



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, October 10, 2017
9:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

LAYNE DICKER
ALISA FINSTEN
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

- A.** Approval of the Minutes for Meeting of September 26, 2017. (Action Item; Public comment limited to one minute per speaker).
- B.** Training on the Brown Act and Conflict of Interest Laws. (Public comment limited to one minute per speaker).

4. ORAL REPORT OF THE GENERAL MANAGER (Public comment limited to one minute per speaker).

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS (Public comment limited to one minute per speaker).

6. BOARD REPORTS

- A.** Request Approval to use the Animal Welfare Trust Fund for Improvements to the West Valley Shelter Rabbit Keeping Areas. (Action item; Public comment limited to two minute per speaker).
- B.** Request Approval to use the Animal Welfare Trust Fund for Implementation of the "Capacity for Care" (C4C) Recommendation to Create an Outdoor Area for Under Socialized Cats at the South Los Angeles Chesterfield Square Shelter. (Action item; public comment limited to two minutes per speaker).
- C.** Request Approval to use the Animal Welfare Trust Fund for the Installation of Surveillance Cameras in Kennel Areas at all Six Shelter Locations. (Action item; public comment limited to two minutes per speaker).

7. ADJOURNMENT

Next Regular Meeting is scheduled for 7:00 p.m. October 24, 2017, at The West Los Angeles Shelter, 11361 W. Pico Blvd, Los Angeles, California 90064.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each

item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, September 26, 2017 at 9:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 N. SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Layne Dicker
Alisa Finsten
Roger Wolfson

Meeting called to order at 9:05 a.m. Commissioners present were Gross, García, and Dicker. Also present from Los Angeles Animal Services (LAAS) Board Secretary Johana Moran, Assistant General Manager (AGM) Dana Brown, General Manager (GM) Brenda Barnette; and Deputy City Attorney (DCA) Dov Lesel.

Commissioner Gross opened the meeting, introduced staff, and provided an overview of the meeting agenda.

I. **ADMINISTRATIVE APPEALS** *(Item taken out of order, held after item 5 and recalled after 7. D)*

1. **Possible Dangerous Animal Case: DA 171079 WV**

Respondents: Salvador Roberto Juarez Barrientos, Jose Gerardo Juarez Barrientos, and Maylindi Careli Hernandez Aguilar
West Valley Animal Care and Control: Lieutenant Lorna Esparza
Complaining Witness: Odeen Emilio Orellana

Commissioner Garcia announced that the respondents and the witness in this case have not appeared, provided guidelines for conduct of appeal hearings and a brief summary of the case, including that the owner of the dog is Salvador Barrientos, the other two appellants live in the same household but do not own dogs and all are having licenses revoked, although they do not have any licenses. **Commissioner Gross** recounted the issues including that the dog got out consistently, attacked and bit an individual, numerous notices to comply were issued, respondents have done nothing to fix the gate claiming that it's the landlord's responsibility. The GM's determination is to revoke their licenses; they all take care of the dog and they all live on the same property. The Department cannot allow one person have a license and a dog because the problem of the dog getting out and threatening the community still exists. **Commissioner Garcia** stated notices date back to 2011; some mitigation in that Mr. Barrientos took his dog to get vaccinated and neutered, but made no real effort to keep any of his dogs confined as the record shows he previously had other dogs. **Commissioner Gross** stated that the issue remains that all of the respondents are responsible for the dog getting out. **Commissioner Dicker** questioned revoking the licenses of people that do not have licenses. **DCA Lesel** provided some guidance on procedural effect and recommended that the Board uphold the GM's determination; and then going forward if the respondents got another dog, figure it out. Removing a couple of people from this matter means that they would be able to get another dog and, from a practical stand point, the problem is

that all the people in the house allowed the dog to get out repeatedly for years. Upholding the GM's determination means that the dog will not be at that house and the likelihood is that there will not be additional dogs at that house; everybody seems complicit in letting them loose. **Commissioner Dicker** inquired what would happen to the dog. **DCA Lesel** noted that he can't be adopted in that same neighborhood but would be adoptable, likely by a New Hope partner. **Commissioner Garcia** echoed Commissioner Dicker's concern because some of the shelters have a directive that the dogs are adoptable outside of the City only. **Commissioner Dicker** contemplated upholding GM Barnette's determination and having a discussion about the dog when the GM arrives.

Commissioner Gross made a motion to uphold the decision of the General Manager. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 3-0.

Public Comment:
None.

(Note: Respondents arrived after the vote and the Board recalled this item after 7. D).

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT *(Item taken out of order, held first)*

Andrew Brown: Spoke on removing dog breed labels; it is imperative that the Department be transparent due to misconceptions of dishonesty; suggested "breed unknown" over "mixed breed"; background information on breed is dishonest if withheld from the public. Mr. Brown is concerned at loss of aid from breed-specific rescues. **Phyllis Daugherty:** Spoke on husky injured in LAAS shelter by guillotine; shelter conditions are bad leading to daily injuries and attacks; accused the Board of ignoring issues; repairs are not being made; AWTF funds are for capital improvements to the shelters. **Commissioner Gross** clarified that "guillotines" refers to sliding doors in the rear of the kennels. **Jody Naumann:** Spoke on the investigation of Mugsley's death; requested the status and names of those conducting the investigation, and the names and ID's of the other dogs in the transport vehicle; took issue with GM Barnette's statement that the vehicle was a van; stated that Mugsley was transported in a truck, not van; to her knowledge, vans are not used for animal transport; a volunteer informed her that trucks do not have air conditioning in compartments; someone is not telling the truth. Ms. Naumann stated that Dr. Feldman should not "cherry pick" the dogs and should do his job.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Jeffrey Mausner identified himself as a Board member and Second Vice President of the Tarzana Neighborhood Council (TNC), Chair of the TNC Animal Welfare Committee (AWC), the TNC liaison to the Valley Alliance of Neighborhood Councils (VANC) and LAAS, and a volunteer at the West Valley animal shelter. Mr. Mausner

updated his report regarding the number of empty kennels at the West Valley shelter: at least 30 empty kennels as of Saturday. Mr. Mausner remarked that this is against the resolution that the TNC Board approved on May 23, 2017; copies of the TNC's meeting minutes, resolution, and agenda for their meeting tonight were provided to the Board. Mr. Mausner wants to know the reason why West Valley shelter is not using all available kennels and stated that there have been between 25-35 empty kennels for several months; provided printouts from LAAS's website showing that other shelters have double or nearly triple the number of dogs. He wants to know if any healthy, adoptable dogs are or are not being killed at the other shelters, and if they are being killed, why aren't they being transferred to West Valley or less crowded shelters; stated the same is true of cats. Mr. Mausner provided an overview of the TNC's AWC resolution to support LAAS's no-kill goal, including that all available kennels must be used at West Valley before any healthy, adoptable animals are killed at any LAAS shelters. Mr. Mausner urged the Department to notify the TNC if there is a legitimate reason for not using the empty kennels or if no healthy, adoptable animals have been killed at the other shelters.

Public Comment:
None.

Commissioner Gross stated that perhaps GM Barnette can address some of the issues raised by Mr. Mausner when she arrives. Mentioned that the Board received a Certificate of Accomplishment issued by Councilmember (CM) Monica Rodriguez, believed that CM Rodriguez may have wanted to provide it at the last Board meeting, which was held in her council district.

3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of September 12, 2017.

Public Comment:

Jeffrey Mausner: Noted that the Board Secretary changed his statement of the words "kill" or "killing" to "euthanasia" and spoke on the distinction between the two including that euthanasia is the killing of hopelessly sick or injured animals for reasons of mercy; killing of healthy, adoptable animals is not euthanasia, it is killing and he referred to it that way in his comment intentionally.

Commissioner Gross asked Board Secretary Moran if the correction could be made in the minutes, for accuracy. Board Secretary Moran agreed. **Commissioner Dicker** acknowledged Mr. Mausner's point and spoke on his own changed perspective after speaking with the kennel workers; has since used words other than "kill" because they hear it and it is hard on them, they are the ones that actually have to carry it out.

Commissioner Gross made a motion to approve the minutes of September 12, 2017 with the corrections requested by Mr. Mausner. **Commissioner Garcia** seconded and the motion passed by a unanimous vote of 3-0.

4. ORAL REPORT OF THE GENERAL MANAGER *(Item taken out of order, held after item 6. A)*

GM Barnette discussed the following:

Please join us at our website: www.LAAnimalservices.com

- The response of the LAAS staff to the La Tuna Canyon Fire and the emergency shelter at Hansen Dam is commendable; over 400 animals were at the dam, including horses, goats, dogs, cats, geese, chickens. Someone opened the facility ahead of the Fire Department and LAAS so it was a bit of chaotic when LAAS arrived; good lessons learned; staff was on site 24/7. We need a large animal veterinarian available 24/7 for situations like this; we did call in one of the vets that we use on a horse call; there happened to be a veterinarian sheltering overnight with her own animals and she agreed to act as the onsite veterinarian for this incident and she handled the bulk of the work. Our staff was amazing in their performance during this emergency.
- The Department is trying to get the word out to engage the community in the scoping meetings for the Environmental Impact Review (EIR) for the Citywide Cat Program; people can learn more about the process and ask questions. Meetings are taking place this Thursday, September 28th from 5:30p.m. to 7:30 p.m. at the East Valley shelter, on Tuesday, October 17th from 11:00 a.m. to 1:00 p.m. at the South LA Chesterfield Square shelter, and on Monday, October 23rd from 5:30 p.m. to 7:30 p.m. at Ramona Hall Community Center. GM Barnette will be there along with the Bureau of Engineering.

Public Comment:

Andrew Brown: Spoke on the La Tuna fire, East Valley shelter was full and he was relieved that no animals were preemptively euthanized to make space for those coming in from the fire; few animals actually came into the shelter from the fire.

Phyllis Daugherty: Spoke on the fire, credited Officer Hugh Briefman and his wife with why things went so well; they went out and organized volunteers. The City failed to authorize mandatory evacuations until 2:30 the following day; GM Barnette did not get there until after 2:30, she didn't know this was going on; it was difficult to move all those horses, the volunteers did it all by themselves.

Jeffrey Mausner: Raised the issue on the empty kennels at the West Valley shelter and dogs killed at South LA and North Central shelters.

Commissioner Gross updated GM Barnette on issues raised prior to her arrival, including the TNC's resolution and concern over the empty kennels in the West Valley shelter and the fact that our policy is to try to move dogs and cats around to ensure that they are not euthanized; issue raised about doing another Board retreat. **GM Barnette** was unsure if she could discuss topics not on the agenda. **DCA Lesel** stated that this is just housekeeping and she may answer the question from the Board. **GM Barnette** stated that the Board can have one if they want to. **Commissioner Gross** commented that the Board is bringing the topic to staff to consider and get feedback. **GM Barnette** stated her personal opinion is that we are short handed that anything that we do that interrupts our work between now and the end of the year is not a good idea; we have two DFO's out, a new DFO, and Interim AGM Dedeaux is retiring; we have a lot to do with very few people but, if the Board wants the retreat, we'll get a facilitator and let them figure it out. **Commissioner Garcia** inquired what was required of staff for the last retreat. **DCA Lesel** interjected

that a discussion could not take place at this time. **GM Barnette** addressed TNC's concerns by referring to the live save rate on dogs and confirmed that large dogs were transferred yesterday between shelters to prevent having to take their lives

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS *(Item taken out of order, held after item 3. A)*

Commissioner Garcia: Suggested a Board retreat that would be open to the public, holding it by the end of the year for the purpose of focusing on four pressing issues and the implementation of no-kill; the retreat could be one day for eight hours to allow two hours per topic. **Commissioner Gross** recounted that the Board held a retreat that resulted in the development of the strategic plan; another retreat could be a follow up to the implementation of the strategic plan. **Commissioner Dicker** stated that both ideas are great and Commissioner Garcia's plan to focus on four specific topics to brainstorm and come out with something on paper really resonates. **Commissioner Gross** stated that a discussion with staff is needed, groundwork and preparation are required. **Commissioner Garcia** asked what the next step is. **Commissioner Gross** stated that GM Barnette will be notified and get feedback.

Commissioner Dicker: Spoke on the Guggenheim Museum's removal of repulsive dog fighting "art." Leaves on Saturday to volunteer to walk dogs rescued in Houston. Asked DCA Lesel to follow up on certain legal questions, including the status of the Pet Auction Policy, legal authority on abandoning the practice; legal authority to cease issuance of breeding licenses, there are plenty of adoptable pets right now; what is our ability to challenge the practice of Kapparot from a first amendment perspective.

Commissioner Gross: Spoke the need for staff to be prepared to respond to Kapparot situation at the Hebrew Development Center in Woodland Hills, the center's rabbi put out a statement calling protesters "anti-Semites" "fascists" and "criminal thugs," most of the protesters are actually Jewish; staff should be ready to ensure that there is no animal cruelty prior to this intolerable ceremony.

Public Comment:

Andrew Brown: Posed question on topic of the Board retreat, is the retreat subject to Brown Act rules or informal.

Commissioner Gross stated that anytime three commissioner get together it could violate rules; noted that there is a training scheduled at the next Board meeting on the Brown Act and Conflict of Interest laws. **Commissioner Dicker** concurred that the retreat would be subject to the Brown Act and it would be publicized and open to the public.

6. Discussion Items *(Item taken out of order, held after item 7. B)*

A. Update on Department's Phone System Problems.

AGM Brown provided an update on the progress including that the Department has been working very closely with ITA and the Mayor's office to identifying short-term and long-term solutions. Long-term includes a budget package that

addresses the phone system issues. Short-term includes changing the greeting and the phone tree options so that emergency calls go to the shelters and non-emergency calls go to 311. 311 staff needs training familiarize them with incoming LAAS calls; a vendor was selected to reprogram the phone tree. Effective Monday, October 9th, ITA will disable the transfer option available in their phone tree that transfers to LAAS. There are approximately 2000 calls per month that exercise that option. ITA is concerned about having enough staff in place to handle the calls for LAAS and they are working with their Human Resources unit to facilitate getting sufficient staff. The training includes clarifying the difference between urgent service requests and emergencies. The working group meets every week; will report on updates. **Commissioner Gross** brought up the possibility of a call center. **AGM Brown** responded that there is going to be a call center of some type, the question is whether or not we are going to build or reestablish our own call center or if ITA is going to handle all of our calls; infrastructure is needed for whoever handles the calls; we should have accurate statistical data once ITA starts taking our calls. **Commissioner Garcia** inquired what the determining factor will be for establishing a call center – affordability, or budget? **AGM Brown** confirmed that those are factors but first we need to know if ITA is going to request to handle all of our calls through their budget. **Commissioner Dicker** inquired about a hybrid model where ITA could have a specially trained section of their call center dedicated to handle LAAS calls so that there would be no need to budget for it separately. **AGM Brown** stated that we have not had that conversation with ITA, however, is aware that they take calls from all over the City and does not believe that they have a model where only certain people handle certain departments; they use their full complement of employees to handle all the calls that come in. (Note: GM Barnette arrived during this discussion, at 10:09 a.m). **GM Barnette** stated that it is going to be a budget item, the question is if it will be in ITA's budget or LAAS's budget; remarked that people, including the Mayor, are aware of this and want to solve the problem and are encouraging departments work together. **Commissioner Dicker** commented that it seems like it would be better to have a few people with greater knowledge than having everybody with only cursory knowledge. **Commissioner Gross** inquired if ITA has been asked to report to the Board. **AGM Brown** mentioned that they haven't started taking any calls, anticipates that they'll be open to it; Commissioner Finsten already requested for an updated report to take place in November and ITA will be asked to join us. **Commissioner Gross** asked if the phone system is monitored, are we still having problems. **AGM Brown** stated that we have only been working the changes reported on today.

Public Comment:
None.

7. Board Reports

- A. Status of Council-Approved Changes to Department Fees, Fines and Charges (CF 16-0043). *(Item taken out of order, held after item I. 1)*

Senior Management Analyst (SMA) John Forland presented a brief overview of this “note and file” report, including that as part of the annual budget process the Department is asked to review the various fees, fines and charges to ensure that the Department recovers as much of its costs as it can. Pursuant to direction

from City Council, consideration was given to impact on low-income communities, increasing adoptions and helping the Department reach its goals; explained some increases, decreases, and new donation option. **Commissioner Gross** inquired if there were any recommended changes that were not approved by Council. **SMA Forland** stated that there were no changes to the recommendations and noted that there was review of state law prohibiting revenue from exceeding costs; gave examples of some of the calculations. **Commissioner Gross** stated that this is a step forward and asked if Council discussed reviewing the fees on a regular basis. **SMA Forland** stated that changes will be monitored and reported. **Commissioner Garcia** inquired how often the impact will be monitored. **SMA Forland** responded that the review will take place monthly. **Commissioner Dicker** asked how common the practice of reselling puppies and kittens adopted from shelters is, and shouldn't it be illegal. **DCA Lesel** remarked that non-profit groups practice this routinely and we don't consider it to be illegal. **Commissioner Dicker** pointed out that those groups are 501(c)(3) and they do not make a personal profit. **DCA Lesel** stated that our New Hope partners get a break on the price, for everybody else the price of adoption is in the code at a cost that was determined to be a fair cost; after adoption, the animal is their property and if they turn around and sell the dog to someone else, that other person has to license the dog; doesn't believe that we could restrict somebody from taking what is their property and selling it to somebody else. **Commissioner Dicker** remarked that private rescue groups do it all the time by contract and asked couldn't we do the same. **DCA Lesel** stated that this topic is far afield of what is on the agenda and offered to provide Commissioner Dicker with an offline discussion or the topic should be agendaized. The question is if these fees are truly cost recovery and having the supporting analysis documents.

Public Comment:

Phyllis Daugherty: Identified herself as a member of the Animal Issues Movement and stated that she could not hear SMA Forland's statement on redemption fees on the second and third time on an unaltered animal; stated that the law gives the City the right to alter. Believes that the \$50 fee for junkyard dog licenses is too low, the dogs face the most neglect and there is no inspection of the locations, the fee should be as high as possible; there is no excuse for this with modern surveillance technology.

Andrew Brown: Thanked Ms. Daugherty for bringing up the second and third redemption fees for unaltered dogs. Objects to making puppies more expensive than older dogs; we don't want to convey to the public that puppies are more valuable than adult dogs; the puppies can bring in more than the basic adoption fee in auction. Agrees with making the exotic bird fee more expensive but wants a deep discount any exotic bird that has been available for more than 10 days.

Commissioner Gross asked if any consideration was made on the fee for junkyard dog license. **SMA Forland** replied that it was considered and management felt they did not have enough information to make a decision but will be taken into account going forward. **Commissioner Dicker** inquired how the determination is made between guard dog and junkyard dog. **Commissioner Garcia** inquired if it is by business. **SMA Forland** confirmed that it is for a business, numbers are decreasing, and some insist on have dogs for security

purposes. **Commissioner Dicker** commented that it is abhorrent. **Commissioner Gross** stated that this is a note and file report, no vote needed.

- B. Approve Release of Request for Bids (RFB) to Provide Diagnostic Laboratory Services and Extend Current Agreement for up to 90 Days.

Senior Management Analyst (SMA) John Forland presented an overview, including that the existing contract with Idexx expires at the end of December; all extensions on contract were exhausted; this is a standard core service that the Department requires and does not cost very much; we have a company with proper qualifications do lab testing of blood and tissue samples to prepare for court, determine cause of death, and get information on disease and injury. The Zoo Department is “piggybacking” on our contract due to issues with their vendor and they want to continue when we renew; LAAS spends from \$12,000 to \$15,000, the Zoo spends about \$30,000. The bid does not require a request for proposal (RFP), only requires that a qualified company be in this business and has the appropriate license; lowest bid will be accepted; RFB will be advertised; a draft agreement will be drawn once a qualified vendor has been identified; then schedule for PAW Committee; request Board's approval to extend our existing contract for 90 days to avoid lapse in service due to Council's restricted schedule in December and January. **Commissioner Dicker** asked in reference to SMA Forland's statement that the Department will accept the lowest bid from a “qualified” bidder, the term “qualified” means a threshold level of service to satisfy our needs in a timely and qualitative matter. **SMA Forland** confirmed.

Public Comment:
None.

Commissioner Dicker made a motion to approve the Release of Request for Bids (RFB) to Provide Diagnostic Laboratory Services and Extend Current Agreement for up to 90 Days. **Commissioner Gross** seconded and the motion was approved by a unanimous vote of 3-0.

Commissioner Gross noted that AGM Brown had arrived and asked her to present agenda item 6.A.

- C. Recommended Changes to the Animal Welfare Trust Fund (AWTF) Language.
(Item taken out of order, held after item 4)

GM Barnette presented background leading to this report, including that as part of the budget process, all City Departments have been asked to make the best use of special funds to augment services. DCA Lesel was consulted on this. Some donors express that they would like for us do more to help animals rather than hang on to restrictions, donors can still place restrictions on their donations which the Department will honor. **Commissioner Gross** noted that this is proposal would be submitted to City Council to make changes to the existing code. **GM Barnette** stated that PAW or City Council would direct the City Attorney's office to make the changes and then schedule a final approval. **Commissioner Gross** agreed that a donor's specific request needs to be upheld, donors giving generally to AWTF just want to help animals. **GM Barnette** commented that donors just want the Board to make the best use of the money.

Public Comment:

Phyllis Daugherty: Spoke on the design of the AWTF, this is a trust for capital improvements on the shelters. Stated GM Barnette's proposal is similar to money laundering and subject to a major lawsuit. Purpose is to keep the shelters running and for disasters.

Commissioner Gross stated that there are safeguards built into this, any use of these funds would still require Board or City Council approval. **GM Barnette** stated that no changes were made to the approval process or the amounts of money that require approval. Additions were made to section (b) to establish new programs which would be originated through the PAW Committee or approved by the Board; and section (c), in addition to capital improvements, for the full or partial payment of animal shelter adoptions, microchip and/or redemption fees in connection with specified adoption events or for programs for low income persons. **Commissioner Gross** argued that using these funds for adoptions makes the lives of shelter animals better because it ensures that they'll be there.

Commissioner Dicker made a motion to approve the Recommended Changes to the Animal Welfare Trust Fund (AWTF) Language and to transmit the draft language to the City Council. **Commissioner Garcia** seconded and the motion was approved by a unanimous vote of 3-0.

D. Request to Approve Policy to Allow Community Members to Care for Found Dogs and Cats Under Certain Guidelines.

GM Barnette provided a background on the report including the success reported by neighborhood and community groups that practice sheltering found pets in homes. GM Barnette discussed the merits of the proposal including that it makes it possible for good people to help us do a better job for the animals, prevents potential exposure to diseases and contamination at the shelter, if we can offer the animal a better alternative we should take it. Referred the Board to the attachments for a list of groups that practice this already and responses from them indicating that they have not experience problems and have the support of their communities. The next step is to work with DCA Lesel to determine if changes are necessary, the City Attorney's office would also make any necessary changes to meet the code before the final policy is approved. **Commissioner Gross** stated that any action taken by the Board in approving would mean recommending to the City Council that they change the Municipal Code and that they instruct the City Attorney to make those changes to allow for additional programs. The Board, GM Barnette, and DCA Lesel discussed the enforcement of the policy to ensure that the dog is returned to its owner, the manner by which the dog is reunited with the owner, and updating the LAAS website. **Commissioner Dicker** recommended some language changes to the policy, including adding cats to certain sections that only mention dogs. He also questioned the timeframes stipulated in the policy, opined that it is reasonable to allow more than the 4 hours from the time the animal is found to scan for microchip, etc. **GM Barnette** offered to share the document with Commissioner Dicker so that he could mark his edits for her and DCA Lesel to review. **Commissioner Dicker** remarked that he would be happy to. There was

discussion addressing the timeframes and a consensus was reached that it be conveyed to the finder that the requirements be met as soon as possible. **DCA Lesel** reminded the Board that this is not the final document; there are some changes that need to take place but not a change the overall intent. **Commissioner Dicker** asked what an affirmative vote will mean. **DCA Lesel** stated that it is to recommend to the City Council that they look at this and direct the City Attorney's office to write an ordinance to effectuate this kind of a program. **Commissioner Gross** asked if we can have wording to strongly encourage but not require that the microchip scanning be done at the shelter. **GM Barnette** stated that there are scanners at the shelters and anyone can scan an animal 24/7 if someone doesn't have access to a scanner, prefers to come to the shelter or does have another way to get them scanned without paying for a veterinary visit. There was discussion on the merits of scanning and photographing at the shelter, and alternatives such as scanning and picture taking by rescue groups, private veterinarians, or the public.

Public Comment:

Phyllis Daugherty: Spoke against the proposal; will create a liability issue by authorizing this. Declared that the Hayden Bill says that it is better for the animal to go to the shelter where it gets the veterinary care that it needs; people aren't going to spend the money. Ms. Daugherty stated that criminal issues and physical confrontations will come up.

Andrew Brown: Stated that he has mixed feelings about this program, overall it could work but requires changes. Believes the vast majority of people finding animals aren't going to want to keep them; a smaller portion are going to just keep them without notifying the Department. Mr. Brown suggested changes to and questioned the language in certain sections of the policy.

Kristen Stavola: Spoke in support of the proposal and recounted experience with a similar program used in Laurel Canyon called Safe Paws; twice this year the community successfully reunited missing dogs with their families. If the dogs had been taken to the shelter they likely would have been adopted out before their families could get them. She believes that this policy can help LAAS keep stray animals and not people's pets front and center in the shelters.

Jeffrey Mausner: Spoke as an individual and volunteer, not on behalf of the TNC, in support of the proposal; he wrote an article (copies provided to the Board) in response to Ms. Daugherty's article. He referred to suggestions within his article for implementation and to address issues raised by opponents of the proposal. Mr. Mausner believes that this policy will free up kennels which will potentially save the lives of dogs that would otherwise be killed for lack of space.

Commissioner Gross asked for DCA Lesel to speak on the public's concerns. **DCA Lesel** spoke on the steps we can take to facilitate the process including that the finder and the owner not arrive at the shelter simultaneously; the owner will notify the Department that they claim the dog; the Department will notify the finder to bring the dog to the shelter; the shelter will take custody of the dog then notify the owner to come to the shelter to see the dog and the Department will be able to check the owner to make sure that in fact this is legitimate. He stated that

liability is a legitimate concern that may be addressed by requiring some kind of insurance or having the finder fill out a foster form that would have the information that the department needs, including insurance. **Commissioner Dicker** asked if the finder could do an assumption of liability on the form. **DCA Lesel** stated that insurance is the best for insurance; however something can be on the form. **Commissioner Gross** stated that he is fine moving forward if we incorporate the changes discussed, including the language changes, language to strongly convey that finders need to respond quickly to inform the shelters, language to strongly encourage but not require that finder do this by coming into the shelter, ensuring that the website is updated to provide that information and the form, and ensuring that staff is trained to properly input the information. **DCA Lesel** noted that the implementation of the program must be clearly spelled out to protect the City from liability; the main goal is to reunite the owners with their pets and we need to ensure that this type of program will do that even better than bringing the animals to the shelter.

Commissioner Dicker made a motion to approve the Policy to Allow Community Members to Care for Found Dogs and Cats Under Certain Guidelines with the issues that have been raised incorporated. **Commissioner Garcia** seconded and the motion was approved by a unanimous vote of 3-0.

(Note: at this point the Board recalled item I. 1 - Administrative Appeal of Possible Dangerous Animal Case DA 171079 WV)

DCA Lesel provided guidance on the Board's options, including that it would be proper to continue the discussion that Commissioner Dicker requested; and, if after listening the respondents the Commissioners change their minds, it would be done in two motions, the first would be a motion to reconsider and, if approved, a motion on the action that they took.

Respondents Salvador Roberto Juarez Barrientos, Jose Gerardo Juarez Barrientos, and Maylindi Careli Hernandez Aguilar were present. **Commissioner Garcia** provided guidance on conduct of appeal hearing; must limit argument to why the process was unfair or how the evidence does not support the General Manager's decision. Ms. Hernandez Aguilar served as an interpreter for the other respondents. The respondents argued that there was no evidence of an attack. **Commissioner Gross** cited the victim's recorded testimony from the Administrative Hearing and the report from Animal Control Officer Scott as evidence. The respondents argued other facts in the case and stated that the citations on record were not theirs, they belong to the previous residents of the property and that the Hearing Officer Pantoja told them as much during the administrative hearing. There was discussion about the dates and addresses where respondents resided over the past several years in an attempt to verify their claim. **Commissioner Dicker** asked if the respondents had any prior issues with 'Captain' biting people or with children. The respondents replied that they didn't have issues with the dog biting and that their children grew up with the dog, the dog protects them. **Commissioner Gross** noted that notices dating back to 2011 name Mr. Juarez (Barrientos) as the dog owner; there appears to be a long standing record of various issues that are ongoing. **Commissioner Garcia** explained to Respondents that all of them are banned from having dogs and licenses because they live together, otherwise, one of them could bring a dog

back into the home. The Board discussed the merits of the case and took into account that the dog is 10 years old.

Commissioner Dicker made a motion to reconsider the previous vote and reopen the matter for further consideration. **Commissioner Garcia** seconded and the motion was not approved by a vote of 2-1.

Commissioner Dicker asked that the dog be considered for adoption within the boundaries of the City and not only outside of the City. **GM Barnette** replied that she will look into it.

8. ADJOURNMENT

Meeting ended at 11:35 a.m.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
MAYOR**

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: October 10, 2017

PREPARED BY: Louis P. Dedeaux

REPORT DATE: September 27, 2017

TITLE: Interim Assistant General Manager

SUBJECT: REQUEST APPROVAL TO USE THE ANIMAL WELFARE TRUST FUND FOR IMPROVEMENTS TO THE RABBIT KEEPING AREAS AT THE WEST VALLEY ANIMAL SHELTER.

BOARD ACTIONS RECOMMENDED:

APPROVE the use of the Animal Welfare Trust Fund monies for necessary alterations and improvements to the rabbit keeping areas at the West Valley Animal Care Center in the amount of \$129,500.

SUMMARY:

The Department would like to thank Michelle Kelly, Licensed Educator for the House Rabbit Society, for taking the time to visit all of our shelters and provide her expertise and recommendations for better rabbit housing. Due to the extreme high heat in the West Valley area, the Department sought out recommendations from Ms. Kelly that would provide better housing for rabbits while promoting adoptions and bringing in potential volunteers.

Recommendations for our West Valley facility were split into two phases due to the extreme heat in that part of the City and associated costs of the necessary alterations. The improvements in Phase I have been completed.

Phase II required the Department to draft a scope of work to meet the Department's needs along with Ms. Kelley's recommendations for the necessary modifications to this room and conduct a job walk with the City's Department of General Services Construction Forces Division in order to obtain cost estimates for the modifications. Recommendations for Phase II include items such as the removal of existing cages, installation of floor/trench drain covers, removal/replacement of the wrought iron window with a new closed window, installation of cabinets, counters and sink, installation of ceiling insulation, installation of a new Heating Ventilation and Air Conditioning (HVAC) unit and the installation of new storefront glass entry doors.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners
SUBJECT: Request Approval to use AWTF for Improvements to the Rabbit Keeping Areas at
the West Valley Shelter.

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

Attachments

Board Report – Status of Rabbit Facilities and Recommendations for Improvements, June 24,
2016

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

DAVID ZAFT
PRESIDENT

LARRY GROSS
VICE PRESIDENT

COMMISSIONERS

OLIVIA E. GARCIA

ROGER WOLFSON

ALANA YAÑEZ

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

DEREK BROWN
ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: June 28, 2016

PREPARED BY: Louis Dedeaux

REPORT DATE: June 24, 2016

TITLE: Director of Field Operations

**SUBJECT: STATUS OF RABBIT FACILITIES AT VARIOUS SHELTERS AND
RECOMMENDATION TO USE MONEY FROM ANIMAL WELFARE
TRUST FUND TO PAY FOR IMPROVEMENTS**

BOARD ACTION RECOMMENDED:

1. **APPROVE** proposed request for use of \$18,000 from the Animal Welfare Trust Fund monies for necessary alterations and improvements to our rabbit keeping areas for both immediate and future use.

SUMMARY

The Department would like to thank Michelle Kelley, Licensed Educator for the House Rabbit Society for taking the time to visit all of our shelters and provide her expertise and recommendations for better rabbit housing. In Ms. Kelley's assessment she identifies immediate recommendations for three of the Departments six shelters. Ms. Kelley's long term recommended alterations and improvements will provide better housing for rabbits while promoting adoptions and bringing in potential volunteers.

Harbor: Install an additional awning/canopy outside of the rabbit keeping area at our Harbor location. The addition of this awning/canopy help aid in providing additional shade to the room in hopes to allow the Air Conditioning (AC) unit to operate optimally. Currently the shelter staff and volunteers are using blankets/sheets to provide additional shade from the sun piercing through the window. These blankets/sheets lined along side of the cages are unsightly and could cause a potential health risk to the rabbits should they ingest the linen. The estimated cost for the addition of an awning is \$3,612.96.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

North: Move the rabbits into the building during the hot summer months. Various locations within the building are being assessed with two potential rooms in mind; however the Department will be required to purchase equipment necessary for housing rabbits in the new location. Items the Department is requesting approval to purchase include (1) portable AC unit for an estimated \$850.14 as well as the purchase of (9) banks of stainless steel modular cages at an estimated cost of \$1,309.52 per unit totaling \$11,782.71. Each bank of stainless steel modular cages provides cage space for six rabbits and when needed allows bonded rabbits more room to roam. The purchase of (9) of these cage banks will allow the Department to increase the overall holding capacity by (26) rabbits by providing an overall total of (54) single cages or (27) bonded animal cages. The total estimated amount requested for approval is \$12,632.85.

West Valley: Recommendations for our West Valley facility will have to be broken into two phases.

- Phase I-- Purchase of (1) portable AC unit at an estimated cost of \$850.14.
- Phase II—Cost are not available and will require the Department to draft a scope of work required to meet the Departments needs along with Ms. Kelley's recommendations for the necessary modifications to this room. Once the Department has drafted a scope of work management team members will need to request a job walk with the City's Department of General Services Construction Forces Division in order to obtain cost estimates after which the Department will issue a request for proposal for modifications in this area. Recommendations for Phase II may include, but not be limited to, items such as some type of additional overhead cooling material be added to the roof top or ceiling and/or exhaust fan(s) to aid in keeping the room cooler along with the replacement of the current Air Conditioning unit with a larger energy efficient one, the current cages be replaced with a more modern cage designed for long term housing along with the removal/replacement of the wrought iron window with a store front type window and the back fill of the current trench drain system. Cost estimates are not available at this time.

FISCAL IMPACT:

There is no impact to the General Fund.

Approved:

Brenda F. Barnette

Brenda F. Barnette, General Manager

Report to the Board of Animal Services Commissioners
SUBJECT: Status of Rabbit Facilities at Various Shelters and Recommendation to Use
Money from Animal Welfare Trust Fund to Pay for Improvements

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: October 10, 2017

PREPARED BY: Louis P. Dedeaux

REPORT DATE: September 27, 2017

TITLE: Interim Assistant General Manager

SUBJECT: REQUEST APPROVAL TO USE THE ANIMAL WELFARE TRUST FUND FOR IMPLEMENTATION OF THE "CAPACITY FOR CARE" (C4C) RECOMMENDATION TO CREATE AN OUTDOOR AREA FOR UNDER SOCIALIZED CATS AT THE SOUTH LOS ANGELES CHESTERFIELD SQUARE SHELTER.

BOARD ACTIONS RECOMMENDED:

APPROVE the use of the Animal Welfare Trust Fund monies to cover additional costs associated with "Capacity for Care" (C4C) in the amount of \$49,539.55 for the modification of the existing training kennels into under socialized cat condos at the South Los Angeles Chesterfield Square Shelter.

SUMMARY:

Capacity for Care (C4C) is a management model that helps shelters better meet the needs of the animals in their facilities. It creates the conditions necessary to provide shelter animals with five essential freedoms thereby improving the welfare of individual animals. The five freedoms are Freedom from Hunger and Thirst, Freedom from Discomfort, Freedom from Fear and Distress, Freedom from Pain, Injury or Disease and Freedom to Express Normal Behavior.

The request to modify the existing training kennels will allow the Department to provide more adequate housing for impounded under socialized cats. The intent is to create an environment to mimic the living conditions that under socialized cats are accustomed to thereby reducing their stress and creating more adoptability.

The process is ongoing and additional funds will be required to continue with implementation of the remaining elements of the C4C pilot program, including relocation of the rabbits and the creation of a free roaming cat room. Staff will return to the Board with a proposal to allocate funds to complete the C4C pilot program.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAAnimalServices.com

Report to the Board of Animal Services Commissioners
SUBJECT: Request Approval to use AWTF to Implement the C4C Recommendation to Create
an Outdoor Area for Under Socialized Cats at the South LA Shelter.

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

Attachments

Board Report – C4C Update July 15, 2017

Board Report – C4C Implementation of Recommendations February 7, 2017

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

Brenda Barnette, General Manager

MEETING DATE: July 25, 2017

PREPARED BY: Louis P. Dedeaux

REPORT DATE: July 15, 2017

TITLE: Interim Assistant General Manager

SUBJECT: CAPACITY FOR CARE (C4C) UPDATE

BOARD ACTION RECOMMENDED:

- RECEIVE AND FILE this report.

SUMMARY

On August 17, 2016, the Board of Animal Services Commissioners approved a staff recommendation for Capacity for Care (C4C) consultation including purchase and installation of portals at South LA Chesterfield Square. C4C is a management model developed at the University of California at Davis (UC Davis) that helps shelters better meet the needs of the animals in their facilities. It creates the conditions necessary to provide shelter animals with five essential freedoms thereby improving the welfare of individual animals. The five freedoms are Freedom from Hunger and Thirst, Freedom from Discomfort, Freedom from Fear and Distress, Freedom from Pain, Injury or Disease and Freedom to Express Normal Behavior.

After the consultation UC Davis staff submitted recommendations to build a C4C pilot program at the South LA Chesterfield Square shelter. On February 14, 2017, that pilot plan recommendation was considered and approved by the Board of Animal Services Commissioners. The Board report listing the specific elements of the pilot program is attached for your convenience. Since Board approval, efforts have been underway to implement the recommendations made by the UC Davis team. While each of the elements has not been completely implemented, the following has been completed:

- Installation of cat portals - On March 22, 2017, team members from UC Davis installed the 93 purchased cat portals.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners
SUBJECT: CAPACITY FOR CARE (C4C) UPDATE

- Reduction of age for Spay/Neuter and adoption for kittens to six weeks/1.5 pounds
- Reduction of stray hold to the State mandated 72 hours for cats and dogs without identification
- Removal of required hold for litters

The process is ongoing and additional funds will be required to continue with implementation. Staff will return to the Board with a proposal to allocate funds to complete the pilot program. Estimates are currently being collected for that proposal. The remaining elements of the program involve caging for undersocialized cats, relocation of the rabbits, and the creation of a free roaming cat room.

There was a recommendation made to encourage a managed intake model. One of the chief elements of that recommendation involves removing owner surrender fees. The Department has begun the Council-approval process for that change. Currently the proposal is with the City Attorney's Office awaiting an ordinance update to eliminate the fees.

STATISTICS

During the three month pilot program covering the period from April 1, 2017 to July 1, 2017, South LA Chesterfield Square saw combined dog and cat impounds increase by 104% when compared to impounds from April 1, 2016 to July 1, 2016. Adoptions at South LA Chesterfield Square increase by 132% during the same period.

FISCAL IMPACT

There is no fiscal impact to the General Fund.

APPROVED:



Brenda F. Barnette, General Manager

Attachment

BOARD ACTION:

_____ Passed

_____ Tabled

_____ Disapproved

_____ New Date

_____ Passed with noted modifications

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

DAVID ZAFT
PRESIDENT

LARRY GROSS
VICE PRESIDENT

COMMISSIONERS

ALISA FINSTEN

OLIVIA E. GARCIA

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: February 14, 2017

PREPARED BY: Brenda Barnette

REPORT DATE: February 7, 2017

TITLE: General Manager

SUBJECT: IMPLEMENTATION OF "CAPACITY FOR CARE" (C4C) RECOMMENDATIONS FOR SOUTH LA CHESTERFIELD SQUARE AS DESCRIBED HEREIN THAT RESULTED FROM THE CONSULTATION WITH UC DAVIS SHELTER MEDICINE PROGRAM.

BOARD ACTIONS RECOMMENDED:

APPROVE Implementation of "Capacity for Care" (C4C) recommendations for South LA Chesterfield Square as described herein that resulted from the consultation with UC Davis Shelter Medicine Program.

BACKGROUND:

Capacity for Care is the umbrella term used by the UC Davis Shelter Medicine Program for the combination of providing housing that meets the guidelines for standards of care (and used correctly dramatically decreases cat stress, disease risk, and staff workload), and population/length of stay management practices that will make the housing work to maintain current or better outcomes with fewer housing units available.

South LA Chesterfield Square shelter has been struggling with an inordinate influx of cats and kittens infected with life threatening virus infections known as Feline panleukopenia virus, also known as Feline infectious enteritis, Feline parvoviral enteritis, feline ataxia, feline distemper, or cat plague.

On August 17, 2016, The Board of Animal Services Commissioners approved the staff recommendation to APPROVE "Capacity for Care" (C4C) consultation including purchase and installation of portals at South LA Chesterfield Square for \$30,500 to be funded from the Animal Welfare Trust Fund. It included the Capacity for Care (C4C) Case Studies 2016 update. It involves initial preparation, site visit by three veterinary consultants, installation of 70 portals (in cat cages), and follow up.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

RECOMMENDATIONS:

Staff recommendations closely parallel the DRAFT Recommendations for LA City South (attached) with few exceptions. An outline is included here and exceptions are noted.

- I. Implementation of Capacity for Care as a pilot program at this shelter location with objectives of tracking changes, successes and challenges experienced. Depending on the results from this piloted program further implementation at other LA Shelters could be considered.

Cat housing- To the extent possible, these recommendations provide a variety of housing options tailored to the needs of different cats, and will allow the option of presenting cats in a variety of ways to potential adopters.

1. Modify all single stainless steel cages into double compartment housing units where possible
2. Ensure that all cats and kittens are provided a place to hide in their housing unit.
3. Add cat housing to the VIP room for cats and kittens available for adoption.
4. Repurpose the current "unsocialized" Cat room for cat holding and allow the public to enter this room and see cats while on their stray hold.
 - a) Allow people that are interested in adopting to put holds on cats.
5. Repurpose the Cat Isolation to a "Special Care" room for housing cats requiring special care or minor medical treatments.
6. Repurpose the Cat Quarantine room to the Cat Isolation room to only house cats with URI.
7. House unsocial cats outside in the "training" dog kennels.
8. Purchase four larger condos to provide additional larger double compartment housing for cats in the Kitten Room.
9. Purchase one more 4' X 4' cat display unit to provide a cat housing space and cat display for the service lobby area. Items 8 and 9 subject to future approval by the Board if both exceed \$5,000).
10. If further housing is needed in the Cat Room, evaluate use of temporary wire structures for kittens only.
11. In the longer term, consider repurposing the current rabbit room for cat adoptions and identifying other humane housing options for rabbits.

II. Decreasing length of stay (LOS)

In a 3 month pilot program, drop age for Spay/Neuter and adoption for kittens to six weeks/1.5 pounds.

1. Association of Shelter Veterinarians (ASV) Veterinary Medical Care Guidelines for Spay-Neuter Programs supports this practice
2. If pilot is successful after 3 months, expand to all six City operated shelters. Success to be determined by Chief of Veterinary Medicine and the mortality rate of these kittens compared to kittens at eight week/2 pounds.

3. Remove any required hold for litters (two felines under four months of age).
4. Reduce stray hold to the state mandated 72 hours for cats and dogs without identification.
5. Give Animal Care Technician Supervisors (ACTS) more on-the-spot decision making ability to increase live release based on individual cats and the cat shelter population.
6. Allow the public to put adoption holds on dogs and cats while on their stray hold.
7. Use first, second, third, etc. for people who are interested and let them know when they can finalize adoption.
 - a) If all interested parties show up at 8 am on the day the pet is available, hold an auction per our guidelines, **OR**
 - b) If the first person who puts the hold on gets the dog, then the second if the first holder does not show up, etc.
8. Identify cats who are 'slow vs fast track' and begin planning immediately for cats who are at risk such as having New Hope Liaisons notify New Hope Partners and place on RED List.

Prior steps are expected to reduce time to transfer to New Hope Partners and Best Friends.

III. Managing intake-

1. The elimination of owner surrender fee for cats and dogs will be addressed in the 2017-18 budget. The Department recommended eliminating the fee and allowing the person bringing in the animal to make a donation if they wish.
2. Encourage but not require an appointment for surrender through an active marketing program.
3. Work closely with our Intervention Partners to facilitate owner keeping pets when appropriate.
4. Work closely with our Intervention Partners to encourage people who are surrendering to become Foster Volunteers and to continue caring for the dog or cat after we book the animal in as an LAAS animal.

IV. Cost-

If supplies, additional cages or materials are required that exceed a one time cost of \$5,000, a subsequent request for funding from the AWTF will be requested from the Board of Animal Services Commissioners.

We will also publicize the program and seek donations dedicated to this project.

FISCAL IMPACT:

None. We believe that the staff time to properly care for cats will be reduced as well as the

Report to the Board of Animal Services Commissioners
SUBJECT: Implementation of "Capacity for Care" (C4C) recommendations for South LA
Chesterfield Square as described herein that resulted from the consultation with UC Davis
Shelter Medicine Program.

likelihood of spreading disease by holding a cat and moving him/her from cage to cage for
cleaning. Staff injuries, cat escapes, disease levels and medical care costs are likely to be
reduced

Approved:

Brenda Barnette

Brenda Barnette, General Manager

Attachments

Board Report - SLA Cats Bd Report 8182016

C4C 2015 Case Studies Update Report Final

Low stress cat housing

Recommendations for LA City South_draft_12_16

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

**City of Los Angeles
CALIFORNIA**



**ERIC GARCETTI
MAYOR**

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

LOUIS P. DEDEAUX
INTERIM ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

MEETING DATE: October 10, 2017

PREPARED BY: Louis P. Dedeaux

REPORT DATE: September 27, 2017

TITLE: Interim Assistant General Manager

**SUBJECT: REQUEST APPROVAL TO USE THE ANIMAL WELFARE TRUST FUND FOR
SURVEILLANCE CAMERAS IN KENNEL AREAS.**

BOARD ACTIONS RECOMMENDED:

APPROVE the use of the Animal Welfare Trust Fund monies for the installation of surveillance cameras in the kennel areas at all six shelter locations in the amount of \$238,989.81.

SUMMARY:

The Department is seeking the use of Stand-Alone Closed circuit Televisions (CCTV) to monitor and increase staff and public health and safety in our kennel areas.

We are requesting that cameras be installed in the open public kennel areas at all six of our Animal Care Centers. These cameras will aid in investigations of incidents that may occur in the kennel areas such as illegal activity and/or unsafe practices. The use of these cameras will allow us to better understand what occurred during individual incidents and may provide insight on what preventative measures to take in the future to prevent incidents from occurring.

East Valley	\$25,609.95
Harbor	\$28,758.73
North Central	\$53,462.66
Chesterfield Square South Los Angeles	\$61,360.46
West Los Angeles	\$20,677.95
West Valley	\$49,120.06

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners
SUBJECT: Request Approval to use AWTF for Surveillance Cameras in Kennel Areas.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____