



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES

Tuesday, November 10, 2009

10:00 A.M.

**LOS ANGELES CITY HALL**

**200 N. Spring St.**

**Room 1060**

**Los Angeles, CA 90012**

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Tariq Khero, President

Kathleen Riordan, Vice-President

Irene Ponce

Melanie Ramsayer

Ruthanne Secunda

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9501.

Si require servicios de traduccion, favor de notificar la oficina con 24 horas por anticipado.

**COMMISSION MEETING**

**1. COMMISSION BUSINESS**

A. Election of Officers for 2009-10.

B. Approval of the Commission Meeting Minutes for September 14 and October 26,  
2009

C. Oral Report by the Commissioners on Meetings and Events attended.

D. Approval of the 2010 Commission Meeting Dates

## **2. GENERAL MANAGER RECOMMENDS FOR BOARD ACTION**

### **A. Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget**

That the Board direct staff to submit in the Department's 2010-2011 Budget Request a streamlining of adoption fees for cats, dogs, and rabbits, with no increase in the gross fees, various changes to permit fees tied to improvements in tracking inspection times, establish discount periods for the next fiscal year, and other minor modifications including an increase in penalties for multiple redemptions, as described in the body of the report.

### **B. Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget**

That the Board direct staff to submit in the Department's 2010-2011 Budget Request a streamlining of adoption fees for cats, dogs, and rabbits, with no increase in the gross fees, various changes to permit fees tied to improvements in tracking inspection times, establish discount periods for the next fiscal year, and other minor modifications including an increase in penalties for multiple redemptions, as described in the body of the report.

## **3. DISCUSSION ITEMS**

### **A. Distribution of the Spay/Neuter Advisory Committee's Final Report**

### **B. Oral Update on Current Budget Issues, Impacts of Furloughs and Work Hour Reductions, and Potential Impacts of the Early Retirement Incentive Program (ERIP)**

## **4. ORAL REPORT OF THE GENERAL MANAGER**

## **5. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction and on items not on the Agenda.)**

**Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.**

## **6. FUTURE AGENDA ITEMS**

Requests from Commissioners for future Agenda Items.

## **7. ADJOURNMENT**

Next Commission Meeting is scheduled for 4:00 P.M., December 8, 2009, West Los Angeles Animal Care Center, 11361 West Pico Blvd., Los Angeles, California 90064

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly

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every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 5<sup>th</sup> Floor, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda.

**PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items.**

Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary before the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except in public comment which is limited to three (3) minutes. The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute. Total speaker time on any agenda item will be limited to ten (10) minutes per item and fifteen (15) minutes for Public Comment, unless extended as above.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner

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and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor".

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.



CITY OF LOS ANGELES  
**L A ANIMAL SERVICES**



Date: November 10, 2009

To: Board of Animal Services Commissioners

From: Ross Pool, Commission Secretary

Subject: 2010 SCHEDULED COMMISSION MEETING DATES

In order to effectively plan for forthcoming Animal Service Commission (Commission) events, a schedule of meeting dates is submitted for your approval. Please review the list of prospective meeting dates and indicate any changes that may be required.

The Commission meeting dates are:

MONTH	SCHEDULED MEETING DATE	MEETING LOCATION	ACTUAL MEETING DATE	REASON FOR CHANGE
January	12	City Hall		
	26	City Hall		
February	9	North East Valley		
	23	City Hall		
March	9	City Hall		
	23	City Hall		
April	13	City Hall		
	27	City Hall		
May	11	City Hall		
	25	Harbor		
June	8	City Hall		
	22	City Hall		
July	13	City Hall		
	27	City Hall		
August	10	City Hall		
	24	West Valley		
September	14	City Hall		
	28	City Hall		
October	12	City Hall		
	26	City Hall		
November	9	City Hall		
	23	Cancel		Holidays
December	14	North Central		
	28	Cancel		Holidays

**BOARD OF  
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KATHLEEN J. DAVIS  
Interim General Manager

**Report to the Board of Animal Services Commissioners**  
**KATHLEEN J. DAVIS, Interim General Manager**

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**COMMISSION MEETING DATE:** November 10, 2009    **PREPARED BY:** Linda Barth

**REPORT DATE:** November 5, 2009

**TITLE:** Assistant General  
Manager

**SUBJECT:** Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget

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**BOARD ACTION RECOMMENDED:**

That the Board direct staff to submit in the Department's 2010-2011 Budget Request a streamlining of adoption fees for cats, dogs, and rabbits, with no increase in the gross fees, various changes to permit fees tied to improvements in tracking inspection times, establish discount periods for the next fiscal year, and other minor modifications including an increase in penalties for multiple redemptions, as described in the body of the report.

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**SUMMARY:**

In May of 2009, as a culmination of several years of research, analysis, and collaboration with the City Administrative Officer, the City Council and Mayor approved an amendment to the Los Angeles Municipal Code (LAMC) that updated all fees related to adoption, including spay/neuter co-pay, and updated all permit fees; established the concept of discount periods with a pre-approved discount percentage; and provided that future modifications to fees would be through a process of approval by the Board, Mayor, and Council, rather than through ordinance. The appropriate mechanism for considering and processing modifications to fees is annual budgeting process. A major element of the annual budget preparation, review, and adoption is recommending cost-recovery-based changes to rates and fees.

Accordingly, staff has revised the 2007-2008 Cost Recovery worksheets to determine actual average cost for impounding and caring for animals, and for handling permits,

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## Subject: Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget

based on 2008-2009 workload indicators and 2009-2010 fully burdened salaries. Although the full cost average was calculated, the adoption- and redemption-related fees are actually based on a percentage of the true total cost, in order to retain attractive pricing that sustained adoptions. As the new fee structure was implemented on July 1, 2009, we have only preliminary statistical findings and do not yet have definitive indicators about whether we have reached or exceeded the price point at which we would be depressing animal adoptions. Early findings suggest that our pricing is not too high, and the Department may have achieved an appropriate balance for our customer base.

	% Increase	2008: 1st Quarter (July-Sept)		2009: 1st Quarter (July-Sept)	
Fee Category		Total Number	Revenue	Total Number	Revenue
<i>Owner Surrender Fees</i>	272%	3,094	\$16,117	2,518	\$59,938
<i>Sum of Adoption/Redemption Fees</i>	21%	7,570	\$234,521	7,174	\$284,307
<i>Spay/Neuter Co-Pays</i>	33%	5,832	\$179,690	5,896	\$238,816
<i>Permit Fees</i>	104%	234	\$28,230	246	\$57,680
<b>Overall</b>	<b>40%</b>		<b>\$458,558</b>		<b>\$640,741</b>

**Five-Year Trend - Dog and Cat Adoptions**

<i>1st Quarter 2009</i>	6,922
<i>1st Quarter 2008</i>	7,202
<i>1st Quarter 2007</i>	5,792
<i>1st Quarter 2006</i>	5,192
<i>1st Quarter 2005</i>	5,106

**Five-Year Trend - Dog and Cat Owner Surrenders**

3,507	21% of Intake	72% collected
4,799	27% of Intake	64% collected
3,848	27% of Intake	59% collected
4,272	28% of Intake	48% collected
4,472	30% of Intake	41% collected

One of the primary goals of the fee re-engineering was to simplify the calculation of fees particularly for adoptions of dogs and cats. Based on 1960 LAMC language, the cost of an adoption was made up of seven to twelve separate fees (advertising, care and feed, individual medical treatments, and so on) which confused some customers and allowed others to haggle about pricing so as to receive unauthorized discounts, such as waiver of a vaccination or removal of a care and feed surcharge. As of July 1, 2009, with the LAMC change, all impound, care, and medical expenses were combined into a single Adoption Fee based on the average. That fee and the addition of fees for spay/neuter, microchip, and licensing, as applicable, together made up the total adoption (or redemption) price. Although these recent fees are much more streamlined, there are still variations between one adopter's final check-out price and another's, depending on spay/neuter or microchip status. Animals returned as allowed under LAMC within ten days generally would have been sterilized and microchipped, but the recording and crediting of spay/neuter and microchip fees on the return, and for future adoptions is difficult to track, leading to over- and under-charging. Spay/neuter charges for animals pre-sterilized for reasons such as preparation for off-site adoptions or terminating pregnancy may be waived in error. For consistency in marketing, efficiency in accounting, and to ensure that spay/neuter as a vital City service is fairly distributed



## Subject: Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget

among all pet adopters, the Department proposes to average spay/neuter and microchip among all adopters, just as medical and other care expenses are amortized pro-rata among all adopters even though some pets are held longer or shorter times than average, or receive more or less food than average, and so forth.

The chart below shows new fees as proposed: combining adoption-related fees for dogs, cats, and rabbits for consistency as discussed above, but with no net increase in cost; revising other fee categories in light of 2008-2009 cost-recovery review; adding a fee for 3<sup>rd</sup> or more redemption to motivate more responsibility on the part of pet owners.

Animal Category	Current Adoption Fee	Typical Total Fees Charged*	Proposed New Fee
For each dog sold	\$47	\$117	\$102**
For each dog redeemed	\$47	n/a	\$47 (no change)
For each dog redeemed, 2nd occurrence additional	\$25	\$25	\$25 (no change)
For each dog redeemed, 3rd or more occurrence additional	New	n/a	\$50
For each cat sold	\$21	\$76	\$76
For each cat redeemed	\$21	n/a	\$21 (no change)
For each cat redeemed, 2nd occurrence-additional	\$13	\$13	\$13 (no change)
For each cat redeemed, 3 <sup>rd</sup> or more occurrence-additional	New	n/a	\$26
Spay or Neuter for dog, cat, or rabbit	\$40	Inc.	\$40 (redemption)
For each equine sold or redeemed	\$325	n/a	\$325 (no change)
For each other animal sold or redeemed	\$23	n/a	\$26
For each small pet, reptile, or bird	\$13	n/a	\$17
For each rabbit sold or redeemed	\$16	\$56	\$56 (no change)
Relinquishment Fee for dog	\$25	n/a	\$25 (no change)
Pickup for Relinquishment, dog	\$56	n/a	\$59
Relinquishment Fee for cat	\$22	n/a	\$22 (no change)
Pickup for Relinquishment, cat	\$53	n/a	\$56
Relinquishment Fee for rabbit	\$18	n/a	\$18 (no change)
Relinquishment Fee for equine	\$223	n/a	\$237
Pickup for Relinquishment, equine	\$326	n/a	\$333
Relinquishment Fee for small animal	\$11	n/a	\$11 (no change)
Relinquishment Fee for other animal	\$24	n/a	\$25
Pickup for Relinquishment, other animal	\$54	n/a	\$55

\*With Spay/Neuter at \$40, Microchip at \$15, and License for Dogs at \$15

\*\*Dog adoptions are plus \$15 dog license if over 4 months and new pet owner/guardian lives in the City

Redemption fees would still be calculated by adding together a base Redemption Fee to cover costs for impound, care, medical, etc., with spay/neuter, microchip, and associated fines.



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**Subject: Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget**

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As a point of comparison, Los Angeles County recently approved new fees. Persons are charged \$50 for dog adoptions, including microchip, plus \$50 for spay/neuter for a total of \$100 plus license. Pasadena Humane charges \$120 inclusive of spay/neuter and microchip, but not including license. Cat adoptions in Los Angeles County are \$30 plus \$40 for spay/neuter for a total of \$70, and the inclusive cat adoption at Pasadena Humane is also \$70.

Discount periods have shown to provide an incentive for adoptions without a significant drop in revenue. In the first quarter comparison, months with discount periods (July and August) demonstrated a sustained high adoption level even with higher overall fees, and revenue was up from the prior year. The discount would remain 50% off the adoption cost-recovery portion of the adoption fee and also free microchipping. The spay/neuter co-pay would still be part of the discounted package charged to the adopter. For example, the established dog discount adoption would be \$78.50 plus license if applicable, for cats \$50.50, and for rabbits \$48.00.

The Promotional Rate would be activated by the General Manager in accordance with the following schedule for Fiscal Year 2010-2011.

- Five Consecutive days in July
- Five Consecutive days in August
- Five Consecutive days in September (New, to relieve summer overcrowding)
- 2<sup>nd</sup> cat or kitten from July 1-September 30, 2010, and in June 2011(New)
- December 17-24, 2010
- February 8-13, 2011 (Valentine's Day)
- May 3-8, 2011 (Mother's Day)
- June 14-19, 2011 (Father's Day)
- Best Buddies Program (second animal)
- Seniors for Seniors Program (seven years or older to seniors)

This schedule adds two discount periods. One is in September, when the population of pets is still high after peak summer impound periods and therefore marketing tools are needed to continue adopting at the same pace as we did in the summer months with discount days. Also, because cats are the greatest challenge to reducing the euthanasia rate, the Department should join other shelter systems such as Pasadena Humane and Southeast Area Animal Control (SEAACA) in promoting cat adoptions through discounting pairs. This is especially helpful in getting kittens placed together, which has positive effects for the pets. The Found Animal Foundation has also expressed interest in funding the cost of a 2<sup>nd</sup> cat (i.e. 2-for-1) summer program, if prices are reasonable; they reimbursed over 100 cat adoptions over six weeks in the summer of 2009.

The other major fee program relates to issuing permits for animal-related businesses. The recommendation of the CAO which was adopted by Council required that the full cost of implementing the Permit Program should be calculated and recovered through

## Subject: Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget

permit fees. Therefore, we surveyed permit officers to determine the duration and number of inspections typical on each permit type, included processing costs, and derived a cost-recovery fee for each permit. Since that time, more officers have been involved in permit inspections and closer tracking of time has occurred since that is now the basis for fees charged. Also, some permit types, such as pet stores and circuses, now have more rigorous standards to meet so inspections take longer. The updated time estimates and increases in base pay have been used to calculate new permit fees.

Permit Type	July 2009 Permit Cost	2010- 2011 Proposed	2008-2009 Permits Issued	2009- 2010 Revenue	Revenue as Proposed 2010-2011	Difference
Breeding	\$120.00	<b>\$235.00</b>	1,705	\$204,600	\$400,675	\$196,075
Dog Kennel	\$225.00	<b>\$305.00</b>	76	\$17,100	\$23,180	\$6,080
Cat Kennel	\$210.00	<b>\$290.00</b>	30	\$6,300	\$8,700	\$2,400
Pet Shop	\$275.00	<b>\$290.00</b>	147	\$40,425	\$42,630	\$2,205
Zoo	\$180.00	<b>\$185.00</b>	3	\$540	\$555	\$15
Animal Rental Establishment	\$210.00	<b>\$265.00</b>	63	\$13,230	\$16,695	\$3,465
Pet Show, Dog Show, Animal Acts or Exhibitions	\$380.00	<b>\$425.00</b>	29	\$11,020	\$12,325	\$1,305
Alligator Farms, Ostrich Farms and Wild Animals	\$150.00	<b>\$290.00</b>	113	\$16,950	\$32,770	\$15,820
Miscellaneous Animals or Reptile Establishment	\$150.00	<b>\$205.00</b>	11	\$1,650	\$2,255	\$605
Circus, First Day	\$3,100.00	<b>\$4,000.00</b>	8	\$24,800	\$32,000	\$7,200
Circus, Per Day after First	inc.	<b>inc.</b>	31	\$0	\$0	\$0
Rodeo, First Day	\$665.00	<b>\$1,660.00</b>	1	\$665	\$1,660	\$995
Rodeo, Per Day after First	inc.	<b>inc.</b>	0	\$0	\$0	\$0
Homing Pigeons	\$225.00	<b>\$290.00</b>	28	\$6,300	\$8,120	\$1,820
Riding Academy, Livery Stable, Board Stable, Pony Ride, Horse Market or Mule Market	\$180.00	<b>\$325.00</b>	56	\$10,080	\$18,200	\$8,120
Animal Grooming Parlor	\$130.00	<b>\$160.00</b>	184	\$23,920	\$29,440	\$5,520
Filming with Animals	\$300.00	<b>\$300.00</b>	207	\$62,100	\$62,100	\$0
Filming Per Day after First	inc.	<b>inc.</b>	0	\$0	\$0	\$0

Subject: Adjustments to Adoption, Discount, and Permit Fees for 2010-2011 Budget

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**FISCAL IMPACT:**

Only minimal additional revenue will be gained through the minor changes to pick-up and adoption fees above. Using the 2008-2009 averages with about 80% of cats requiring spay/neuter surgery and 75% of dogs, the total additional spay/neuter co-pays could increase as much as \$250,000 annually. However, since the average cost the Department pays for spay/neuter is about \$64 per pet, the net cost looking at 2008-2009 adoptions is over \$1.3 million, while the maximum revenue yielded by charging \$40 for each dog and cat would only be around \$1 million. The increases in permit fees to more closely match actual time could yield an additional \$250,000 per year, based on 2008-2009 fiscal year permits issued.

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Approved:

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**Kathleen J. Davis, Interim General Manager**

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**BOARD ACTION:**

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

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KATHLEEN J. DAVIS  
Interim General Manager

**Report to the Board of Animal Services Commissioners**  
**KATHLEEN J. DAVIS, Interim General Manager**

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**COMMISSION MEETING DATE:** November 10, 2009    **PREPARED BY:** C. Garcia

**REPORT DATE:** November 6, 2009    **TITLE:** Management Analyst

**SUBJECT:** Income Eligibility for Free Department Benefits in Licensing, Spay/Neuter, Impounds, and Redemptions

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**BOARD ACTION RECOMMENDED:**

That the Board request that the Mayor, and subsequently the City Council, direct the City Attorney to prepare an ordinance amending Los Angeles Municipal Code (LAMC) Sections 53.12, 53.15, and 53.31 in regard to income eligibility limits for the waiving of redemption and impound fees and issuance of a free dog license for qualified senior and disabled residents, and to add language clearly establishing income eligibility for all Department-sponsored Free Spay and Neuter Programs available to all low income residents regardless of age or disability as described in the body of this report.

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**SUMMARY:**

Background

The City of Los Angeles has established itself as a provider of vital free animal related benefits to its low income residents. Senior and disabled residents meeting established United States Department of Housing and Urban Development guidelines for a family of two "very low income" are able to apply for the waiving of redemption and impound fees (Section 53.12), a free dog license (only one per household per year) (Section 53.15), and either free spay and neuter vouchers or the waiving of all spay and neuter fees upon adoption of any animal (Section 53.31). For parity, low income residents meeting established United States Department of Housing and Urban Development (HUD)

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Subject: Income Eligibility for Free Department Benefits in Licensing, Spay/Neuter, Impounds, and Redemptions

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guidelines for a family of two “very low income” are able to apply for free spay and neuter vouchers, the same criteria as established for senior and disabled residents.

Currently low income eligibility is based on a family of two persons, regardless if the resident applying for benefits is a family of one, three persons, four persons, five persons, etc. These recommended changes will ensure that eligibility for all established free benefits are based on the “very low income” limit of the actual household size versus the current arbitrary family of two persons “very low income” limit.

Two additional minor recommendations have been made in this report. The first modification is the Department of Labor’s definition of disability (as of 10-30-09) which should be added for clarification purposes. The second is that free dog licenses can only be issued upon proof that said dog has already been spayed or neutered. This action will reduce the amount of staff time required to follow-up on the status of outstanding surgeries.

### **Recommended Changes:**

#### **In Section 53.12 - ANIMAL SHELTER ADOPTION FEE SCHEDULE**

- Delete “for a family of two persons”
- Delete and replace limitation with “limitations” and figure with “figures”
- Delete existing disability definition and replace with “ and in conformance with the Department of Labor, a disability is a physical or mental impairment that substantially limits one or more of a person’s major life activities (for example, caring for one’s self, speaking, breathing, or learning). A disability need not be obvious; such conditions as learning disabilities, psychological illnesses, asthma, or infection with HIV (the virus that causes AIDS).”

The General Manager is already charged with developing an annual chart of income level eligibility based on HUD figures.

#### **In Section 53.15 - DOG LICENSE TAX PENALTIES**

- Delete specific reference to income level and replace with “the “very low income” limitation in the City of Los Angeles, as determined by the United States Housing and Urban Development. For each fiscal year, the General Manager is directed to determine, and utilize as that year’s adjusted gross income limitations, the figures in effect on the first day of April preceding the start of the fiscal year.
- Delete existing disability definition and replace with the same replacement language in Section 53.12.
- Delete the language which allows for a free license if the applicant promises to get sterilization surgery within 3 months.

Subject: Income Eligibility for Free Department Benefits in Licensing, Spay/Neuter, Impounds, and Redemptions

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- Delete “for a family of two persons”

In Section 53.31 - PUBLIC SPAY AND NEUTER CLINIC

- Delete “for a family of two persons”

**Add Language:**

**DEPARTMENT SPONSORED FREE SPAY AND NEUTER PROGRAMS**

For the purposes of all Department sponsored free spay and neuter programs, eligibility for said benefits provided by Department distributed vouchers and Department contracted vendors shall be based solely on established low income guidelines.

The Department or Department’s agent shall not charge and collect a fee for spaying or neutering any dog or cat participating in any Department sponsored voucher or spay and neuter program provided that owner of said dog or cat has applied for this benefit and eligibility has been determined prior to any services being rendered.

The combined adjusted gross income (as used for purposes of the California Personal Income Tax Law) of all members of the household in which such individual resided during the calendar year prior to the date on which application for free spay and neuter program benefits is made is less than the “very low income” limitation in the City of Los Angeles, as determined by the United States Housing and Urban Development. For each fiscal year, the General Manager is directed to determine, and utilize as that year’s adjusted gross income limitations, the figures in effect on the first day of April preceding the start of the fiscal year.

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**FISCAL IMPACT:**

The recommended changes are to existing funded programs of the Department and serve only to ensure that our low income resident’s eligibility is based on their actual household size.

Approved:

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**Kathleen J. Davis, Interim General Manager**

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Subject: Income Eligibility for Free Department Benefits in Licensing, Spay/Neuter,  
Impounds, and Redemptions

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**BOARD ACTION:**

\_\_\_\_\_ Passed

Disapproved \_\_\_\_\_

\_\_\_\_\_ Passed with noted modifications

Continued \_\_\_\_\_

\_\_\_\_\_ Tabled

New Date \_\_\_\_\_



Classification	Hourly Rate	Breeding	Breeding Cost	Dog Kennel	Dog Kennel Cost	Cat Kennel	Cat Kennel Cost	Pet Shop	Pet Shop Cost	Zoo	Zoo Cost
Animal Control Officer I	\$56.52	2.00	\$113.04	4.50	\$254.34	3.00	\$169.56	3.00	\$169.56		
Animal Control Officer II	\$64.38	1.50	\$96.57	2.50	\$160.95	1.50	\$96.57	1.50	\$96.57	2.50	\$160.95
Sr. Animal Control Officer I	\$67.89										
Sr. Animal Control Officer II	\$75.08										
Senior Clerk Typist	\$60.66										
Clerk Typist	\$46.26	0.50	\$23.13	0.50	\$23.13	0.50	\$23.13	0.50	\$23.13	0.50	\$23.13
Materials Expense*			\$1.50		\$1.50		\$1.50		\$1.50		\$1.50
			234.24		439.92		290.76		290.76		185.58

\*5 pages at \$0.20/page + postage

Classification	Hourly Rate	Animal Rental Establish-ment	Animal Rental Establish-ment Cost	Pet Show, Dog Show, Animal Acts or Exhibition	Pet Show, Dog Show, Animal Acts or Exhibition Cost	Alligator Farms, Ostrich Farms and Wild Animals	Alligator Farms, Ostrich Farms and Wild Animals Cost	Animal Grooming Parlor	Animal Grooming Parlor Cost	Filming with Animals, First and Add'l Day	Filming with Animals, First and Add'l Day Cost
Animal Control Officer I	\$56.52	2.00	\$113.04	2.50	\$141.30	1.50	\$84.78	2.25	\$127.17		
Animal Control Officer II	\$64.38	2.00	\$128.76	3.00	\$193.14	1.50	\$96.57			8.50	\$480.42
Sr. Animal Control Officer I	\$67.89			1.00	\$67.89						
Sr. Animal Control Officer II	\$75.08										
Senior Clerk Typist	\$60.66										
Clerk Typist	\$46.26	0.50	\$23.13	0.50	\$23.13	0.50	\$23.13	0.50	\$30.33	0.50	\$30.33
Materials Expense*			\$1.50		\$1.50		\$1.50		\$1.50		\$1.50
			266.43		426.96		205.98		\$159.00		\$512.25

\*5 pages at \$0.20/page + postage

Classification	Hourly Rate	Misc Animals or Reptile Establish-ment	Misc Animals or Reptile Establish-ment Cost	Circus, First Day and Add'l Days	Circus, First Day and Add'l Days Cost	Rodeo, First and Add'l Days	Rodeo, First and Add'l Days Cost	Homing Pigeons	Homing Pigeons Cost	Riding Academy, Livery Stable, Board Stable, Pony Ride, Horse or Mule Market	Riding Academy, Livery Stable, Board Stable, Pony Ride, Horse or Mule Market Cost
Animal Control Officer I	\$56.52	1.50	\$84.78	26.00	\$1,469.52	12.50	\$706.50	3.00	\$169.56	2.50	\$141.30
Animal Control Officer II	\$64.38	1.50	\$96.57	37.50	\$2,414.25	25.00	\$1,609.50	1.50	\$96.57	2.50	\$160.95
Sr. Animal Control Officer I	\$67.89			1.00	\$67.89	1.00	\$67.89				
Sr. Animal Control Officer II	\$75.08										
Senior Clerk Typist	\$60.66										
Clerk Typist	\$46.26	0.50	\$23.13	1.00	\$46.26	1.00	\$46.26	0.50	\$23.13	0.50	\$23.13
Materials Expense*			\$1.50		\$1.50		\$1.50		\$1.50		\$1.50
			\$205.98		\$3,999.42		\$2,431.65		\$290.76		\$326.88

\*5 pages at \$0.20/page + postage

Classification	Hourly Rate	Typical Barking Dog Case	Typical Barking Dog Case Cost	Typical Dangerous Dog Case	Typical Dangerous Dog Case Cost	Typical Appeal	Typical Appeal Cost
Animal Control Officer I	\$56.52						
Animal Control Officer II	\$64.38	2.00	\$128.76	6.00	\$386.28		
Sr. Animal Control Officer I	\$67.89						
Sr. Animal Control Officer II	\$75.08	5.00	\$375.40	5.00	\$375.40		\$75.08
Management Assistant	\$60.21	1.00	\$60.21	1.00	\$60.21	2.00	\$120.42
Management Analyst II	\$84.75	0.50	\$42.38	0.50	\$42.38	1.00	\$84.75
Senior Clerk Typist	\$60.66						
Clerk Typist	\$46.26	1.50	\$69.39	1.50	\$69.39	0.50	\$23.13
Materials Expense*			\$13.00		\$13.00		\$53.00
			\$689.14		\$946.66		\$356.38

\*5 pages each + postage for two respondents, plus case files 50 pages, at \$.20 per page, with addl for Commission on Appeal

2006-007 Statistics

<b>Barking Dog Cases</b>	<b>110</b>
<b>\$689.14</b>	<b>\$75,804.85</b>
<b>Dangerous Dog Cases</b>	<b>87</b>
<b>\$946.66</b>	<b>\$82,358.99</b>
<b>Appeals</b>	<b>22</b>
<b>\$356.38</b>	<b>\$7,840.36</b>
<b>TOTAL COST</b>	<b>\$166,113.20</b>