



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

SPECIAL MEETING AGENDA
Tuesday, September 13, 2016
6:30 P.M.

MISSION HILLS ANIMAL SHELTER
OPERATED BY BEST FRIENDS ANIMAL SOCIETY
15321 BRAND BOULEVARD
MISSION HILLS, CALIFORNIA 91345

DAVID ZAFT
President

LARRY GROSS
Vice-President

OLIVIA E. GARCÍA
ROGER WOLFSON
(VACANT)

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. ADMINISTRATIVE APPEAL

1. **Dangerous Animal Case: DR 152140 WV**
Respondent: Moshe Lazarovits
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Jill Fleishman



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, September 13, 2016
7:00 P.M.

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FACILITY TOUR OF BEST FRIENDS ANIMAL SOCIETY MISSION HILLS SHELTER

Commission Tour of Mission Hills Shelter (starts at 6:15 p.m.). Public is welcome. The Commission meeting will begin promptly at 7:00 p.m.

REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker).

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners.)

3. COMMISSION BUSINESS

- A. Board Recognition of LAASEE** (Los Angeles Animal Services Expression of Esteem) Award Recipient (Action Item; Public comment limited to one minute per speaker):

i. Best Friends Animal Society

- B. Approval of the Minutes for the Meeting of August 23, 2016** (Action item; public comment limited to one minute per speaker).

- 4. ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

- 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

6. BOARD REPORTS

- A. Update on Best Friends Animal Society Activities at Mission Hills Animal Shelter** (Public comment limited to one minute per speaker).

- B. Board Report for Acceptance of \$25,000.00 Grant from The Petco Foundation.** (Action item; public comment limited to two minutes per speaker).

7. DISCUSSION ITEMS

8. ADJOURNMENT

Next Regular Meeting is scheduled for 10:00 a.m., September 27, 2016, at City Hall, 200 North Spring Street, 10th Floor, Room 1060, Los Angeles, California 90012.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
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ERIC GARCETTI
MAYOR

**DEPARTMENT OF
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221 North Figueroa Street
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Los Angeles, CA 90012

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BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

DEREK BROWN
ASSISTANT GENERAL MANAGER

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS

To Be Held:
Tuesday, September 13, 2016, at 6:30 P.M.

Mission Hills Animal Shelter
Operated by Best Friends Animal Society
15321 Brand Boulevard
Mission Hills, CA 91345

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

- 1. Dangerous Animal Case: DR 152140 WV**
Respondent: Moshe Lazarovits
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Jill Fleishman

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org.

Para información en español, llame al (213) 482-9558.



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, August 23, 2016 at 10:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Audio MP-3 Recording is available at www.laanimalservices.com

David Zaft, President
Larry Gross, Vice-President
Olivia E. García
Roger Wolfson
Vacant

Meeting called to order at 10:13 a.m. Commissioners present were Zaft, García, Gross, and Wolfson (arrived at 10:55 am). Also present from Los Angeles Animal Services (LAAS) General Manager (GM) Brenda Barnette, Assistant General Manager (AGM) Derek Brown and Assistant General Manager (AGM) Dana Brown; and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Zaft opened the meeting and provided an overview of the meeting agenda. **Commissioner Gross** discussed the appeal hearing process prior to conducting the hearings.

I. ADMINISTRATIVE APPEALS

1. Barking Dog Noise Case: BD 161127 WV

Respondent: Lillian Elsie Kestone Fazzi

West Valley Animal Care and Control: Lieutenant Lorna Esparza

Complaining Witness: Anatoly Aleksandrovich and Valerie Aleksandrovich

The Respondent Lillian Fazzi and the Complaining Witness Anatoly Aleksandrovich appeared before the Commission. The Respondent asserted that she did not agree with the terms and conditions issued by LAAS. In particular, she did not want to be required to use a barking collar on her dog. Anatoly Aleksandrovich testified that dog has been doing much better since the hearing. The Respondent complained that her neighbors never reached out to her directly about the problem. **Commissioner García** asked if the dog was mostly inside or outside and Mrs. Fazzi responded that the dog spends time both inside and outside. **Commissioner Gross** mentioned that he felt comfortable removing the condition requiring the use of a barking collar from the terms and conditions in this case. **GM Brenda Barnette** explained the different varieties of barking collars.

Commissioner Zaft moved to uphold the General Manager's decision to impose terms and conditions with the exception of the barking collar. **Commissioner García** seconded the motion and it was approved by a vote of 3-0.

2. Dangerous Animal Case: DA 162139 WLA

Respondent: Donald Nathan Braun and Brenda Braun

West Los Angeles Animal Care and Control: Captain Wendell Bowers

Complaining Witness: Betty Yahr

The Respondents Donald Nathan Braun and Brenda Braun appeared before the Commission. The Complaining Witness, Betty Yahr, did not attend the Commission

meeting. **Commissioner Zaft** clarified that their dog, Mr. Lucky, had not been declared dangerous and he stated the three terms and conditions imposed by LAAS. Mrs. Braun mentioned her health conditions and how her dog assists her. **Commissioner Gross** emphasized that that the terms and conditions must be met. **Commissioner Zaft** reiterated that as long as the terms and conditions are met and if no other incidents occur, the dog can remain in their custody. Mrs. Braun stated that all the terms and conditions have been met. **Commissioner Gross** stated that in order for the dog to be a service animal a certified trainer must train the dog. **Commissioner Zaft** mentioned that the trainer must submit a letter stating that the dog has been trained to be a service animal and encouraged the Brauns to be very careful with Mr. Lucky when the dog is in an unfamiliar environment.

Commissioner Zaft moved to uphold the General Manager's determination to impose terms and conditions. **Commissioner García** seconded the motion and was approved by a vote of 3-0.

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Zoey Knittel: Identified herself as the Director of Development for SNP LA; stated that she was here to announce that they would be moving from East Valley clinic to the Best Friends Adoption Center in Mission Hills; thrilled to partner with Best Friends so that they can continue to offer their services; mentioned the closing of the East Valley clinic where they have served nearly 100,000 pets in six years; explained that SNP LA was selected as the winning bid for the East Valley RFP but that SNP LA could not agree on terms of the contract with the City and she stated that the City was not able to negotiate; mentioned that she will miss the East Valley community. **Noel Jackson:** Highlighted that SNP LA has served over 100,000 pets in the East Valley community; 50,000 through the spay/neuter program alone; mentioned that she hoped that the East Valley community continues to be served.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners.)

3. COMMISSION BUSINESS-*taken out of order after item 4.*

A. Approval of the minutes for the Meeting of August 9, 2016 (Action item; public comment limited to one minute per speaker).

Public comment
None

Commissioner Gross moved to approve minutes for the Meeting of August 9, 2016; **Commissioner Wolfson** seconded and the motion passed 4-0.

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- MOU with Inner City Law Center and Downtown Dog Rescue passed on consent today in Council. It will service homeless residents on Skid Row with companion animals.
- SNP LA at EV notified LAAS that they are not going to continue with contract negotiations so we need to release the RFP; mentioned that there will be even more services available at East Valley than there have been in the past; mentioned that 90 day temporary extension expires on 8/31/2016.
- 5 ACOs in training; 4 more will be added in September
- Mentioned problem with growing coyote population City wide; stated that citizens are setting up feeding stations to feed coyotes which exacerbates the problem.
- Discussed neighborhood meetings in San Pedro, Northridge, Silver Lake, and Playa Del Rey to educate citizens regarding how to handle the coyote problem.

Public Comment
None

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS (Public comment limited to one minute per speaker).

Commissioner Wolfson: Thanked LAAS for progress made on the RFP to install kiosks in the shelters that will provide items for pet adopters and revenue to the shelters; requested agenda item to discuss services that Wag Walking wants to donate to LAAS customers; mentioned that he's looking for feedback on changing the hours at the shelters; stated that he wants to discuss methods for increasing the number of dog licenses to increase revenue and safety for the citizens; mentioned taking a look at managed admissions and desired a staff report on this topic and mentioned volunteers.

Commissioner Zaft: Invited Commissioner Wolfson to write the report on Wag donation; mentioned that Commission is waiting for Commissioner Wolfson's research on managed admissions.

Commissioner García: Stated that it had actually been determined that managed admissions were to be handled as a group by the Commission.

Commissioner Zaft: Mentioned the passing of SB 60-2 in the Senate to ban bull hooks in California.

Commissioner Gross: Stated that he's been getting emails from volunteers about whether LAAS is going to participate in the Sherman Oaks street festival; informed volunteers that LAAS plans to proceed with event in October; mentioned that LAAS website is being updated and felt like he identified issues Mac users might experience with the website; requested that a statement be placed on the license page to alert the public to the possible problem.

Commissioner Zaft: Mentioned that a post can be made on Facebook (comment from a discussion during a prior meeting).

Public Comment

None

6. BOARD REPORTS

- A. Staff Report Requesting Approval to use the Animal Welfare Trust Fund to purchase two kitty corrals from Companion Habitats, Inc. for the South Los Angeles Chesterfield Square Shelter (Action Item; public comment limited to two minutes per speaker.)

AGM Derek Brown described the kitty corrals; already used by at the County of Los Angeles; mentioned that it's a very nice display and can be used for offsite or special events. **Commissioner Zaft** asked where the kitty corrals will be displayed. **AGM Derek Brown** explained that one corral could be placed in the small gate play yard near the walk path at SLA and that the second could be used for special events. **Commissioner Wolfson** expressed his desire that the project start small and be expanded to other shelters. He asked if the corrals could be used at North Central. **GM Barnette** mentioned that glass display areas currently exist at North Central for cats. Discussion continued between the commissioners and the General Manager regarding the kitty corrals.

Public Comment

Cheri Shanker: Loved the idea and hoped the corrals get more kittens adopted.

Commissioner Wolfson moved to approve the use of Animal Welfare Trust Fund to purchase two kitty corrals from Companion Habitats, Inc. for the South Los Angeles Chesterfield Square Shelter; **Commissioner Gross** seconded and the motion passed 4-0.

- B. Staff Report Requesting Approval to use the Animal Welfare Trust Fund for "Capacity for Care" consultation including the purchase and installation of portals at South Los Angeles Chesterfield Square Shelter. (Action Item; public comment limited to two minutes per speaker.)

GM Barnette explained that the need for the portals initially arose as the result of the spread of feline diseases at the SLA shelter. There were so many animals in quarantine that the public/rescues couldn't see them; the portals will allow the staff to clean either side of cage and make it less labor intensive for staff and healthier for the cats; mentioned case studies citing the benefits of the portals; detailed the concept and design of the portal; will increase the save rate of the kittens; the cost will be \$30,500. Discussion ensued between GM Barnette and Commissioners.

Public Comment:

Cheri Shankar: Expressed her support of the purchase of the portals.

Christi Metropole: Mentioned that Dr. Hurley is a great expert/resource; stated that cats stop eating in shelters because they don't want to eat where they go to the bathroom. The portals would alleviate this problem.

Commissioner Gross moved to approve the use of Animal Welfare Trust Fund for "Capacity for Care" consultation including the purchase and installation of portals at the South Los Angeles Chesterfield Square Shelter; **Commissioner Zaft** seconded and the motion passed 4-0.

Commissioner Zaft requested a report from Dr. Hurley after the portals are installed.

- C. Staff Report Requesting Approval to amend the New Hope Policies to exclude New Hope Partners from participating in an auction. (Action Item; public comment limited to two minutes per speaker.)

GM Barnette explained the problem LAAS had in the past with New Hope Partners outbidding citizens for animals in the shelter. Various Commissioners participated in a discussion with GM Barnette regarding the issue.

Public Comment

Phyllis Dougherty: Stated that auctions are mandated by law.

Commissioner García moved to amend the New Hope Policies to exclude New Hope Partners from participating in an auction; **Commissioner Gross** seconded and the motion passed 4-0.

7. ADJOURNMENT

Commissioner García made a motion to adjourn. **Commissioner Gross** seconded motion. Motion passed 4 - 0.

Meeting ended at 11:52 a.m.

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DEREK BROWN
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Report to the Board of Animal Services Commissioners

COMMISSION MEETING DATE: September 13, 2016 **PREPARED BY:** Jan Selder

REPORT DATE: September 8, 2016

TITLE: Director of Field Operations

SUBJECT: ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$25,000.00 FROM THE
PETCO FOUNDATION

BOARD ACTIONS RECOMMENDED:

1. ACCEPT a check in the amount of \$25,000.00 from the Petco Foundation (Foundation).
2. APPROVE upon receipt of the check, the deposit of these funds into the Animal Welfare Trust Fund for the purpose of holding a reduced fees adoption event to encourage adoptions and increase our live save rate.

BACKGROUND:

In April of 2016, Los Angeles Animal Services (LAAS) reinstated its partnership with the Foundation when the opportunity arose to house shelter cats inside Petco store locations for adoption. By partnering with the Foundation, the Department became eligible for grants offered by the Foundation. LAAS currently has cats in one store location, Porter Ranch, and is looking at expanding into one more location.

On August 5, 2016, the Foundation notified the Department we had been selected to apply for a special grant called The Petco Park Grant to support the lifesaving work we do. In the application we proposed to increase our adoption rate by holding reduced or fee-waived adoption events, similar to the recent "Clear the Shelters" event, which have proved very successful at increasing adoptions and bringing public awareness to our shelters. The application was accepted and the Department has been awarded the grant.

FISCAL IMPACT:

There will be no financial impact on the Department's budgeted funds. The grant funds will be deposited into the Animal Welfare Trust Fund and used in accordance with the grant agreement.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Brenda F. Barnette

Brenda F. Barnette, General Manager

BOARD ACTION:

<input type="checkbox"/> Passed	Disapproved <input type="checkbox"/>
<input type="checkbox"/> Passed with noted modifications	Continued <input type="checkbox"/>
<input type="checkbox"/> Tabled	New Date <input type="checkbox"/>