



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES  
Tuesday, July 8, 2014  
10:00 AM

**LOS ANGELES CITY HALL  
ROOM 1060  
200 NORTH SPRING STREET  
LOS ANGELES, CALIFORNIA 90731**

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DAVID ZAFT  
President

ALANA YANEZ  
Vice-President

JENNIFER BRENT  
LARRY GROSS  
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9501.

Si requiere servicios de traduccion, favor de notificar la oficina con 24 horas por anticipado.

## **I. REGULAR COMMISSION MEETING**

**1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction and on items not on the Agenda.)

**Public Comments:** The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

## **2. COMMISSION BUSINESS**

A. Approval of the Minutes for the Meeting of June 24, 2014 (Action Required)

### **3. ORAL REPORT OF THE GENERAL MANAGER**

### **4. COMMISSIONERS' ORAL REPORT AND FUTURE AGENDA ITEMS**

### **5. DISCUSSION ITEMS**

- A. Animal Welfare and Animal Sterilization Trust Fund Reports for June 2014
- B. Carroll Petrie Foundation Dog Rescue Project Update
- C. Proposed Dangerous Animal Ordinance for Dogs with Serious Bite History

### **6. BOARD REPORT**

### **7. ADJOURNMENT**

Next Commission Meeting is scheduled for 10:00 A.M. July 22, 2014, Los Angeles City Hall, Room 1060, 200 North Spring Street , Los Angeles California

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 5<sup>th</sup> Floor, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda.

**PUBLIC INPUT AT BOARD MEETINGS** – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has

not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary before the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except in public comment which is limited to three (3) minutes. The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute. Total speaker time on any agenda item will be limited to ten (10) minutes per item and fifteen (15) minutes for Public Comment, unless extended as above.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor".

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider"

shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF  
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**ERIC GARCETTI**  
**MAYOR**

**DEPARTMENT OF  
ANIMAL SERVICES**

221 North Figueroa Street  
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Los Angeles, CA 90012  
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BRENDA F. BARNETTE  
General Manager

JOHN CHAVEZ  
Assistant General Manager

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**Report to the Board of Animal Services Commissioners**  
**Brenda Barnette, General Manager**

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**COMMISSION MEETING DATE:** July 8, 2014

**PREPARED BY:** John Chavez

**REPORT DATE:** July 2, 2014

**TITLE:** Asst. General Manager

**SUBJECT:   ADDENDUM TO MAY 2014 TRUST FUND BALANCES**

**BOARD ACTION RECOMMENDED:**

That the Board:

NOTE AND FILE this report

**SUMMARY**

The Department has been providing the monthly balances to the Board regarding its two special funds: Animal Sterilization Fund and Animal Welfare Trust Fund (attached). Some of this funding is restricted to specific purposes and specific shelters. The Board recently requested the Department to note what those restrictions are. The attached table shows the trust fund, the restricted funding, and what/where it can be used.

**FISCAL IMPACT**

There is report has no impact on the General Fund.

**Approved:**

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**Brenda Barnette, General Manager**

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**Report to the Board of Animal Services Commissioners**

Addendum to ASF and AWTF June 2014 Balances

July 8, 2014

Attachments

**BOARD ACTION:**

\_\_\_\_\_ Passed

Disapproved \_\_\_\_\_

\_\_\_\_\_ Passed with noted modifications

Continued \_\_\_\_\_

\_\_\_\_\_ Tabled

New Date \_\_\_\_\_

**DEPARTMENT OF ANIMAL SERVICES**  
**STATEMENT OF REVENUE AND EXPENSES**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1, 2013 to May 31, 2014**

	July 1-Apr 30,2014	May 1-31, 2014	(A + B = C)
<b>Revenue</b>	<b>Yr-to-Date (A)</b>	<b>Curr Mo (B)</b>	<b>Total (A + B = C)</b>
Interest Income	\$14,291.43	\$1,261.25	\$15,552.68
Donations & Contributions	\$204,811.92	\$10,179.14	\$214,991.06
<b>TOTAL REVENUE</b>	<b>\$219,103.35</b>	<b>\$11,440.39</b>	<b>\$230,543.74</b>
<b>Expenses</b>			
CEQA - Proposed "Cat Program" study	\$51,842.08		\$51,842.08
ASPCA (refund of Feline-ality volunteer's travel expenses)	\$500.00		\$500.00
Travel - NMHP Conference		\$602.64	\$602.64
Medical Supplies - evidence animal treatment	\$7,172.55		\$7,172.55
Harbor Video Equipment	\$642.20		\$642.20
East Valley shelter medical refrigerator	\$544.98		\$544.98
Transfer to GF (for Council-approved facilities improvements)	\$497.88	0	\$497.88
<b>TOTAL EXPENSES</b>	<b>\$61,199.69</b>	<b>\$602.64</b>	<b>\$61,802.33</b>
<b>Net Income (Loss):</b>	<b>\$157,903.66</b>	<b>\$10,837.75</b>	<b>\$168,741.41</b>
<b>Cash Balance, beginning 5/1/14</b>			<b>\$1,663,795.88</b>
<b>Cash Balance, end 5/31/14</b>			<b>\$1,674,633.63</b>

		July 1-Apr 30, 2014	May 1-31, 2014	(A + B = C)
		Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
<b>UNRESTRICTED DONATIONS</b>				
AVAILABLE		\$981,230.60	\$567.67	\$981,798.27
RESTITUTION FOR ANIMAL CRUELTY		\$9,666.16	\$299.31	\$9,965.47
AWARDS & REFRESHMENTS		\$433.00		\$433.00
<b>TOTAL UNRESTRICTED DONATIONS</b>		<b>\$991,329.76</b>	<b>\$866.98</b>	<b>\$992,196.74</b>
<b>RESTRICTED DONATIONS</b>				
WEST VALLEY SHELTER	(Shelter maintenance)	\$24,974.84	\$118.00	\$25,092.84
HARBOR SHELTER	"	\$21,785.22	\$97.00	\$21,882.22
NORTH CENTRAL SHELTER	"	\$21,049.06	\$1,150.21	\$22,199.27
SOUTH LA SHELTER	"	\$16,662.96	\$94.50	\$16,757.46
EAST VALLEY SHELTER	"	\$34,611.54	\$219.56	\$34,831.10
WEST LA SHELTER	"	\$48,621.15		\$48,621.15
<b>ON-LINE DONATIONS</b>				
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM		\$8,761.00	\$813.00	\$9,574.00
<b>CHAMELEON DONATIONS</b>				
S.T.A.R. PROGRAM		\$24,983.15	\$5,297.50	\$30,280.65
FOSTER PROGRAM		\$5,984.87		\$5,984.87
KENNEL PLAQUE SPONSORSHIP		\$20,350.00	\$2,181.00	\$22,531.00
PUBLIC EDUCATION		\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)		\$1,227.41		\$1,227.41
<b>BEST FRIENDS ANIMAL SOCIETY</b>				
Restricted to promote adoptions		\$50,744.00		\$50,744.00
Restricted to adoption ad campaign		\$30,000.00		\$30,000.00
<b>CEQA RELATIVE TO PROPOSED "CAT PROGRAM"</b>				
Best Friends Animal Society		\$157.92		\$157.92
Found Animals		\$0.00		\$0.00
California Community Foundation		\$0.00		\$0.00
ASPCA		\$0.00		\$0.00
<b>ASPCA</b>				
CARROLL PETRIE GRANT		\$92,800.00		\$92,800.00
<b>GENERAL SERVICES DEPARTMENT</b>		<b>\$4,356.87</b>	<b>\$0.00</b>	<b>\$4,356.87</b>
<b>TOTAL RESTRICTED DONATIONS</b>		<b>\$408,569.99</b>	<b>\$9,970.77</b>	<b>\$418,540.76</b>
<b>UNRESTRICTED ESTATE DONATIONS</b>				
ROBERT EMERSON ESTATE		\$10,228.24	\$0.00	\$10,228.24
LIZ DOUGLAS ESTATE		\$10,000.00	\$0.00	\$10,000.00
<b>TOTAL UNRESTRICTED ESTATE DONATIONS</b>		<b>\$20,228.24</b>	<b>\$0.00</b>	<b>\$20,228.24</b>
<b>RESTRICTED ESTATE DONATIONS</b>				
MARIE TYNER ESTATE	(Maintenance of West Valley shelter)	\$43,242.23	\$0.00	\$43,242.23
AGNES WOOD ESTATE	(Maintenance of North Central shelter)	\$112,813.67	\$0.00	\$112,813.67
L.C. MIRABILE ESTATE	(Maintenance of SLA shelter)	\$4,316.26	\$0.00	\$4,316.26
SHUSTER/CUNARD ESTATE	(Maintenance of East Valley shelter)	\$55,165.68	\$0.00	\$55,165.68
AMELIA PARKER ESTATE	(Shelter renovations)	\$7,130.05	\$0.00	\$7,130.05
J.S. ROGERS FOUNDATION	S.T.A.R.	16,000.00	\$0.00	\$16,000.00
M.L. PORT LIVING TRUST	(Maintenance of WLA shelter)	\$5,000.00	\$0.00	\$5,000.00
<b>TOTAL RESTRICTED ESTATE DONATIONS</b>		<b>\$243,667.89</b>	<b>\$0.00</b>	<b>\$243,667.89</b>
<b>TOTAL ESTATE DONATIONS</b>		<b>\$263,896.13</b>	<b>\$0.00</b>	<b>\$263,896.13</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>		<b>\$1,663,795.88</b>	<b>\$10,837.75</b>	<b>\$1,674,633.63</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**Schedule of Donations and Contributions by Program**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1, 2013 to May 31, 2014**

	July 1-Apr 30,2014	May 1-31, 2014	(A + B = C)
<b>Donations &amp; Contributions</b>	<b>YTD Rev (A)</b>	<b>Curr Mo (B)</b>	<b>Total (A + B + C)</b>
Donations -- Community Assistance Fund	\$973.00	\$73.00	\$1,046.00
Donations -- Special Treatment And Recovery (STAR)	\$4,425.00	\$785.00	\$5,210.00
Donations -- Kennel Plaque Sponsorship	\$11,700.00	\$300.00	\$12,000.00
Donations -- Foster	\$355.00	\$10.00	\$365.00
Donation-via Direct AWTF Solicitation	\$12,715.00	\$235.00	\$12,950.00
Donation-via Direct STAR Solicitation	\$3,701.05	\$300.00	\$4,001.05
Donations - Grants			
ASPCA-Carrol Petrie Grant	\$19,850.00		\$19,850.00
Donations AWTF (\$300 and below)	\$129,197.87	\$5,818.14	\$135,016.01
Online Donations			
Animal Welfare	\$13,052.00	\$1,845.00	\$14,897.00
S.T.A.R	\$8,843.00	\$813.00	\$9,656.00
<b>TOTAL DONATIONS</b>	<b>\$204,811.92</b>	<b>\$10,179.14</b>	<b>\$214,991.06</b>

## ANIMAL STERILIZATION AND ANIMAL WELFARE TRUST FUND RESTRICTIONS

ANIMAL STERILIZATION FUND ACCOUNT	
RESTRICTION(S)	
<ul style="list-style-type: none"> <li>ASPCA</li> </ul>	Funds were used to pay the prior \$40 spay/neuter deposit for New Hope partners. Effective July 1, 2014, this cost is now \$50. This subsidy makes adoptions free for New Hope partners. The ASPCA also donated an additional \$380,000 for New Hope fees. This money still needs to be approved in Council (C.F 12-1967-S2)
California Community Foundation – Trustee for the Edward and Nellie Rhode Newman Endowment Fund	The California Community Foundation acting as trustee for the Edward and Nellie Rhode Newman Endowment Fund provides an annual stipend of approximately \$7,000 to be used to provide pet sterilization services to city residents who meet low income requirements
ANIMAL WELFARE TRUST FUND ACCOUNT	
RESTRICTION(S)	
<ul style="list-style-type: none"> <li>West Valley shelter</li> <li>Harbor shelter</li> <li>North Central shelter</li> <li>South LA (Chesterfield Square) shelter</li> <li>East Valley shelter</li> <li>West LA shelter</li> <li></li> </ul>	Money that comes in check or payments and specifically identifies a shelter.
<ul style="list-style-type: none"> <li>Special Treatment and Recovery (S.T.A.R.) program</li> </ul>	S.T.A.R. provides medical treatment to severely injured, abused, and neglected animals rescued by Animal Services.

Foster	This funding is dedicated to unweaned or adult animals. Fosters help find homes for these animals. Funding is used mostly for “bottle babies” and for milk, replacement bottles, and canned food. The Department is considering purchasing vests identifying animals as being from Animal Services, tags, collars, leashes, and promotional materials.
Kennel Sponsorship Program	The Program is available for those donating \$300. The Department thanks the sponsor with an engraved, laminated plaque with the sponsor’s tribute (up to 75 characters) placed over the pet’s housing. The sponsorship is good for one year.
Public education	Printing of program information, fliers for specific programs like microchips, licensing, and New Hope adoptions.
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	S.M.A.R.T. performs small animal rescue, air rescue, wildlife education, and permit issuance. S.M.A.R.T. has a 100% save rate since it began using its specialized training, experience and knowledge for rescuing small and large animals in distress. The team consists of 10 Animal Services officers and one Veterinary Technician.
CEQA relative to “Cat Program” <ul style="list-style-type: none"> <li>• Best Friends Animal Society</li> <li>• Found Animals</li> <li>• California Community Foundation</li> <li>• ASPCA</li> </ul>	\$50,000 was dedicated to pay for the environmental clearance process to implement a “cat program,” including a proposed trap-neuter-release program. It’s unlikely that the mitigated negative declaration recommended by the Bureau of Engineering will be approved; therefore a costlier Environmental Impact Report will be required. This will cost over \$100,000. No additional funding has been identified.

Carroll Petrie Foundation Dog Rescue Project	<p>Launched in July 2012, the Project offers \$50 subsidies to shelters that:</p> <ul style="list-style-type: none"> <li>• Transfer to rescue groups</li> <li>• Transfer to other shelters</li> <li>• Adopt out through foster programs</li> <li>• Adopt out from permanent off-site partner locations (e.g., Love &amp; Leashes)</li> </ul> <p>The subsidy applies to lives saved above and beyond last year's numbers, and can be used for anything from crates and gasoline purchases to veterinary services. Animal Services purchased "Adopt me" vests, tags for foster animals, and promotional materials the foster program.</p>
Marie Tyner estate	Maintenance of West Valley shelter.
Agnes Wood estate	Maintenance of North Central shelter
L.C. Mirabile estate	Maintenance of South Los Angeles (Chesterfield Square) shelter.
Shuster-Cunard estate	Maintenance of East Valley shelter.
Amelia Parker estate	On February 10, 2000, Amelia Parker, the widow of former Chief of Police William Parker, passed away. Mrs. Parker was a long-time lover of animals and the Department received 50 percent of her estate. In 2001, the Department received a check for \$550,539.50, which was deposited in the Animal Welfare Trust Fund. Used for renovation of shelters projects not covered by Bond Fund.
J.S. Rogers Foundation	Dedicated to the S.T.A.R. program.
M.L. Port Living Trust	May be used for maintenance of West Los Angeles Shelter.



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BRENDA F. BARNETTE  
General Manager

JOHN CHAVEZ  
Assistant General Manager

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**Report to the Board of Animal Services Commissioners**  
**Brenda Barnette, General Manager**

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**COMMISSION MEETING DATE:** July 8, 2014

**PREPARED BY:** Jan Selder

**REPORT DATE:** July 3, 2014

**TITLE:** Director of Field Operations

**SUBJECT: CARROLL PETRIE FOUNDATION DOG RESCUE PROJECT**

**BOARD ACTION RECOMMENDED:**

NOTE AND FILE this report

**SUMMARY**

The Department submits monthly reports to the Board relative to the following special funds: Animal Sterilization Fund and the Animal Welfare Trust Fund (AWTF). The Carroll Petrie grant is listed as a restricted donation in the AWTF. The Board requested a report back on this funding.

**BACKGROUND**

On July 10, 2012, the Department submitted a proposal to the American Society for the Prevention of Cruelty to Animals (ASPCA), Carroll Petrie Foundation. The objective of the grant is to help increase the live save rate of shelter dogs accepted into the program.

The ASPCA would provide \$50 to the Department for each dog that was rescued in excess of the number of dogs rescued during the same month of the prior year. To receive the \$50 a dog had to be rescued as follows:

1. Transferred to a rescue group.
2. Transferred to another shelter.
3. Transferred to foster care and adopted through the foster parent.
4. Transferred to a permanent off-site location and is adopted.

The Department received an award notice from the ASPCA and on September 13, 2012, both organizations signed a Memorandum of Understanding (MOU). On December 11, 2012 the Board approved the MOU and accepted the first check from the ASPCA.

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## Report to the Board of Animal Services Commissioners

Carroll Petrie Foundation Dog Rescue Project

July 8, 2014

### STATISTICS

The Carroll Petrie grant ran from September 2012 until May of 2013. During this time, Animal Services saved over 1800 dogs and collected over \$65,000.

Funds were restricted for use on the programs by which the dogs were adopted: New Hope partners, the foster program, transfers and transports, and off-site adoptions. The Department has been using the grant to purchase items such as:

- ✓ "Adopt Me" vests in four sizes, used for our foster "parents" and dog walkers
- ✓ Foster ID tags for our dogs to wear while out in foster care
- ✓ Shelter posters advertising our adoption and foster programs
- ✓ Fliers and literature about our different adoption programs

The Department will provide samples of some of these purchased items at the Board meeting.

### FISCAL IMPACT

There is report has no impact on the General Fund.

### Approved:

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**Brenda Barnette, General Manager**

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Attachments

### BOARD ACTION:

\_\_\_\_\_ Passed

Disapproved \_\_\_\_\_

\_\_\_\_\_ Passed with noted modifications

Continued \_\_\_\_\_

\_\_\_\_\_ Tabled

New Date \_\_\_\_\_