

## MEETING SUMMARY



### BOARD OF ANIMAL SERVICES COMMISSIONERS CITY OF LOS ANGELES

Tuesday, June 14, 2011  
10:00 AM



**Los Angeles City Hall  
200 North Spring Street  
Room 1060  
Los Angeles, California 90012**

---

Melanie Ramsayer, President  
Ruthanne Secunda, Vice-President  
Tariq Khero  
Terri Macellaro  
Kathleen Riordan

mp3 Minutes are available at [www.laanimalservices.com](http://www.laanimalservices.com)

Meeting called to order at 10:25 AM

Commissioners Ramsayer, Secunda, Macellaro and Riordan were in attendance.  
Commissioner Khero arrived at 10:38 AM

### 1. PUBLIC COMMENT PERIOD

Lejia Hadzimuratovic: Commented that bunnies that have been rescued are becoming pregnant in the shelter environment. Staff should be better trained in sexing the animals.

### 2. DISCUSSION ITEMS

#### A. Report on Emergency Preparedness at Shelters in the event of a disaster.

Captain Karen Knipscheer-Cox, the Department's emergency preparedness officer, presented a slide show on the effectiveness of the shelters to respond to a disaster. She indicated that shelters are prepared to protect staff and visitors and to care for animals during and after a disaster occurrence. The Department coordinates with both LAPD and LAFD along with County agencies. (A copy of the power point presentation is available)

### 3. COMMISSION BUSINESS

#### A. Approval of Commission Minutes for April 12 and 26, 2011

Commissioner Ramsayer recommended approval of the minutes for the meeting of April 12, 2011, with the requested corrections. Commissioner Riordan seconded the motion and the motion passed 5-0.

Commissioner Riordan recommended approval of the minutes for the meeting of April 26, 2011, with the requested corrections. Commissioner Khoro seconded the motion and the motion passed 5-0.

**B. Oral Report by the Commissioners on Meetings and Events Attended**

Commissioner Ramsayer: Attended a meeting with Councilman Koretz office on mill bred animals, at the visited West Los Angeles Shelter. Visited the South Los Angeles Shelter

Commissioner Khoro attended a Best Friends adoption event at the La Brea Tar Pits.

**4. GENERAL MANAGER RECOMMENDS FOR BOARD ACTION**

**A. The Amanda Foundation Fee Increase Request**

Assistant General Manager Kathy Davis reported that the fee increase was due to increases in expenses. Commissioner Ramsayer commented that the Amanda Foundation provides a very necessary service to the animals in the community.

Commissioner Ramsayer made a motion to approve the General Manager's recommendation as stated. Commissioner Macellaro seconded the motion and the motion passed 5-0.

**B. Administrative Citation Program**

Commissioner Riordan commented on the benefits provided by the Administrative Citation Program. She questioned whether the person who receives the citation was informed of their due process rights. AGM Davis indicated that the information would be included on the actual citation.

Commissioner Riordan made a motion to approve the General Manager's recommendation as stated. Commissioner Ramsayer seconded the motion and the motion passed 5-0.

**C. Resolution on Increasing Bail for Illegal Animal Sales Misdemeanors**

Commissioner Ramsayer indicated that, per City Attorney, Dov Lesel, the recommendation should be presented to Superior Court by the Mayor's Office. She recommended that the Board approve the resolution and forward it to the Mayor's Office for transmittal to the courts.

Public Comment

Cathy Turner: She is concerned of the effects of this has on dog shows and the ability of legal dog sales be cited for the transfer of animals on public property.

Commissioner Ramsayer made a motion to approve the General Manager's recommendation and forward it to the Mayor's Office. Commissioner Riordan seconded the motion and the motion passed 5-0.

## **5. ORAL REPORT OF THE GENERAL MANAGER**

The General Manager reported on the following items:

Budget has been approved. All vacant position were swept and we are having difficulty in covering shifts when staff is out. Cuts in LAPD may result in ACTF police officers being reassigned.

Record number of 6,100 animals incoming in May. A lot of kittens. East Valley had 161 impounds in one day.

Attended the Best Friends Adoption event at La Brea Tar Pits on May 21-22, 2011.

Attended the Encino Neighborhood Council meeting on May 25, 2011

On May 26 attended a brainstorming session with Councilman Koretz office on puppy sales. A report is being prepared and will be presented to the Board at a future meeting.

A "hard hat" tour of the new South Los Angeles Shelter was held for senior staff on June 1, 2011.

San Pedro Pet Pals raised \$4,000 for a hand held blood analyzer.

Friends of Los Angeles Animal Services are up and running and accepting donations. Recently accepted a donation of kitten food.

Dr. Prupus, AGM Kathy Davis and the General Manager attended a meeting with Bayer to get a donation of flea treatments.

Calendar Year 2010 there were 26,071 cats adopted and issued 3,869 spay and neuter deferrals (14.8%). Sent 2,500 letters and over 97% have provided proof of spay and neuter procedures.

## **6. FUTURE AGENDA ITEMS**

Commissioner Riordan: Report on spay and neuter services and enforcement.

**Please join us at our website: [www.LAAnimalServices.com](http://www.LAAnimalServices.com)**

Commissioner Ramsayer: Follow-up of animal sales on public property.

Commissioner Secunda: Banning the sales of bunnies, chicks and turtles in pet stores.

## **7. MEETING ADJOURNED**

Next Commission meeting is scheduled for 10:00 A.M., June 28, 2011, Los Angeles City Hall, Room 1060, 200 North Spring Street, Los Angeles, California 90012.

Commissioner Ramsayer made a motion to adjourn the meeting. Commissioner Khero seconded the motion and the motion passed 5-0

The meeting ended at 11:32 P.M.