



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, April 10, 2018
9:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

LAYNE DICKER
ALISA FINSTEN
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. ADMINISTRATIVE APPEALS

1. Barking Dog Noise Case: BD 171232 WV

Respondent: Aram Pogolian and Susan Pogolian

West Valley Animal Care and Control: Captain Wendell Bowers

Complaining Witness: Oksana Shelest, Mike Fiorino, Marcy Madden, Scottie Madden

2. Dangerous Animal Case: DA 181034 WV

Respondent: Vardan Hatikyan and Sergey Harutyunyan

West Valley Animal Care and Control: Captain Wendell Bowers

Complaining Witness: Joseph Kolupski and Marc Shapoff

II. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

- A. Approval of the Minutes for Meeting of March 13, 2018 and March 27, 2018. (Action Item; Public comment limited to one minute per speaker).

- 4. ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

- 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

6. BOARD REPORTS

- A. Oral Report from Lori Weise, Downtown Dog Rescue and Inner City Law. (Public comment limited to one minute per speaker).
- B. Continued from last meeting - Request to Purchase Identification Tags and Necessary Supplies to Care for Evacuated Large Animals During a Disaster on our Three Off-site Properties. (Action Item; Public comment limited to two minutes per speaker).
- C. Continued from last meeting - Request to Add Emergency Contact on Adoption Agreement. (Action Item; Public comment limited to two minutes per speaker).
- D. Request Approval to Use the Animal Sterilization Fund for Free Spay and Neuter for Cats for the Month of May 2018. (Action Item; Public comment limited to two minutes per speaker).
- E. Request to Use East Valley Play Yard for Non-Profit Organizations to Conduct Training. (Action Item; Public comment limited to two minute per speaker).

7. ADJOURNMENT

Next Regular Meeting is scheduled for 7:00 P.M. April 24, 2018, at East Valley Animal Services Center, 14409 Vanowen Street, Van Nuys, CA 91405.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
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COMMISSIONERS**

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LAYNE DICKER

ALISA FINSTEN

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City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
MAYOR**

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ASSISTANT GENERAL MANAGER
Administration

Vacant
ASSISTANT GENERAL MANAGER
Life-Saving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS

**To Be Held:
Tuesday, April 10, 2018, at 9:00 A.M.**

**City Hall
200 North Spring Street, 10th Floor, Room 1060
Los Angeles, CA 90012
(Entrance on Main Street)**

This serves as formal notice pursuant to Section § 53.18.5(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

- 1. Barking Dog Noise Case: BD 171232 WV**
Respondent: Aram Pogolian and Susan Pogolian
West Valley Animal Care and Control: Captain Wendell Bowers
Complaining Witness: Oksana Shelest, Mike Fiorino, Marcy Madden, Scottie Madden
- 2. Dangerous Animal Case: DA 181034 WV**
Respondent: Vardan Hatikyan and Sergey Harutyunyan
West Valley Animal Care and Control: Captain Wendell Bowers
Complaining Witness: Joseph Kolupski and Marc Shapoff

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org.

Para información en español, llame al (213) 482-9558.

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BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, March 13, 2018 at 9:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 N. SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Layne Dicker
Alisa Finsten
Roger Wolfson

Meeting called to order at 9:05 a.m. Commissioners present were Gross, García, Dicker, Finsten and Wolfson. Also present from Los Angeles Animal Services (LAAS) Acting Board Secretary Tammy Watson, General Manager (GM) Brenda Barnette and Assistant City Attorney (ACA) Dov Lesel (NOTE: GM Barnette was not present at the time attendance was taken but arrived at 9:36 a.m.).

Commissioner Gross opened the meeting, introduced staff, and provided an overview of the meeting agenda.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Rachel Faulkner: Staff attorney at Mercy for Animals – Supported plant-based dog food proposal. Described the condition of animals used to make dog food. Stated that dogs can thrive on a plant-based diet and the treatment of Stated Criticized the Board's existence and handling of appeals. **Duncan Burns:** Requested that while evaluating the proposal want to make sure the matter of dogs eating a meat-based diet be evaluated based on science and not cultural knowledge. **Phyllis Daugherty:** Attended the Animal Care Conference and described the trucks used by other Animal Care Centers. Vehicles purchased by Animal Services cost \$ 140,000 each and they are too large to get down the smaller streets. Daugherty presented a picture of another truck used by another agency that is suitable and costs \$40,000. Daugherty stated that the Board has an obligation to protect the interest of the people of Los Angeles. **Dr. Sherstin Rosenberg:** Veterinarian for Happy Hun Chicken Rescue – Spoke on the delay in voting on the proposal for a plant-based diet for animals in the Los Angeles shelters. Stated that the delay the saving of lives of shelter animals and those used for dog food. Studies show that dogs thrive on the plant-based diets. **Manuel Cabrales:** In favor of providing plant-based dog food for the dogs, not necessarily the cats. Dogs are omnivores and can thrive on plant-based diets. We are here to save the planet when we save dogs and give them a good diet, we save humans. **Zoe Rosenberg:** Founder of Happy Hun Chicken Rescue – Shared story of a lamb that she was able to save from being killed. The animals deserve better. **Christine Gee:** Supports the plant-based diet for shelter dogs. Animals are being slaughtered needlessly. This matter cannot wait, 2750 animals each month are being slaughtered and suffering needlessly. **Faramarz Nabavi:** Spoke in support of having a pilot project for plant-based food for dogs. Science shows that dogs are not carnivores. **Patricia Todd:** In favor of plant-based

diet. Believes it's important to set a date to vote on this proposal. This is an ideal opportunity to set a precedent. **Ateret Goldman:** Cares about the animals and the planet. Supports a plant-based diet and it is an amazing opportunity to set precedence. **Patrizia Barretto:** Spoke about losing her brother who was her human best friend and now may lose her animal best friend due to her dog being on a meat meal diet for the last 14 years. Her dog was given until June 15 and is now thriving on a plant-based diet. It's not just an animal condition, it's a human condition and if we don't eat plant-based we will not be thriving with our best friend. **Dr. Arimiti May:** Twelve years of experience as a veterinarian administering plant-based diets and the animals thrived. May stated that she is more than happy to meet with anyone at the shelters to share her knowledge and hear their experience. Interested in seeing the plant-based proposal on the agenda very soon. **Dr. Erika Sullivan:** Came from Australia to support the cause of vegan based diets. The shelter should be looking at this from an economical perspective. The health benefits will save the shelter a lot of money. Los Angeles has the advantage to make this a global and national statement on behalf of all animals. **Kimberly King:** Please put this initiative in as a vote. Many people state that their animal's conditions have improved when they moved to vegan diets. Los Angeles will be groundbreaking and be at the forefront of this issue.

Jeff Flaix: Very important for a progressive City like Los Angeles. Can lead the way for the rest of the nation to be more humane to animals. We should be saving lives instead of contributing to the killing of animals to feed other animals.

Commissioner Gross noted that the Department is involved in developing a feasibility study and when it is prepared it will come to the Board sometime in the future.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None.

3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of February 27, 2018.

Commissioner Finsten made a motion to approve the minutes of February 27, 2018. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 5-0.

Public Comment:
None.

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- The North Central Animal Services Center is well into the demolition. Due to the construction, we had move 70-80 animals for a short-term period and the community rallied to house the animals and we moved other animals to centers that had empty space.
- Councilmember Monica Rodriguez held a community town hall meeting about the Creek Fire. District Supervisor Karen Knipscheer-Cox did a presentation for emergency preparedness for large and small animals. Trying to grow the VEERT team, anyone interested should let Karen Knipscheer-Cox know.
- GM Barnette, Tammy, and Ashley met with two professors from the New York Film Academy (NYFA) who were friends with deceased volunteer JD De Salvatore. The discussion was regarding carrying on the work of JD by filming and promoting the department.
- Last week, the Department impounded over 200 bunnies from a hoarding situation. All of the bunny rescues were contacted and they are helping us.
- At North Central Animal Services Center an ACT was bitten several times by a dog that had gotten loose during a medical evaluation. The employee is doing fine.
- Lucy Pet Foundation is helping at North by bringing the van over to do spay and neuters since we do not have space to do so at this time.
- The Department assisted with a horse, the officer assessed the situation and called for the SMART team to assist.
- While attending the Animal Care Conference in Long Beach, GM Barnette participated on a panel entitled Words Count and the phrase discussed was No-Kill. GM Barnette also participated in various sessions related to behavior. The take away is that we need to describe things carefully and not use any adjective as aggressive. Some agencies stated that on their intake forms they never ask if the dog shows aggression rather they ask if your dog has ever bitten a person or animal and punctured the skin. The response is what starts a conversation to tell exactly what happened with that dog. We have started that with our Hearing Officers when someone says the dog was aggressive then they follow asking what does that look like. This is something that we need to focus on as we go forward.

Public Comment:

Phyllis Daugherty: Spoke on not seeing GM Barnette or any of the officers at the Conference. The conference is designed for officers to get training and it's pathetic that officers did not attend. Daugherty mentioned the \$40,000 trucks that are suitable for use by the department.

Ateret Goldman: Thanked the Board for all the work that they do and it's a very important job. Spoke on focusing on helping animals as a whole.

Dr. Sherstin Rosenberg: Expressed to Brenda her gratitude for the very difficult job that she does day in and day out. Spoke on how critical it is to put the plant-based diet on the agenda.

Commissioner Gross asked ACA Lesel if speaker comments are allowed on the topic of plant-based diets when it was not part of the GM Oral Report. **ACA Lesel** opined that comments should be in response to topics discussed in the GM oral report and not to general topics. **Commissioner Wolfson** stated that it is legally appropriate for the public to speak about this matter. **ACA Lesel** informed him that it is not correct and the purpose of allowing public comments on agenda items is to keep the comments specific to each item and not to be used as a platform to talk about things that were not said. **Commissioner Wolfson** stated that he defers to ACA Lesel and he accepts his comments as a legal opinion but he does not believe it to be a legal fact. **Commissioner Gross** reminded the public speakers that if they wish to make comments on this item, they need to limit their comments to topics that were discussed by the GM. This is not an opportunity to talk about plant-based foods as they had an opportunity to talk about that topic during public comments.

Zoe Rosenberg: Began stating that if the Board has any compassion they will vote now. Commissioner Gross thanked and excused her comments.

Faramarz Nabavi: Stated that he is very impressed with the progress the Shelters have made. He understands how difficult the GM job is. Requested that the Department prepare a Board report when the study is ready. Commissioner Gross excused this speaker.

Manuel Cabrales: Spoke regarding animal aggression. Dogs have an aggressive behavior because of the human condition.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Dicker: Stated that most of his items are related to shelters and he knows that once the AGM for Life-Saving is on board he will be able to move forward on many of these items to which he is looking forward to doing so. He also reminded GM Barnette that they should continue the East Valley playgroup discussion. **Commissioner Garcia** stated that she is glad to see that the adoption packets are on the agenda today. A future agenda item should be to make progress on the website and the campaign to educate the public on the basic laws in the City. **Commissioner Wolfson** began by reading quotes that he recently viewed on the bridge of City Hall. Commissioner Gross interrupted and requested that Commissioner Wolfson adheres to the rules of the commission by discussing future actions and agenda items and not grandstanding with commentary. Commissioner Wolfson stated that he was going to continue in with his commentary and thus proceeded to do so. Commissioner Gross advised Commissioner Wolfson that his behavior is disrespectful to the board. Commissioner Gross continued to make further attempts to have Commissioner Wolfson abide by the rules of the Board, to no avail. Commissioner Gross elicited a ruling from ACA Lesel to deem

Commissioner Wolfson out of order. ACA Lesel advised Commissioner Wolfson that he's been reminded time and time again that this agenda item is for the limited purpose of identifying issues for future agendas and is not a platform for commissioners to discuss their philosophy, position or how they feel about them. ACA Lesel acknowledged that the vegan meal item is important to Commissioner Wolfson and for all those who were present at the meeting. Notwithstanding, the commission must operate under the rules of the Brown Act. Commissioner Wolfson continued to belabor the fact that members of the public were promised that the vegan food issue would be on the March 13 agenda and they traveled from various distant places to be here. Commissioner Gross stated that everyone knew in advance that this item would not be on today's agenda and he once again stated the vegan food diet is not on the agenda to discuss today. Commissioner Wolfson continued by stating that he is not comfortable with that and not comfortable with being shut up and not comfortable with timers going off on people traveled a great distance to be here. Commissioner Dicker interjected stating that he believes that the commissioners should be given relatively wide latitude on how they choose to present matters that they want agendaized and further stated that he is really tired of these conversations. Wolfson continued in his discussion regarding the necessity of agendaizing the vegan food option and the impact the delay has on the public. Again, ACA Lesel informed Wolfson that he is not to discuss the item, he only to identify what he would like to see agendaized. Wolfson continued stating that he would like to see a report regarding the response time for public calls. He also identified the following items for consideration: dog guardians for adopted dogs; pilot program for changing the operation hours; increasing licenses; gift policy; volunteer appreciation program and reducing hold periods for animals. Commissioner Gross commented on the Town Hall meeting regarding the Creek Fire and thanked the staff for their hard work.

Public Comment:

Lisa Karlan, Hilarey Benda, Ateret Goldman, Zoe Rosenberg, Dr. Sherstin Rosenberg, Patricia Todd, Christine Gee, Faramarz Nabavi, Jeff Flaix, Dr. Erika Sullivan, Eriyah Flynn, and Dr. Arimiti May spoke on the importance of taking a vote on the vegan food option and the benefits of plant-based food for dogs. **Kristen Staviola** stated that this vote is in violation of the law and that a lawsuit will be filed with the City Attorney's office.

6. Board Reports

A. Board Report request to start a Pilot Program for Volunteers from Ages 12-16.

GM Barnette described a pilot program in the East Valley Animal Services Center to allow students the opportunity to learn about what we do and handling animals. Each young person will be required to be accompanied by a parent or an adult designee who will also complete the volunteer program requirements. This will be for a very specific period of time on Saturday morning.

Commissioner Dicker moved to approve the staff report to initiate a pilot program for volunteers between 12 and 16 years of age at the East Valley Animal Services Center.

Commissioner Garcia seconded and the motion was approved by unanimous vote of 4-0. (NOTE: Commissioner Wolfson was not present for this item or vote)

Public Comment:
None

B. Discussion item – Adoption Packets.

GM Barnette and Public Information Officer Ashley Rodriguez discussed the contents of the adoption packets given to adopters. Included in these packets are legal paperwork, a picture of the animal, medical records, certificate of rabies vaccination and the adoption paperwork that the animal has been spayed or neutered. Future packets will include four flyers which will be in both English and Spanish.

Commissioner Dicker recommended that behavioral and care information be included in the adoption packets.

Commissioner Finsten suggested that an option to receive this information electronically be made available.

Public Comment:

Kristen Staviola stated that oftentimes senior animals have dental issues and it would be nice if a sample dental product and information is included in the adoption packets.

Phyllis Daugherty stated that she was instrumental in putting together the law sheet that is used by the department and she urged the department to ensure that it is updated with the new laws.

C. Phone Update – Urgent Call Option.

AGM Watson provided an update stating that the verbiage for the urgent call option has been submitted to ITA to update the 800 number caller menu. The Department is working on staffing this function and will utilize employees who are currently on modified duty while the department lobbies for funding for positions.

Public Comment:

Phyllis Daugherty stated that Victoria Castillo, who is still at DWP, ran the Call Center in the past and there is no need to reinvent the wheel.

D. Hiring Update.

AGM Watson stated that the department currently has a 10.5% vacancy rate. The Volunteer Coordinator started on Monday. The Personnel Department is awaiting the results of the background review for the Life-Saving AGM. The Department will hire another Hearing Officer and a Training Officer in the next few weeks. The Personnel Department will administer the District Supervisor and the Director of Field Operations exams in the next two months.

Public Comment:

Phyllis Daugherty stated that there is no mention of Animal Control Officers. The County has one hundred officers out in the field and they service the same size area. There is also a recent emergency appointment that is of concern.

7. ADJOURNMENT

Meeting ended at 11:17 a.m.

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BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSIST. GENERAL MANAGER,
Administration

Vacant
ASSIST GENERAL MANAGER, Life-Saving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: March 27, 2018

PREPARED BY: K. Knipscheer Cox

REPORT DATE: March 22, 2018

TITLE: District Supervisor

**SUBJECT: REQUEST TO PURCHASE IDENTIFICATION TAGS AND NECESSARY SUPPLIES
TO CARE FOR EVACUATED LARGE ANIMALS DURING A DISASTER ON OUR THREE OFF
SITE PROPERTIES**

BOARD ACTION RECOMMENDED:

APPROVE staff recommendation to use \$6109.50 from the Animal Welfare Trust Fund to purchase nine hundred (900) identification tags and neck ropes from Bock's Identify Company, two hundred (200) buckets and nine (9) rolls of duct tape from General Services (contracted vendor), three (3) first aid kits from Galls Supply (contracted vendor) to identify and care for evacuated large animals at the three off-site properties.

BACKGROUND:

The Department of Animal Services houses large animals on three different site locations, Hansen Dam Equestrian Park, Los Angeles Equestrian Center and Pierce College. There is a need to have equipment and supplies located at these three facilities to more quickly and efficiently identify and care for the animals in our care during a disaster. The supplies along with two canopies and chairs (supplied by Rec & Parks) and other items already purchased will be stored in a Recreation and Parks locked equipment container. The effort in disaster preparedness will allow our staff to report directly to the site and immediately start caring for the animals.

SUMMARY:

Eliminating the time we spend obtaining, organizing and transporting these supplies to the site, will allow staff to quickly begin admitting animals and caring for them. This is an important step in being able to save these animals from a disaster and to keep them *warm and isolated* during this time, and ultimately providing better service to our communities.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners

SUBJECT: REQUEST TO PURCHASE IDENTII TAGS AND ROPES, DUCKTAPE AND BUCKETS

Working with our team, staff recommends these items:

<http://www.bocksid.com/pear-tags-numbered-white>

<http://www.bocksid.com/neck-rope>

These tags and buckets are:

- Durable
- Reusable
- Easily cleaned.
- Proper size for hooved animals, large and small.

Attached is the quote for the tags and neck rope, the other items are contracted city supply stores.

FISCAL IMPACT:

There is no fiscal impact.

Approved:

Brenda Barnette
Brenda Barnette, General Manager

Attachment: Quote from Bock's Identi Company

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

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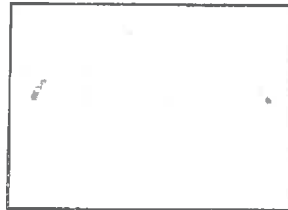
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Neck Rope
\$0.94

Color

Quantity

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C&R 8

Woven Nylon with Polypropylene Core

Sold in 44" in length

Available colors: Black, Blue, Green, Red, White

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Leg Bands & Flags

Brisket / Dewlap Tags

Neck Tags

Equine Neck Straps

Chains, Ropes, & Misc

Industrial & Leisure Uses

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About Bock's



Pear Tag NUMBERED - White Lettering
\$1.12

Color

Blue

Digits

1-3 Digits

Text

eg: 1-24 or 21, 45, 82

(enter a number range
or comma-separated
values)

Quantity

1

Description

Neck Tag 2

Pear Tag White Numbers

Material: Nylon

Size: 2 1/4" x 3 1/2"

Available colors: Black, Blue, Orange, Red, Teal Green, Yellow

White numbers up to 5 digits 1-99999

**BOARD OF
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**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
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Los Angeles, CA 90012

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FAX (213) 482-9511

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ASSIST. GENERAL MANAGER,
Administration

Vacant
ASSIST. GENERAL MANAGER, Life-Saving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: March 27, 2018

PREPARED BY: Brenda Barnette

REPORT DATE: March 23, 2018

TITLE: General Manager

SUBJECT: ADD EMERGENCY CONTACT ON ADOPTION AGREEMENT

BOARD ACTION RECOMMENDED:

APPROVE Staff Recommendation to add space on LAAS Adoption Agreement for Emergency Contact on Adoption Agreement.

BACKGROUND:

The Department of Animal Services places thousands of companion animals every year. On occasion, the Department picks up or receives a companion animal and we can identify the owner by the microchip or by the license attached to the pet's collar. What is sometimes more difficult is locating the owner to let them know we have their pet. On a few occasions, after the appropriate wait time for the owner to respond to phone calls, emails and a letter, we have adopted out the pet to a new family and the original owner has shown up a few days or weeks later wanting his or her pet back.

SUMMARY:

Staff concurs with Commissioner Wolfson that it would be helpful to have a guardian (Emergency Contact) and their contact information listed on the Adoption Agreement and entered into our animal management database. This information would help staff reunite the pet with his/her family if the pet gets lost. The Emergency Contact would most likely be able to help LAAS contact the owner if the owner cannot be reached and we have their lost pet.

We have used the term "Emergency Contact" because we have not asked the Assistant City Attorney to opine on the use of the term "guardian" to determine if there are any legal definitions or implication such as ownership/responsibility to using the term guardian.

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Report to the Board of Animal Services Commissioners
SUBJECT: ADD EMERGENCY CONTACT ON ADOPTION AGREEMENT

FISCAL IMPACT:

There is no fiscal impact.

Approved:

Brenda Barnette
Brenda Barnette, General Manager

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

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Report to the Board of Animal Services Commissioners

MEETING DATE: April 10, 2018

PREPARED BY: William Tranzow

REPORT DATE: April 4, 2018

TITLE: Director of Field Operations

**SUBJECT: REQUEST TO USE FUNDS FROM THE ANIMAL STERILIZATION FUND FOR A
FREE SPAY AND NEUTER CAMPAIGN FOR CATS AND KITTENS**

BOARD ACTION RECOMMENDED:

APPROVE the use of the Animal Sterilization Trust Fund in the amount of \$100,000 to facilitate a free spay and neuter campaign on cats and kittens. This program would run for the month of May 2018.

BACKGROUND:

The Department of Animal Services is historically inundated with 8,000 to 9,000 cats and kittens every year often starting in April-May. This year we are already starting to see an increase in our cat and kitten impounds City wide, which is even earlier than past years and are anticipating a constant influx. An aggressive spay and neuter campaign focused on cats and kittens will help tremendously stem the tide of our pet overpopulation that we face daily in the shelters.

SUMMARY:

The use of this funding will allow the Department to strategically launch a campaign advertising and educating members of the public in the free spay and neuter of cats or kittens, will address the maximum number of cats/kittens allowed per household and would provide literature in both English and Spanish. The campaign advertisement would start in mid April when cats/kittens are being born and are at higher risk of being relinquished to the Department. All of these options provide a proactive approach to helping our cats and kittens get the needed sterility surgery that inevitably brings us one step closer to ending our community's pet overpopulation and places animals in permanent homes.

FISCAL IMPACT:

There is no fiscal impact to the general fund.

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Report to the Board of Animal Services Commissioners
SUBJECT: REQUEST TO USE FUNDS FROM THE ANIMAL STERILIZATION FUND FOR A FREE
SPAY AND NEUTER CAMPAIGN FOR CATS AND KITTENS

Approved:

Brenda F. Barnette
Brenda Barnette, General Manager

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

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CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: April 10, 2018

PREPARED BY: K. Knipscheer Cox

REPORT DATE: April 5, 2018

TITLE: District Supervisor

**SUBJECT: REQUEST TO USE EAST VALLEY PLAY YARD FOR NON-PROFIT
ORGANIZATIONS TO CONDUCT TRAINING**

BOARD ACTION RECOMMENDED:

APPROVE staff recommendations that we allow Non-Profit Organizations to use East Valley's large play yard for their private dog training classes and help educate the public. The entrance is off the street next to where they would park their vehicle, therefore there would be no disruption to our services or animals.

BACKGROUND:

The Department of Animal Services, East Valley Animal Services Center has a large play yard that would be perfect for dog training classes to help dog owners have healthier, more balanced and fun relationships with their dogs. We would like to offer the Non-Profits the ability to use this yard for their low cost classes in obedience, sport and behavior. The dogs that attend will have to be currently licensed and vaccinated. The group(s) would also have to carry their own insurance and provide proof prior to making a reservation.

SUMMARY:

We feel by allowing them to offer these classes at East Valley Animal Services Center play yard it would increase our foot traffic which would potentially increase our adoptions and/or help spread the word on our adoptable animals and all our services.

Working with our team, staff recommends to start with this group:

<https://www.meetup.com/LARPBOCOMMUNITY/events/>

FISCAL IMPACT:

There is no fiscal impact to the general fund.

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Report to the Board of Animal Services Commissioners
SUBJECT: REQUEST TO USE EAST VALLEY PLAY YARD FOR NON-PROFIT ORGANIZATIONS
TO CONDUCT TRAINING

Approved:

Brenda F. Barnette
Brenda Barnette, General Manager

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

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CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: April 10, 2018

PREPARED BY: Tammy Watson

REPORT DATE: April 4, 2018

TITLE: Assistant General Manager

SUBJECT: REQUEST AUTHORITY TO CONTINUE TO SPONSOR AND HOST BOUND ANGELS UNIVERSITY

BOARD ACTION RECOMMENDED:

APPROVE that Los Angeles Animal Services continue to sponsor and host BOUND ANGELS UNIVERSITY at one of the Los Angeles Animal Services centers.

BACKGROUND:

Animal Control Officers, Animal Care Technicians, and Veterinary Technicians handle a variety of dogs throughout their workday. Some of the animals are fractious, afraid, injured or sick. Learning to anticipate the possible dangerous behaviors that could result and responding with the appropriate handling techniques, as well as learning behavior characteristics of certain breed types will give our staff an increased level of confidence and increase their safety.

BOUND ANGELS UNIVERSITY has provided regular canine behavior classes to benefit our Animal Care Staff. To date, seventy-eight Animal Care Technicians, Animal Care Technician Supervisors, and Volunteers have participated in this training. This training gives our staff and volunteers the information that is often requested by adopters and New Hope Partners when they are deciding which dogs to pull from our shelters. This information is important to prepare the adopter and to prevent recidivism.

A copy of the BOUND ANGELS UNIVERSITY outline is attached.

SUMMARY:

We received positive feedback from staff and we believe this training on canine behavior is a valuable tool and is the key to saving even more lives and preventing recidivism.

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Report to the Board of Animal Services Commissioners
SUBJECT: REQUEST AUTHORITY TO CONTINUE TO SPONSOR AND HOST BOUND ANGELS
UNIVERSITY

FISCAL IMPACT:

There is no fiscal impact to the general fund.

Approved:

Brenda Barnette
Brenda Barnette, General Manager

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

Bound Angels University

Since the inception of Bound Angels University just 2 years ago in February 2016 we have hosted more than **152** dog handlers, ACT's, shelter staff, management and volunteers from **30** municipalities throughout California and the USA including **all 6 LA Animal Services Shelters** with **zero** cost to LAAS.

All participants, including the **78** from LA Animal Services shelters, have completed 24 hours of intensive training (over 3 days) including hands-on shelter dog handling, classroom theory, dog handling safety plus Structured Managed Dog Playgroup training. In each program we used adoptable dogs residing in the LA Shelter system. We have seen dogs adopted directly from our playgroups and trainings.

Each participant of Bound Angels University took away a much better understanding of how to save shelter dogs, a better understanding of dog's drives, behaviors, breeds, theory and safety.

As you can see in our testimonials (youtube.com/BoundAngels), participants left our program with a new outlook on their jobs, increased morale and a motivation to implement these lifesaving techniques and **save more shelter dogs**.

Undoubtedly the kill rate at these shelters is declining, LRR is increasing, adoptions are up, and people are much better able to perform their jobs safely.

Giving shelters the tools to save more lives has a multifold effect: It increases adoptions, increases the public's perception of our nation's shelters and benefits the quality of life we give our shelter dogs.

Bound Angels University

* OUTLINE *

A complete training program covering canine behavior in a shelter environment.

Understanding canine behavior is the key to saving even more lives. If every shelter had a trainer / behaviorist on staff that understood (and could work with) the various temperaments of shelter dogs we could easily double our LRR and greatly reduce recidivism.

This is the goal of the Bound Angels University:

Give every shelter employee the skills to safely & effectively work with dogs in their care!

Bound Angels University is an intensive 3 day / 24-hour training program that welcomes 10-15 participants from shelters throughout the country. It is hosted monthly at the LAAS West LA Shelter and we plan to make more training, available as demand dictates.

Participants meet the following guidelines:

- Each participant is employed at a municipal shelter; humane society or SPCA and participation must be approved by his or her supervisor.
- Participant's work as ACT's, Behaviorists / Trainers or employees whose primary job it is handling dogs.
- With supervisor approval, advanced volunteers may participate in training.

Shelters are selected by criteria including their mission to save more lives, LRR, demographics as well as an application process. Shelters are invited to participate in training at no cost to their shelter. This is a scholarship-based program and we hope to make further scholarships available to cover transportation costs – grants and funds permitting. Initially the only expense shelters would incur is transportation to our training and accommodations.

The Bound Angels University curriculum is based on our experience implementing life-saving programs in large municipal shelters as well as small humane societies. Training includes theory based, classroom instruction, as well as hands on dog handling training including engagement training, working with and understanding fearful and dominant dogs, basic dog handling skills including safely removing dogs from kennels, safely handling dogs around other dogs and people, behavior observations / assessments as well as Structured Managed Playgroup Training.

Each day of training focuses on a unique aspect of shelter-canine behavior.

Day 1: Canine Behavior Theory: During the theory portion of the training participants learn (in classroom format) the various breeds, drives, temperaments, situations, benefits and pitfalls of working with (shelter) dogs. Understanding the basics of the canine personality and how to work with it in the often-stressful shelter setting. Topics covered include:

- Understanding various breeds and groups of dogs
- Safely handling dogs in a shelter setting
- Mitigating Animal Related Injuries in the Shelter Environment
- Safely leashing and handling dogs in and out of their kennels
- Understanding the drives of dogs and identifying them for safety and proper placement

- The Theory of Engagement Training
- The Various Dog Training Methods and their benefits
- Proper tools for working with and handling dogs
- Identifying Canine Body-language for safe handling
- Understanding Dog's Senses
- Video instruction & discussion highlighting dangerous dog situation and avoidance

Day 2: Understanding and Working with Canine Behavior – Engagement Training: During the behavior training section we focus on understanding a dog's behavior in the shelter environment and how it may be different from the dog's true personality. This is a hands-on training day handling dogs, working dogs and learning to assess the behavior of each dog students work with. How can we use the behaviors we see? How can we modify the behaviors through engagement and training to help save more lives? Reading the behavior of dogs with people, other dogs, around toys and distractions is covered as well as understanding what potential homes and people might be best suited for each individual dog. On day 2 we also cover the application of the theory-lessons learned on Day One.

- Safely handling dogs in shelter setting
- Walking dogs through kennels
- Safely leashing dogs in and out of their kennels
- Avoiding fights in tight areas
- Engaging dogs
- Hands on with basic canine behavior and safe handling skills
- Proper tools for working with and handling dogs
- Reading temperaments, behaviors and drives of shelter dogs
- Dog to dog introductions

*** This has proven to be the most exciting and rewarding training according to our survey of participants.

***Understanding and applying engagement training
is clearly the most effective way to get a dog adopted!***

Day 3: Structured Managed Playgroups: Playgroup training brings all the pieces together. Once students learn the basics of *canine behavior theory*, body language and drives, we now teach students the importance of the canine pack drive. Our playgroup training is very different from others in that we manage our groups and *teach* the dogs the skills they need to get along. We safely introduce the dogs and control the dog in very humane methods to prevent injuries to dogs and people. Playgroups, properly structured, can increase the health of dogs and increase adoptions as well as increase the public's perception of the shelter environment.

- How to safely bring dogs into small, medium and large groups
- Which dogs are best matched to play together
- How to introduce dogs into and remove dogs from playgroups
- How to monitor behavior in the groups
- How to handle scuffles and how to prevent scuffles from becoming dangerous
- How to stay safe in the event of a dogfight

- How to read dog body-language in the group dynamic

Benefits to LAAS for a strategic alignment include:

- LAAS employees are granted 20% of slots per session benefitting in increased training for staff. *We have had months in which that percentage was much higher and we welcome employees, staff as well as senior volunteers (with supervisor approval). We've never said no to a LAAS employee request.*
- LAAS shelter dogs have benefited immensely from our training and interaction, as well as exposure for potential adoptions.
- Positive PR and exposure for LAAS has been immense. Social media exposure showcasing the dogs and the life-saving mission of LAAS has been incredible. The public loves watching our trainings and we have had countless dogs adopted right out of our training and playgroups.
- Goodwill in helping countless shelters nationwide to learn the skills to save more lives. We have hosted more than 152 participants from 30 municipalities throughout the US.

We hope to continue to provide this lifesaving program with LA Animal Services.

Presented by Robert Cabral

• Founder / Director •

Bound Angels 23823 Malibu Road #50 • Malibu CA 90265

<https://boundangels.org>

DEPARTMENT OF ANIMAL SERVICES
STATEMENT OF REVENUE AND EXPENSES
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1 to February 28, 2018

	July 1- Jan 31, 2018	Feb 1-28, 2018	(A + B = C)
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
Revenue			
Interest Income	\$16,106.43	\$5,144.11	\$21,250.54
Donations & Contributions	\$439,119.60	\$40,305.52	\$479,425.12
TOTAL REVENUE	\$455,226.03	\$45,449.63	\$500,675.66
Expenses			
CEO Forum- State Humane Asso of CA	\$500.00		\$500.00
Travel-AGM Brown to Best Friends Convention, NJ	\$1,341.95		\$1,341.95
Training Fee-Large Animal Rescue-SMART	\$2,750.00		\$2,750.00
Training Fee-PC 832 Arrest & Control	\$936.00		\$936.00
Advertising -CBC Radio Airtime	\$10,010.00		\$10,010.00
STAR Emergency Pet Medical		\$2,950.97	\$2,950.97
Shelter Intervention Program			
Downtown Dog Rescue-SLAC	\$5,543.62		\$5,543.62
Home Dog LA-NCC	\$7,052.50		\$7,052.50
The Rescue Train-EVC	\$5,691.50		\$5,691.50
Kitty Coral-Companion Habitat	\$5,459.20		\$5,459.20
Kennel Cards	\$1,190.24		\$1,190.24
Large Animal Barrier Boards-Galls	\$2,789.22		\$2,789.22
Constant Contact Software Application renewal	\$1,050.00		\$1,050.00
Microchip Refunds	\$323.00	\$24.50	\$347.50
Military Grade Radios	\$102,877.50		\$102,877.50
Safety Equipments	\$13,755.75		\$13,755.75
Canine Flu Vaccine	\$51,366.23	\$15,533.94	\$66,900.17
X-Ray Machines-EVC?NCC	\$103,660.00		\$103,660.00
Add'l Transfer to Gen Fund	\$116,338.38		\$116,338.38
TOTAL EXPENSES	\$432,635.09	\$18,509.41	\$451,144.50
Net Income (Loss):	\$22,590.94	\$26,940.22	\$49,531.16

DEPARTMENT OF ANIMAL SERVICES
Schedule of Donations and Contributions by Program
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1 to February 28, 2018

	July 1- Jan 31, 2018	Feb 1-28, 2018	(A + B = C)
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
Donations & Contributions			
Donations -California Community Foundation	\$10.00		\$10.00
Donations - Community Assistance Fund	\$0.00		\$0.00
Donations -- Special Treatment And Recovery (STAR)	\$2,022.35		\$2,022.35
Donations -- Kennel Plaque Sponsorship	\$5,100.00	\$608.26	\$5,708.26
NHPE	\$175.00		\$175.00
Donations -- Foster	\$20.00		\$20.00
Donation-via Direct AWTF Solicitation	\$1,985.50	\$75.00	\$2,060.50
Donation-via Direct STAR Solicitation	\$2,173.00	\$200.50	\$2,373.50
Donations - Grants/Trusts			
Grant - ASPCA ² (New Hope Adoption/Microchips)	\$0.00		\$0.00
Fidelity Charitable	\$1,000.00		\$1,000.00
The Annenberg Fund	\$15,000.00		\$15,000.00
Leda Geller Trust	\$68,000.00		\$68,000.00
Berman Living Trust	\$20,000.00		\$20,000.00
Judith Guth Trust	\$1,000.00		\$1,000.00
John Cowell IV Rev. Trust	\$1,000.00		\$1,000.00
Dana & Matthew Walden Charitable Foundation	\$2,000.00		\$2,000.00
Donations AWTF (\$300 and below)	\$268,618.15	\$35,427.16	\$304,045.31
Online Donations			
Animal Welfare	\$34,771.60	\$3,290.60	\$38,062.20
S.T.A.R	\$16,244.00	\$704.00	\$16,948.00
TOTAL DONATIONS	\$439,119.60	\$40,305.52	\$479,425.12
Cash Balance, beginning , 02/01/2018			\$2,973,896.80
Cash Balance, end, 02/28/2018			\$3,000,837.02

Wildfire Rescues
Volunteer Program

DEPARTMENT OF ANIMAL SERVICES
SCHEDULE OF DONATIONS AND CONTRIBUTIONS
Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1 to February 28, 2018

	Beg Balance	Feb 1-28, 2018	(A + B = C)
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
UNRESTRICTED DONATIONS			
AVAILABLE	\$1,126,257.58	\$16,110.80	\$1,142,368.38
RESTITUTION FOR ANIMAL CRUELTY	\$56,472.70		\$56,472.70
EDWARD & NELLIE RHODE NEWMAN FUND (CALIFORNIA COMMUNITY AWARDS & REFRESHMENTS)	\$9,793.56		\$9,793.56
BELLAMY YOUNG	\$433.00		\$433.00
PET SMART CHARITIES	\$4,000.00		\$4,000.00
VOLUNTEER PROGRAM	\$10,000.00		\$10,000.00
VENDING SALES	\$20,000.00		\$20,000.00
	\$15,949.37	\$474.12	\$16,423.49
TOTAL UNRESTRICTED DONATIONS	\$1,242,906.21	\$16,584.92	\$1,259,491.13
RESTRICTED DONATIONS			
WEST VALLEY SHELTER (Shelter maintenance)	\$83,164.36	\$660.28	\$83,824.64
HARBOR SHELTER "	\$60,316.54	\$366.50	\$60,683.04
NORTH CENTRAL SHELTER "	\$60,618.85	\$328.50	\$60,947.35
SOUTH LA SHELTER "	\$40,993.63	\$108.00	\$41,101.63
EAST VALLEY SHELTER "	\$89,407.34	\$439.00	\$89,846.34
WEST LA SHELTER "	\$122,274.11	\$7,303.76	\$129,577.87
ON-LINE DONATIONS			
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM	\$59,046.49	\$704.00	\$59,750.49
CHAMELEON DONATIONS			
S.T.A.R. PROGRAM	\$42,099.32	(\$163.00)	\$41,936.32
FOSTER PROGRAM	\$6,037.87		\$6,037.87
KENNEL PLAQUE SPONSORSHIP	\$54,658.48	\$608.26	\$55,266.74
PUBLIC EDUCATION	\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)	\$2,257.91		\$2,257.91
BEST FRIENDS ANIMAL SOCIETY			
Restricted to promote adoptions	\$36,584.00		\$36,584.00
Restricted to adoption ad campaign	\$0.00		\$0.00
CEQA RELATIVE TO PROPOSED "CAT PROGRAM"			
Best Friends Animal Society	\$0.00		\$0.00
Found Animals	\$0.00		\$0.00
California Community Foundation	\$0.00		\$0.00
ASPCA	\$0.00		\$0.00
ASPCA			
ASPCA GRANT 1 -(CARROLL PETRIE) - pays for pitbulls/chihuahua adoptions	\$0.00		\$0.00
ASPCA GRANT 3B -NEW HOPE Microchips (8,200 pulls @ \$10/microchip)	\$0.00		\$0.00
ASPCA GRANT S3-PUBLIC ADOPTIONS	\$400,000.00		\$400,000.00
	\$4,356.87		\$4,356.87
GENERAL SERVICES DEPARTMENT	\$1,063,315.77	\$10,355.30	\$1,073,671.07
TOTAL RESTRICTED DONATIONS			
UNRESTRICTED ESTATE/TRUST DONATIONS			
ROBERT EMERSON ESTATE	\$10,228.24		\$10,228.24
LIZ DOUGLAS ESTATE	\$10,000.00		\$10,000.00
JIMMY MITCHELL ESTATE	\$270,089.38		\$270,089.38
NORTHERN TRUST COMPANY-Johnston administrative Trust	\$22,629.31		\$22,629.31
BERMAN LIVING TRUST	\$20,000.00		\$20,000.00
LEDA GELLER TRUST	\$68,000.00		\$68,000.00
PET SMART CHARITIES	\$10,000.00		\$10,000.00
DANA & MATTHEW WALDEN CHARITABLE FOUNDATION	\$2,000.00		\$2,000.00
JUDY GUTH TRUST	\$1,000.00		\$1,000.00
TOTAL UNRESTRICTED ESTATE DONATIONS	\$413,946.93	\$0.00	\$413,946.93
RESTRICTED ESTATE DONATIONS			
MARIE TYNER ESTATE (Maintenance of West Valley shelter)	\$43,242.23		\$43,242.23
AGNES WOOD ESTATE (Maintenance of North Central shelter)	\$112,813.67		\$112,813.67
L.C. MIRABILE ESTATE (Maintenance of SLA shelter)	\$4,316.26		\$4,316.26
SHUSTER/CUNARD ESTATE (Maintenance of East Valley shelter)	\$55,165.68		\$55,165.68
AMELIA PARKER ESTATE (Shelter renovations)	\$7,130.05		\$7,130.05
J.S. ROGERS FOUNDATION S.T.A.R.	16,000.00		\$16,000.00
KESSIE FAMILY TRUST	5,060.00		\$5,060.00
THOMAS RICHMOND TRUST	5,000.00		\$5,000.00
M.L. PORT LIVING TRUST (Maintenance of WLA shelter)	\$5,000.00		\$5,000.00
TOTAL RESTRICTED ESTATE DONATIONS	\$253,727.89	\$0.00	\$253,727.89
TOTAL ESTATE DONATIONS	\$667,674.82	\$0.00	\$667,674.82
TOTAL DONATIONS AND CONTRIBUTIONS	\$2,973,896.80	\$26,940.22	\$3,000,837.02

Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)
For the period July 1 to February 28, 2018
With Comparative Figures for February 28, 2017

	Jul 1-Jan 31 2018	FEB 1 - 28, 2018	(A + B = C)		(C-D = E)	(E/D= F)
	Year-to-Date	Current Month (B)	July 1 - Feb 28, 2018 (C)	July 1 - Feb 28, 2017 (D)	VARIANCE ANALYSIS (E)	% E/D (F)
Revenue Source						
Interest Income	\$16,106.43	\$5,144.11	\$21,250.54	\$15,917.31	\$5,333.23	0.00%
Donations & Contributions	\$439,119.60	\$40,305.52	\$479,425.12	\$358,266.33	\$121,158.79	33.82%
TOTAL REVENUE	\$455,226.03	\$45,449.63	\$500,675.66	\$374,183.64	\$126,492.02	33.80%
Expenses						
CEO Forum -State Humane Asso of CA	\$500.00		\$500.00	\$375.00	\$125.00	33.33%
Travel-AGM Brown to Best Friends Convention, NJ	\$1,341.95		\$1,341.95		\$1,341.95	100.00%
Training Fee-Large Animal Rescue-SMART	\$2,750.00		\$2,750.00		\$2,750.00	100.00%
Training Fee-PC 832 Arrest & Control	\$936.00		\$936.00	\$1,927.93	(\$991.93)	-51.45%
Advertising-CBS Radio Airtime	\$10,010.00		\$10,010.00		\$10,010.00	100.00%
STAR Emergency pet medical		\$2,950.97	\$2,950.97		\$2,950.97	100.00%
Shelter Intervention Program					\$0.00	
Downtown Dog Rescue	\$5,543.62		\$5,543.62	\$5,000.00	\$543.62	10.87%
Home Dog LA	\$7,052.50		\$7,052.50		\$7,052.50	100.00%
The Rescue Train	\$5,691.50		\$5,691.50		\$5,691.50	100.00%
Kitty Coral -Companion Habitat	\$5,459.20		\$5,459.20		\$5,459.20	100.00%
Kennel Cards	\$1,190.24		\$1,190.24		\$1,190.24	100.00%
Microchip Refunds	\$323.00	\$24.50	\$347.50	\$329.50	\$18.00	5.46%
Military Grade Radios	\$102,877.50		\$102,877.50		\$102,877.50	100.00%
Canine Flu Vaccines	\$51,366.23	\$15,533.94	\$66,900.17		\$66,900.17	100.00%
Petedge - 3 Tier Cage	\$0.00		\$0.00	\$721.18	(\$721.18)	-100.00%
X-Ray Machine	\$103,660.00		\$103,660.00	\$52,430.00	\$51,230.00	97.71%
Form Fusion Mfg Inc.-RV Shelving				\$7,500.00	(\$7,500.00)	-100.00%
Smart Equipment	\$0.00		\$0.00	\$3,985.29	(\$3,985.29)	-100.00%
Safety Equipments	\$13,755.75		\$13,755.75		\$13,755.75	100.00%
Strategic Planning -Baxa	\$0.00		\$0.00	\$5,000.00	(\$5,000.00)	-100.00%
Exotic Animal Veterinarian	\$0.00		\$0.00	\$5,008.00	(\$5,008.00)	-100.00%
Body Armor uniforms-Galls	\$2,789.22		\$2,789.22		\$2,789.22	100.00%
Constant Contact Software Application Renewal	\$1,050.00		\$1,050.00	\$966.00	\$84.00	8.70%
Add'l Transfer to Gen Fund	\$116,338.38		\$116,338.38	\$44,236.14	\$72,102.24	162.99%
TOTAL EXPENSE	\$432,635.09	\$18,509.41	\$451,144.50	\$127,479.04	\$323,665.46	253.90%
Net Income (Loss) :	\$22,590.94	\$26,940.22	\$49,531.16	\$246,704.60	(\$197,173.44)	-79.92%

NOTABLE DONATIONS FOR THE MONTH OF FEBRUARY, 2018

	AWTF	STAR	TOTAL
JO ANN PRESTON	5,000		5,000