



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES

**REGULAR MEETING AGENDA**  
**Tuesday, February 23, 2016**  
**7:00 PM**

WEST VALLEY ANIMAL SHELTER  
20655 PLUMMER STREET  
CHATSWORTH, CALIFORNIA 91311

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DAVID ZAFT  
President

LARRY GROSS  
Vice-President

ROGER WOLFSON  
ALANA YAÑEZ  
VACANT

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9597.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

**FACILITY TOUR OF WEST VALLEY SHELTER**

Commission Tour of West Valley Animal Shelter (starts at 6:15 p.m.). Public is welcome. The Commission meeting will begin promptly at 7:00 p.m.

**REGULAR COMMISSION MEETING**

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker).

**Public Comments:** The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. COMMISSION BUSINESS**

- A. Board Recognition of LAASEE Award Volunteer Recipients (Action Item; Public comment limited to one minute per speaker):
  - a. Beverly Grab Mitchell, North Central
  - b. Sherry Brewer, East Valley
  - c. Heidi Okuhara, West Valley
  - d. Luis Favela, North Central
- B. Approval of the Minutes for the Meeting of January 26, 2016 (Action item; public comment limited to one minute per speaker)
- 3. **ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).
- 4. **COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker)
- 5. **BOARD REPORTS**
  - A. Staff Report Requesting Authority to Enter into a Memorandum of Understanding Between the City of Los Angeles and Western University of Health Sciences for a Veterinary Shelter Medicine Program (Action item; public comment limited to two minutes per speaker)
  - B. Staff Report Requesting Authority to Enter into a Sole Source Contract with Francisca Baxa for Strategic Planning Services (Action item; public comment limited to two minutes per speaker)
  - C. Staff Report re Proposal for Pilot to Keep One Shelter Open One Evening Per Week (Public comment limited to one minute per speaker)
  - D. WoofStat Report for January 2016 (Public comment limited to one minute per speaker)

## 6. **ADJOURNMENT**

Next Commission Meeting is a Special Meeting scheduled for 10:00 a.m., March 1, 2016, at City Hall, 200 North Main Street (entrance on Spring Street), 10<sup>th</sup> Floor, Room 1060, Los Angeles, California 90012. The next Regular Meeting is scheduled for 10:00 a.m., March 8, 2016, and will also be held at City Hall at the same address as noted above.

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 350 South Grand Avenue, 45<sup>th</sup> Floor, Suite 4501, Los Angeles, CA 90071. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-

3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

**PUBLIC INPUT AT BOARD MEETINGS** – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES



MINUTES

TUESDAY, JANUARY 26, 2016 at 10:00 AM

LOS ANGELES CITY HALL, ROOM 1060  
200 NORTH SPRING STREET  
LOS ANGELES, CALIFORNIA 90012

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Audio MP-3 Recording is available at [www.laanimalservices.com](http://www.laanimalservices.com)

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David Zaft, President  
Larry Gross, Vice-President  
Roger Wolfson  
Alana Yañez  
Vacant

Meeting called to order at 10:15 a.m. Commissioners present were Zaft, Gross and Yañez. Commissioner Wolfson was absent. Also present Board Secretary Rita Moreno, Los Angeles Animal Services (LAAS) Assistant General Manager (AGM) Dana Brown; General Manager (GM) Brenda Barnette; and Assistant City Attorney (ACA) Dov Lesel.

**Commissioner Zaft** opened the meeting and provided an overview of the meeting agenda. **Commissioner Gross** discussed the appeal hearing process and conducted the hearings.

**I. ADMINISTRATIVE APPEALS**

**1. Dangerous Animal Case: DA 154003 WL**

Respondent: Kristin Roberts

Complaining Witness: Rudy Flores and Cecilia Lupe

West Los Angeles Animal Care and Control: Captain Wendell Bowers

Testimony was taken from the Respondent's Attorney, Marla Tauscher, who stated that there was no evidence provided by an actual witness, no discussion of a previous history, and questioned prohibition to own dogs for three years. Testimony was also taken from Attorney Thomas H. Citron representing Complaining Witness, Rudy Flores, who stated that evidence was provided that the dog attack was unprovoked. Complaining Witnesses Rudy Flores and Cecilia Lupe were not in attendance. The Commissioners discussed the merits of the appeal, the evidence provided to the Hearing Examiner, and the grounds supporting the General Manager's determination.

**Commissioner Zaft** found that there was no evidence supporting the revocation under the statute; moved to reverse the General Manager's decision and adopt the Hearing Examiner's recommendation, including that the dog be permanently removed from the City and State, and impose the condition to require the Respondent/Appellant, Kristin Roberts, to undergo training with a dog aggression expert or trainer and provide proof to the Department. **Commissioner Yañez** offered a second with the friendly amendment to impose an additional condition that no dog will weigh more than 80 lbs., accepted by **Commissioner Zaft**. The vote was 2-1; the motion failed.

**Commissioner Gross** made a motion to uphold the General Manager's decision to revoke the license for the dog, **Moose** (L16-486465), and to prohibit the Respondent from owning, possessing, controlling or being in charge of any dog in the City of Los Angeles for a period of three years; urged the GM to consider reducing the prohibition time period if the Respondent undergoes proper training and a dog size restriction is imposed. The motion was seconded by **Commissioner Yañez** and the vote was 2 – 1;

without a majority vote, the General Manager's decision stands.

**2. Barking Dog Noise Case: BD 152047 WL**

Respondent: Eleonora Hemaya

Complaining Witness: Lorraine Serman and Justine Linforth

West Los Angeles Animal Care and Control: Captain Wendell Bowers

The Respondent, Eleonora Hemaya, was unable to attend the hearing and provided a written statement. Neither Complaining Witnesses, Lorraine Serman and Justine Linforth, were in attendance. The Commissioners discussed the merits of the appeal and the evidence provided to the Hearing Examiner.

**Commissioner Zaft** found that there is no evidence of a prior case and of the dog owner violating prior terms, conditions and restrictions; moved to reverse the General Manager's decision to revoke the dog license for **Coco** (L15-412598) and **Titty** (L15-412597), reversed the decision to prohibit the Respondent from owning, possessing, controlling or being in charge of any dog in the City of Los Angeles for a period of one year; and directed the General Manager to reissue the dog licenses with terms, conditions and restrictions that would reasonably prevent further violations of the anti-dog barking statute. The motion was seconded by **Commissioner Yañez** and was approved by a vote of 3 - 0.

**3. Dangerous Animal Case: DA 152068 SL**

Respondent: Javier Norberto Pech

Complaining Witness: Yolanda Evangelista, et al.

South Los Angeles Animal Care and Control: Lieutenant Yvette Smith

Testimony was taken from the Respondent, Javier Norberto Pech. None of the Complaining Witnesses were in attendance. Respondent Pech questioned the revocation of the licenses for his dogs and stated that the evidence did not support the General Manager's decision. The Commissioners discussed the merits of the appeal and the evidence provided to the Hearing Examiner.

**Commissioner Zaft** made a motion to affirm the General Manager's decision to revoke the dog licenses for **Butter** (L15-109179), **Mozart** (L15-469199) and **Zeus** (L16-477287); and to prohibit the Respondent from owning, possessing, controlling or being in charge of any dog in the City of Los Angeles for a period of three years. The motion was seconded by **Commissioner Yañez** and was approved by a vote of 3 - 0.

**II. REGULAR COMMISSION MEETING**

**1. PUBLIC COMMENT**

**Phyllis Daugherty:** Discussed incident involving a landlord and tenant with a problem pet. **Patty Shenker:** Requested strong ordinance banning exotic animals living in captivity and used for entertainment in the city. **Matt Rossell:** Animal Defenders International; stated that he has video taken over 8-week investigation of the vendor that rents out elephants using bull hooks to train them; recommended looking at legislation adopted by West Hollywood and San Francisco. **Julia Murray:** Urged a broad ordinance that will prevent the use of wild and exotic animals for entertainment; concerned for welfare of animals, and public and worker safety.

**2. COMMISSION BUSINESS**

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**A. Approval of Minutes for January 12, 2016.**

Public Comments  
None

**Commissioner Gross** moved to approve the minutes for January 12, 2015 and **Commissioner Zaft** seconded. The motion passed 3 - 0.

**3. ORAL REPORT OF THE GENERAL MANAGER**

**GM Barnette** discussed the following:

- Building updates:
  - West L.A. facility – DFO Dedeaux met with GSD, BOE and King Wire regarding permanent awnings; waiting for bids
  - All facilities – landscape completed at Harbor, South L.A. and West L.A.; working on North Central, then moving on to East and West Valley
  - North Central facility – DFO Dedeaux met with GSD regarding water leaks and replacement of water control valves
- DFO Dedeaux meeting with BOS regarding department's use of potable water and Bureau's water recycling program
- January 20 strategic planning meeting of "Committee for the Future" and Consultant Francisca Baxa on the framework, who will bring in additional people to assist with community meetings
- Meeting with Ryan Carpio and Portraits of Hope on art project aimed at bringing young people and their families to the shelters to learn about animals and adoption (one of Commissioner Wolfson's projects)
- Contract for low-cost vaccine clinic and microchip contract has been approved; SNP LA has provided service schedule and circulated their availability to shelters
- Interviews conducted for five vacant Canvasser positions; Personnel will make offers to four
- Field Operations purchased a Newport 10-foot inflatable boat with a 2.5 horsepower four stroke outboard motor to be used by Specialized Mobile Animal Rescue Team for El Niño related rescues
- North Central Intervention Program assisted White Memorial Social Worker with Joseph Trotter's dog "Cookie," while he was in the hospital; Mr. Trotter who was homeless later died and Cookie was adopted
- Conference call with Tai Glenn (Inner City Law Center) and Lori Weiss (Downtown Dogs) regarding partnership to provide services for homeless pet owners including office space, trained volunteers/staff and free/low-cost spay/neuter, vaccines, etc.

Public Comment

**Phyllis Daugherty:** Asked for report on number of arrests, prosecutions and convictions, and statics for crimes that result in animals being in shelters.

**4. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS**

**Commissioner Zaft:** No report.

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**Commissioner Yañez:** Discussed event with Kamala Harris during week of Democratic Convention at Pets for Life Center where free food and rabies will be provided; will have outreach event in April; will be presenting at regional animal care and control conference in Long Beach.

**Commissioner Gross:** Commended Councilmembers Paul Koretz and Mitch O'Farrell for introducing and seconding, respectively, a motion to direct LAAS and HCID to solicit input from Los Angeles stakeholders on expansion of animal adoptions by renters in residential properties; sign-off obtained from two major apartment associations and tenant organizations.

Public Comment  
None

## 5. Discussion Items

- A. Discussion on Status of Proposal for Pilot to Keep Shelter Open One Evening Per Week  
*(Item tabled until next meeting)*

## 6. Board Reports

- A. Staff Report re Request to Use AWTF for Redemptions Through Intervention Programs *(taken out of order after item 5.A.)*

**GM Barnette** provided an overview of the staff report.

**Commissioner Zaft** recommended that the language be drafted flexibly so that additional intervention programs may be covered and flexibility to include other animals. **Commissioner Gross** asked about a breakdown on the reasons. **GM Barnette** that report can include reason animal was impounded. **Commissioner Yañez** asked that the zip codes be included.

Public Comment

**Sara Harris:** Home Dog L.A. at North Central; animal redemption core program; 10% of total budget; works with families so they are not repeat offenders; Officers refer ACE cases. **Phyllis Daugherty:** Recommended not changing the fees or fines, let groups monitor who deserves assistance; landlords should be advised about situation.

**Commissioner Gross** moved to approve the request to use AWTF for redemptions and instruct the General Manager to transmit the MOU to the Mayor and City Council to request their approval. **Commissioner Yañez** seconded and the motion passed 3 - 0.

- B. Staff Report on Administrative Citation Program *(taken out of order after item II.4.)*

**DFO Mark Salazar** provided an overview of the staff report. **Deputy City Attorney (DCA) Rita Venegas** added that the sixth month of processing had been reached; 16% of those cited have been referred for collection; less than 10% have requested an initial review; 1% has requested a hearing (25 including LAPD).

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**Commissioner Zaft** asked who conducts the initial review and hearings, and the roles of the vendor. **DCA Venegas** responded that she does the initial review; the hearings are conducted by Hearing Officers, who are all Judge Pro Tem from the Superior Court, and the vendor processes the citations and handles collections. **Commissioner Yañez** asked whether a breakdown of the type of violations will be provided. **DFO Mark Salazar** responded that he is not certain whether the system is set-up to do that yet. **DCA Venegas** responded that she can run a report by municipal violation through the vendor. **Officer Ramirez** added that there are two different programs tracking the citations; the vendor can run a report for every municipal code that has been cited and processed for a fine; department's database has same information, but can't run a report easily. **Commissioner Zaft** asked if the department's database is in Chameleon. **Officer Ramirez** responded that Chameleon and a separate database are used because not everything can be entered into Chameleon: warnings without a responsible party, if don't have a person's name, can't be entered into Chameleon. **Commissioner Zaft** asked how quickly a report can be provided to the Commission. **Officer Ramirez** responded a couple of weeks. **Commissioner Gross** added that the breakdown should include what was issued, what was complied with and what was referred; asked whether the \$114,750 in fines collected or outstanding represent the 16% being processed; asked whether the funds would be used to support a Clerk. **DFO Mark Salazar** responded that the full-time Clerk is supported by the program and that he is looking into getting additional part-time help; recognized Captain Karen Knipscheer for her work assisting the program and ASA Lesel for support and resources. **Commissioner Zaft** confirmed that ACE program does not replace other enforcement capabilities such as in cruelty situations. **DFO Mark Salazar** responded affirmatively and that particularly for court citations. **Commissioner Zaft** asked about the program's expansion to other departments. **DCA Venegas** responded that it was being expanded to LAFD and Recreation and Parks, and possibly Housing. **Commissioner Zaft** recognized DFO Salazar, ACA Lesel and Sr. MA John Forland for leading the effort on the program, and Phyllis Daugherty for prodding program all along.

#### Public Comment

**Phyllis Daugherty:** Stated that it has cost half a million to get \$800; funds supposed to pay for Officers; 30% compliance now, but 100% compliance when using the Notice to Comply; read statement from Sue Taylor - different types of citations are not listed because most for spay/neuter compliance and department not going after law breakers to collect revenue for the department; asked when breeders will be listed in tax permits; has been told by Officers that ACE is very cumbersome and time consuming, and not enforcing other issues like cruelty.

**Commissioner Zaft** stated that never heard that court system had 100% compliance; has heard from Officers that using the courts is time consuming especially for low level violations. **Mark Salazar** responded that 30% represents those cases that have been completed. **GM Barnette** added that it is a compliance based program; revenue will come from dog licenses. **Officer Ramirez** added that Notice to Comply has not teeth for compliance; Officers need to go to home numerous times to continue issuing notices – court needed for compliance.

#### C. Animal Welfare Trust and Animal Sterilization Fund Balances

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**Commissioner Gross** asked about the spay/neuter contracts and redirecting funds. **GM Barnette** responded that a proposal will be coming in February on methods for low-income identification; working on new contracts with vendors. **AGM Brown** added that contract language is being changed to allow department to adjust contract amount if numbers are not met; need for retraining vendors on regular invoicing and meeting Controller requirements; new Lucy contract is not part of report; next reports will reflect changes. **Commissioner Gross** asked for clarification of two categories on the \$30 and \$70 coupons for animal sterilization fund and animal sterilization fund and pet adoption. **Sr MA II Forland** responded that there is a fee for sterilization with an adoption, it is not revenue and has to be tracked separately, it's a deposit – the individual can sterilize the animal on his/her own and get the money back. **Commissioner Zaft** asked whether the numbers listed under vendors are for surgeries provided to public. **Sr. MA II Forland** responded affirmatively. **Commissioner Gross** asked whether the spay/neuter cost is the same for all. **Sr. MA II Forland** responded affirmatively. **Commissioner Gross** asked whether the raw numbers can be provided. **AGM Brown** responded affirmatively; clarified that the amount includes pre-adoption pets, so not all public dogs; mobiles all public dogs, facilities include both. **Commissioner Zaft** clarified whether that includes dogs we can't sterilize. **AGM Brown** responded affirmatively; animals that are being adopted. **GM Barnette** responded that the Woofstat report is where you can find what they are doing for us. **Commissioner Zaft** stated that any services to the public by, for example, ASPCA are not shown. **Commissioner Gross** asked whether the sterilizations for shelter pets are included in the \$500. **GM Barnette** responded affirmatively, but that it is only about 5 or 10 per day. **Commissioner Zaft** clarified that it is only if we request it; reminded that ASPCA and Value Vet will be presenting on their clinics. **Commissioner Yañez** asked about the status of the voucher increase and time frame. **AGM Brown** responded that it is going through the City Council process and contract amendments, will bring it up at PAW agenda setting meeting.

#### **D. Woofstat Report Through December 2015**

**GM Barnette** noted there is a difference between ACE citations in report and information provided by the City Attorney – DFO Salazar is working with Dara to make the adjustment; stated that overall animal intake at all six shelters is down 9%; rabbits are down 32%; live release rate at 77.13%, goal was 75% - 86.3% for dogs, 64.99% for cats; licensing up for December; in-house vets catching up – down 5%; 5,360 euthanized; adoptions up 5%; 29 hearings in December; voucher distribution still low; volunteer hours are up; fosters are up.

**Commissioner Yañez** asked about the number of vouchers redeemed – 224 \$70 vouchers were issued and 206 were redeemed – whether due to ACE program. **GM Barnette** responded that Officers are carrying applications and assisting people. **Commissioner Gross** asked about volunteer numbers – decrease in number, but increase in all shelters except North Central and West L.A. **GM Barnette** responded that North doesn't have the number of volunteers as other shelters; West L.A. has a core group. **Commissioner Gross** stated need for Volunteer Coordinator at each shelter. **AGM Brown** responded that staff was volunteering to be "Volunteer Coordinator"; new MOU includes monetary compensation for staff that will encourage more participation. **Commissioner Zaft**

noted numbers for dogs and cats – 70% live save rate for cats at East Valley and North Central, 91% at West L.A., and 75% at West Valley – recognized staff and volunteers for bringing numbers up at all shelters; dog live save rate at West L.A. is 100% for the year; euthanasia numbers are down. **GM Barnette** recognized DFO Dedeaux for work with his staff for setting and meeting goals, and teamwork. **Commissioner Zaft** stated that South L.A. numbers need improvement - New Hope placements are down (24%) and Best Friends (14%) - department wide as well - we need to support their work, perhaps with AWTF; adoption and fosters are up; altered dog licenses are up by over ¼. **Commissioner Gross** recommended doing something to recognize achievements. **GM Barnette** noted that most New Hope partners are members of NKLA; working with Councilmembers Wesson and Harris-Dawson on strategies for South L.A.

Public Comment

**Sara Harris:** Pulls for Best Friends at North Central; a lot of potentially dangerous dogs that are hard to place; Tiffany Hamilton doing amazing job – coaching fosters.

## 7. ADJOURNMENT

**Commissioner Gross** made a motion to adjourn and **Commissioner Yañez** seconded. Motion passed 3 - 0.

Meeting ended at 12:41 p.m.

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

DAVID ZAFT  
PRESIDENT

LARRY GROSS  
VICE PRESIDENT

COMMISSIONERS

VACANT

ROGER WOLFSON

ALANA YAÑEZ

**City of Los Angeles**

CALIFORNIA



**ERIC GARCETTI  
MAYOR**

**DEPARTMENT OF  
ANIMAL SERVICES**

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**BRENDA F. BARNETTE**  
GENERAL MANAGER

**DANA H. BROWN**  
ASSISTANT GENERAL MANAGER

**DR. JEREMY PRUPAS**  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** February 23, 2016

**PREPARED BY:** Brenda F. Barnette

**REPORT DATE:** February 5, 2016

**TITLE:** General Manager

**SUBJECT:** MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ANGELES AND WESTERN UNIVERSITY OF HEALTH SCIENCES FOR A VETERINARY SHELTER MEDICINE PROGRAM

**BOARD ACTIONS RECOMMENDED:**

1. Approve Memorandum of Understanding between the City of Los Angeles and Western University of Health Science for a Shelter Medicine Program at the North Central Shelter.

**SUMMARY:**

There has been an ongoing collaborative relationship between Los Angeles Animal Services veterinary staff and Western University of Health Science during which Western students have done internships with our veterinarians. Many Western Veterinary students gain experience in veterinary medicine completing internships in clinics in Los Angeles while they are completing their studies. We believe that this has created the opportunity to expand the relationship between Los Angeles Animal Services and Western University of Health Science veterinary program that will provide services to the community that are not currently available for their companion animals and it will provide invaluable experience for veterinary students creating a winning situation for Los Angeles animals.

**BACKGROUND:**

In the late nineties, shelter leaders dedicated to no kill started noticing that many veterinarians did not refer clients who had lost a beloved companion animal to shelters to adopt a new family member because, in part, so many animals came from unknown sources who could be harboring a wide variety of illnesses. There was a clear need to develop a stronger relationship

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Report to the Board of Animal Services Commissioners  
SUBJECT: Memorandum of Understanding between the City of Los Angeles and  
Western University of Health Sciences for a Veterinary Shelter Medicine Program

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between veterinary medicine and animal sheltering. Shelters needed help from the veterinary community to educate shelters on disease prevention protocols and to teach veterinarians interested in shelter medicine how to effectively deal with this population. President Richard Avanzino, negotiated with the U.C. Davis College of Veterinary Medicine to create the first Shelter Medicine Program. Animals in shelters differ from pets at home. With so many animals coming into shelters from unknown sources who may be harboring a wide variety of illnesses, it was time to really engage the veterinary community to keep a large and diverse shelter population healthy. Since the first shelter medicine program was launched at UC Davis, others have developed around the country (list may not be all inclusive):

- University of Florida College of Veterinary Medicine Maddie's Shelter Medicine Program
- Maddie's Shelter Medicine Program at Cornell University
- The Purdue University College of Veterinary Medicine Maddie's® Shelter Medicine Program
- Dane County Humane Society/University of Wisconsin Maddie's Shelter Program
- University of Wisconsin School of Veterinary Medicine's Maddie's® Shelter Medicine Course
- Oregon Humane Society's Holman Medical Center
- Seattle Humane Society is working with College of Veterinary Medicine to create a teaching hospital in Seattle.

**FISCAL IMPACT:**

There is no fiscal impact on the City General Fund.

Approved:

Brenda F. Barnette

Brenda F. Barnette, General Manager

Attachment

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**BOARD ACTION:**

_____ Passed	Disapproved	_____
_____ Passed with noted modifications	Continued	_____
_____ Tabled	New Date	_____



# City of Los Angeles Department of Animal Services

City Agreement Number \_\_\_\_\_

With the  
WESTERN UNIVERSITY OF HEALTH SCIENCES,  
COLLEGE OF VETERINARY MEDICINE

To Provide a Shelter Medicine Teaching Program for Veterinary Students  
And Develop Community Education and Outreach Programs

City Agreement Number \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF LOS ANGELES  
AND WESTERN UNIVERSITY OF HEALTH SCIENCES  
FOR A  
VETERINARY SHELTER MEDICINE PROGRAM**

City Contract Number \_\_\_\_\_

THIS MEMORANDUM OF UNDERSTANDING ("Agreement") is entered into as of \_\_\_\_\_, 2015, between the City of Los Angeles ("City"), a municipal corporation, acting by and through the Department of Animal Services ("Department") and Western University of Health Sciences, a California non-profit 501 c3 corporation ("Contractor" or "College") whose address is 309 E 2<sup>nd</sup> Street, Pomona, CA 91766 and is authorized to do business in the State of California.

WHEREAS, Contractor approached the Department and wishes to provide a surgical and preventative medicine wellness clinic at the North Central animal shelter as part of a shelter medicine teaching program for its 3<sup>rd</sup> and 4<sup>th</sup> year veterinary students; and

WHEREAS, this Agreement was approved by the Animal Services Board of Commissioners ("Board") on \_\_\_\_\_, 2015.

NOW THEREFORE, in consideration of the above premises and of the covenants and representations set forth above and herein, the parties agree as follows:

**Section I. REPRESENTATIVES OF THE PARTIES AND SERVICE OF NOTICE**

**A.** The representatives of the parties authorized to administer this Agreement, and to whom formal notices, demands, and communications shall be given are as follows:

1. The representative of the City shall be the General Manager of the Department, or their authorized representative, as follows:

Brenda F. Barnette  
General Manager, Department of Animal Services  
221 North Figueroa Street, Suite 600  
Los Angeles, California 90012

2. The representative of Contractor shall be:

Phillip D. Nelson  
Dean, College of Veterinary Medicine  
Western University of Health Sciences  
309 E 2<sup>nd</sup> Street  
Pomona, CA 91766

**B.** Formal notices, demands, and communications required hereunder by any party shall be made in writing and communicated by U.S. mail, fax, or email.

- C. If the name of the person designated to receive the notices, demands, or communications, or the address of such person is changed, written notice shall be given to the other parties within five (5) business days of said change.

## **Section II. TERM**

Unless terminated earlier pursuant to this Agreement or pursuant to termination provisions within the attached exhibits incorporated herein, the term of this Agreement shall be for one (1) year, and may be renewed for up to two additional one-year terms at the discretion of the Department. The City intends to exercise the renewal option on the condition that the Contractor's performance meets the expectations of the Department as reflected in this Agreement.

## **Section III. NO COST TO THE DEPARTMENT**

The Department will provide Contractor with space at the North Central shelter. The Department will not pay the Contractor for these services.

## **Section IV. PREMISES**

The premises covered by this Agreement is the clinic ("Clinic") as well as the occasional use of a conference/ study space for its students to be determined by the Department (together "Premises") located at the North Central shelter, 3201 Lacy Street, Los Angeles 90031.

## **Section V. RIGHT OF ENTRY PERMIT TO USE PREMISES**

City is granting Contractor a temporary, revocable, non-exclusive right of entry permit ("Permit") to Contractor's employees, agents and invitees, across, upon and through certain portions of the Shelter as directed by Department staff solely to access the Premises Monday through Friday, from 8am to 5pm and only for the services provided by Contractor and on the dates approved by the Department. The rights herein given are personal to Contractor, not assignable and do not constitute a lease or any interest in real property.

The Premises consist of the clinic as well as the use of a conference/ study space for its students at the North Central Shelter on days that the clinic is in operation and will be used to provide the services detailed in the Agreement and for no other purpose, including participation in, directly or indirectly, or to intervene in (including by publishing or distributing statements) any political campaign on behalf of or in opposition to any candidate for public office or any cause. Contractor shall maintain its tax exempt status under California Corporations Code sections 5110 et seq. and Article 13, Section 4 (b) of the Constitution of the State of California, or such successor law. Contractor shall not use or occupy the Premises in violation of law and shall discontinue any use of the Premises declared by any governmental authority to be a violation of law. Termination of the Agreement shall terminate the Permit.

All licenses requiring display will be displayed in a designated area as prescribed by law and Contractor shall maintain all required licenses and permits current throughout the term of this Agreement and shall not begin services under this Agreement until such licenses, insurance and permits are obtained and a copy provided to the Department.

Contractor will work with the Department to provide a calendar designating dates of service and use of the Premises for the first year of operations within 30 days after the Agreement is

executed, and annually thereafter. The schedule is subject to the review and approval of the Department.

## **Section VI. STANDARD PROVISIONS FOR CITY CONTRACTS**

Contractor shall comply with all provisions of the City of Los Angeles' Standard Provisions for City Contracts, (Revised 03/09), ("Standard Provisions"), attached as **Exhibit A**, incorporated and made part of this Agreement.

## **Section VII. SCOPE OF SERVICES**

Contractor will collaborate with the Department to develop a shelter medicine teaching program for its 3<sup>rd</sup> and 4<sup>th</sup> year veterinary students, veterinary interns, veterinary residents and veterinary technician students as well as to develop community education and outreach programs.

As part of the above, Contractor will work with the Department to create and maintain a surgical and preventive medicine wellness clinic at the Premises including, but not limited to, providing City approved procedures/care, e.g. high volume high quality sterilization procedures for shelter dogs, cats and rabbits annually, sterilization procedures and preventive wellness care for publicly owned animals as well as surgical and wellness services at affordable prices during the weeks that the College is in session and providing instruction to students. The (i) weeks of operation of the clinic, (ii) the number of surgeries to be performed and (iii) a cost structure which allows the clinic operations to break even financially while serving a low income community in return for this no-cost permit is reflected in the attached **Exhibit B**.

Contractor will provide all veterinary and clinic staffing required, as well as medications and controlled substances for the Clinic, and the cost of setting up, staffing and performing services under this Agreement shall be the Contractor's sole responsibility. Contractor shall maintain the Premises in clean condition and maintain any machinery or equipment provided for Contractor's use. Contractor may from time to time, use the Clinic's radiology machine and diagnostic facilities in the operation of the Clinic, and assist the City in keeping them in good working order.

### **A. The College of Veterinary Medicine Agrees to:**

1. Provide a licensed veterinarian to supervise the clinical education program and all veterinary and clinic staffing and surgeries and be responsible for all aspects of the shelter medicine teaching program as it pertains to the education and performance of the students and to the services to be provided to the Department and to the community. All surgeries will be performed by or under the supervision of Contractor's licensed veterinary faculty or staff.
2. Provide the services herein according to all federal, state, and local laws; provide all staffing, equipment and supplies; and obtain all permits, licenses and registrations required to provide these services, including a current Veterinary Premise License for the Clinic naming the Contractor's veterinarian as the Managing Licensee, a Controlled Substance Registration Certificate as required by the U.S. Department of Justice, Drug Enforcement Administration (DEA) and all other necessary permits from other regulatory agencies requiring licensure, to operate the Clinic. Any violation of this provision may cause termination of the Agreement.
3. Perform pre-surgical physical examinations on all surgical candidates to determine if an animal is qualified for surgical treatment and monitor all animals under its care and control for post-surgical complications and provide appropriate post-surgery medical treatment in

the event of an emergency related to the surgery, at no cost to the City or the pet owner, so long as such complications are discovered while the animal is under the Contractor's care and control. All animals shall be released to pet owners or adopters with post-operative instructions, including emergency telephone numbers. Contractor shall retain responsibility and care for the animal until any complication is abated.

4. Provide services to the public at a reduced price agreed upon by Contractor and Department for low-income residents in the community and reflected in **Exhibit B**. Contractor shall establish a Department-approved protocol to verify income and residency. Contractor shall keep accurate records of the names and addresses of the participants for the City to inspect with reasonable prior notice.
5. Accept partial vouchers/coupons (currently \$30 or as the amount may change) as subsidies for the cost of s/n surgeries and full vouchers/coupons (currently \$70 or as the amount may change) for the full cost of s/n surgeries from the Department, to defray or pay for the cost of surgery, and abide by all the rules and regulations of the program, including that vouchers/coupons only be used by owners who are residents of the City of Los Angeles.
6. Perform services in an ethical and lawful manner. Contractor's personnel shall not engage in any conduct which would harass or abuse any Department staff or members of the public, or use any false, deceptive, or misleading representation with regard to the services provided.
7. All students will be under the direct supervision of Contractor's licensed veterinarian and only those students who have satisfactorily completed the prerequisite portion of the College curriculum or veterinary interns and residents (who are veterinarians in a post-graduate training program) will be utilized in the Clinic. Contractor will inform the students and staff of all rules and regulations of the Premises and Contractor's students and personnel shall at all times treat the public and shelter staff with the utmost courtesy and respect. Contractor shall immediately remove and/ or replace any of its students or personnel who violate the terms and conditions of this Agreement upon the request of the Department.
8. Contractor shall require that students provide proof of adequate health insurance coverage and proof of current immunization for tetanus and rabies and provide students with accident insurance coverage for injuries or accidents and maintain professional liability coverage in an amount and with a carrier and terms reasonably acceptable to the City Administrative Officer, Risk Management.
9. Except for the active negligence or willful misconduct of the City or any of its boards, officers, agents, employees, assigns and successors in interest, Contractor undertakes and agrees to defend, indemnify and hold harmless the City and any of its boards, officers, agents, employees, assigns, and successors in interest from and against all suits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in house and outside counsel) and cost of litigation (including all actual litigation costs incurred by the City, including but not limited to, costs of experts and consultants), damages or liability of any nature whatsoever, for death or injury to any person, including Contractor's students, employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of the negligent acts, errors, omissions or willful misconduct incident to the performance of this Agreement by Contractor, its students or subcontractors of any tier. The provisions of this section shall survive expiration or termination of this Agreement.

10. Prohibit the publication by the students, affiliates, faculty or employees of any material relative to their clinical experience that has not been reviewed by City, in order to assure that infringement of patient's rights to privacy is avoided and that the Department is not cast in an unfavorable light. Any article written by a student that has been based on information acquired through his/her clinical experience must clearly reflect that the Contractor or City do not endorse the article, even where a review has been made prior to publication.
11. Abide by the City's Standard Terms and Conditions (Rev 3/09) including but not limited to the Living Wage Ordinance, non-discrimination and affirmative action provisions.
12. Not use any City or Department logos or other marks without written approval from the Department for use in specific documents, brochures, advertising etc.

**B. The Department agrees to:**

1. Permit Contractor to use the Clinic full time as shown in Exhibit B and the community room as available for a conference/ study space for its students Monday through Friday from 8am to 5pm. The Premises will be provided by the Department in return for the services provided by the College as more fully set out in **Exhibit B**.
2. Provide shelter animals to Contractor for s/n surgeries and related necessary medical treatment.
3. Collaborate with Contractor to develop a shelter medicine training program for Western University that will expose students to all pertinent aspects of shelter medicine in addition to the surgical and clinic operations.
4. Permit the use of the Clinic's radiology machine and diagnostic facilities as needed.

**Section VIII. Insurance.**

Permittee shall furnish the City with evidence of insurance from insurers acceptable to City and approved to write surplus lines in the State of California or licensed to do business in the State of California, on a form acceptable to the Risk Management Department for the coverage and minimum limits of insurance which shall be maintained by Permittee at its sole cost and expense throughout the Term of this Agreement.

**Section IX. Incorporation of Exhibits**

Contractor shall comply with the City's contracting requirements, including affirmative action and non-discrimination and proof of insurance, subject to City approval. The following Exhibits are hereby incorporated into and made a part of this Agreement:

- A. City Standard Terms and Provisions (03/09).
- B. Number of surgeries, calendar of Clinic use and cost schedule.

**Section X. Entire Agreement**

This Agreement, including the Exhibits, constitutes the full and complete understanding between the parties and shall be construed and interpreted under California law and venue in any dispute shall lie in Los Angeles. This Agreement is executed in three (3) duplicate originals, each of which is deemed to be an original.

DRAFT

**IN WITNESS THEREOF**, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,  
Department of Animal Services**

By \_\_\_\_\_  
Brenda F. Barnette, General Manager

Date: \_\_\_\_\_

**APPROVED AS TO FORM:  
MICHAEL N. FEUER, City Attorney**

By \_\_\_\_\_  
Dov S. Lesel, Assistant City Attorney

Date \_\_\_\_\_

**ATTEST:  
HOLLY L. WOLCOTT, City Clerk**

By \_\_\_\_\_  
Deputy City Clerk

Date \_\_\_\_\_

**CONTRACTOR:  
WESTERN UNIVERSITY OF HEALTH  
SCIENCES**

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Date \_\_\_\_\_

*(second signature required of corporations)*

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Date \_\_\_\_\_

Los Angeles City Business Tax License Number \_\_\_\_\_

IRS Taxpayer Identification Number \_\_\_\_\_

City Agreement Number \_\_\_\_\_

AS WESTERN UNIVERSITY draft City Agreement w ZH comments 12.18.15 Final draft

## Exhibit B

1. The clinic will operate year-round, Monday through Friday, except for University recognized holidays (including Labor Day, Columbus Day, Thanksgiving, Christmas Day, New Year's Day, Martin Luther King Holiday, Presidents Day, Memorial Day, and Fourth of July Holiday).
2. The clinic will perform an average of 6,000 surgeries annually, including up to 20 shelter animals daily if requested to do so by the Department.
3. The University has developed a financial plan for the clinic, and projects the clinic operations will have an estimated net loss of ~10% in the first year of operation, and gain of ~4% annually afterwards. The capital funding and operating funds during the start-up period will be provided by the Found Animals Foundation.
4. The clinic will provide spay/neuter services approximately 2/3 of the time the clinic is in operation, and it is estimated that up to 80% of clients will be using the City's subsidized program. The remaining approximately 1/3 of the time the clinic will be providing preventive wellness care for the surrounding community.
5. The Clinic would be accepting vouchers, currently in the amount of \$70 (as payment in full), and coupons in the amount of \$30 (as a discount) as part of a program provided by the City of Los Angeles to subsidize the cost of spays and neuters for qualified, low income households within the city. Should the amount of the vouchers be increased by the City during the term of the Agreement, the increased voucher amount will apply to this Agreement commencing from the date of increase for all other contractors.
6. Approximations of cost for services provided at the clinic is listed below:

<b>Surgery Services</b>	<b>Regular Pricing</b>	<b>Qualified Low Income Pricing</b>
Cat Neuter	\$55.00	\$40.00
Cat Spay	\$70.00	\$40.00
Dog Neuter under 50 lbs	\$125.00	\$85.00
Dog Spay under 50 lbs	\$150.00	\$100.00
Dog Neuter over 50 lbs	\$150.00	\$100.00
Dog Spay over 50 lbs	\$195.00	\$115.00
<b>Wellness Services</b>		
Canine Combo vaccine	\$15.00	
Canine Bordetella vaccine	\$15.00	
Feline Combo vaccine	\$15.00	
Feline Rabies	\$10.00	

Canine Rabies	\$10.00
Microchip	\$15.00
Flea/tick treatment (per dose)	\$15-25
Deworming	\$10-25

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

DAVID ZAFT  
PRESIDENT

LARRY GROSS  
VICE PRESIDENT

COMMISSIONERS

VACANT

ROGER WOLFSON

ALANA YAÑEZ

**City of Los Angeles**  
CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

**BRENDA F. BARNETTE**  
GENERAL MANAGER

**DANA H. BROWN**  
ASSISTANT GENERAL MANAGER

**DR. JEREMY PRUPAS**  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

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**MEETING DATE:** February 23, 2016      **PREPARED BY:** Dana Brown  
**REPORT DATE:** February 18, 2016      **TITLE:** Assistant General Manager  
**SUBJECT:** STRATEGIC PLANNING CONSULTANT SERVICES – FRANCISCA BAXA

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**BOARD ACTIONS RECOMMENDED:**

- AUTHORIZE the Department of Animal Services to negotiate and execute a sole source contract with Francisca Baxa with similar provisions as are described in the attached "Proposal for Strategic Planning Services."

**SUMMARY:**

In the Mayor's annual review of the General Manager, five specific, measureable expectations were outlined as priorities. The development of a strategic plan is one of those priorities. The development of that strategic plan is well underway. The first step was a retreat held in January 2015 attended by departmental staff representing all divisions, members of the Board of Animal Services Commissioners and Ryan Carpio from the Mayor's staff. The retreat was facilitated by Francisca Gonzalez Baxa, an attorney and experienced facilitator. During the retreat, information was discussed related to the Department's direction along with the challenges that are faced and how those challenges might be addressed. As the facilitator, Ms. Baxa has an intimate knowledge of those discussions and is in the unique position to continue her services as we develop and implement our strategic plan.

In the way of background and experience, Ms. Baxa has been a California licensed attorney since 1985 and has practiced in the Eastern and Central District Courts as well as the Ninth Circuit Court of Appeals. She was the directing attorney of the Community Economic Development Unit at the Legal Aid Foundation of Los Angeles until 2003 when she decided to start her own consulting business. Her professional ties to the community resulted in a clientele list rich with community-based organizations and leaders. For those clients Ms. Baxa provided strategic planning services and she has also worked as a consultant to a national non-profit engaged in long term strategic planning. Her knowledge and experience in strategic planning

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Report to the Board of Animal Services Commissioners  
SUBJECT: Strategic Planning Consultant Services – Francisca Baxa

---

coupled with her prior facilitation work with the Department gives her the skill set necessary to perform the desired services.

While the Department of Animal Services is supportive of the City's contracting requirements and the need for fair, competitive bidding on City contracts, we recognize that in some cases only one contractor possesses the commodity needed by the City. We believe this is such a case. As a result a sole source consulting contract with Ms. Baxa is recommended for the following reasons:

- Ms. Baxa was the paid facilitator of the retreat and solely has the information required to continue her services in the development of the strategic plan.
- The Department must proceed expeditiously with the development of the plan as it has been identified by the Mayor as a priority for the Department to be completed by the end of the current fiscal year.

**FISCAL IMPACT:**

The consultant's total service fee is \$25,000. These fees encompass all services described in the "Scope of Services" section of the attached proposal. These funds have been identified and are available in the Department's Contractual Services budget.

Approved:

Brenda Barnette

**Brenda Barnette, General Manager**

Attachment

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**BOARD ACTION:**

_____ Passed	Disapproved	_____
_____ Passed with noted modifications	Continued	_____
_____ Tabled	New Date	_____

# **Proposal for Strategic Planning Services for LA Animal Services (“LAAS”)**

Francisca Gonzalez Baxa (“Consultant”) is pleased to present the following proposal for strategic planning services to LAAS (“Client”).

## **LAAS Request for Services:**

The outcomes desired by LAAS include:

- A 5 year strategic plan outlining the vision, core values, goals and major actions of LAAS that incorporates the community’s input; and
- Improved communication between the community and LAAS

## **A. SCOPE OF SERVICES:**

1. The specific services to be provided include:

A. Meeting(s) with Client, as needed by telephone, or in person

1. Meeting(s) with LAAS designee(s) to refine the strategic planning process
2. Progress report/check-in meetings

B. Review background documents, as provided by Client:

Examples of desired documents:

- Current Vision/Mission or Purpose Documents
- Current & past work plans
- Current Funding/Development plan
- Power analysis documents
- News clippings; other descriptive documents
- Financials (e.g. Operating budget, income and expense statement, balance sheet)
- Governing Documents
- Contracts with vendors/service providers

C. Draft written survey questions and/or interview questions with Client's input. Conduct the written survey and/or interviews, analyze the results and provide a report to the Committee for the Future: (Client to provide the name and contact information of stakeholders)

1. General LA Community
2. Community Based Organizations (CBOs)
3. Neighborhood councils
4. Rescue Partners
5. Best Friends
6. New Hope Partners

7. Advocacy Groups
8. Volunteers
9. Funders (ASPCA)
10. Postal Workers Association
11. Veterinarian Association(s) (CVMA)
12. Media
13. Staff
14. Board
15. General Beverly Hills Community because they contract with LAAS
16. Others, as needed

D. Conduct fifteen (15) two (2) hour community meetings (at least one community meeting within each City of Los Angeles Council District) to obtain input from the community about LAAS and to provide information about LAAS. (estimate 10-25 stakeholders at each meeting)

E. Conduct six (6) two (2) hour meetings (at least one meeting at each LAAS shelter) to obtain input from employees about LAAS and to provide information about LAAS. Conduct one (1) two (2) hour meeting with administrative staff. Conduct individual meetings/interviews with Management, and Commissioners.

F.. Conduct two (2) to three (3) two (2) hour meetings (North, East or West Valley) to obtain input from volunteers about LAAS and to provide information about LAAS.

G. Draft Strategic Plan

1. Draft a strategic plan based on the written survey, interviews, community meetings, shelter meetings and other key stakeholders' input
2. Circulate the draft strategic plan to key stakeholders as identified by the Committee for the Future and allow for feedback time of two weeks
3. Revise the Strategic Plan based on input received
5. Finalize the Strategic Plan and send to Committee for the Future

**C. TIMETABLE:** Strategic Planning services to commence February 17, and end July 30, 2016.

**D. DELIVERABLES:**

- a. Written Survey/Interview Questions, Report and Analysis of Survey/Questions and Stakeholder interviews.
- b. Preparation and Facilitation of fifteen (15) two (2) hour community meetings (at least one in each City of Los Angeles Council District)

- c. Preparation and Facilitation of six (6) two (2) hour meetings at shelters for employees.
- d. Preparation and Facilitation of one (1) two (2) hour meeting for administrative staff, individual meetings/interviews with management and commissioners.
- e. Preparation and Facilitation of two (2) to three (3) two (2) hour meetings for volunteers at either North, East or West Valley area of Los Angeles
- f. A Written Strategic Plan

**E. FEES AND COSTS:** The fee for the services described in the Scope of Services section is Twenty Five Thousand Dollars (\$25,000) for the Strategic Planning Services. Any services or costs not described in the section entitled Scope of Services shall be additional services and a different contract will be prepared for any additional services.

**E1. PAYMENT: \$25,000 upon delivery of a written strategic plan.**

**E. DESIGNATED CONTACT PERSON.** Client designates Brenda Barnette, General Manager of Client as its contact person for purposes of this Agreement. If the contact person changes, Client will notify Consultant in writing.

**F. CLIENT DUTIES.** Client agrees to be truthful with Consultant, to cooperate, to keep Consultant informed of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Client's bills and costs on time. Client will provide the space/location for all meetings, if needed, including but not limited to the check in meetings, community meetings, shelter meetings, volunteer meetings. Client will provide notice to the community of the community meetings. Client will provide notice to the employees and volunteers of the shelter meetings. Client will provide sound equipment, easel's, markers, butcher paper, food, child care, translation, transportation, and anything else needed by the Client's stakeholders to be able to participate. Client will provide timely information (such as names and contact information) for Consultant to be able to conduct the surveys, interviews, and community, shelter, and volunteer meetings. Client will provide timely feedback to Consultant during the scheduled check in meetings.

**G. COMMUNICATIONS AND PAYMENT:** All communications and payments can be sent to Consultant at: 20185 Pingree Way, Yorba Linda, California 92887 Attn: Francisca Gonzalez Baxa

All communications for LAAS can be sent to Client at LAAS, 221 North Figueroa Street, Los Angeles, CA 90012. Attn: General Manager

**H. TERMINATION.** Either Client or Consultant may terminate this Agreement by providing 30 days written notice. The amount due to Consultant shall be paid

within 30 days of the date Consultant provides an invoice to Client for services rendered.

If this Agreement is acceptable, please sign and date below:

Sincerely,

Francisca Gonzalez Baxa

Francisca Gonzalez Baxa

Accepted By:

Client Name: LAAS

By: \_\_\_\_\_  
Print Name: Brenda Barnette  
Title: General Manager

Dated: February 17, 2016

Dated: \_\_\_\_\_

LA Animal Services Woof Stat Report for January 2016

Department Totals - All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	610	790	-23%	10,903	11,340	-4%
Dogs	2,069	2,331	-11%	15,580	17,744	-12%
Others	261	298	-12%	2,620	3,096	-15%
Rabbits	39	56	-30%	396	579	-32%
Totals	2,979	3,475	-14%	29,499	32,759	-10%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	83	145	-43%	795	1,083	-27%
Owner Surrender	773	937	-18%	6,607	6,742	-2%
Possible Owner	402	412	-2%	3,025	3,080	-2%
Stray	1,567	1,836	-15%	17,383	20,122	-14%
Wildlife	154	145	6%	1,689	1,732	-2%
Totals	2,979	3,475	-14%	29,499	32,759	-10%

Live/Save for Cats and Dogs

Impounds

Cats	610	790	-23%	10,903	11,340	-4%
Dogs	2,069	2,331	-11%	15,580	17,744	-12%
Totals	2,679	3,121	-14%	26,483	29,084	-9%

Live Releases

Cats	570	654	-13%	7,261	6,528	11%
Dogs	1,776	2,108	-16%	13,448	14,668	-8%
Totals	2,346	2,762	-15%	20,709	21,196	-2%

Live/Save Rates

Cats	93.44%	82.78%	13%	66.60%	57.57%	16%
Dogs	85.84%	90.43%	-5%	86.32%	82.66%	4%
Totals	87.57%	88.50%	-1%	78.20%	72.88%	7%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	103	102	1%	723	802	-10%
Breeder's	64	76	-16%	411	486	-15%
Cat Tag	0	0	0%	6	2	200%
Diplomats	1	0	100%	1	0	100%
Disabled	89	72	24%	760	592	28%
Duplicate	142	169	-16%	1,060	1,196	-11%
Equine Lic	80	56	43%	823	662	24%
Equine Lic 2	5	0	500%	10	3	233%
Equine Lic 3	0	0	0%	2	6	-67%
Equine Lic 4	0	0	0%	1	0	100%
Equine Lic 5	7	4	75%	43	51	-16%
Guide Dogs	0	0	0%	0	2	-200%
Humane Grps	112	138	-19%	839	1,417	-41%
Junkyard Intct	1	5	-80%	13	18	-28%
Junkyard Altrd	26	8	225%	94	72	31%
LAPD K9	0	0	0%	1	0	100%
Pending	381	339	12%	2,615	2,681	-2%
Restricted	2	0	200%	49	0	4900%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	3	-300%
Altered Dogs	8,214	6,181	33%	67,194	52,250	29%
Altered Dogs 3 Yrs	325	300	8%	2,059	1,415	46%
Senior	324	253	28%	2,736	2,333	17%
Svc	0	1	-100%	0	3	-300%
Svc Blue	4	17	-76%	44	30	47%
Totals	9,880	7,721	28%	79,484	64,024	24%

Spay/Neuter Surgeries by LAAS Vets

Cats	55	99	-44%	1,112	1,128	-1%
Dogs	153	311	-51%	1,333	1,648	-19%
Rabbits	26	8	225%	101	74	36%
Totals	234	418	-44%	2,546	2,850	-11%

Department Totals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	115	166	-31%	3,908	4,882	-20%
Dogs	192	239	-20%	1,759	2,537	-31%
Totals	307	405	-24%	5,667	7,419	-24%

Cat and Dog Live Releases

Adoptions to the Public	1,249	1,472	-15%	10,850	10,601	2%
Best Friends	239	357	-33%	3,011	3,418	-12%
New Hope Placements	377	455	-17%	3,313	3,805	-13%
Redeemed	464	445	4%	3,326	3,154	5%
Released	17	33	-48%	209	218	-4%
Totals	2,346	2,762	-15%	20,709	21,196	-2%

Outcomes for All Animals

Adoptions to the Public	1,338	1,621	-17%	11,365	11,244	1%
Best Friends	239	357	-33%	3,011	3,418	-12%
Died/DOA (not euthanized)	193	223	-13%	1,777	1,840	-3%
Euthanized	409	536	-24%	6,784	8,707	-22%
Missing/Stolen/Escaped	2	3	-33%	27	53	-49%
New Hope Placements	447	512	-13%	4,055	4,729	-14%
Redeemed	465	449	4%	3,348	3,190	5%
Released	31	48	-35%	489	501	-2%
Animals Outcomed	3,124	3,749	-17%	30,856	33,682	-8%

Admin Stats

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
CPRA Requests	49	59	-17%	366	355	3%
Hearings Held	31	0	3100%	228	94	143%

Spay/Neuter Vouchers Issued / Redeemed

\$30 Vouchers Issued	391	531	-26%	2,722	2,934	-7%
\$70 Vouchers Issued	326	442	-26%	2,017	2,643	-24%
\$30 Vouchers Redeemed	212	617	-66%	2,143	1,633	31%
\$70 Vouchers Redeemed	206	578	-64%	1,744	1,970	-11%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	4,655	3,725	25%	n/a	n/a	n/a
# of Volunteer Hrs Worked	4,977	7,480	-33%	31,993	30,964	3%
# of Orientations	6	8	-25%	43	36	19%
# attended	133	80	66%	694	523	33%

Animals Sent to Foster

Cats	6	4	50%	924	689	34%
Dogs	18	27	-33%	274	188	46%
Others	0	1	-100%	6	3	100%
Rabbits	0	0	0%	1	6	-83%
Totals	24	32	-25%	1,205	886	36%

Officer Stats

ACE Citiations	700	4	n/a	1,890	4	n/a
Citations Issued	1	45	-98%	114	296	-61%
Permits Processed	79	90	-12%	696	657	6%
Wildlife Calls	289	354	-18%	2,454	2,940	-17%
Community Presentations	0	0	0%	0	0	0%

Spay/Neuter Surgeries by Contract and LOA Vets

	Jan-16	YTD Fiscal 15/16	Fiscal YTD Goal	% Chng
SNP LA Harbor- max of 10 /Day	176	1,342	1,453	-8%
SNP LA EV - max of 10 /Day	192	1,670	1,453	15%
Value Vet WLA min. 20/Day Shelter and Public	137	1,024	2,905	-65%
ASPCA SLA Clinic up to 20/Day	201	2,702	2,905	-7%
LOA Vet Hospitals	587	4,603	n/a	n/a
Total	1,293	11,341	8,715	30%

East Valley Shelter						
All Animals						
	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng

Impounds by Animal Type - All Animals						
Cats	148	207	-29%	2,994	2,934	2%
Dogs	499	626	-20%	3,888	4,465	-13%
Others	87	62	40%	789	715	10%
Rabbits	11	23	-52%	100	162	-38%
Totals	745	918	-19%	7,771	8,276	-6%

Impounds by Impound Type - All Animals						
ACTF/Dsstr/Evid/Pers Prop	16	27	-41%	223	152	47%
Owner Surrender	183	256	-29%	1,596	1,659	-4%
Possible Owner	96	105	-9%	831	781	6%
Stray	410	503	-18%	4,617	5,270	-12%
Wildlife	40	27	48%	504	414	22%
Totals	745	918	-19%	7,771	8,276	-6%

Live/Save for Cats and Dogs Impounds						
Cats	148	207	-29%	2,994	2,934	2%
Dogs	499	626	-20%	3,888	4,465	-13%
Totals	647	833	-22%	6,882	7,399	-7%

Live Releases						
Cats	142	154	-8%	2,134	1,716	24%
Dogs	458	580	-21%	3,415	3,940	-13%
Totals	600	734	-18%	5,549	5,656	-2%

Live/Save Rates						
Cats	95.95%	74.40%	29%	71.28%	58.49%	22%
Dogs	91.78%	92.65%	-1%	87.83%	88.24%	0%
Totals	92.74%	88.12%	5%	80.63%	76.44%	5%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Licenses Issued						
Intact Dogs	13	27	-52%	102	128	-20%
Breeder's	12	22	-45%	90	108	-17%
Cat Tag	0	0	0%	0	0	0%
Diplomats	0	0	0%	0	0	0%
Disabled	10	9	11%	76	64	19%
Duplicate	39	30	30%	245	258	-5%
Equine Lic	13	26	-50%	118	91	30%
Equine Lic 2	0	0	0%	0	0	0%
Equine Lic 3	0	0	0%	0	1	-100%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	3	0	300%	26	2	1200%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	24	23	4%	247	488	-49%
Junkyard Intct	0	1	-100%	3	1	200%
Junkyard Altrd	9	0	900%	12	8	50%
LAPD K9	0	0	0%	0	0	0%
Pending	22	58	-62%	231	306	-25%
Restricted	0	0	0%	7	0	700%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	1	-100%
Altered Dogs	853	847	1%	5,785	5,717	1%
Altered Dogs 3 Yrs	13	9	44%	71	61	16%
Senior	27	21	29%	191	166	15%
Svc	0	0	0%	0	0	0%
Svc Blue	0	0	0%	0	0	0%
Totals	1,038	1,073	-3%	7,204	7,400	-3%

Spay/Neuter Surgeries by LAAS Vets						
Cats	7	20	-65%	270	229	18%
Dogs	51	82	-38%	445	449	-1%
Rabbits	3	0	300%	5	4	25%
Totals	61	102	-40%	720	682	6%

East Valley Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	27	41	-34%	846	1,144	-26%
Dogs	29	37	-22%	281	387	-27%
Totals	56	78	-28%	1,127	1,531	-26%

Cat and Dog Live Releases

Adoptions to the Public	312	419	-26%	2,647	2,574	3%
Best Friends	48	73	-34%	903	1,044	-14%
New Hope Placements	114	91	25%	1,002	1,089	-8%
Redeemed	120	137	-12%	926	882	5%
Released	6	14	-57%	71	67	6%
Totals	600	734	-18%	5,549	5,656	-2%

Outcomes for All Animals

Adoptions to the Public	343	436	-21%	2,788	2,688	4%
Best Friends	48	73	-34%	903	1,044	-14%
Died/DOA (not euthanized)	65	71	-8%	505	517	-2%
Euthanized	75	113	-34%	1,408	1,799	-22%
Missing/Stolen/Escaped	1	0	100%	4	6	-33%
New Hope Placements	160	100	60%	1,291	1,345	-4%
Redeemed	120	139	-14%	928	891	4%
Released	10	17	-41%	159	149	7%
Animals Outcomed	822	949	-13%	7,986	8,439	-5%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	904	703	29%	n/a	n/a	
# of Volunteer Hrs Worked	765	606	26%	6,113	4,069	-33%
# of Orientations	1	1	0%	8	6	-25%
# attended	15	16	-6%	147	73	-50%

Animals Sent to Foster

Cats	0	0	0%	298	252	18%
Dogs	7	7	0%	157	64	145%
Others	0	0	0%	1	1	0%
Rabbits	0	0	0%	1	1	0%
Totals	7	7	0%	457	318	44%

Officer Stats

Ace Citations	56	1	5500%	117	1	11600%
Citations Issued	0	17	-1700%	47	54	-13%
Permits Processed	1	5	-80%	32	41	-22%
Wildlife Calls	38	45	-16%	396	379	4%
Community Presentations	0	0	0%	0	0	0%

Harbor Shelter

All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	50	67	-25%	1068	1184	-10%
Dogs	217	202	7%	1489	1614	-8%
Others	13	24	-46%	102	191	-47%
Rabbits	2	2	0%	28	21	33%
Totals	282	295	-4%	2,687	3,010	-11%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	10	5	100%	47	60	-22%
Owner Surrender	67	83	-19%	609	684	-11%
Possible Owner	54	43	26%	296	291	2%
Stray	143	144	-1%	1670	1836	-9%
Wildlife	8	20	-60%	65	139	-53%
Totals	282	295	-4%	2,687	3,010	-11%

Live/Save for Cats and Dogs

Impounds

Cats	50	67	-25%	1,068	1,184	-10%
Dogs	217	202	7%	1,489	1,614	-8%
Totals	267	269	-1%	2,557	2,798	-9%

Live Releases

Cats	51	71	-28%	660	632	4%
Dogs	191	163	17%	1,340	1,253	7%
Totals	242	234	3%	2,000	1,885	6%

Live/Save Rates

Cats	102.00%	105.97%	-4%	61.80%	53.38%	16%
Dogs	88.02%	80.69%	9%	89.99%	77.63%	16%
Totals	90.64%	86.99%	4%	78.22%	67.37%	16%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	1	11	-91%	21	33	-36%
Breeder's	1	10	-90%	22	35	-37%
Cat Tag	0	0	0%	0	0	0%
Diplomats	1	0	100%	1	0	100%
Disabled	1	3	-67%	32	22	45%
Duplicate	4	5	-20%	50	58	-14%
Equine Lic	0	0	0%	0	0	0%
Equine Lic 2	0		0%	0	0	0%
Equine Lic 3	0	0	0%	0	0	0%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	0	0	0%	0	0	0%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	14	14	0%	68	91	-25%
Junkyard Intct	1	0	100%	1	1	0%
Junkyard Altrd	3	2	50%	5	3	67%
LAPD K9	0	0	0%	0	0	0%
Pending	0	3	-300%	12	9	33%
Restricted	0	0	0%	1	0	100%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	0	0%
Altered Dogs	243	224	8%	1,582	1,563	1%
Altered Dogs 3 Yrs	1	3	-67%	18	10	80%
Senior	11	14	-21%	66	81	-19%
Svc	0	0	0%		0	0%
Svc Blue	0	0	0%	0	0	0%
Totals	281	289	-3%	1,879	1,906	-1%

Spay/Neuter Surgeries by LAAS Vets

Cats	4	0	400%	13	0	1300%
Dogs	16	0	1600%	23	0	2300%
Rabbits	0	0	0%	0	0	0%
Totals	20	0	2000%	36	0	3600%

Harbor Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	6	16	-63%	458	620	-26%
Dogs	16	29	-45%	178	301	-41%
Totals	22	45	-51%	636	921	-31%

Cat and Dog Live Releases

Adoptions to the Public	153	137	12%	1,314	1,253	5%
Best Friends	29	15	93%	160	153	5%
New Hope Placements	23	35	-34%	251	188	34%
Redeemed	35	41	-15%	257	264	-3%
Released	2	6	-67%	18	27	-33%
Totals	242	234	3%	2,000	1,885	6%

Outcomes for All Animals

Adoptions to the Public	156	139	12%	1341	1291	4%
Best Friends	29	15	93%	160	153	5%
Died/DOA (not euthanized)	8	23	-65%	138	135	2%
Euthanized	26	60	-57%	675	1007	-33%
Missing/Stolen/Escaped	0	0	0%	3	12	-75%
New Hope Placements	29	38	-24%	281	245	15%
Redeemed	35	41	-15%	257	264	-3%
Released	4	7	-43%	31	52	-40%
Animals Outcomed	287	323	-11%	2,886	3,159	-9%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	473	370	28%	n/a	n/a	
# of Volunteer Hrs Worked	489	655	-25%	3,657	4,493	-19%
# of Orientations	1	1	0%	7	5	40%
# attended	29	7	314%	76	45	69%

Animals Sent to Foster

Cats	1	1	0%	54	49	10%
Dogs	0	2	-200%	14	17	-18%
Others	0	0	0%	1	0	100%
Rabbits	0	0	0%	0	3	-300%
Totals	1	3	-67%	69	69	0%

Officer Stats

Ace Citations	10	0	1000%	88	0	8800%
Citations Issued	0	1	-100%	0	6	-600%
Permits Processed	0	0	0%	4	0	400%
Wildlife Calls	20	37	-46%	119	208	-43%
Community Presentations	0	0	0%	0	0	0%

North Central Shelter

All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	131	154	-15%	2,060	2,130	-3%
Dogs	364	393	-7%	2,813	3,147	-11%
Others	68	47	45%	535	712	-25%
Rabbits	6	10	-40%	84	173	-51%
Totals	569	604	-6%	5,492	6,162	-11%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	15	24	-38%	168	460	-63%
Owner Surrender	135	162	-17%	1,274	1,270	0%
Possible Owner	62	56	11%	473	493	-4%
Stray	322	335	-4%	3,252	3,727	-13%
Wildlife	35	27	30%	325	212	53%
Totals	569	604	-6%	5,492	6,162	-11%

Live/Save for Cats and Dogs

Impounds

Cats	131	154	-15%	2,060	2,130	-3%
Dogs	364	393	-7%	2,813	3,147	-11%
Totals	495	547	-10%	4,873	5,277	-8%

Live Releases

Cats	128	125	2%	1,461	1,129	29%
Dogs	304	352	-14%	2,506	2,602	-4%
Totals	432	477	-9%	3,967	3,731	6%

Live/Save Rates

Cats	97.71%	81.17%	20%	70.92%	53.00%	34%
Dogs	83.52%	89.57%	-7%	89.09%	82.68%	8%
Totals	87.27%	87.20%	0%	81.41%	70.70%	15%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	17	25	-32%	93	145	-36%
Breeder's	14	21	-33%	77	90	-14%
Cat Tag	0	0	0%	2	2	0%
Diplomats	0	0	0%	0	0	0%
Disabled	11	31	-65%	104	129	-19%
Duplicate	15	28	-46%	161	194	-17%
Equine Lic	0	1	-100%	5	12	-58%
Equine Lic 2	0	0	0%	0	0	0%
Equine Lic 3	0	0	0%	0	0	0%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	0	0	0%	0	4	-400%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	28	17	65%	168	201	-16%
Junkyard Intct	0	4	-400%	3	10	-70%
Junkyard Altrd	8	2	300%	28	19	47%
LAPD K9	0	0	0%	1	0	100%
Pending	6	133	-95%	314	1,052	-70%
Restricted	0	0	0%	7	0	700%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	0	0%
Altered Dogs	636	845	-25%	4,511	5,376	-16%
Altered Dogs 3 Yrs	16	45	-64%	211	237	-11%
Senior	31	127	-76%	317	686	-54%
Svc	0	0	0%	0	0	0%
Svc Blue	0	0	0%	0	0	0%
Totals	782	1,279	-39%	6,002	8,157	-26%

Spay/Neuter Surgeries by LAAS Vets

Cats	23	28	-18%	334	197	70%
Dogs	34	82	-59%	394	453	-13%
Rabbits	3	0	300%	5	11	-55%
Totals	60	110	-45%	733	661	11%

North Central Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	22	35	-37%	610	974	-37%
Dogs	38	34	12%	264	419	-37%
Totals	60	69	-13%	874	1,393	-37%

Cat and Dog Live Releases

Adoptions to the Public	232	220	5%	1,955	1,670	17%
Best Friends	47	125	-62%	688	840	-18%
New Hope Placements	60	61	-2%	688	672	2%
Redeemed	89	67	33%	595	516	15%
Released	4	4	0%	41	33	24%
Totals	432	477	-9%	3,967	3,731	6%

Outcomes for All Animals

Adoptions to the Public	241	311	-23%	2,019	1,861	8%
Best Friends	47	125	-62%	688	840	-18%
Died/DOA (not euthanized)	35	36	-3%	353	343	3%
Euthanized	96	107	-10%	1,184	1,649	-28%
Missing/Stolen/Escaped	1	1	0%	6	5	20%
New Hope Placements	63	78	-19%	810	902	-10%
Redeemed	89	68	31%	600	530	13%
Released	9	5	80%	108	69	57%
Animals Outcomed	581	731	-21%	5,768	6,199	-7%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	1,134	972	17%	n/a	n/a	
# of Volunteer Hrs Worked	770	465	66%	4,490	3,490	29%
# of Orientations	1	2	-50%	7	7	0%
# attended	37	19	95%	144	102	41%

Animals Sent to Foster

Cats	1	2	-50%	138	103	34%
Dogs	3	7	-57%	54	42	29%
Others	0	1	-100%	4	2	100%
Rabbits	0	0	0%	0	0	0%
Totals	4	10	-60%	196	147	33%

Officer Stats

Ace Citations	571	3	18933%	1,413	3	47000%
Citations Issued	0	4	-400%	2	90	-98%
Permits Processed	70	61	15%	555	524	6%
Wildlife Calls	102	145	-30%	908	1,114	-18%
Community Presentations	0	0	0%	0	0	0%

South LA Shelter

All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	139	133	5%	2,431	2,458	-1%
Dogs	473	544	-13%	3,819	4,394	-13%
Others	20	20	0%	227	263	-14%
Rabbits	7	3	133%	57	53	8%
Totals	639	700	-9%	6,534	7,168	-9%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	17	8	113%	150	119	26%
Owner Surrender	155	176	-12%	1,364	1,318	3%
Possible Owner	78	78	0%	531	540	-2%
Stray	374	429	-13%	4,363	5,062	-14%
Wildlife	15	9	67%	126	129	-2%
Totals	639	700	-9%	6,534	7,168	-9%

Live/Save for Cats and Dogs  
Impounds

Cats	139	133	5%	2,431	2,458	-1%
Dogs	473	544	-13%	3,819	4,394	-13%
Totals	612	677	-10%	6,250	6,852	-9%

Live Releases

Cats	105	109	-4%	1,065	1,161	-8%
Dogs	367	455	-19%	2,897	3,085	-6%
Totals	472	564	-16%	3,962	4,246	-7%

Live/Save Rates

Cats	75.54%	81.95%	-8%	43.81%	47.23%	-7%
Dogs	77.59%	83.64%	-7%	75.86%	70.21%	8%
Totals	77.12%	83.31%	-7%	63.39%	61.97%	2%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	11	8	38%	47	62	-24%
Breeder's	8	7	14%	42	58	-28%
Cat Tag	0	0	0%	0	0	0%
Diplomats	0	0	0%	0	0	0%
Disabled	15	9	67%	73	64	14%
Duplicate	21	22	-5%	119	131	-9%
Equine Lic	0	0	0%	0	0	0%
Equine Lic 2	0	0	0%	0	0	0%
Equine Lic 3	0	0	0%	0	0	0%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	0	0	0%	0	3	-300%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	34	61	-44%	262	459	-43%
Junkyard Intct	0	0	0%	0	1	-100%
Junkyard Altrd	3	1	200%	17	17	0%
LAPD K9	0	0	0%	0	0	0%
Pending	6	3	100%	28	48	-42%
Restricted	0	0	0%	7	0	700%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	0	0%
Altered Dogs	561	538	4%	3,688	3,650	1%
Altered Dogs 3 Yrs	4	0	400%	49	15	227%
Senior	25	19	32%	206	147	40%
Svc	0	0	0%	0	0	0%
Svc Blue	0	0	0%	0	0	0%
Totals	688	668	3%	4,538	4,655	-3%

Spay/Neuter Surgeries by LAAS Vets

Cats	1	3	-67%	59	162	-64%
Dogs	5	46	-89%	114	148	-23%
Rabbits	0	0	0%	1	0	100%
Totals	6	49	-88%	174	310	-44%

South LA Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	29	28	4%	1,402	1,308	7%
Dogs	84	119	-29%	847	1,169	-28%
Totals	113	147	-23%	2,249	2,477	-9%

Cat and Dog Live Releases

Adoptions to the Public	209	244	-14%	1,627	1,517	7%
Best Friends	71	97	-27%	898	1,056	-15%
New Hope Placements	126	168	-25%	976	1,278	-24%
Redeemed	64	52	23%	437	372	17%
Released	2	3	-33%	24	23	4%
Totals	472	564	-16%	3,962	4,246	-7%

Outcomes for All Animals

Adoptions to the Public	216	253	-15%	1,690	1,570	8%
Best Friends	71	97	-27%	898	1,056	-15%
Died/DOA (not euthanized)	27	25	8%	259	300	-14%
Euthanized	125	158	-21%	2,377	2,705	-12%
Missing/Stolen/Escaped	0	0	0%	3	6	-50%
New Hope Placements	127	169	-25%	1,005	1,313	-23%
Redeemed	64	52	23%	438	374	17%
Released	2	6	-67%	51	48	6%
Animals Outcomed	632	760	-17%	6,721	7,372	-9%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	536	437	23%	n/a	n/a	
# of Volunteer Hrs Worked	956	724	32%	4,852	6,042	-20%
# of Orientations	1	1	0%	7	6	17%
# attended	14	6	133%	95	68	40%

Animals Sent to Foster

Cats	2	0	200%	22	9	144%
Dogs	4	5	-20%	21	37	-43%
Others	0	0	0%	0	0	0%
Rabbits	0	0	0%	0	0	0%
Totals	6	5	20%	43	46	-7%

Officer Stats

Ace Citations	22	0	2200%	142	0	14200%
Citations Issued	0	6	-600%	5	55	-91%
Permits Processed	0	2	-200%	10	10	0%
Wildlife Calls	38	30	27%	236	227	4%
Community Presentations	0	0	0%	0	0	0%

West LA Shelter

All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	53	115	-54%	850	1,073	-21%
Dogs	192	222	-14%	1,293	1,754	-26%
Others	34	33	3%	423	457	-7%
Rabbits	7	4	75%	45	71	-37%
Totals	286	374	-24%	2,611	3,355	-22%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	10	8	25%	75	58	29%
Owner Surrender	84	111	-24%	645	807	-20%
Possible Owner	38	36	6%	268	284	-6%
Stray	122	194	-37%	1,295	1,835	-29%
Wildlife	32	25	28%	328	371	-12%
Totals	286	374	-24%	2,611	3,355	-22%

Live/Save for Cats and Dogs  
Impounds

Cats	53	115	-54%	850	1,073	-21%
Dogs	192	222	-14%	1,293	1,754	-26%
Totals	245	337	-27%	2,143	2,827	-24%

Live Releases

Cats	65	106	-39%	795	920	-14%
Dogs	158	263	-40%	1,251	1,682	-26%
Totals	223	369	-40%	2,046	2,602	-21%

Live/Save Rates

Cats	122.64%	92.17%	33%	93.53%	85.74%	9%
Dogs	82.29%	118.47%	-31%	96.75%	95.90%	1%
Totals	91.02%	109.50%	-17%	95.47%	92.04%	4%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	9	5	80%	63	51	24%
Breeder's	6	2	200%	57	41	39%
Cat Tag	0	0	0%	0	0	0%
Diplomats	0	0	0%	0	0	0%
Disabled	6	2	200%	39	36	8%
Duplicate	24	37	-35%	191	228	-16%
Equine Lic	0	0	0%	1	1	0%
Equine Lic 2	0	0	0%	0	0	0%
Equine Lic 3	0	0	0%	0	0	0%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	0	0	0%	0	0	0%
Guide Dogs	0	0	0%	0	2	-200%
Humane Grps	7	16	-56%	39	93	-58%
Junkyard Intct	0	0	0%	0	0	0%
Junkyard Altrd	0	0	0%	0	0	0%
LAPD K9	0	0	0%	0	0	0%
Pending	16	11	45%	55	62	-11%
Restricted	0	0	0%	6	0	600%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	0	0%
Altered Dogs	393	443	-11%	2,816	3,171	-11%
Altered Dogs 3 Yrs	8	10	-20%	65	25	160%
Senior	4	4	0%	46	33	39%
Svc	0	1	-100%	0	1	-100%
Svc Blue	0	0	0%	0	0	0%
Totals	473	531	-11%	3,378	3,744	-10%

Spay/Neuter Surgeries by LAAS Vets

Cats	10	34	-71%	183	249	-27%
Dogs	8	47	-83%	66	240	-73%
Rabbits	0	0	0%	0	0	0%
Totals	18	81	-78%	249	489	-49%

West LA Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	10	18	-44%	174	240	-28%
Dogs	10	9	11%	52	87	-40%
Totals	20	27	-26%	226	327	-31%

Cat and Dog Live Releases

Adoptions to the Public	147	246	-40%	1,483	1,857	-20%
Best Friends	6	9	-33%	21	51	-59%
New Hope Placements	34	69	-51%	219	362	-40%
Redeemed	35	43	-19%	311	315	-1%
Released	1	2	-50%	12	17	-29%
Totals	223	369	-40%	2,046	2,602	-21%

Outcomes for All Animals

Adoptions to the Public	157	257	-39%	1,567	1,947	-20%
Best Friends	6	9	-33%	21	51	-59%
Died/DOA (not euthanized)	15	14	7%	160	186	-14%
Euthanized	34	33	3%	392	467	-16%
Missing/Stolen/Escaped	0	1	-100%	1	20	-95%
New Hope Placements	43	86	-50%	323	499	-35%
Redeemed	35	44	-20%	320	319	0%
Released	3	4	-25%	55	89	-38%
	293	448	-35%	2,839	3,578	-21%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	793	564	41%	n/a	n/a	
# of Volunteer Hrs Worked	1,005	4,050	-75%	7,371	5,814	27%
# of Orientations	1	1	0%	7	6	17%
# attended	21	14	50%	148	110	35%

Animals Sent to Foster

Cats	2	1	100%	195	134	46%
Dogs	3	5	-40%	16	17	-6%
Others	0	0	0%	0	0	0%
Rabbits	0	0	0%	0	0	0%
Totals	5	6	-17%	211	151	40%

Officer Stats

Ace Citations	8	0	800%	21	0	2100%
Citations Issued	1	6	-83%	22	46	-52%
Permits Processed	5	6	-17%	24	20	20%
Wildlife Calls	57	48	19%	426	553	-23%
Community Presentations	0	0	0%	0	0	0%

West Valley Shelter

All Animals

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Impounds by Animal Type - All Animals

Cats	89	114	-22%	1500	1561	-4%
Dogs	324	344	-6%	2278	2370	-4%
Others	39	112	-65%	544	758	-28%
Rabbits	6	14	-57%	82	99	-17%
Totals	458	584	-22%	4,404	4,788	-8%

Impounds by Impound Type - All Animals

ACTF/Dsstr/Evid/Pers Prop	15	73	-79%	132	234	-44%
Owner Surrender	149	149	0%	1119	1004	11%
Possible Owner	74	94	-21%	626	691	-9%
Stray	196	231	-15%	2186	2392	-9%
Wildlife	24	37	-35%	341	467	-27%
Totals	458	584	-22%	4,404	4,788	-8%

Live/Save for Cats and Dogs

Impounds

Cats	89	114	-22%	1,500	1,561	-4%
Dogs	324	344	-6%	2,278	2,370	-4%
Totals	413	458	-10%	3,778	3,931	-4%

Live Releases

Cats	79	89	-11%	1,146	970	18%
Dogs	298	295	1%	2,039	2,106	-3%
Totals	377	384	-2%	3,185	3,076	4%

Live/Save Rates

Cats	88.76%	78.07%	14%	76.40%	62.14%	23%
Dogs	91.98%	85.76%	7%	89.51%	88.86%	1%
Totals	91.28%	83.84%	9%	84.30%	78.25%	8%

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	20	19	5%	129	117	10%
Breeder's	18	12	50%	97	89	9%
Cat Tag	0	0	0%	0	0	0%
Diplomats	0	0	0%	0	0	0%
Disabled	2	1	100%	29	31	-6%
Duplicate	13	36	-64%	143	199	-28%
Equine Lic	5	8	-38%	53	103	-49%
Equine Lic 2	0	0	0%	0	0	0%
Equine Lic 3	0	0	0%	2	4	-50%
Equine Lic 4	0	0	0%	1	0	100%
Equine Lic 5	0	0	0%	1	22	-95%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	5	7	-29%	55	85	-35%
Junkyard Intct	0	0	0%	0	1	-100%
Junkyard Altrd	0	0	0%	3	0	300%
LAPD K9	0	0	0%	0	0	0%
Pending	3	7	-57%	8	61	-87%
Restricted	1	0	100%	20	0	2000%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	0	0%
Altered Dogs	675	620	9%	4,609	4,330	6%
Altered Dogs 3 Yrs	2	10	-80%	41	74	-45%
Senior	24	19	26%	123	136	-10%
Svc	0	0	0%	0	2	-200%
Svc Blue	0	0	0%	0	0	0%
Totals	768	739	4%	5,314	5,254	1%

Spay/Neuter Surgeries by LAAS Vets

Cats	10	14	-29%	253	291	-13%
Dogs	39	54	-28%	291	358	-19%
Rabbits	20	8	150%	90	59	53%
Totals	69	76	-9%	634	708	-10%

West Valley Shelter

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Cat and Dog Euthanasia

Cats	21	28	-25%	418	596	-30%
Dogs	15	11	36%	137	174	-21%
Totals	36	39	-8%	555	770	-28%

Cat and Dog Live Releases

Adoptions to the Public	196	206	-5%	1,824	1,730	5%
Best Friends	38	38	0%	341	274	24%
New Hope Placements	20	31	-35%	177	216	-18%
Redeemed	121	105	15%	800	805	-1%
Released	2	4	-50%	43	51	-16%
Totals	377	384	-2%	3,185	3,076	4%

Outcomes for All Animals

Adoptions to the Public	225	225	0%	1960	1887	4%
Best Friends	38	38	0%	341	274	24%
Died/DOA (not euthanized)	43	54	-20%	362	359	1%
Euthanized	53	65	-18%	748	1080	-31%
Missing/Stolen/Escaped	0	1	-100%	10	4	150%
New Hope Placements	25	41	-39%	345	425	-19%
Redeemed	122	105	16%	805	812	-1%
Released	3	9	-67%	85	94	-10%
Animals Outcomed	509	538	-5%	4,656	4,935	-6%

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
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Volunteers

# of Volunteers	815	679	20%	n/a	n/a	
# of Volunteer Hrs Worked	992	980	1%	5,510	7,056	-22%
# of Orientations	1	2	-50%	7	6	17%
# attended	17	18	-6%	84	125	-33%

Animals Sent to Foster

Cats	0	0	0%	217	142	53%
Dogs	1	1	0%	12	11	9%
Others	0	0	0%	0	0	0%
Rabbits	0	0	0%	0	2	-200%
Totals	1	1	0%	229	155	48%

Officer Stats

Ace Citations	33	0	3300%	109	0	10900%
Citations Issued	0	11	-1100%	38	45	-16%
Permits Processed	3	16	-81%	71	62	15%
Wildlife Calls	34	49	-31%	369	459	-20%
Community Presentations	0	0	0%	0	0	0%

Admin

Licenses Issued

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
Intact Dogs	32	7	357%	268	266	1%
Breeder's	5	2	150%	26	65	-60%
Cat Tag	0	0	0%	4	0	400%
Diplomats	0	0	0%	0	0	0%
Disabled	44	17	159%	407	246	65%
Duplicate	26	11	136%	151	128	18%
Equine Lic	62	21	195%	646	455	42%
Equine Lic 2	5	0	500%	10	3	233%
Equine Lic 3	0	0	0%	0	1	-100%
Equine Lic 4	0	0	0%	0	0	0%
Equine Lic 5	4	4	0%	16	20	-20%
Guide Dogs	0	0	0%	0	0	0%
Humane Grps	0	0	0%	0	0	0%
Junkyard Intct	0	0	0%	6	4	50%
Junkyard Altrd	3	3	0%	29	25	16%
LAPD K9	0	0	0%	0	0	0%
Pending	328	124	165%	1,967	1,143	72%
Restricted	1	0	100%	1	0	100%
Sentry	0	0	0%	0	0	0%
Service	0	0	0%	0	0	0%
Signal	0	0	0%	0	2	-200%
Altered Dogs	4,853	2,664	82%	44,203	28,443	55%
Altered Dogs 3 Yrs	281	223	26%	1,604	993	62%
Senior	202	49	312%	1,787	1,084	65%
Svc	0	0	0%	0	0	0%
Svc Blue	4	17	-76%	44	30	47%
Totals	5,850	3,142	86%	51,169	32,908	55%

Admin Stats

	Jan-16	Jan-15	% Chng	YTD Fiscal 15/16	YTD Fiscal 14/15	% Chng
CPRA Requests	49	59	-17%	366	355	3%
Hearings Held	31	0	3100%	228	94	143%

Spay/Neuter Vouchers Issued / Redeemed

\$30 Vouchers Issued	391	531	-26%	2,722	2,934	-7%
\$70 Vouchers Issued	326	442	-26%	2,017	2,643	-24%
\$30 Vouchers Redeemed	212	617	-66%	2,143	1,633	31%
\$70 Vouchers Redeemed	206	578	-64%	1,744	1,970	-11%