



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, January 10, 2017
10:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

DAVID ZAFT
President

LARRY GROSS
Vice-President

OLIVIA E. GARCÍA
ROGER WOLFSON
ALISA FINSTEN

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. ADMINISTRATIVE APPEALS

1. Dangerous Animal Revocation Case: DR 162223 WV

Respondent: Michele Lauren Sepe
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Lawrence Parks

2. Dangerous Animal Case: DA 161249 NC

Respondent: Mark Lederer, David Vigil, Monique Flores, Adriana Molina & Lupe Chavira
North Central Animal Care and Control: Lieutenant John Cessna
Complaining Witness: Vickie Junger

II. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

- A. Approval of the Minutes for Meeting of December 13, 2016 (Action Item; Public comment limited to one minute per speaker).

- 4. ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

- 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

6. BOARD REPORTS

- A. Staff Report requesting approval to make amendments to the Animal Auction Policy. (Action Item; Public comment limited to two minutes per speaker).
- B. Staff Report requesting approval of a policy for displaying literature at our six City Animal Shelters. (Action Item; Public comment limited to two minutes per speaker).

7. DISCUSSION ITEMS

- A. Proposal to Give Adopters the Opportunity to List a 'Pet Guardian' in Adoption Application in Case Owner Dies or Is Incapacitated. (Public comment limited to one minute per speaker).

8. ADJOURNMENT

Next Regular Meeting is scheduled for 10:00 A.M. January 24, 2017, at City Hall 200 North Spring Street, Room 1060, Los Angeles, California 90012. (Enter on Main Street).

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
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OLIVIA E. GARCIA

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City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
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GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS

To Be Held:

Tuesday, January 10, 2017, at 10:00 A.M.

City Hall

200 North Spring Street, 10th Floor, Room 1060

Los Angeles, CA 90012

(Entrance on Main Street)

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

1. **Dangerous Animal Revocation Case: DR 162223 WV**
Respondent: Michele Lauren Sepe
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Lawrence Parks
2. **Dangerous Animal Case: DA 161249 NC**
Respondent: Mark Lederer, David Vigil, Monique Flores, Adriana Molina & Lupe Chavira
North Central Animal Care and Control: Lieutenant John Cessna
Complaining Witness: Vickie Junger

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org.

Para información en español, llame al (213) 482-9558.

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BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, December 13, 2016 at 7:00 PM

HOLLENBECK COMMUNITY POLICE STATION
2111 E. 1st Street
Los Angeles, CA 90033

Audio MP-3 Recording is available at www.laanimalservices.com

David Zaft, President
Larry Gross, Vice-President
Alisa Finsten
Olivia E. Garcia
Roger Wolfson

Meeting called to order at 7:03 p.m. Commissioners present were Zaft, Gross, Finsten, and Garcia. Also present from Los Angeles Animal Services (LAAS) Board Secretary Regina Gallegos, Assistant General Manager (AGM) Dana Brown and General Manager (GM) Brenda Barnette; and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Zaft opened the meeting and provided an overview of the meeting agenda.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Phyllis Daugherty: Mentioned very serious attack on officer in West Valley. Suggested that counseling be mandated when officers are attacked. **Martha Cisneros:** Identified herself as a community resident and discussed the cats for which she is providing care. Stated that she got a letter of complaint from the department. Requested that she be issued a permit to care for the animals and the issue be added to the next agenda. **Andrew S. Brown:** Volunteer who is concerned about the "for rescue-only" policy for evidence animals. Also concerned about the policy that restricts other animals in a home in addition to the dangerous animal involved in an incident. **Josh Liddy:** Requested that Commission make the Lucky Puppy raid a topic of a future discussion. **Gail Raff:** East Valley volunteer who expressed happiness that the free cat/kitten offer has ended. Asked for more cages for the cats and requested that staff and commissioners visit the shelter on the weekends. **Sherry Brewer:** Reiterated concern over the fact that all animals are required to be relinquished when another animal in the home has been involved in an incident. **Alana Yanez:** Offered up Humane Society space free of charge for the next commission meeting in the area. Mentioned that the vet list being given to the public needs to be updated. Suggested that vets who utilize the money given to them be put first on any list being given to the public.

- 2. NEIGHBORHOOD COUNCIL COMMENTS-** (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

A. Approval of Minutes for November 8, 2016 Meeting.

Public Comments
None

Commissioner Gross moved to approve the minutes for the November 8, 2016 and **Commissioner Garcia** seconded. The motion passed 4-0.

B. Approval of 2017 Board Meeting Schedule

Commissioner Gross moved to approve the 2017 Board Meeting Schedule and **Commissioner Finsten** seconded. The motion passed 4-0.

Public Comments
None

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- Department is arranging walk-throughs at a few shelters for potential bidders on the RFP to operate pet supply kiosks in the shelters. The deadline is in a couple of weeks, but potential bidders are interested in getting an idea on how they could set up a kiosk.
- Lucy Pet Foundation and Dodger legend Steve Garvey teamed up on Friday, December 2, 2016 to raise awareness for adoption and spay and neuter. Gayle Anderson from KTLA 5 filmed several live spots from 6 am to 10 am encouraging viewers to come down and adopt. Eleven pets were adopted and one was fostered from the event.
- Girl Scout Troop 906 visited the West Valley animal shelter. Troop leaders emailed ACT Supervisor Shawn Colon to thank him for the tour he provided.
- Department purchased a higher quality brand of rabbit feed which will be slowly integrated into the existing feed at our shelters.
- We are pleased to announce that ACT Christina Gates was selected to exhibit her photographs in this year's LA City employee art contest. The photos are displayed on the bridge at City Hall.
- On December 5th-7th, UC Davis visited our Chesterfield Square South LA facility to review and evaluate our husbandry practices to see if there is a need to improve housing conditions in order to prevent disease. A full report will be submitted in early January.
- We are running a radio ad campaign this week (week of 12/5/16) on KNX 1070 AM to encourage potential adopters to give an orphaned pet a home for the holidays and bring awareness to the City animal shelters.
- On December 2nd, 'Buzzfeed' filmed several men opening Christmas boxes containing one of our puppies. The men were surprised to find the cute puppies inside. North Central ACT Silvia Flores wrangled the five puppies who participated in the event.
- Our Basic Black adoption weekend, sponsored by The Pet Care Foundation

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adopted 42 black and mostly black dogs out over the weekend of November 19-20. The Foundation paid \$50 of each adoption fee.

- "Home for the Pawlidayz" over the Thanksgiving weekend was sponsored by Zappos and Best Friends. There were a total of 393 adoptions which consisted of 114 cats, 270 dogs, 6 other and 3 rabbits. As this was a fee waived event for cats and dogs, all of the adoption fees will be reimbursed by Best Friends and Zappos.
- The staff at our North Central facility conducted a tour with a group of 4th graders from Aldama Elementary School. The children had a great time and provided the shelter with donations that they received from their donation drive school project.
- We are starting to promote our opening for a Volunteer Coordinator. The person will likely be from outside the City personnel family and will be required to take the Civil Service exam when it is offered.
- RFP went out for the East Valley Spay and Neuter Clinic. There has been a delay because one of our strongest candidates was not on the BAVN listing.
- City Council has been following up on our coyote report. GM Barnette, DFO Mark Salazar and another department staff attended a meeting regarding this issue.
- There have been allegations that the SMART team was going to be disbanded. GM Barnette stated that she didn't know who started this untrue rumor. It first surfaced in a press release by the producers of the SMART film that is now being shown in different parts of the country. The Mayor's office and the City Council members and their staff have all been advised that the allegations are untrue.
- The Department is requesting an extension of the current contract with Best Friends Animal Society for the operation of the Northeast Valley Animal Shelter. While an agreement has been reached on a new contract, there is not sufficient time due to the Winter Recess to have the contract before Council prior to the contract's expiration date of December 30, 2016. The item is scheduled to be heard in the Personnel and Welfare Committee at its Special Meeting scheduled for Wednesday, December 14, 2016. The Department has requested approval to extend the term of the existing contract through February 28, 2017.
- Our North Central facility continues to have ongoing issues with the drains in the older portion of the kennel. The drains in this area are corroded and deteriorated causing the drains to constantly back up into the kennels. General Services is working to demolish and repair 2-4 more kennels over the next few days.
- North Central is still experiencing issue with their radiant heat in the kennels, however our Harbor and East Valley shelters are back up and running. North should be fixed tomorrow. The washing machines are working. However, given their age and usage, we are trying to purchase three new sets with fiscal year end savings.
- One of the emergency exit gates at our North Central facility and the perimeter for the employee parking lot gate has been broken but were reported to be repaired today.
- We have had four graduates from ACO class and two students. We are working on the list to add more students as soon as possible.
- SMART responded to a possible bobcat under a house in the 4900 block of Los Feliz. The resident had DIRECTV out to install cable and the technician thought that he saw a bobcat under the house. SMART did not find a bobcat under the home and the technician was able to complete their work.
- SMART responded to a stranded cat call in the 12000 block of Carl Street. The cat was stranded up a 35 feet tree for five days. The indoor cat escaped the house through a window. The SMART team was able to successfully reach the

cat, place her in a Cat Grab Bag (a rescue bag) and safely deliver her back to her owners.

- ACO Alarcon received a call for a personal property pick up in the 1400 Block of East 51st Street. When ACO Alarcon arrived The Requestor was very upset emotionally. The Requestor stated that tragedy occurred at the location and the animal's owner is now hospitalized. Officer Alarcon assisted and advised the Requestor with empathy. Officer Alarcon impounded all six animals and provided all the required information to redeem the animals in a kind manner. The Requestor was grateful for Officer Alarcon's professionalism and care.
- SMART responded to the 8000 block of Cedros Street for a stray cat stranded 45 feet up in a tree for four days. Two of those days were spent in the rain. SMART members set up a Technical Rope System and one rescuer safely ascended up the tree and rescued the cat. The cat did not have a microchip and was taken to East Valley Animal Shelter.
- The Chesterfield Square Animal Shelter received a call from a citizen in the 1600 block of West 84th Street. The citizen had been having an ongoing problem with several small, stray dogs that have been on her street for months. The citizen began to feed the dogs on her porch. She subsequently contacted Lt. Gonzalez to come and set a trap. The same day Officer Aparicio picked up another dog from the citizen's front porch. This dog was pregnant and appeared to be ready to give birth. With the cooperation of the citizen and the animal shelter, we managed to control the overpopulation of these stray dogs in this neighborhood.
- ACO Julian responded to a report of an opossum stranded on the westbound 101 freeway at White Oak Avenue in Encino. Officer Julian requested that CHP block traffic and he was able to rescue the opossum. The opossum was rescued and released in accordance with Fish and Wildlife regulations.
- Scoot Scoot (a dog) came to the South LA shelter as a stray. He couldn't walk on his hind legs due to a spinal cord injury, but that didn't stop him. He wanted to be with the other dogs, play around on the floor and scooted where he wanted to go. ACT Cori Mitchell's friend made wheels out of PVC and a lawn mower tires to give the dog more mobility. This precious little soul was adopted by a rescue group and will soon be placed in a home. Please click on the link below to view this heartwarming little guy: <https://goo.gl/photos/iDxzNgMGEN1ZMwxR9>.
- A generous Harbor Shelter volunteer put together a YouTube video to highlight the wonderful adoptable pets at the shelter and inspire others to adopt this holiday season. Here is a link to check out the video: <https://www.youtube.com/watch?v=7slQQ8PTcYs>.

Commission Gross asked what is the goal date for getting a spay neuter clinic in East Valley shelter. **GM Barnette** responded January or February (2017). **Commissioner Zaft** asked how many open ACO positions exist. **GM Barnette** confirmed that there are 28 openings and that we have two students in the training now. **AGM Brown** explained that the list had been reactivated and will have a group interview session on Saturday. We have 36 candidates that they been invited the group interview. Most of them have been through background. She stated that we hope to get at least ten hires from this group. **Commissioner Zaft** asked if any of the four ACOs that recently graduated were from within the department. **AGM Brown** stated that three of them were from within the department.

Public Comment:

Phyllis Dougherty: Complained that puppies are being glamorized and that the public and the media needs to be educated on the importance of spaying and neutering their animals and not just publicizing adoptions. **Andrew S. Brown:** Reiterated concern about empty spay neuter clinic in East Valley. Mentioned that Amanda Foundation came out and spayed and neutered animals and there was nowhere for the animals to recover. Animals had to be returned to kennels much sooner than the vets would have liked. Asked why empty spay neuter clinic couldn't be used for the animals to recover. **Gayle Raff:** Requested a written explanation for how the \$800,000 for feral cats is to be used.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Garcia: Echoed Ms. Yanez concern about keeping an updated list of veterinarians. Wanted an update on this subject in the future on this topic. Suggested that new vets be recruited as well.

Commissioner Zaft: Requested information on other positions in the department aside from ACOs. Suggested that the breakdown of other positions in the department such as clerical positions be discussed.

Commissioner Gross: Mentioned making the appeal process more efficient. Reminded staff of the need to get a mobile timer clock for the commission meetings.

Public Comment

Andrew S. Brown: Mentioned that East Valley Shelter is often understaffed and the disparity in the number of staff between the South LA and East Valley shelters. **Sherry Brewer:** Suggested that all staff who handle the animals should attend the Bound Angels University. Feels like it helps to train staff on how to handle caged animals and to speak with the public. **Gail Raff:** Wanted to speak on behalf of RVTs and Vets. Feels like everyone is overworked and that atmosphere creates tension at East Valley.

6. Board Reports

- A. Staff Report re Strategic Planning Process Following 2016 Community, Staff and Stakeholders Meetings. (Public comment limited to one minute per speaker.)

Francisca Baxa discussed the following:

- Explained that the department is going through a strategic planning process. Mentioned that her team has joined the department to get input from the community on how LAAS can better promote and protect animals and people in the community. There were 15 community meetings. One was held in each council district. Surveys were handed out at the community meetings in both English other languages and placed on the Survey Monkey website. Received over 600 surveys in response. Also had conversations and interviewed partners and funders from February to August 2016 on how to improve the services rendered by the department.

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In addition, her team went to all of the shelters and spoke with staff and listened to their concerns. All staff and other stakeholders were very passionate. LAAS is concerned about the animals in their care. Part of the strategic planning process is to engage everyone in a learning process.

- We learned that LAAS performs a critical service essential to the community
- The community wants the welfare of animals and people, public safety, humane education, good communication, low cost medical services and good customer service to be LAAS's priorities.
- Many in the community are not aware of LAAS's programs and services.
- The community has a misconception of LAAS's responsibilities
- LAAS has experienced, committed staff and leadership that work very hard with very limited resources but they need ongoing training, equipment and support
- LAAS has supportive local and national partners
- LAAS have very committed volunteers that are willing to help, but need orientation, coordination, training and supervision.
- There are passionate, caring people engaged in helping animals and people throughout the City who are willing to partner with LAAS
- LAAS needs to build the infrastructure to access resources which will augment its limited budget and help it expand its reach
- LAAS has strong supporters as well as a contingency of vocal critics.

Commissioner Zaft asked if Ms Baxa went through all of the notes from all of the meetings and condensed them. **Francisca Baxa** confirmed that she did. **Commissioner Zaft** mentioned the Commissioner retreat that occurred almost two years that Ms. Baxa participated in. **GM Barnette** mentioned that information from the Baxa report will be incorporated in WoofStat meetings. Promised to submit future drafts to the Commission. **Commissioner Zaft** expressed his excitement over the input from the Ms. Baxa's report and how it would be implemented in the strategic plan. **GM Barnette** mentioned her desire to supply the commissioners with a time line for the strategic plan. **Commissioner Zaft** stated that the goal is to align everyone efforts with the department. **Commissioner Gross** mentioned that everyone one worked in tandem to gather the information and expressed appreciation for Ms. Baxa's efforts in this regard. He asked Ms. Baxa for her one overall observation from this process. **Francisca Baxa** replied that she felt heart that everyone really cared and she also felt pain and still does. Encouraged to LAAS to stay focused and work on one issue at a time. **Commissioner Gross** stated that the hard part is to now begin implement the necessary changes and make them become a reality step by step within a reasonable time frame. **Commissioner Finsten** asked a question about how that LAAS plans to produce results by the Mayor's April deadline. **GM Barnette** assured the commissioner that she will give the report priority in order to meet the Mayor's April deadline. **GM Barnette** responded to several questions from various commissioners on how the suggestions in the staff report by Ms. Baxa would be implemented.

Public Comments:

Phyllis Daugherty: Mentioned that animal issues occur in the field not in the

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shelters and mentioned the strategy planning meeting that occurred in 2010. Recommended that LAAS go back to see how they have performed since that strategic meeting. Also stated the practical services that LA residents expect from LAAS that are not addressed in the strategic plan. **Erika Ochoa**: A canvasser at the North Central Shelter who stated that this the first time she attended a commission meeting; suggested that there should be more canvassers who speak Spanish; stated that she has not been tested although she speaks Spanish. **Karon Rosen**: Expressed appreciation for community meetings. Mentioned her concern that the strategic planning meetings are not publicized. **Andrew S. Brown**: Mentioned that many of results of the staff report were obvious. Discussion of the necessity of the report between the commissioners, Ms. Baxa and GM Barnette. **Josh Liddy**: Expressed appreciation for the community meetings; suggested that education of the public needs to be non-judgmental. **Gail Raff**: Expressed her concern that commission meetings do not discuss enough detail; suggested that open houses occur in the shelters and that the commissioners visit the shelters on the weekends.

- B. Board Report on Northwest Valley Animal Shelter-Extension of Current Contract and Award of New Contract. (Action item; public comment limited to two minute per speaker.

AGM Brown states that it's a dual report to extend the current contract with Best Friends Animal Society (BFAS) and have the commission approve the supplemental agreement through February 2017. This supplemental agreement would allow time for the contract to be submitted to council for approval of a three year contract. The secondary part of the report would allow the GM of LAAS to continue with the process to negotiate and to execute the three year contract for Council approval. The new contract is substantially the same as the prior contract. The new contract will, however, allow for the operation of a spay neuter clinic that will be subcontracted and operate within very specific guidelines. **Commissioner Zaft** discussed the details of the contract regarding advertising and the use of the City of LA logo. He expressed the desire that the use of the City logo be added to the contract. Discussion among commissioners and Marc Peralta (of Best Friends) regarding the use of the logo for the City. **GM Barnette** interjected to clarify the activities of the Best Friend Shelters and how they can differentiate from the activities/promotions of the other city shelters. A very detailed discussion with Marc Peralta ensued regarding the concerns of the commissioners.

Public Comments:

Phyllis Daugherty: Complained that Best Friends rents shelter for only \$1 a year and that the City pays \$200,000 in yearly maintenance for that shelter. She also stated that for intake citizens have to go to East Valley or West Valley. **Alana Yanez**: Complimented Best Friends on their outreach and the services they provide to the animal population in the City. **Gail Raff**: Reiterated that LAAS does not have no-kill shelters and will never reach that goal in her opinion. (She continued to have an off microphone discussion with Commissioner Zaft and others with her concerns.) **Andrew S. Brown**: Wanted to add that there is a balancing act between declaring the City no-kill and encouraging citizens/partners/staff to continue to improve. **Josh Liddy**: Commented about Best Friends and how it is viewed differently than the other shelters.

Commissioner Gross moved to approve the request to accept the supplemental agreement with Best Friends. **Commissioner Finsten** seconded and the motion passed 4 - 0.

C. ADJOURNMENT

Commissioner Gross made a motion to adjourn and **Commissioner Zaft** seconded. Motion passed 4 - 0.

Meeting ended at 9:19 p.m.

**BOARD OF
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Report to the Board of Animal Services Commissioners

MEETING DATE: January 10, 2017

PREPARED BY: Brenda Barnette

REPORT DATE: January 4, 2017

TITLE: General Manager

SUBJECT: AMENDMENTS TO THE ANIMAL AUCTION POLICY

BOARD ACTIONS RECOMMENDED:

- APPROVE a change to the Animal Auction policy restricting the participation of animal rescue groups in public auctions.
- APPROVE a change to the Animal Auction policy restricting participants to one winning bid per calendar year.

BACKGROUND:

The Department uses a First-Price Sealed Bid auction process to meet the requirements of LAMC 53.11 when two or more persons want to adopt the same pet. The Auctioning Animals policy was revised May 5, 2016.

In August, 2016 the Commission approved a change in the New Hope Program Policies preventing our rescue partners from bidding against the public in the auctions. Unfortunately a few rescuers who are not New Hope Partners have continued to bid against families who have come to the shelter to adopt their next family member. This practice has resulted in instances where the Department has been left to console a family who was out bid by an organization that will not be taking the pet home to love, but that will be placing the pet in temporary foster care or in a kennel to wait until they can find a home for him or her.

Recognizing that community members who participate in rescue also have pets of their own, we welcome the personal participation of those individuals as members of the public. In order that everyone receives a fair opportunity to have a winning bid, we are recommending that auction participants be limited to only one winning bid per calendar year.

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Report to the Board of Animal Services Commissioners
SUBJECT: AMENDMENTS TO THE ANIMAL AUCTION POLICY

FISCAL IMPACT:

None

Approved:

Brenda Barnette

Brenda Barnette, General Manager

BOARD ACTION:

<input type="checkbox"/> Passed	<input type="checkbox"/> Disapproved
<input type="checkbox"/> Passed with noted modifications	<input type="checkbox"/> Continued
<input type="checkbox"/> Tabled	<input type="checkbox"/> New Date

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DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: January 10, 2017

PREPARED BY: Brenda Barnette

REPORT DATE: January 5, 2017

TITLE: General Manager

SUBJECT: POLICY ON LITERATURE DISPLAYED IN CITYSHELTERS

BOARD ACTIONS RECOMMENDED:

APPROVE a policy to limit literature/information displayed in LA City Shelters to be materials that meet one or more of the following criteria:

- Materials that are produced by the City of Los Angeles or other State/Federal government entity;
- Materials that are produced by a contracted partner of the City of Los Angeles;
- Materials that advertise a sponsored benefit to Los Angeles Animal Services

BACKGROUND:

The Department receives multiple requests to promote products online and in our shelters. These solicitations frequently involve the display of literature in the public areas of our shelters. It is an onerous task for staff and often a subjective decision to decide which materials should be allowed in our shelters and which should not while trying to be fair.

The Department does not have staff hours to preview and approve materials before they are printed to insure that they do not contain inaccurate information or information that does not support the Mayor's initiatives, Board policy or Department goals. As a result, a clear policy governing the display of literature in our shelters is necessary.

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FISCAL IMPACT:

None

Approved:

Brenda Barnette

Brenda Barnette, General Manager

BOARD ACTION:

_____ Passed

Disapproved _____

_____ Passed with noted modifications

Continued _____

_____ Tabled

New Date _____