

## MEETING SUMMARY



### BOARD OF ANIMAL SERVICES COMMISSIONERS CITY OF LOS ANGELES

Tuesday, October 25, 2011  
10:00 AM



**Los Angeles City Hall  
200 North Spring Street  
Room 1060  
Los Angeles, California 90012**

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Melanie Ramsayer, President  
Ruthanne Secunda, Vice-President  
Tariq Khero  
Terri Macellaro  
Kathleen Riordan

**mp3 Minutes are available at [www.laanimalservices.com](http://www.laanimalservices.com)**

Commissioners Ramsayer, Macellaro, Riordan and Khero were in attendance. Commissioner Secunda was absent.

## COMMISSION MEETING

Meeting began at 10:19 am.

### 1. ADMINISTRATIVE APPEAL HEARING

- A. Barking Dog Case Number: R 11341 EV  
Appellant: Michael Monfrared  
Complaining Witness: Pamela Brogdon-Wynne  
Field Operations Supervisor, East Valley Animal Care Center, Lt. Troy Boswell

Commissioner Ramsayer made a motion to uphold the General Manager's decision and revoke the license. Commissioner Khero seconded the motion. Motion passed 4 – 0.

- B. Barking Dog Case Number: R 11327 EV  
Appellant: Alejandro Lopez  
Complaining Witness: Rubin Ramirez  
Field Operations Supervisor, North Central Animal Care Center, Lt. Jesse Castillo

Commissioner Ramsayer made a motion to overturn the General Manager's decision and reimpose the original Terms and Conditions. Commissioner Macellaro seconded the motion. Motion passed 4 – 0.

**1. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction and on items not on the Agenda.)**

Michelle Kelly; Updated the Commission of the efforts to spay and neuter rabbits.

**2. COMMISSION BUSINESS**

A. Approval of the Commission Meeting Minutes for September 12, 2011

Commissioner Ramsayer made a motion to approve the minutes with changes. The motion was seconded by Commissioner Macellaro and approved 3-0 with 1 abstention.

B. Oral Report by the Commissioners on Meetings and Events attended

Commissioner Ramsayer: September 24 attended the Best Friends event; Lou Parker project at South Los Angeles re. Photography of Animals.

**3. DISCUSSION ITEMS**

A. Discussion of Citations issued by the Department.

Held Over to a future meetings

B. Meeting Schedule for Commission

A discussion regarding evening meetings occurred. Commission Secretary, Ross Pool indicated that a fee of approximately \$400 was required to provide tapes for evening meetings. Commissioner Ramsayer asked that a poll of Commissioners be taken to find out what schedule is best for them.

C. Superior Court Bail Schedule for Animal Ordinances.

Commissioner Ramsayer requested that the item be tabled to the next meeting. She requested that members of the LAPD, City Attorney and Animal Services be requested to attend the meeting to discuss the Bail Schedule.

**4. GENERAL MANAGER RECOMMENDS FOR BOARD ACTION**

None-

**5. ORAL REPORT OF THE GENERAL MANAGER**

General Manager Barnette presented the following to the Commissioners:

- September 24 spoke at the Congress of Neighborhood Councils
- October 5 met with the Southern California Veterinary Association to discuss banning mill bred puppies in Los Angeles city pet stores.
- October 6 attended event for Friends of Los Angeles Animal Shelter
- October 17 did an interview on KFWB (CBS) "Money 101" with Bob McCormic.
- October 18 second all staff meeting at South Los Angeles Shelter and on October 20 did a second all staff meeting at Harbor.

**Please join us at our website: [www.LAAnimalservices.com](http://www.LAAnimalservices.com)**

- October 21 to 23 attended and was a presenter at the Animal Homeless Pet Conference. Was able to obtain scholarships and donations to send six (6) department staff members to the event. Also attended by 5 or 6 volunteers.
- Working on hiring RVT's;
- Distemper outbreak at South Los Angeles Shelter is being addressed by Veterinay and RVT staff. Would like to hold a free vaccine clinic and buy a license. The cost would be approximately \$20 for the entire process.
- Working on a process that streamline the delivery of spay and neuter vouchers by zip code. A report will be before the Commission prior to the event.
- New Firearms policy developed by staff and reviewed by management and LAPD.
- Moving the Administrative Hearing process to the Administrative office on Figueroa.
- Working with Council, Mayor's Office and others to ban the sale of mill bred animals.
- Working on revision of spay and neuter ordinance.
- Working with Found Animals for the campaign to support the amnesty program scheduled for January 2012.
- Have begun the budget process for FY 2012-13. Looking at cuts of 6 and 12 percent.

## **6. FUTURE AGENDA ITEMS**

Public Speaker

Michelle Kelly: Recommended the microchipping of rabbits.

Commissioner Riordan: asked for a discussion on Administrative Citations; Discussion of spay/neuter and microchipping of rabbits. Unregistered chips.

Commissioner Ramsayer: Santee Alley and sale of animals in Santee Alley. Return visit by LAPD and the City Attorney. Report on competitive bids for supplies. A discussion on the policy and procedures for New Hope. Update on new South Los Angeles Shelter along with a visit.

Commissioner Macellaro: Drop events attended by Commissioners.

## **7. ADJOURNMENT**

Commissioner Ramsayer made a motion to adjourn. Commissioner Marcellaro seconded the motion and the motion passed 4-0.

Meeting ended at 12:59 PM.

Next Commission Meeting is scheduled for 10:00 A.M November 13, 2011, Los Angeles City Hall, Room 1060, 200 North Spring Street, Los Angeles, California 90012