



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, August 8, 2017
9:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

LAYNE DICKER
ALISA FINSTEN
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. ADMINISTRATIVE APPEALS

1. **Dangerous Animal Case: DA 161353 WV**
Respondent: Marina Moskovich and Solomon Moskovich
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Judy Greenwald
2. **Dangerous Animal Case: DA 171049 WLA**
Respondent: Shulamit Nazarian
West Los Angeles Animal Care and Control: Captain Wendell Bowers
Complaining Witness: Amanda Richards

II. REGULAR COMMISSION MEETING

1. **PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

2. **NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of July 25, 2017. (Action Item; Public comment limited to one minute per speaker).

B. Vote to Set a New Meeting Start Time (Action Item; Public comment limited to one minute per speaker).

4. **ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

5. **COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

6. BOARD REPORTS

A. Request to Use the Animal Welfare Trust Fund to Provide Vaccines and Other Services for Pets of Homeless Individuals. (Public comment limited to one minute per speaker).

B. Animal Welfare Trust and Animal Sterilization Fund Balances for June 2017. (Public comment limited to one minute per speaker).

7. ADJOURNMENT

Next Regular Meeting is scheduled for (time to be determined) August 22, 2017, at City Hall 200 North Spring Street, Room 1050, Los Angeles, California 90012. (Enter on Main Street).

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 10:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas

may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up

any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**

221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS

To Be Held:

Tuesday, August 8, 2017, at 9:00 A.M.

City Hall

200 North Spring Street, 10th Floor, Room 1060

Los Angeles, CA 90012

(Entrance on Main Street)

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

1. **Dangerous Animal Case: DA 161353 WV**
Respondent: Marina Moskovich and Solomon Moskovich
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Judy Greenwald

3. **Dangerous Animal Case: DA 171049 WLA**
Respondent: Shulamit Nazarian
West Los Angeles Animal Care and Control: Captain Wendell Bowers
Complaining Witness: Amanda Richards

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org.

Para información en español, llame al (213) 482-9558.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, July 25, 2017 at 7:00 PM

SOUTH LOS ANGELES ANIMAL SHELTER
1850 WEST 60TH STREET
LOS ANGELES, CALIFORNIA 90047

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Layne Dicker
Alisa Finsten
Roger Wolfson

Meeting called to order at 7:03 P.M. Commissioners present were Gross, García, Dicker, Finsten and Wolfson (NOTE: Commissioner Finsten was not present at the time attendance was taken but arrived at 8:00 p.m.). Also present from Los Angeles Animal Services (LAAS) Board Secretary Johana Moran; General Manager (GM) Brenda Barnette; Assistant General Manager (AGM) Dana Brown; and Assistant City Attorney (ACA) Laurie Rittenberg.

Commissioner Gross opened the meeting and provided an overview of the meeting agenda.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Diana Mendoza: Identified herself as a member of PETA; Relayed call received by PETA Emergency Response Team from an L.A. resident involving a dog tied to a car with no shade or water; claimed that South L.A. shelter does not want to accept third party reports; reported that shelter telephone issues still exist; urged LAAS to fix the telephone system immediately. **Commissioner Gross:** Stated that the Brown Act prohibits the Board and staff from responding to the speakers comments. Some of the matters raised in public comment may appear on a future agenda. Introduced Mayor's Office Liaison Margaret Wynn. **Andrea Adelman:** Identified herself as a member of PETA; thanked the Board and Commissioner Finsten in particular for efforts to fix the telephone system; urged LAAS to add the emergency phone number for the Animal Cruelty Task Force on the automated prompts. **Andrew Brown:** Identified himself as a volunteer; spoke about the Four Days for Life event; praised East Valley's efforts on the day of the event; reported that the event was severely understaffed resulting in long wait times for fosters; opined that more dogs could have been spared euthanasia had the shelter not turned away additional fosters; commented on shelter staff's attitude towards the foster program. **Phyllis Daugherty:** Identified herself as a member of Animal Issues Movement; spoke on issues with the shelters' telephone system; relayed personal experience visiting South L.A. shelter; questioned LAAS 4th of July intake statistics citing the City and County of San Diego's lower intake numbers; questioned the need for Wildlife meetings. **Josh Liddy:** Identified himself as a L.A. resident; spoke about the Lucky Puppy raid and Rachel Kennedy's upcoming trial; mentioned that almost half of the dogs seized from her were from the East Valley Shelter; questioned why she possessed so many dogs if the City only allows possession of three dogs at a time; urged the Board to agendaize discussion of this case after the trial.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None

3. COMMISSION BUSINESS

A. Election of Board Officers *(held after item 6. B)*

Commissioner Garcia nominated Commissioner Gross to another term as President of the Commission. **Commissioner Gross** accepted. **Commissioner Finsten** seconded the motion and it was approved by a unanimous vote of 5-0.

Commissioner Gross nominated Commissioner Garcia for another term as Vice President of the Commission. **Commissioner Garcia** accepted. **Commissioner Dicker** seconded the motion and it was approved by a unanimous vote of 5-0.

B. Approval of the Minutes for Meeting of June 27, 2017.

Commissioner Garcia moved to approve the Minutes of June 27, 2017. **Commissioner Wolfson** seconded and the motion passed by a unanimous vote of 5-0.

C. Approval of the Minutes for Meeting of July 11, 2017.

Commissioner Wolfson moved to approve the minutes of July 11, 2017. **Commissioner Dicker** seconded the motion and it was approved by a unanimous vote of 5-0.

Public Comment:
None

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- LAAS launched a public outreach campaign regarding the danger of leaving dogs in hot cars; on July 18, City Attorney Mike Feuer held a press conference with LAAS, and LAPD at the East Valley Animal Shelter; KTLA news segment; released several PR alerts on the topic, including the Good Samaritan law effective in January that allows you to call 911 or the Department, and (if the doors are locked) break a window if the dog is in distress; \$100 fine if dog found in car on hot day; and \$500 fine, and 6 months in jail for animal cruelty if the dog suffers injury as a result of the incident.
- On July 12, GM Barnette attended the Steering Committee Meeting for National No Kill 2025.

- On July 13-15, AGM Brown attended the Best Friends Annual Conference. This professional networking event brought together animal welfare professionals from all over the country to discuss life-saving initiatives, best practices, and funding options to achieve and maintain No Kill.
- We received a notice last Friday that the room we meet in for Commission Meetings has been cancelled; we are looking for other options in City Hall while GSD is trying to reschedule City Hall meeting space; we do not know if this will be resolved before our August 8th meeting but we do have a lot of people trying to help us.
- City Council Committee structures change at this time each year; CM Harris-Dawson and CM Ryu rotated off of the PAW Committee; CM Price and CM Englander joined the PAW committee; still under the Chairmanship of CM Koretz; PAW committee meeting time changed from 8:30 a.m. to 2:00 p.m. on first and third Wednesdays.
- LAAS released a RFP for direct mail/marketing that is now closed; we received three proposals; none submitted a plan as asked for in the RFP. At the suggestion of the Mayor's office, we have met with a local company that may submit a proposal; we are meeting with one of the three companies (a locally based one) that submitted the non-plan to see if they want to re-submit; the other two companies will receive the same opportunity; may reopen the RFP process.

Commissioner Gross inquired if there is any news on fixing the telephones. **GM Barnette** stated that a report is pending from ITA. Provided update on the West Valley shelter rabbit room electrical issue; GSD is aware and will reconfigure the electrical system to support more amperage. **Commissioner Dicker** inquired on the scope of the RFP. **GM Barnette** provided brief summary of components in the RFP; direct mail; marketing; promoting; fundraising.

Public Comment:
None

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Dicker: Spoke on several topics and distributed copies of the list he compiled; topics included

- Discussion on cutting edge sheltering modalities
- Changing household pet limits
- Eliminating use of dog breed labels
- Programs and services to keep animals out of shelters
- Data on shelter playgroups
- Misconceptions on "pit bull-type dogs" (PBTD)
- PR, marketing, and social media
- Microchip data research
- Conduct of LAAS hearings
- Policies applied to "collateral" dogs in license revocations
- "Shelter at home" proposal
- AWTF to underwrite adoption fees
- Standardize criteria applied to designation of "rescue only" animals
- Practice of auctioning pets to the highest bidder

Please join us at our website: www.LAAnimalServices.com

- Policies for adoption or reclamation of intact animals
- West Valley shelter rabbit room electrical system issue
- Adequate shade needed in play yards

Commissioner Gross stated that board reports exist on several of these topics and can be reviewed, and some issues may require a meeting with ACA Lesel.

Commissioner Garcia thanked Commissioner Dicker for bringing renewed focus to some topics that may require additional clarification. Spoke on need for new website.

Commissioner Wolfson spoke of recent personal experience fostering kittens; ease of going through Best Friends. **Commissioner Dicker** related with his own kitten fostering experience. **Commissioner Wolfson** offered support for changing household pet limits; spoke on need for dog “guardians”; thanked AGM Brown for updates on the RFP for shelter kiosks; requested feedback on changing shelter hours; spoke on the need to increased licensing; handling of admissions; recommended changes to fees; commended the rabbit advocacy community; commented on the need for a streamlined gift policy; expressed support for decreasing hold periods for animals.

Commissioner Gross: Inquired on the status of South L.A. shelter’s signage; apparent lack of signage. **GM Barnette** offered to provide an update at a future meeting. **Commissioner Gross** commented on the cancellation of the Board’s regular meeting space; suggested one option is to move the meeting time up to 9 a.m. to avoid scheduling conflicts with Council committees meeting at 1 p.m. **Commissioner Dicker** stated that he does not have a conflict with the earlier time. **ACA Rittenberg** stated that to change the meeting time, the commissioners must vote on it. Commissioner Gross stated that he only brought the possibility up to get a sense of the support for it, then a vote may be scheduled.

Public Comment (Commissioner Gross approved 2 minutes per speaker):

Phyllis Daugherty: Thanked commissioner Dicker and suggested that he familiarize himself with the duties of the Animal Control Officers and the challenges they face in the field.

Andrew Brown: Proposed that the department ban its use of the word “aggressive”, and use better suited words; citing the minutes from the meeting on June 27, 2017, claimed that ACA Lesel falsely stated that dogs surrendered as a result of license revocation in dangerous dog cases are made available for adoption; claimed that those dogs are designated “rescue only” or rescue outside of the City; disagreed with idea of charging more for certain animals.

Josh Liddy: Thanked Commissioner Dicker and agreed with him on the topics of breed labeling, conduct of hearings, “collateral” dogs, and microchip.

6. Board Reports

A. Board Report – Capacity for Care (C4C) Program Update

Interim AGM Louis Dedeaux presented a brief overview of the report, including

Please join us at our website: www.LAAnimalservices.com

that this pilot program is currently only in the South L.A. shelter; results include increased adoption rates, and reduced holding periods. Informed the Board that a request will be presented in a future board report to authorize funding to build a an outdoor facility for undersocialized cats; remodel the existing rabbit room into a community cat room; and build a brand new rabbit area. **Commissioner Gross** asked if the new rabbit area will be comparable in size to the one used now. **Interim AGM Dedeaux** confirmed the space would be at least as large as the existing one. **Commissioner Gross** stated that the new area should be state of the art. **GM Barnette** stated that the department would factor Commissioner Gross's recommendation in the request for funding. **Commissioner Dicker** emphasized that the new rabbit area should be an improvement over the existing area. **GM Barnette** agreed and stated that the new area will be in a quieter setting; resident rabbit expert Michelle Kelly is providing guidance. **Interim AGM Dedeaux** stated that the West Valley shelter's rabbit area will be built to mirror the West L.A. shelter's rabbit area, and a construction estimate is expected soon. **Commissioner Gross** asked for a rundown of the program's components in place now and those that remain to be done. **Interim AGM Dedeaux** stated that measures taken include earlier spay/neuter and adoption ages for kittens; adult animals received are made available for adoption in 72 hours, rather than in six days. **Commissioner Gross** asked for details on the construction plans. **Interim AGM Dedeaux** stated that an outdoor facility for the undersocialized cats should be built based on the program's recommendations. **Commissioner Garcia** asked staff how soon until they submit the request for additional funding. **Interim AGM Dedeaux** stated that he has met with a contractor and can have the request at the next meeting. **Commissioner Dicker** asked for clarification, the three construction items are an area for undersocialized cats, remodeling the old rabbit area into a community cat room, and building an entirely new rabbit area. **Interim AGM Dedeaux** confirmed. **GM Barnette** asked if any bids were received for the projects. **Interim AGM Dedeaux** stated that he received one bid for the new rabbit area, one bid to complete the area for the undersocialized cats, and no bids to remodel the existing rabbit room into a community cat room. **GM Barnette** asked that Interim AGM Dedeaux present the board with the two bids at the next board meeting. **Commissioner Dicker** inquired if it's possible to get a bid for the third item. **Interim AGM Dedeaux** offered to try but depends on how quickly GSD can act. **Commissioner Dicker** asked if mother cats are placed on stray hold. **Interim AGM Dedeaux** introduced **Leslie Corea, the ACT Supervisor (ACTS) for South L.A. shelter**. **ACTS Corea** stated that mother cats with kittens are in a different category and fostering is encouraged; the mother cat can be adopted after a 72-hour hold, however, the kittens would be fosters and kept with the mother until old enough to return to the shelter for adoption. **Commissioner Gross** asked if the shelter is on track for any of the other items in the report. **Interim AGM Dedeaux** mentioned that the portals for the cats were installed and are working out well for reducing stress levels in the cats. **Commissioner Dicker** asked if it's possible to waive the stray hold and allow rescue organizations to take mother cats with kittens. **GM Barnette** stated that the Municipal Code may need to be referenced to find out if there are any prohibitions. **Commissioner Dicker** asked if the earlier spay/neuter age is applied at all the shelters. **GM Barnette** clarified that it is only practiced at the South L.A. shelter as part of the C4C program, and if successful, it will be implemented in, at least, two other shelters. **Commissioner Garcia** inquired about the managed intake component to encourage but not require an

appointment for surrender. **GM Barnette** clarified that the Department doesn't necessarily want implement that aspect of the managed intake component; the community must be assured that the Department would not turn away an animal in need. **Commissioner Garcia** noted that it seems to be an important part of the managed intake component. **GM Barnette** stated that the Intervention Partners at four of the shelter offer the public alternatives to turning their animals in. **Commissioner Dicker** inquired which of the shelters have the Intervention groups. **GM Barnette** relayed that the four shelters are South L.A., North Central, East Valley, and West Valley. **Commissioner Dicker** inquired if they are private groups. **GM Barnette** confirmed. **Commissioner Dicker** asked for information on the possibility of New Hope partners providing adoption counseling at the shelters. **GM Barnette** recounted prior discussion and activity on the topic, including a pilot program for visual type adoption counseling; will follow up at a future meeting. **Commissioner Dicker** inquired if there are shelter staff that provide adoption counseling. **ACTS Corea** commented that there are a few, not enough. **Commissioner Gross** stated that the Department is trying to go in that direction. **GM Barnette** stated that the counseling can be done by volunteers and staff once the program is implemented. **Commissioner Gross** inquired if the allocated funds were enough to cover the cost of the supplies and materials. **Interim AGM Dedeaux** confirmed that it was enough for the cat port holes, additional funds will be requested for the remaining components discussed today. **GM Barnette** added that U.C. Davis has been in constant contact to provide assistance. **ACTS Corea** confirmed that she has remained in communication with U.C. Davis and is expecting them to visit the shelter soon. **Commissioner Gross** commended ACTS Corea for leading the tour of the shelter prior to the start of this meeting. **Commissioner Dicker** asked about the status of eliminating the owner surrender fees. **GM Barnette** stated that the proposal is with the City Attorney's Office awaiting an ordinance. **Commissioner Garcia** inquired on the estimated time to complete the new areas for the undersocialized cats, rabbits, and community cat room. **Interim AGM Dedeaux** guessed that it would take a couple of months for the undersocialized cats, and will follow up for the other areas. **Commissioner Garcia** stated that the timeframe should be specified within the terms of the contracts. **Commissioner Dicker** asked if staff plans to provide an update on the remaining items at the next meeting. **Interim AGM Dedeaux** confirmed.

Public Comment:
None

B. Woofstat Report for June 2017

GM Barnette presented the report; noted cat intake rose 6% compared to June 2016; emphasis on foster program to cope with the increase in kittens; dog intake dropped 4% for the same period; live releases and live/save rates are up for both cats and dogs; fluctuations are seasonal due to kitten season; 4th of July will impact dog numbers; slight drop in licensing may be due to processing backlogs caused by increased ACE citations issued; intact dog license rates are inexplicably up; briefly recounted the history of the spay/neuter task force and legal issues relating to attempts to tighten the spay/neuter law. **Commissioner Gross** stated that it may be time to raise the intact licensing fee. **Commissioner Dicker** stated that he'd like to discuss tightening spay/neuter regulations. **GM**

Barnette stated that the topic should be discussed with the City Attorney's office. **Commissioner Dicker** requested an update on the status of the injunction. **GM Barnette** stated that she will provide an update soon. **Commissioner Gross** noted that adoption rates are up. **GM Barnette** commented on New Hope placements fluctuations; number of dogs redeemed is up; and spay/neuter vouchers redeemed are up. Added that a new Volunteer Coordinator will start working in early August; volunteer numbers are up; and foster rates are up. **Commissioner Gross** remarked that licensing numbers are down. **GM Barnette** stated that the 1% drop may be due to a processing backlog. **Commissioner Gross** stated that the numbers show that the Department is headed in the right direction, and wants to see license numbers bolstered. **GM Barnette** repeated that the licensing numbers are the result of a temporary backlog, and added that there is a staff shortage. **AGM Brown** reported that there are five full time clerks in the licensing section and three of those clerks are out on long term medical leave. **GM Barnette** commented that West L.A. shelter is already at No Kill and South L.A. has seen the most improvement. **Commissioner Gross** noted that euthanasia rates dropped significantly. **AGM Brown** stated that the department does have some suggestions relating to licensing policy changes that will be presented to the Board in the new fiscal year.

Public Comment:

Josh Liddy: Commented on improved redemption and adoption rates; increased ACE citation rates seems in conflict with drop in administrative hearing rates; suggested a new column for hearings resulting from ACE citations; cautioned that ACE citations negatively impact certain communities. **Commissioner Gross** commented that ACE citations are usually complied with. **GM Barnette** compared them to "fix it" tickets that do not usually result in impounds.

Commissioner Gross requested clarification on the status of regaining our meeting room for the next meeting. **Board Secretary Johana Moran** relayed that an answer was expected tomorrow. **GM Barnette** added that the Board Secretary was quick to act upon notification of the cancellation. **Commissioner Gross** asked **ACA Rittenberg** for guidance on starting the meeting an hour earlier. **AGM Brown** clarified that we want to try to get the same room and same time slot, if we can't, then we'll look at alternatives. **Commissioner Gross** stated that based on the schedule it might be necessary to move to an earlier time, to allow for enough time hear the three appeals scheduled for that meeting. **Board Secretary Johana Moran** confirmed that she will follow up. **ACA Rittenberg** stated that she'll speak with **ACA Dov Lesel** regarding an earlier start time for the next meeting.

Commissioner Wolfson congratulated Commissioners Gross and Garcia on their elections.

7. ADJOURNMENT

Meeting ended at 8:39 p.m.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

COMMISSION MEETING DATE: August 8, 2017 **PREPARED BY:** Kay Ha

REPORT DATE: July 24, 2017 **TITLE:** Management Analyst II

SUBJECT: REQUEST TO USE THE ANIMAL WELFARE TRUST FUND TO PROVIDE
VACCINES AND OTHER SERVICES FOR PETS OF HOMELESS INDIVIDUALS

BOARD ACTION RECOMMENDED:

- AUTHORIZE the expenditure of up to \$150,000 from the Animal Welfare Trust Fund (AWTF) to provide free **vaccinations, deworming and flea/tick treatments** for up to 10,000 community pets owned by homeless residents in the City of Los Angeles.

BACKGROUND:

It is the Department's goal to promote and protect the health, safety, and welfare of animals and people in the City of Los Angeles. As part of the City's Comprehensive Homeless Strategy, the Department was designated as a lead agency in providing assistance for homeless individuals with pets. With the rapid growth of the homeless community, the number of pet companions living within the homeless community has also risen. Proper vaccination and treatment for parasites is an important part of animal health, safety, and wellness for the pets and their human companions. Homeless community members often make good pet owners but they do not have the means of providing proper health care, such as vaccinations, deworming and flea/tick treatments for their companion animals. These things are important for both the pets and the people.

Proper vaccinations can decrease the severity of an infection and prevent animals from certain infectious diseases. Although vaccinations do not guarantee complete protection from diseases, they may decrease the number of infected animals and the severity of infections. Not only can viruses spread from one infected animal to another, some viruses may even be transmitted to people as well. Internal parasites and external parasites that affect pets can also create serious issues for their human companions as well. In general, the risk of an outbreak of infectious

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners
SUBJECT: REQUEST TO USE THE AWTF TO PROVIDE VACCINES FOR PETS OF
HOMELESS INDIVIDUALS

diseases or parasitic related conditions may be greater within the homeless population due to living conditions and various environmental factors, such as limited opportunities to maintain personal hygiene and to receive medical care, limited access to clean water and food, weakened immune systems, and poor vaccination. An outbreak of a virus may expose the whole community in close proximity at risk, and the result could be catastrophic.

Currently, the Department has a pilot pet services clinic for approximately half a day per week to service homeless community pets in the Skid Row area of downtown Los Angeles. The Department recently has participated in homeless community-related events in the Manchester Square area near the LAX and identified the need for vaccination service; however, it was unable to provide the service due to lack of funding. Authorization for the usage of the AWTF Citywide would allow the Department to provide services to the pets of homeless Angelenos anywhere in the City and protect their companion animals from preventable diseases and health related reactions to parasites, thus enhancing their quality of life. The types of vaccinations, dewormers and flea treatments will follow the medical protocols established by our Chief Veterinarian.

It is the Department of Animal Services' core mission to promote and protect the health, safety, and welfare of animals and people in the City of Los Angeles. In line with the City's goal to assist homeless Angelenos, the Department is proposing a plan to use \$150,000 from the AWTF to provide proper health care to 10,000 homeless community pets in the City of Los Angeles.

FISCAL IMPACT:

No impact on the General Fund.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**DEPARTMENT OF ANIMAL SERVICES
STATEMENT OF REVENUE AND EXPENSES
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)
For the period July 1 to June 30, 2017**

	July 1- May 31, 2017	June 1-30, 2017	(A + B = C)
	YTD Revenue (A)	Current Month (B)	Total (C)
Revenue			
Spay and Neuter Fees (\$7 for sterilized; \$2 for intact)	\$837,861.08	\$114,536.90	\$952,397.98
Donations & Contributions	83,347.32	13,090.10	\$96,437.42
General Fund Subsidy (None for 2016-2017)	0.00		\$0.00
Total Revenue	\$921,208.40	\$127,627.00	\$1,048,835.40
Expenses/Encumbrances			
Spay and Neuter Program	\$1,706,936.90	\$148,176.70	\$1,855,113.60
Transfer to General Fund (for administrative support of the s/n program)	555,426.00		\$555,426.00
Total Expense	\$2,262,362.90	\$148,176.70	\$2,410,539.60
Net Income (Loss)	(\$1,341,154.50)	(\$20,549.70)	(\$1,361,704.20)
Cash Balance, beginning , 06/01/2017			\$4,081,432.46
Cash Balance, end, 06/30/2017			\$4,113,694.76
Dog/Cat Spay & Neuter Deposits	\$60,636.50		\$60,636.50
Pet Adoption Deposit	\$2,000,233.41	\$52,812.00	\$2,053,045.41
ASPCA Grant ¹	\$0.00		\$0.00
ASPCA Grant 3A ³	\$0.00		\$0.00
Fund Balance Residual Encumbrance ²	(\$1,070,898.89)	\$19,450.30	(\$1,051,448.59)
Unrestricted & Undesignated Fund Balance	\$2,382,950.17		\$2,382,950.17
Residual Equity Transfer ⁴	\$668,511.27		\$668,511.27
Total	\$4,041,432.46	\$72,262.30	\$4,113,694.76

¹ Represents ASPCA grant received to pay for New Hope adoption fees

² Represents net spendable and available funds in the current year

³ Represents ASPCA Grant 3A received to pay for New Hope adoption fees for 8,200 adoption pulls @\$40/pull=\$328,000

⁴ Fund 543 (\$668,137.27) and Fund 841 (\$374) were closed. Proceeds went to Animal Sterilization Fund.

**DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF DONATIONS & CONTRIBUTIONS
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)
For the period July 1 to June 30, 2017**

	July 1- May 31, 2017	June 1-30, 2017	(A + B = C)
	YTD Revenue (A)	Current Month (B)	Total (C)
Donations & Contributions			
Donations via direct solicitation	0.00	383.75	383.75
Donation-California Community Fund	8,005.00		8,005.00
Donation -- Big Fix	6,375.50	665.50	7,041.00
Donations -- \$250 and below	53,053.82	10,976.95	64,030.77
California Community Foundation -- Nellie Rhode Trust	0.00		0.00
Grant-ASPCA ² -New Hope Adoption	0.00		0.00
Grant-ASPCA 3A-New Hope Adoption	0.00		0.00
Online Donations	15,913.00	1,063.90	16,976.90
Total Donations & Contributions	83,347.32	13,090.10	96,437.42

**DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF SPAY AND NEUTER PAYMENTS BY PROGRAM
Residual encumbrance (APPR 06005A) and Pet Adoption Deposit (BSA 2228)
For the period July 1 to June 30, 2017**

	July 1- May 31, 2017	June 1-30, 2017	TOTAL
\$30/\$70 Voucher Coupons (ASF)			
Contractual			
ASPCA	\$151,115.00	\$17,340.00	\$168,455.00
SNP LA -EV	\$25,340.00		\$25,340.00
SNP LA -HARBOR	\$23,710.00	\$2,705.00	\$26,415.00
VALUE VET	\$8,325.00	\$1,795.00	\$10,120.00
SPAY4LA	\$770.00		\$770.00
Non-Contractual	\$252,375.00	\$25,590.00	\$277,965.00
Total \$30/\$70 Voucher Coupons	\$461,635.00	\$47,430.00	\$509,065.00
Adoption Vouchers (ASF & PAD)			
Contractual			
ASPCA	\$98,208.50	\$7,463.50	\$105,672.00
SNP LA -EV	\$31,933.80		\$31,933.80
SNP LA -HARBOR	\$94,908.60	\$6,631.20	\$101,539.80
VALUE VET	\$106,510.00	\$6,636.00	\$113,146.00
Amanda Foundation	\$2,592.00		\$2,592.00
Lucy Pet Foundation	\$11,248.00		\$11,248.00
Non-Contractual	\$477,135.00	\$53,228.00	\$530,363.00
Total Adoption Vouchers	\$822,535.90	\$73,958.70	\$896,494.60
Mobile Van Spay & NeuterSpay (ASF)			
Amanda Foundation	\$261,400.00	\$12,060.00	\$273,460.00
Lucy Pet Foundation	\$401,825.00	\$43,800.00	\$445,625.00
SPAY4LA	\$170,575.00	\$16,955.00	\$187,530.00
Total Mobile Van Spay & Neuter	\$833,800.00	\$72,815.00	\$906,615.00
GRAND TOTAL SPAY AND NEUTER EXPENSES(ASF/PAD)	\$2,117,970.90	\$194,203.70	\$2,312,174.60

Cash Balance, beginning 06/01/17
Cash Balance, end 06/30/17

\$2,845,825.61
\$2,880,557.39

**DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF DONATIONS AND CONTRIBUTIONS
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1 to June 30, 2017**

	Beg Balance Yr-to-Date (A)	June 1-30, 2017 Curr Mo (B)	(A + B = C) Total (A + B = C)
UNRESTRICTED DONATIONS			
AVAILABLE	\$1,222,959.20	\$22,725.35	\$1,245,684.55
RESTITUTION FOR ANIMAL CRUELTY	\$47,295.72	\$2,118.44	\$49,414.16
EDWARD & NELLIE RHODE NEWMAN FUND (CALIFORNIA COMMUNIT'	\$9,793.56		\$9,793.56
AWARDS & REFRESHMENTS	\$433.00		\$433.00
VENDING SALES	\$11,475.73	\$350.66	\$11,826.39
TOTAL UNRESTRICTED DONATIONS	\$1,291,957.21	\$25,194.45	\$1,317,151.66
RESTRICTED DONATIONS			
WEST VALLEY SHELTER (Shelter maintenance)	\$72,439.38	\$920.00	\$73,359.38
HARBOR SHELTER "	\$51,425.72	\$620.31	\$52,046.03
NORTH CENTRAL SHELTER "	\$55,624.57	\$1,466.83	\$57,091.40
SOUTH LA SHELTER "	\$36,702.80	\$916.10	\$37,618.90
EAST VALLEY SHELTER "	\$78,986.79	\$1,311.84	\$80,298.63
WEST LA SHELTER "	\$100,999.44	\$3,406.75	\$104,406.19
ON-LINE DONATIONS			
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM	\$44,856.79	\$595.50	\$45,452.29
CHAMELEON DONATIONS			
S.T.A.R. PROGRAM	\$39,267.22		\$39,267.22
FOSTER PROGRAM	\$6,037.87		\$6,037.87
KENNEL PLAQUE SPONSORSHIP	\$51,348.72	\$300.00	\$51,648.72
PUBLIC EDUCATION	\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)	\$2,053.41		\$2,053.41
BEST FRIENDS ANIMAL SOCIETY			
Restricted to promote adoptions	\$41,594.00	(\$5,010.00)	\$36,584.00
Restricted to adoption ad campaign	\$0.00		\$0.00
CEQA RELATIVE TO PROPOSED "CAT PROGRAM"			
Best Friends Animal Society	\$0.00		\$0.00
Found Animals	\$0.00		\$0.00
California Community Foundation	\$0.00		\$0.00
ASPCA	\$0.00		\$0.00
ASPCA			
ASPCA GRANT 1 -(CARROLL PETRIE) - pays for pitbulls/chihuahua adoptions	\$0.00		\$0.00
ASPCA GRANT 3B -NEW HOPE Microchips (8,200 pulls @ \$10/microchip)	\$0.00		\$0.00
ASPCA GRANT S3-PUBLIC ADOPTIONS	\$400,000.00		\$400,000.00
GENERAL SERVICES DEPARTMENT	\$4,356.87		\$4,356.87
TOTAL RESTRICTED DONATIONS	\$987,193.58	\$4,527.33	\$991,720.91
UNRESTRICTED ESTATE/TRUST DONATIONS			
ROBERT EMERSON ESTATE	\$10,228.24		\$10,228.24
LIZ DOUGLAS ESTATE	\$10,000.00		\$10,000.00
JIMMY MITCHELL ESTATE	\$270,089.38		\$270,089.38
NORTHERN TRUST COMPANY-Johnston administrative Trust	\$22,629.31		\$22,629.31
TOTAL UNRESTRICTED ESTATE DONATIONS	\$312,946.93	\$0.00	\$312,946.93
RESTRICTED ESTATE DONATIONS			
MARIE TYNER ESTATE (Maintenance of West Valley shelter)	\$43,242.23		\$43,242.23
AGNES WOOD ESTATE (Maintenance of North Central shelter)	\$112,813.67		\$112,813.67
L.C. MIRABILE ESTATE (Maintenance of SLA shelter)	\$4,316.26		\$4,316.26
SHUSTER/CUNARD ESTATE (Maintenance of East Valley shelter)	\$55,165.68		\$55,165.68
AMELIA PARKER ESTATE (Shelter renovations)	\$7,130.05		\$7,130.05
J.S. ROGERS FOUNDATION S.T.A.R.	16,000.00		\$16,000.00
KESSIE FAMILY TRUST	5,060.00		\$5,060.00
THOMAS RICHMOND TRUST	5,000.00		\$5,000.00
M.L. PORT LIVING TRUST (Maintenance of WLA shelter)	\$5,000.00		\$5,000.00
TOTAL RESTRICTED ESTATE DONATIONS	\$253,727.89	\$0.00	\$253,727.89
TOTAL ESTATE DONATIONS	\$566,674.82	\$0.00	\$566,674.82
TOTAL DONATIONS AND CONTRIBUTIONS	\$2,845,825.61	\$29,721.78	\$2,875,547.39

**BOARD
REPORT**

AWTF EXPENDITURES APPROVED BY COMMISSIONER FOR ANIMAL SERVICES						
DATE	ITEM DESCRIPTION	AMOUNT	VENDOR	CONTRACT Purchase Order/REQ	PROJECT STATUS	AMOUNT PAID
						CONTACT VENDOR TO DELIVER TWO
	XRAY MACHINES	\$157,290.00	YATES IMAGING	PO 0001687651	ONE DELIVERED AND TWO UNDELIVERED	\$52,430.00
04/26/16	SHELTER SECURITY CAMERAS	\$203,814.65	RD SYSTEMS		COMPLETED	\$203,814.65
5/24/2016	WEST VALLEY RENOVATIONS	\$15,290.00	GSD CONTRUCTION TEAM		FUND TRANSFER DONE	\$15,668.56
5/24/2016	EMAIL MARKETING SOFTWARE	\$966.00	CONSTANT CONTACT		PURCHASED VIA CREDIT CARD	\$966.00
12/13/2016	INITIAL STRATEGIC PLANNING PROCESS	\$5,000.00	FRANCISCA BAXA		COMPLETED AND PAID 7/28/16	\$5,000.00
	WEST LA AND HARBOR RETROFIT	\$49,840.00	GSD CONTRUCTION TEAM		FUND TRANSFER DONE	\$49,840.00
	WEST LA ANIMAL SHELTER RENOVATION	\$46,050.00	GSD CONTRUCTION TEAM		FUND TRANSFER DONE TCD 6/1/17	\$46,050.00
	HARBOR ANIMAL SHELTER	\$46,331.00	GSD CONTRUCTION TEAM		FUND TRANSFER DONE TCD 5/18/17	\$46,331.00
8/23/2016	KITTY CORRALS (SLA)	\$10,000.00	COMPANION HABITAT	PO 0001776865	ONE UNIT ORDERED	\$5,459.20
2/14/2017	CAPACITY FOR CARE (C4C)	\$30,500.00	UC DAVIS	C128921	1ST INVOICE PAID -\$19874.57	\$19,874.57
				REQ 0003080888	PO	
	KAT PORTALS	\$8,290.20	SHOR-LINE	0001798374	REQUISITIONED 1/6/17 AND DELIVERED	\$8,290.20
	BFY 2016-17 MARKETING PLAN	\$25,000.00			PENDING	
6/28/2016	RABBIT FACILITIES ALTERATIONS	\$18,000.00			REPAIRS AND MAINTENANCE COMPLETED	
2/14/2017	EAST VALLEY SPAY/NEUTER CLINIC	\$20,147.56			REPAIRS AND MAINTENANCE COMPLETED	
2/28/2017	SHELTER INTERVENTION	\$40,000.00				
	DOWNTOWN DOG RESCUE (SLA)		DOWNTOWN DOG RESCUE (SLA)		DEC-MARCH '17 REIMBURSEMENTS	\$3,378.50
	HOME DOG LA (NCC)		HOME DOG LA (NCC)		DEC-APRIL '17 REIMBURSEMENTS	\$10,023.98
	THE RESCUE TRAIN (EVC)		THE RESCUE TRAIN (EVC)		DEC-MARCH '17 REIMBURSEMENTS	\$11,357.90
3/14/2017	SHELTER SAFETY EQUIPMENT					
	TRANSFER CAGES	\$4,280.00	ANIMAL CARE EQPT SERV	REQ 0003081393	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$4,080.00
	SMALL ANIMAL BARRIER BOARDS	\$2,480.00	ANIMAL CARE EQPT SERV	REQ 0003081393	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$1,543.50
	LARGE ANIMAL BARRIER BORADS	\$3,312.00	GALLS	PO 0001831400	ORDERED 5/11/17 ITEMS DELIVERED	\$2,789.22
	CAT DENS FRO UNDERSOCIALIZED CATS	\$1,744.00	ANIMAL CARE EQPT SERV	REQ 0003081393	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$5,097.00
	SNAPPY SNARES	\$560.00	ANIMAL CARE EQPT SERV	REQ 0003081393	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$359.40
	EZ NABBERS	\$3,320.00	ANIMAL CARE EQPT SERV	REQ 0003081393	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$3,120.00
	PERSONAL SAFETY HORNS	\$1,315.00	GRAINGER	PO 0001820367	ORDERED 4/6/17 ITEMS DELIVERED	\$657.33
	MILITARY GRADE RADIOS	\$95,000.00	DAILEY WELLS COMM	PO 0001838315	ORDERED 5/23/2017	\$102,877.51 With Sales Tax
	TRIFECTA TRIPOD	\$9,428.00	HAST PSC	REQ 0003081396	REQUISITIONED 4/11/17 ITEMS DELIVERED	\$9,428.00
	NEW SIGNAGE	\$3,000.00			PENDING	
	ADDITIONAL KENNEL LIGHTING AT NCC	\$24,000.00			WILL CONVERT TO MICLA FUNDING	
5/23/2017	CANINE INFLUENZA VACCINE	\$200,000.00		BAU1483 Authority	BPO Authority set up June 13, 2017	