



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, February 14, 2017
10:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

DAVID ZAFT
President

LARRY GROSS
Vice-President

OLIVIA E. GARCÍA
ROGER WOLFSON
ALISA FINSTEN

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. ADMINISTRATIVE APPEALS

1. Barking Dog Revocation Noise Case: BR 161256 EV

Respondent: Glenn Morren and Megan Cunningham
East Valley Animal Care and Control: Captain Karen Knipscheer-Cox
Complaining Witness: Bruce Gale

2. Dangerous Animal Case: DA 161338 WLA

Respondent: Elizabeth Maister and Anthony Maister
West Los Angeles Animal Care and Control: Captain Wendell Bowers
Complaining Witness: David Haynie

II. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

- 3. COMMISSION BUSINESS**

A. Approval of the Minutes for Meeting of January 24, 2017 (Action Item; Public comment limited to one minute per speaker).

- 4. ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

- 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

- 6. BOARD REPORTS**

A. Board Report re Implementation of "Capacity for Care" (C4C) recommendations for South LA Chesterfield Square as described herein that resulted from the consultation with UC Davis Shelter Medicine Program. (Action Item; Public comment limited to two minutes per speaker).

B. Board Report re Opportunity for CA Animal Agency Lenders to sign on to letter to the USDA requesting reinstatement of Animal Welfare Online Data. (Action Item; Public comment limited to two minutes per speaker).

C. Staff Report Requesting Approval to Use Animal Welfare Trust Fund Monies to Repair Damage at East Valley Spay/Neuter Clinic. (Action Item; Public comment limited to two minutes per speaker).

- 7. DISCUSSION ITEMS**

- 8. ADJOURNMENT**

Next Regular Meeting is scheduled for 7:00 P.M., February 28, 2017, at West Valley Animal Shelter, 20655 Plummer St., Chatsworth, CA 91311.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

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GENERAL MANAGER

DANA H. BROWN
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LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS

To Be Held:
Tuesday, February 14, 2017, at 10:00 A.M.

City Hall
200 North Spring Street, 10th Floor, Room 1060
Los Angeles, CA 90012
(Entrance on Main Street)

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

- 1. Barking Dog Revocation Noise Case: BR 161256 EV**
Respondent: Glenn Morren and Megan Cunningham
East Valley Animal Care and Control: Captain Karen Knipscheer-Cox
Complaining Witness: Bruce Gale
- 2. Dangerous Animal Case: DA 161338 WLA**
Respondent: Elizabeth Maister and Anthony Maister
West Los Angeles Animal Care and Control: Captain Wendell Bowers
Complaining Witness: David Haynie

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org.

Para información en español, llame al (213) 482-9558.

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BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, January 24, 2017 at 10:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Audio MP-3 Recording is available at www.laanimalservices.com

David Zaft, President
Larry Gross, Vice-President
Alisa Finsten
Olivia E. Garcia
Roger Wolfson

Meeting called to order at 10:06 a.m. Commissioners present were Zaft, Gross, Finsten, Wolfson and Garcia arrived late. Present from Los Angeles Animal Services (LAAS) Board Secretary Regina Gallegos, Assistant General Manager (AGM) Dana Brown and General Manager (GM) Brenda Barnette; and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Zaft provided an overview of the meeting agenda.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Phyllis Daugherty: Talked about the article on ACT Priscilla Romero who was attacked by a Pit Bull on January 14th at the North Central Shelter. Ms. Romero was admitted to the hospital in critical condition. She was hospitalized for six days and may need numerous reconstructive surgeries.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None

3. COMMISSION BUSINESS

A. Approval of the minutes for the meeting of January 10, 2017. **Commissioner Gross** made a motion to approve the minutes. **Commissioner Finsten** seconded the motion and it was approved by a vote of 3-0.

Public Comment:
None

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- On January 17th Wildlife Officer Dinh attended a community meeting at the Ramona Hall. This meeting was to discuss humane issues regarding urban coyotes in the area.
- On January 17th, the Department met with Mayoral Policy Director Margaret Wynne and Homelessness Policy Director Alisa Orduna about homeless strategy efforts and any assistance that might be needed from the Mayor's Office. The meeting resulted in a good update for Ms. Orduna and some great ideas about how the Mayor's Office could help the Department's efforts. The Department will prepare a one page description of the functions of our Pet Services Center in Skid Row so that the Mayor's Office can assist with finding additional resources to help open similar centers in other parts of the City.
- Purchase order has been submitted to purchase at least one new washer/dryer for the Harbor Shelter.
- Phone services at South Los Angeles Animal shelter are problematic.
- Blankets of Love have been a tremendous help at the Harbor Animal shelter.
- On January 14, 2017 Animal Care Technician (ACT) Priscilla Romero was attacked by a Pit Bull that had been relinquished by its owner back in October of 2016. ACT Romero was cleaning the animal's kennel area during business hours at the time of the incident. Within seconds of the attack, a team of ACTs were able to aid in her rescue. Three ACTs worked to gain control of the animal while another quickly called 9-1-1. Another ACT attended to ACT Romero creating a tourniquet around her arm to reduce blood loss and using their shirt as wrap to cover the other deep lacerations around her other arm. LAFD arrived within minutes of the call. The animal involved in the attack will be held for the mandatory ten (10) day quarantine while the Los Angeles County Veterinary Public Health Department conducts the rabies observation. Once the animal has been released by the Health Department the animal will be humanely destroyed. ACT Romero is currently recovering in the hospital and is expected to go home within the next few days. Staff throughout the Department have come together to expressed their wishes for her speedy recovery by way of phone calls and visits to her room in the hospital.
- On January 9, 2017 the Los Angeles Police Department (LAPD) reported two aggressive dogs on the 1700 block of East 113th Street. Officers Westphal and Vang responded and were able to impound one of the dogs without incident. (CD-15)
- On January 10, 2017 the Chesterfield Square Animal Shelter received a Service Request from a concerned citizen about a dog at large. The citizen reported a sickly Siberian Husky to be roaming the area around Century Blvd. and Main Streets. Animal Control Officer Perez responded to the area and patrolled for the dog in question and talked to many

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citizens and pedestrians that frequent the area. Some people reported they had seen the dog but over a week ago in the area. The next day (01/11/17) Officer Aparicio was dispatched the area to conduct a search for the dog and was unable to find it. On January 12, 2017 a citizen brought a Sibeian Husky to the shelter stating he had found it wandering the streets on 84th and Vermont. It was the same dog that we were searching for. It is now off the streets and receiving treatment at the Chesterfield Square Animal Shelter. Thanks to our Officers for being diligent and thanks to the Good Samaritan found this dog and brought it in. (CD9)

- On January 9, 2017 West Los Angeles Animal Shelter received a call from LAPD for an injured dog. Animal Control Officer Lopez responded to the 12300 block of Culver Blvd and met with police officers and observed a Boxer dog with tumors on the hind leg. At this time there was no known owner/custodian of said dog and it was impounded. Once at the animal shelter, the dog was scanned and a microchip was located. The owner was called and notified that his dog was at the shelter. The owner came in the next day and redeemed the dog. The dog owner was issued a notice to obtain medical attention for the tumors and the department will follow-up for medical attention. (CD11)
- On January 12, 2017 Animal Control Officer Scott responded to a complaint that there was a sheep with an injured leg on a property in the 19300 block of Cohasset Street in Reseda. He met with the animal owner and observed a sheep in dying condition as well as a pig with an infected swollen leg. Officers Hatley and Julian responded to assist with impounding the dying sheep. Officer Scott conducted an animal cruelty investigation and West Valley Field Operations is pursuing criminal charges against the animal owner with the assistance of the City Attorney Liaison Support Team. (CD3)
- On January 9, 2017 Officer DeMascio conducted a Humane/Permit Investigation in the 14000 block of Benefit Street in Sherman Oaks. The complaint/violation was for possible illegally possessing ferrets, a snapping turtle and misc other animals. Upon investigation Officer DeMascio confirmed there was in fact a snapping turtle, she advised the subject it was illegal to own and she confiscated the animal. The subject was extremely grateful as he stated it was very hard to maintain and dangerous. (CD-4)
- On January 11, 2017 Officer DeMascio responded to the 14000 block of Daventry to meet with Adult Protective Services. A WWII Veteran had been hospitalized, and he needed someone to care for his dog, an Akita mix dog named Mac. The owner was released from the hospital a few days later and immediately came to the East Valley Animal Care Center to redeem his dog. He was extremely grateful to the staff and the Officer for caring for his animal in time of need. He offered many thanks. The staff in turn thanked the veteran for his service. (CD-7)
- On January 9, 2017 the Department's Specialized Mobile Animal Rescue

Team (SMART) responded to the 1200 blk. of Evergreen in North Central LA for a stray cat stranded on a two story rooftop for 6 days. SMART members set up one of the team's extension ladders in the rain, ascended to the roof but could not locate the cat. SMART members then opened the attic access from the rooftop and located a dry but scared cat inside the home's attic. The cat was rescued. (CD 14)

- On January 11, 2017 the Department's Specialized Mobile Animal Rescue Team (SMART) responded to the 4700 blk. of Noble in the Valley for an owner's cat stranded 50 feet up a cypress tree in the rain. SMART members set up a technical ladder system to reach the cat. The cat was rescued and returned to its owner. (CD 2)
- Officer Dinh will be out for a few weeks. Each district will handle their own wildlife calls. Office Navarrete will assist when needed.
- The UC Davis Shelter Medicine Team spent 3-4 days with our staff at SLA Chesterfield Square. Part of the process included installing a few or the pass through portals in some of the cats compartments. The portals provide a calmer environment for the cats and prevent handlers from acting as a vector by carrying any virus present from on cat to the next. The calming effect is because the cats do not have to be handled and moved for cleaning. The cat can stay in with the hands of the person cleaning or move to the other side. This also allows less socialized cats to learn that human hands do good things and they don't have to be afraid. This program was funded and supported by the Commission to tackle contagious diseases in our cat population at SLA. In addition, to working with staff, the UC Davis team will be tracking our progress going forward. The UCD teams also provided me with a list of suggestions to improve the outcomes for shelter cats. I will be preparing a report for your consideration in the next few weeks and asking you for support to implement their suggestions. Some of the changes will no doubt be met with some questions such as earlier spay/neuter to reduce shelter time for kittens. The suggestions that the UCD team made have all been tested and shown to be effective in other communities. LAAS has a tradition of keeping stray animals longer than necessary by law to make sure the owners can find them. The UCD team recommends that unaltered, uncollared and un microchipped dogs and cats be made available ASAP so that they can be adopted to pulled by rescues to minimize shelter time. The UCD team will also return in February to install the additional portals once those portals arrive. As we have seen on other items, ordering through the City takes time. Medical and shelter staff is looking forward to having the additional portals installed.
- Update on strategic plan; the first meeting of sub-committees will take place on January 31st at the Administration Office. Sub-committees are made up of staff, volunteers, and community members to develop specific strategies and timelines. Draft to be completed by March 2016.

Commissioner Zaft expressed his concern regarding the attack on ACT Priscilla Romero; asked if support is provided by the Department. **GM Barnette** responded that counseling support is provided by City Personnel. **Commissioner Zaft** asked that the Department provide a report on the incident of ACT Ms. Romero. **Commissioner Zaft** asked if the Department has notes or history on the animal and if the animal was available for adoption. **GM Barnette** responded that when an animal has history of aggression they are for rescue only; Department is looking into a record systems for medical records on animals. **Commissioner Gross** asked if the Department is looking into additional safety equipment for purchase. **GM Barnette** responded that AGM Dedeaux is currently looking into new and additional safety equipment for the Animal Care Technicians.

Public Comment:

Phyllis Daugherty: Stated that the Pit Bull had a history of aggression; there is no safety equipment at shelters.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS *(taken out of order; heard before I.4)*

Commissioner Zaft: Passed

Commissioner Gross: Passed

Commissioner Finsten: Passed

Commissioner Wolfson: Passed

Public Comment:
None

6. Board Reports

A. Woofstat Report for December 2016.

GM Barnette provided an overview of the report. The Department is pleased with the numbers. Dog licenses are up 8% (owners are taking responsibility). Impounds are up 1% overall; bunnies are up 17%; Strays down 2%; Wildlife is down 20%; the live/save rate overall is 86.62%. Euthanasia for cats and dogs are down 29% for the year. Adoptions to the public are up 13%; Department is working on the volunteer data base. **Commissioner Gross** noted that fostering is up; discounted vouchers are down; asked Department to look into breeders licenses. **GM Barnette** mentioned vouchers are available; Department is focusing on street dogs that require spay/neuter. Asked for report on East Valley spay/neuter clinic. **GM Barnette** responded there is one proposal for the spay/neuter clinic;

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target date is March 1st. **Commissioner Garcia** noted the numbers on free spay/neuter vouchers; asked about updating the list of veterinarians. **GM Barnette** responded that staff is working on listing veterinarians on website; most veterinarians are taking vouchers; there are about 50 contracted veterinarians. **Commissioner Wolfson** commented that the numbers are looking good; thanked the Department and Partners for their hard work; Best Friends has put an extensive measure of effort for the Department. **Commissioner Zaft** recognized the amazing job at SLA shelter; cats live/save rate are at 72%; adoptions are up 43%. **GM Brenda Barnette** mentioned ASPCA is doing an amazing job at SLA shelter; also UC Davis team spent 3-4 days with staff; all shelters are working together as a team.

Public Comment:

Phyllis Daugherty: Asked the Commission to check on ACE revenue. The City needs to enforce taxation, revenue and business license.

7. DISCUSSION ITEMS

- A. Proposal to Give Adopters the Opportunity to List a 'Pet Guardian' in Adoption Application in Case Owner Dies or Is Incapacitated.

Commissioner Wolfson suggested that adopters list a "Pet Guardian" in the adoption application. This can help prevent animals from having to come to the shelter in case the owner dies or is incapacitated. The City will have this on record and the Department can make a phone call or send a letter. This additionally encourages the adopter to think seriously about the animal. **GM Barnette** expressed concern about the legal aspect in respect to the Department. **Commissioner Gross** mentioned it is important to do everything in our power to suggest to adopters to take these steps; suggested educating the public by putting materials on the website to take steps to protect animals. **Commissioner Zaft** suggested brochures to address this issue to assure the adopters animals are provided for if they pass away. **GM Barnette** suggested an emergency contact be listed on forms. **ACA Lessel** agreed with General Manager to have name listed as an emergency contact. **Commissioner Zaft** asked whether we have statistics on the number of animals when an owner has passed away. **GM Barnette** answered that it is a very low number. **Commissioner Wolfson** suggested that "Emergency Contact" or "Pet Guardian" be included in forms.

Commissioner Zaft recommended that Department prepare a report and work with Commissioner Wolfson on "Pet Guardian" or "Emergency Contact" in Adoption Application.

Public Comment:

Phyllis Daugherty: Mentioned there is no legal term of pet guardian; microchip includes a second name; emergency contact is a good idea.

8. ADJOURNMENT

Commissioner Wolfson made a motion to adjourn the meeting in honor of the Women's March. **Commissioner Garcia** seconded the motion and it was approved by a vote of 5 - 0.

Meeting ended at 11:41 a.m.

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INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: February 14, 2017

PREPARED BY: Brenda Barnette

REPORT DATE: February 7, 2017

TITLE: General Manager

SUBJECT: IMPLEMENTATION OF "CAPACITY FOR CARE" (C4C) RECOMMENDATIONS FOR SOUTH LA CHESTERFIELD SQUARE AS DESCRIBED HEREIN THAT RESULTED FROM THE CONSULTATION WITH UC DAVIS SHELTER MEDICINE PROGRAM.

BOARD ACTIONS RECOMMENDED:

APPROVE Implementation of "Capacity for Care" (C4C) recommendations for South LA Chesterfield Square as described herein that resulted from the consultation with UC Davis Shelter Medicine Program.

BACKGROUND:

Capacity for Care is the umbrella term used by the UC Davis Shelter Medicine Program for the combination of providing housing that meets the guidelines for standards of care (and used correctly dramatically decreases cat stress, disease risk, and staff workload), and population/length of stay management practices that will make the housing work to maintain current or better outcomes with fewer housing units available.

South LA Chesterfield Square shelter has been struggling with an inordinate influx of cats and kittens infected with life threatening virus infections known as Feline panleukopenia virus, also known as Feline infectious enteritis, Feline parvoviral enteritis, feline ataxia, feline distemper, or cat plague.

On August 17, 2016, The Board of Animal Services Commissioners approved the staff recommendation to APPROVE "Capacity for Care" (C4C) consultation including purchase and installation of portals at South LA Chesterfield Square for \$30,500 to be funded from the Animal Welfare Trust Fund. It included the Capacity for Care (C4C) Case Studies 2016 update. It involves initial preparation, site visit by three veterinary consultants, installation of 70 portals (in cat cages), and follow up.

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RECOMMENDATIONS:

Staff recommendations closely parallel the DRAFT Recommendations for LA City South (attached) with few exceptions. An outline is included here and exceptions are noted.

- I. Implementation of Capacity for Care as a pilot program at this shelter location with objectives of tracking changes, successes and challenges experienced. Depending on the results from this piloted program further implementation at other LA Shelters could be considered.

Cat housing- To the extent possible, these recommendations provide a variety of housing options tailored to the needs of different cats, and will allow the option of presenting cats in a variety of ways to potential adopters.

1. Modify all single stainless steel cages into double compartment housing units where possible
2. Ensure that all cats and kittens are provided a place to hide in their housing unit.
3. Add cat housing to the VIP room for cats and kittens available for adoption.
4. Repurpose the current "unsocialized" Cat room for cat holding and allow the public to enter this room and see cats while on their stray hold.
 - a) Allow people that are interested in adopting to put holds on cats.
5. Repurpose the Cat Isolation to a "Special Care" room for housing cats requiring special care or minor medical treatments.
6. Repurpose the Cat Quarantine room to the Cat Isolation room to only house cats with URI.
7. House unsocial cats outside in the "training" dog kennels.
8. Purchase four larger condos to provide additional larger double compartment housing for cats in the Kitten Room.
9. Purchase one more 4' X 4' cat display unit to provide a cat housing space and cat display for the service lobby area. Items 8 and 9 subject to future approval by the Board if both exceed \$5,000).
10. If further housing is needed in the Cat Room, evaluate use of temporary wire structures for kittens only.
11. In the longer term, consider repurposing the current rabbit room for cat adoptions and identifying other humane housing options for rabbits.

II. Decreasing length of stay (LOS)

In a 3 month pilot program, drop age for Spay/Neuter and adoption for kittens to six weeks/1.5 pounds.

1. Association of Shelter Veterinarians (ASV) Veterinary Medical Care Guidelines for Spay-Neuter Programs supports this practice
2. If pilot is successful after 3 months, expand to all six City operated shelters. Success to be determined by Chief of Veterinary Medicine and the mortality rate of these kittens compared to kittens at eight week/2 pounds.

3. Remove any required hold for litters (two felines under four months of age).
4. Reduce stray hold to the state mandated 72 hours for cats and dogs without identification.
5. Give Animal Care Technician Supervisors (ACTS) more on-the-spot decision making ability to increase live release based on individual cats and the cat shelter population.
6. Allow the public to put adoption holds on dogs and cats while on their stray hold.
7. Use first, second, third, etc. for people who are interested and let them know when they can finalize adoption.
 - a) If all interested parties show up at 8 am on the day the pet is available, hold an auction per our guidelines, **OR**
 - b) If the first person who puts the hold on gets the dog, then the second if the first holder does not show up, etc.
8. Identify cats who are 'slow vs fast track' and begin planning immediately for cats who are at risk such as having New Hope Liaisons notify New Hope Partners and place on RED List.

Prior steps are expected to reduce time to transfer to New Hope Partners and Best Friends.

III. Managing intake-

1. The elimination of owner surrender fee for cats and dogs will be addressed in the 2017-18 budget. The Department recommended eliminating the fee and allowing the person bringing in the animal to make a donation if they wish.
2. Encourage but not require an appointment for surrender through an active marketing program.
3. Work closely with our Intervention Partners to facilitate owner keeping pets when appropriate.
4. Work closely with our Intervention Partners to encourage people who are surrendering to become Foster Volunteers and to continue caring for the dog or cat after we book the animal in as an LAAS animal.

IV. Cost-

If supplies, additional cages or materials are required that exceed a one time cost of \$5,000, a subsequent request for funding from the AWTF will be requested from the Board of Animal Services Commissioners.

We will also publicize the program and seek donations dedicated to this project.

FISCAL IMPACT:

None. We believe that the staff time to properly care for cats will be reduced as well as the

Report to the Board of Animal Services Commissioners
SUBJECT: Implementation of "Capacity for Care" (C4C) recommendations for South LA
Chesterfield Square as described herein that resulted from the consultation with UC Davis
Shelter Medicine Program.

likelihood of spreading disease by holding a cat and moving him/her from cage to cage for
cleaning. Staff injuries, cat escapes, disease levels and medical care costs are likely to be
reduced

Approved:

Brenda Barnette

Brenda Barnette, General Manager

Attachments

Board Report - SLA Cats Bd Report 8182016

C4C 2015 Case Studies Update Report Final

Low stress cat housing

Recommendations for LA City South_draft_12_16

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**BOARD OF
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**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
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GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: February 14, 2017

PREPARED BY: Brenda Barnette

REPORT DATE: February 8, 2017

TITLE: General Manager

**SUBJECT: OPPORTUNITY FOR CA ANIMAL AGENCY LEADERS TO SIGN ON TO
LETTER TO THE USDA REQUESTING REINSTATEMENT OF ANIMAL
WELFARE ONLINE DATA**

BOARD ACTIONS RECOMMENDED:

APPROVE the Department of Animal Services request to sign California animal agency letter being sent by the California Animal Control Directors Association (CACDA) to the United States Department of Agriculture (USDA) requesting immediate reinstatement of critical public information pertaining to the Animal Welfare Act and Horse Protection Act.

BACKGROUND:

On February 3, 2017, the USDA removed thousands of public records that have been available online for more than a decade with virtually no explanation. Prior to their removal, the reports that were searchable and downloadable included recent inspection reports of USDA licensed breeders, exhibitors, and researchers. These reports, while often heavily redacted, serve an important purpose in not just the public's ability to verify a licensee's compliance with federal animal welfare standards prior to making any purchase decisions, but also assists law enforcement in ensuring compliance with state consumer protection laws. California's Health and Safety Code Section 122140(b) (1) and (3), for example, requires dog sellers to include USDA licensee and dog identification information, as part of the information given to purchasers at sale. The purpose of these requirements is to give California consumers the data they need to look up breeder and dealer information on the USDA's Animal and Plant Health Inspection Service (APHIS) web site, which is now defunct.

Additionally, California Fish and Game Code relies on USDA licensee information to implement and enforce our state laws relating to the import, transport, and sheltering of restricted live wild animals (Fish and Game Code Section 2150).

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Report to the Board of Animal Services Commissioners
SUBJECT: Opportunity for CA Animal Agency Leaders to Sign on to Letter to the USDA
Requesting Reinstatement of Animal Welfare Online Data

California's efforts to enforce federal and state laws aimed at protecting consumers and animals will be seriously hampered by being forced to rely on Freedom of Information Act (FOIA) requests to obtain information that has been immediately available online for many years. Not being able to easily review enforcement actions, inspection reports, or even lists of licensed entities is troubling and will clearly result in compromised enforcement in California, meaning an unacceptable reduction in public protections for people and animals.

The Humane Society of the United States (HSUS) has already filed a formal complaint with the Department of Justice asserting that the removal of this information from APHIS' web site constitutes a breach of an agreement reached between USDA and HSUS in the matter of Civil Action No. 05-0197, *The Humane Society of the United States v. USDA*.

The Department of Animal Services requests authorization to sign the letter being sent to the USDA requesting immediate reinstatement of previously accessible information that leading animal welfare, animal protection and humane law enforcement agencies rely upon to protect animals from abuse and consumers from fraud.

FISCAL IMPACT:

None.

Approved:



Brenda Barnette, General Manager

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

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LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: February 14, 2017

PREPARED BY: Louis Dedeaux

REPORT DATE: February 10, 2017

TITLE: Assistant General Manager

SUBJECT: USE OF ANIMAL WELFARE TRUST FUND FOR REPAIRS TO EAST VALLEY
SPAY/NEUTER CLINIC

BOARD ACTIONS RECOMMENDED:

- APPROVE the use of Animal Welfare Trust Fund monies to cover repairs to the East Valley Spay/Neuter Clinic.

SUMMARY:

The Department currently operates six animal shelters. Four of these facilities (Harbor, South Los Angeles, West Los Angeles and East Valley) have spay/neuter clinics attached to them that are operated by a third party contractor. The East Valley Spay/Neuter Clinic had a long term contractor that recently vacated the premises. After years of service in that location, the facility needs to be repaired and renewed in anticipation of a new operator. In late January, a new contractor was awarded the contract after a competitive bidding process. The new contract is currently being negotiated in preparation for Council and Mayoral review and approval. It is the intent of the Department to have the facility operational immediately following contract approval.

The Department of General Services has provided a budgetary estimate for the work. The clinic is a 2400 square-foot facility that needs patching, painting, cleaning, and various other repairs as described in the attached estimate. The Department of General Services is able to complete all of the necessary work.

FISCAL IMPACT:

The Department has received an estimate from the Department of General Services for the repair costs at the East Valley Spay/Neuter Clinic. According to the estimate, the cost for repairs, including labor, materials, and supplies, is \$20,147.56.

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Report to the Board of Animal Services Commissioners
SUBJECT: Use of Animal Welfare Trust Fund for Repairs to East Valley Spay/Neuter Clinic

The total fiscal impact to the Animal Welfare Trust Fund is approximately \$20,147.56.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

Attachment

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

DEPARTMENT OF GENERAL SERVICES
BUILDING MAINTENANCE DIVISION
BUDGETARY ESTIMATE

DATE: 02/02/17 W.O. # 12345

TO: Department of Animal Services PREPARED BY: GSD BMD

FROM: India Griffin

BLDG. NAME: East Valley Animal Shelter BLDG. # 07007

PROJECT TITLE: Spay & Neuter Clinic

SCOPE OF WORK: Perpare 2,400 SF existing space for new spay and neuter clinic operator.

NOT IN SCOPE: Overtime

QTY	DESCRIPTION OF WORK	LABOR	MATERIALS	COMMENTS
	Replace Missing Restroom Fixtures	\$183.91	\$400.00	
	Patch & Paint Walls	\$3,570.00	\$950.00	
	Recoat Existing Epoxy Flooring	\$1,071.00	\$2,900.00	
	Repair Light & Electrical Recepticles	\$284.00	N/A	
	Replace Missing Glass Door	N/A	\$2,800.00	
	Replace Burnt Surgical Lamps	\$71.00	\$600.00	
	Repair Cabinents and Locks	\$367.86	\$350.00	
	Repair Locks and Rekey	\$490.48	\$800.00	
	Purchase & Install Washer & Dryer	\$248.40	\$2,100.00	
	Deep Cleaning Sterilization		\$1,500.00	
	Plumbing Drain Rotor	\$299.39	\$175.00	
	Supervison	\$986.52	N/A	
	TOTALS:	\$7,572.56	\$12,575.00	

NOTES:

LABOR TOTAL	<u>\$7,572.56</u>
MATERIAL & SUPPLIES	<u>\$12,575.00</u>
TOTAL	<u>\$20,147.56</u>