove these dogs from their kennels for exercise after the shelter closes each day if safety of staff and animals can be insured.

QUARANTINED DOGS

In almost all cases, this animal will have a history of aggression and is mandated by state law (Title 17, California Code of Regulations) to be isolated: “Dogs that are being held within the 10 day bite quarantine may not go outside of the quarantine area on walks until they have been released from quarantine by our program.” (Emily Beeler, DVM, MPH Animal Disease Surveillance Veterinarian, Veterinary Public Health Program, Los Angeles County Department of Public Health). In other quarantine cases,

the dog has been bitten by a wild animal that may be a rabies suspect; this animal must be quarantined (in isolation) for six months.

PERSONAL PROPERTY DOGS

These dogs are impounded for various reasons, such as an owner is hospitalized, incarcerated, or dead. These animals have a 30-day hold and the owner/relatives can claim them anytime within that period. These dogs may be walked by trained volunteers within the shelter grounds.

DOGS ON A 45-DAY HOLD FOR PUBLIC ADOPTION (AGGRESSIVE BEHAVIOR)

This occurs when an animal's license has been revoked and the owner is ordered to remove the dog from the City due to aggressive behavior. If the dog is found in the City five days after the time for appeal has passed, the Department can impound the dog and place it up for adoption. These dogs should not be walked. Any exceptions to this shall be the decision of the Director of Shelter Operations.

2. RECOMMENDED FOR WALKING/SOCIALIZING

DISASTER-HELD DOGS

These animals are impounded either as a courtesy to owners or because they were at-large as a result of a natural disaster. These dogs may be walked by trained volunteers within the shelter grounds.

DOGS ON A 45-DAY HOLD FOR PUBLIC ADOPTION (EXCESSIVE BARKING)

This occurs when an animal's license has been revoked and the owner is ordered to remove the dog from the City due to excessive barking. If the dog is found in the City five days after the time for appeal has passed, the Department can impound the dog and place it up for adoption. These dogs may be walked by trained volunteers within the shelter grounds.

Relative to fostering, the Department is opposed to fostering any of the above categories. Because we do not know the type of environment in which the animal will be placed, we cannot monitor its health, status or security.