



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, May 22, 2018
9:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

LAYNE DICKER
ALISA FINSTEN
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

- A. Approval of the Minutes for Meetings of April 10 and 24, 2018. (Action Item; Public comment limited to one minute per speaker).

4. ORAL REPORT OF THE GENERAL MANAGER (Public comment limited to one minute per speaker).

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS (Public comment limited to one minute per speaker).

6. BOARD REPORTS

- A. Request for Approval to Accept a Grant from EcoMedia to Underwrite Dog Adoption Fees for Specific Events. (Action Item; Public comment limited to two minutes per speaker).
- B. Request for Approval of a Three-Year Agreement with Three One-Year Renewal Options with Idexx Laboratories Inc. for Diagnostic Laboratory Testing Services. (Action Item; Public comment limited to two minutes per speaker).
- C. Request for Approval to Use the Animal Welfare Trust Fund for the Purchase of a Digital Radiograph Machine for North Central Animal Services Center. (Action Item; Public comment limited to two minutes per speaker).

7. ADJOURNMENT

Next Regular Meeting is scheduled for 9:00 A.M., June 12, 2018, at City Hall 200 North Spring Street, Room 1060, Los Angeles, California 90012. (Enter on Main Street).

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on

the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn,

suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES
TUESDAY, April 10, 2018 at 9:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 N. SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Layne Dicker
Alisa Finsten
Roger Wolfson

Meeting called to order at 9:09 a.m. Commissioners present were Gross, García, Dicker, and Finsten. Also present from Los Angeles Animal Services (LAAS) Acting Board Secretary Tammy Watson, General Manager (GM) Brenda Barnette and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Gross opened the meeting, introduced staff, and provided an overview of the meeting agenda.

Note: **Commissioner Dicker** asked that it be made a matter of record that ACA Lesel requested that he recuse himself from the Dangerous Animal Case DA 181034 WV. **ACA Lesel** informed Commissioner Dicker that he is to recuse himself from Dangerous Animal Case DA 181034 WV because he (Dicker) gathered evidence in an extrajudicial manner. **Commissioner Dicker** requested the rule or policy requiring such action to which **ACA Lesel** responded that due to the short notification of Dicker's actions he does not have the exact rule available but in the future, if he is given prior notice of such activity he can provide the written policy before any action is action. **Commissioner Dicker** stated for the record that he would recuse himself but pending further verification of the cause.

I. ADMINISTRATIVE APPEALS

1. Barking Dog Noise Case: BD 171232 WV

Appellant: Aram Pogolian and Susan Pogolian

West Valley Animal Care and Control: Captain Wendell Bowers

Complaining Witness: Oksana Shelest, Mike Fiorino, Marcy Madden, Scottie Madden

Appellant Susan Pogolian was present and stated there were a lot of inaccurate statements in the report and that she is also appealing the treatment by Troy Boswell toward her husband. Ms. Pogolian further stated that her dog barks like any other dog – he does not bark incessantly. Appellant Aram Pogolian arrived and stated that the neighbor Mike Fiorino stood in front of his house with a video recorder and that is why the dog was barking. He further stated that the Hearing Officer misrepresented what was said in the hearing. Susan Pogolian added that they are appealing the misconduct by the officer and the fact that she found that they were not in violation of the code. When Complaining Witness Marcy Madden was called upon to speak, Aram Pogolian made an outburst stating that he was leaving because he did not want to hear what she has to say. **Commissioner Gross** deemed Aram Pogolian out of order. Marcy Madden stated in the time since the Hearing, the situation has been better. She further stated that it's not that the dog barks but he barks continuously through the night. However, it has gotten better. **Commissioner Finsten** asked Susan Pogolian what, if

anything, she has done to improve the situation. Susan Pogolian stated that the neighbor, Mike Fiorino, was aggravating the dog and he has since moved away. Also, if there is excessive barking, the dog is placed in the garage.

The Board discussed the merits of the appeal, the evidence provided to the Hearing Examiner, and the grounds supporting the General Manager's determination. The Board found that the evidence supports the decision of the General Manager.

Commissioner Gross made a motion to uphold the decision of the General Manager to impose terms and conditions for the appellants. **Commissioner Finsten** seconded and the motion was approved by a vote of 3-0. (Note: Commissioner Dicker left the room during the discussion and therefore did not vote on this item)

Public Comment:
None.

Note: **Commissioner Dicker** recused himself from the next item and left the room.

2. Dangerous Animal Case: DA 181034 WV

Appellant: Vardan Hatikyan and Sergey Harutyunyan
West Valley Animal Care and Control: Captain Wendell Bowers
Complaining Witness: Joseph Kolupski and Marc Shapoff

Appellant Vardan Hatikyan stated that he's trying to save his dog's life; he's not trying to keep him or keep him in the neighborhood. He does not think that the dog should be put down for one incident. Hatikyan stated that he takes full responsibility because he thought that the property was secure enough. Hatikyan asked, if possible, he'd like to release his dog to the Rescue Group who can save the dog's life and remove him out of the State of California. **Commissioner Garcia** asked Hatikyan if Kevin Gonzalez was familiar with his dog. Hatikyan responded stating that Kevin Gonzalez, his former neighbor, has seen him walk the dog and he has petted his dog before. **GM Barnette** stated that she appreciates that the owner is taking full responsibility; however, she does not believe the dog was set-up to succeed. Mainly, he was not neutered, which is mandatory in the City of Los Angeles; he was not licensed, which is also a requirement; there was no proof of a vaccine, which is a State law; and the yard was not maintained in a way to secure the dog. She further stated that she believes that the dog can be rehabilitated and that taking the life of the dog may not be necessary but the dog needs to be properly trained. **Commissioner Finsten** asked if the Department has any authority to monitor the rehabilitation once the dog is out of its jurisdiction. **GM Barnette** responded stating that the Department will notify the community in which the dog is going to alert them so that they can do the monitoring. **Commissioner Finsten** asked what staff resources are available to determine the appropriate placement. **GM Barnette** stated that the Department will work with its New Hope partners who have good track records. **Commissioner Gross** expressed concern regarding the fact that Hatikyan knew that the dog could escape but did nothing to correct it. Furthermore, the lack of license, neuter surgery and proof of vaccination is indicative of an irresponsible pet owner.

The Board discussed the merits of the appeal, the evidence provided to the Hearing Examiner, and the grounds supporting the General Manager's determination. **Commissioner Finsten** is in favor of amending the General Manager's decision.

Commissioner Finsten made a motion to amend the decision of the General Manager from a finding of a dangerous animal to imposing a license revocation. **Commissioner Gross** seconded and the motion was approved unanimously by a vote of 3-0.

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Phyllis Daugherty: April 8 -14 is Animal Control Officer's Week. Despite the lack of training and equipment that they receive, the City's officers work hard. We can't thank them enough for what they do.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None.

3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of March 13 and March 27, 2018.

Commissioner Garcia moved to approve the minutes of March 13, 2018. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 4-0.

Commissioner Finsten moved to approve the minutes of March 27, 2018. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 4-0.

Public Comment:
None.

4. ORAL REPORT OF THE GENERAL MANAGER

GM Barnette discussed the following:

- The Department has a new and improved email signature block which clearly identifies our social media sites.
- The Department has made some changes to our website and will continue to make adjustments as time and resources permits.
- Acknowledgment that this is week is Animal Control Officer Week. The Department is working internally to do things to raise the visibility of our officers.

Please join us at our website: www.LAAnimalServices.com

- Introduction of the new Director of Volunteer Services, Carolyn Almos.

Public Comment:

Phyllis Daugherty: The updates to the website are lovely and asked if the Department can move the dots on the first page.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Garcia: Stated she's happy to see that Lori Weise and the free spay and neuter campaign are on the agenda.

Commissioner Finsten: Asked about animal welfare education in the LA Unified School District. **GM Barnette** stated that the Department is currently in the development stages of the Red Rover program which is in partnership with LAUSD.

Commissioner Dicker: Discussed the progress in working with the Supervisors with the Playgroup Program.

Commissioner Gross: Would like to see a future item to discuss how we deal with cases where the respondent has no license or rabies vaccination. Also discussed that presentations for both Bottle Babies and the West Valley spay and neuter clinic will be on the next agenda.

Public Comment:
None.

6. Board Reports

A. Oral Report from Lori Weise, Downtown Dog Rescue and Inner City Law.

Lori Weise provided an update on the Downtown Rescue and Inner City Law program. This program which started in July 2016 works with the community of Skid Row. The office is located on 7th and Central. The biggest surprise is how many animals are in the community. The program assists an average of 60 maintenance clients seeking supplies for their pets as well as new clients. The new clients meet one-on-one with a counselor and answer an intake questionnaire which is used to determine both the animal and personal needs of the client. The Center is open on Wednesdays from 10:00 a.m. to 2:00 p.m. The average age group is 50 to 59. Inner City Law is an amazing partner. Money was raised to hire one full-time attorney geared to assist with legal issues related to animals. Downtown Dog Rescue is also working on getting service dogs trained for Veterans. The challenges encountered is the large amount of lost paperwork; safety; and separating pet owners and those using pets for protection (i.e. criminal activity). The next step for this program is to expand. Consideration is being given to moving this office to South Los Angeles. **Commissioner Gross** expressed gratitude for the valuable work performed by Downtown Dog Rescue. **Commissioner Dicker** conveyed that this work is awe-inspiring. **Commissioner Garcia** thanked Lori for that entire she does and asked if she had one ask of the

Please join us at our website: www.LAAnimalservices.com

Department, what it will be. **Lori Weise** stated that it would be a form that clients can complete to anonymously report the mistreatment of animals.

Public Comment:

Phyllis Daugherty: Expressed thankfulness for this program and asked if the Department could be the second contact for animal licenses for homeless pet owners.

- B. Continued from the last meeting - Request to Purchase Identification Tags and Necessary Supplies to Care for Evacuated Large Animals During a Disaster on our Three Off-site Properties.

Commissioner Dicker moved to approve the department's request to spend \$6,109.50 to purchase ID tags and other supplies for large animals during disasters. **Commissioner Garcia** seconded and the motion was approved by a unanimous vote of 4-0.

Public Comment:
None.

- C. Continued from the last meeting - Request to Add Emergency Contact on Adoption Agreement.

Commissioner Garcia made a motion to approve the request to add an emergency contact on the adoption agreements. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 4-0.

Public Comment:
None.

- D. Request Approval to Use the Animal Sterilization Fund for Free Spay and Neuter for Cats for the Month of May 2018.

GM Barnette stated that cats are already coming in above and beyond this year. In discussion with the Mayor's Office and the NKLA Coalition, the Department wanted to use this campaign to help get ahead of this and offer free spay and neuter for cats during the month of May.

Public Comment:

Dr. Gregory Shukman: Operates a mobile spay and neuter clinic and this is a program that is beneficial. He would like to be a part of this.

Phyllis Daugherty: If the Mayor's Office is so supportive hopefully they will provide some of the funding.

Zoey Mattel: This initiative is so necessary to provide free or low-cost surgeries for the community. Thank you for your consideration for this very important initiative.

Commissioner Garcia moved to approve the use of the Animal Sterilization Trust Fund in the amount of \$100,000 to facilitate a free spay and neuter program for cats and kittens. **Commissioner Dicker** seconded and the motion was approved by a unanimous vote of 4-0.

- E. Request to Use East Valley Play Yard for Non-Profit Organizations to Conduct Training.

District Supervisor Karen Knipscheer Cox discussed the usage of the large East Valley Services Center's play yard by non-profit groups to conduct dog training. It will not interrupt the Department's operations and may draw more people into the Services Center. Some groups are currently using Recreation and Parks facilities so they already have the required insurance. **GM Barnette** stated that the Los Angeles Responsible Pitbull Organization (LARPO) curriculum includes all the training necessary to obtain a Canine Good Citizen certificate.

Public Comment:

Phyllis Daugherty: There are other agencies that do this and they require a specific contract with the organization.

Commissioner Dicker moved to approve the use of the East Valley play yard for non-profit organizations to conduct training. **Commissioner Finsten** seconded and the motion was approved by a unanimous vote of 4-0.

7. ADJOURNMENT

Meeting ended at 11:16 a.m.



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

MINUTES
TUESDAY, April 24, 2018
7:00 P.M.



EAST VALLEY ANIMAL SHELTER
14409 VANOWEN STREET
VAN NUYS, CALIFORNIA 91405

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

LAYNE DICKER
ALISA FINSTEN
ROGER WOLFSON

Meeting called to order at 7:05 p.m. Commissioners present were Gross, García, Dicker and Wolfson. Also present from Los Angeles Animal Services (LAAS) were Public Relations Specialist Ashley Rodriguez acting as Board Secretary, Assistant General Manager of Lifesaving (AGM Lifesaving) MeLissa Webber, and General Manager (GM) Brenda Barnette; and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Gross opened the meeting, introduced staff and provided an overview of the meeting agenda. **Commissioner Gross** also introduced newly appointed Assistant General Manager of Lifesaving (AGM Lifesaving) MeLissa Webber.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT PERIOD –

Martha Caffin: Suggested that the current TNR ruling needs to be reversed as the number of kittens entering City centers are escalating. **Kristen Stavola:** Requested an update about the "Safe at Home" initiative. Discussed concerns about getting dogs out to play groups more often. **Steve Lockard:** Read a portion of the Ethics Handbook for LA City Employees and requested that Roger Wolfson recuse himself from any voting that involves feeding shelter dogs a vegan diet due to conflict of interest. **Christine Gee:** Commented on feeding shelter dogs a vegan diet. **Andrew Brown:** Suggested that unused kennels be left unlocked for safety reasons. **Daniel Gus:** Commented that dogs are omnivores and suggested that photos should be included on the red list. **Armaiti May:** Commented on feeding shelter dogs a vegan diet. **Kimberly Delgado:** Commented on feeding shelter dogs a vegan diet and requested to vote on the initiative. **Oscar Pilido:** Commented on feeding shelter dogs a vegan diet. **Sarah Segal:** Commented on feeding shelter dogs a vegan diet. **Patricia Todd:** Commented on feeding shelter dogs a vegan diet. **Kaylee Hawkins:** Report on how "Save The Kittens Event" did. **Dun May:** Commented on feeding shelter dogs a vegan diet. **Phyllis Daugherty:** Commented on a dog attack in Long Beach. Requested for Commissioner Dicker be recused from voting

on agenda item 6C. **John Hays:** Commented on feeding shelter dogs a vegan diet. **Sherry Brewer:** Requested a link on the website to pets currently in foster care. Acknowledged the positive work of staff and volunteers. Commented on the need for more frequent kennel clean ups. **Gail Raff:** Discussed the need for more kitten fosters and foster resources. **Lisa Karlan:** Commented on feeding shelter dogs a vegan diet. **Lejla Hadzimuratovic:** Commented on shutting down the illegal animal trade in Downtown Los Angeles. **Jane Stonnington:** Commented on the bunnies that they adopt and requested that more New Hope partners adopt and help. **Yessina Valaderes:** Commented on feeding shelter dogs a vegan diet. **Adam Barak:** Commented on feeding shelter dogs a vegan diet.

2. NEIGHBORHOOD COUNCIL COMMENTS – None.

3. COMMISSION BUSINESS – None.

4. ORAL REPORT OF THE GENERAL MANAGER (Public comment limited to one minute per speaker).

GM Barnette discussed the following:

- Introduced newly appointed Assistant General Manager of Lifesaving (AGM Lifesaving) MeLissa Webber; AGM of Lifesaving is a working title that represents the Department's mission to save more lives;
- Update on Animal Control Officer trucks; Two at South LA, two at East Valley, one at West Valley, one at West LA; Will be receiving more;
- Free Spay/Neuter for Cats in May will go to Council for a vote on Friday, April 27; Spay/Neuter voucher application is now available online;
- Director of Volunteer Services has been asked to recruit volunteers who can help the services centers organize more dog play groups; The Department's goal is to get all dogs out on walks or into play groups at least 5 times a week;
- LARPBO - Los Angeles Responsible Pit Bull Owners will offer one dog training class each month at the East Valley Animal Services Center location;
- Three different production companies are interested in featuring SMART on TV shows;
- Lu Parker and LAAS are working together to write articles on animals and kindness for her new website and campaign;
- Lifesaving Liaisons at South LA Chesterfield Square hosted a day of animal handling classes that included large and small dog walking, networking, and grooming classes;
- Baby Bottle Foster classes were a huge hit; Numbers of kittens are up this year;

- Providing medication and formula for medical fosters and bottle baby kittens is the Department's legal and moral responsibility; Center staff are encouraged to advise GM Barnette when help is needed;
- The Department plans to work with officers from the Central Division to protect animals illegally being sold in Downtown Los Angeles' Santee Alley;
- No current updates on contract with Heaven on Earth and Latino Alliance at the West Valley Clinic.

Public Comment

Gail Raff: Commented that fosters are limited in the help that they can offer to bottle babies because they have not completed the volunteer process. **Phyllis Daugherty:** Commented on the illegal animal trade at Santee Alley, suggested that purchasers be cited as well. Commented on Animal Control vehicles. **Andrew Brown:** Suggested that we remove the "Rescue Only" labels on dogs. **Lejla Hadzimuratovic:** Commented that New Hope Partners should adopt more bunnies. Suggested that Revolution brand flea medicine be stocked at centers. **Christine Gee:** Commented on feeding shelter dogs a vegan diet. **Amairti May:** Commented on feeding shelter dogs a vegan diet. **Lisa Karlan:** Commented on feeding shelter dogs a vegan diet. **Sarah Segal:** Commented on feeding shelter dogs a vegan diet. **Jessica Londesman:** Commented on having LA Animal Services work with Dogs Playing for Life.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS (Public comment limited to one minute per speaker).

Commissioner Dicker: Plea for more kitten fosters. Suggested that Commissioners complete service hours at the center of their choice.

Commissioner García: Welcome to AGM Lifesaving MeLissa Webber. Thank you to Best Friends LA.

Commissioner Wolfson: Add agenda item that we keep unused kennels unlocked. Pre-sterilization surgery not on weekends and not when the dog becomes available. Would like an update on changing City work hours. Reducing hold times.

Commissioner Gross: Acknowledged that he saw a lot of activity during the Kitten Shower, a lot of adoptions and traffic at the East Valley location. Pets and Housing Workshop with the Apartment Association of Greater Los Angeles Apartment in June.

Public Comment

Kristin Stavola: Suggested that we create a foster kitten initiative and fundraise money for the Animal Welfare Trust Fund to use for kitten needs.

6. BOARD REPORTS

- A. Bottle Baby Presentation by Animal Control technician Elizabeth "Goldie" Garcia.

ACT Elizabeth Goldie Garcia discussed the kitten foster process, presented the supplies needed, and explained why kitten fosters are important to the Department and the resources given to them.

GM Barnette announced that the Department will now allow rescue organizations to pick up kittens as late as 8 or 9 pm.

Public Comment

Lejla Hadzimuratovic: Suggested training staff to be better equipped with how to manage unweaned babies that are held at the center overnight.

- B. Request Authority to Continue to Sponsor and Host Bound Angeles University.

GM Barnette introduced the Bound Angels program. Three day program, animal control officers from around the nation participate in the program. More than 153 dog handlers from over 30 municipalities (including all six animal services centers) have been able to participate. Would like to approve continuing the program at the West LA Animal Services Center.

Public Comment

Paula Hsien: Commented that the program was not organized or helpful. **Jessica**

Landesman: Commented that the Bound Angels program would not meet the 5 freedoms of humane sheltering as defined by the ASPCA. **Andrew Brown:**

Suggested that the people who attend be the people who need more education in animal behavior. **Kristin Stavola:** Requested to explore creating a program to have play groups at each center.

Commissioner Wolfson moved to approve to continue to sponsor and host Bound Angels University. **Commissioner Garcia** seconded and the motion was approved by a vote of 3-1. **Commissioner Dicker** abstained.

- C. Request to Use Funds from the Animal Welfare Trust Fund for Staff Registration for the 2018 Best Friends National Conference.

ACA Dov Lesel stated that Commissioner Dicker does have a conflict of Interest and does need to recuse himself from voting on item 6C as it relates to Best Friends, an organization Commissioner Dicker has volunteered at and had raised money for.

Commissioner Dicker disagreed and refused to recuse himself. **Commissioner Dicker** argued and contested ACA Lesel's request for 15 minutes before recusing himself and exiting the room.

GM Brenda Barnette explained that the funds from the Animal Welfare Trust Fund will allow 30 employees to attend the 2018 Best Friends National Conference. The conference would provide networking, training, and many additional resources the Department does not offer staff.

Public Comment

Diana Mendoza: Asked if it was the best idea to take 30 people away from jobs for 3 days. **Phyllis Daugherty:** Stated that she does not believe the Department should pay Best Friends. **Andrew Brown:** Suggested that the money donated should be used for supplemental resources. **Gail Raff:** Commented that people are paying out of pocket for goods and medical surgeries.

Commissioner Wolfson made a motion to approve the request to use funds from the Animal Welfare Trust Fund for staff registration to the 2018 Best Friends Conference. **Commissioner Garcia** seconded and the motion was approved by a unanimous vote of 3-0.

- D. Distribution of revised financial report for Animal Welfare Trust Fund for February 2018.

Commissioner Dicker motioned to continue item D to the next regularly scheduled meeting. Motion was unanimously approved by a vote of 4-0.

- E. Woof Stat Report for March 2018.

Commissioner Dicker motioned to continue item E to the next regularly scheduled meeting. Motion was unanimously approved by a vote of 4-0.

7. ADJOURNMENT

Meeting ended at 9:42 p.m.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
MAYOR**

**DEPARTMENT OF
ANIMAL SERVICES**

221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: May 22, 2018

PREPARED BY: Brenda Barnette

REPORT DATE: May 17, 2018

TITLE: General Manager

**SUBJECT: REQUEST FOR APPROVAL TO ACCEPT A GRANT FROM ECOMEDIA TO
UNDERWRITE DOG ADOPTION FEES FOR SPECIFIC EVENTS**

BOARD ACTION RECOMMENDED:

APPROVE the request by the Department to accept a grant from EcoMedia to underwrite dog adoption fees for specific events/dates.

BACKGROUND:

KNX 1070 recommended the Department of Animal Services for consideration of a Master Projects Agreement with CBS EcoMedia Inc. We have been working with EcoMedia to design a project that is acceptable to their clients who will, if approved, award the Department with a grant of \$35,080 to provide gifts for adopters and to underwrite the dog adoption fees for thirteen (13) days. The gifts will be something useful for new dog owners such as a collar and leash and durable dog toys.

SUMMARY:

The goal of this project is to cover the adoption costs for all dogs adopted during the 13 days of adoption events around Fourth of July, Veterans Day, and Christmas. This program is guaranteed to increase adoptions. Everyone wants a bargain and, for some pet lovers, the discounted adoption will not deplete the money the adopter has to provide care for their new pet.

Discount adoptions are recommended nationally by progressive animal welfare agencies who have researched the efficacy, safety and impact on the actual adopted animal and found that the amount of money paid for an adoption does not impact the quality of the home or whether or not the pet stays in the new home for life.

Adoptions from the Department require that the pet be spayed/neutered and microchipped and the adopter must be a minimum of eighteen years old and must give the Department a copy of his/her California Driver's License or State ID.

A copy of Exhibit "A" City/Casa Automotive Project Submission Form Dated: March 21, 2018 is attached. There may be minor changes if needed by either our attorney or theirs.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Report to the Board of Animal Services Commissioners

SUBJECT: REQUEST FOR APPROVAL TO ACCEPT A GRANT FROM ECOMEDIA TO UNDERWRITE DOG ADOPTION FEES FOR SPECIFIC EVENTS

FISCAL IMPACT:

There is no fiscal impact to the general fund.

Approved:



Brenda F. Barnette, General Manager

Attachment: Exhibit "A" City/Casa Automotive Project Submission Form Dated: March 21, 2018

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

Exhibit "A"
City/Casa Automotive
Project Submission Form Dated: March 21, 2018

This Exhibit "A" ("Exhibit "A"") is being entered into as of March 21, 2018, ("Effective Date") pursuant to that certain Master Projects Agreement (the "Agreement") by and between CBS ECOMEDIA INC., a Delaware corporation ("EcoMedia"), and City of Los Angeles, a municipal corporation duly organized and existing under the laws of California, acting through its Department of Animal Services ("City"), dated as of December 4, 2017. Once fully executed (below) this Exhibit "A" will automatically become part of and subject to the Agreement as contemplated therein.

I. Advertiser Information [TO BE COMPLETED BY ECOMEDIA]

Advertiser: Casa Automotive

Support Funds (Amount of Total Funds from EcoMedia for City Project): \$35,080

II. City Information [COMPLETED BY CITY]

City Organization Name: City of Los Angeles – Department of Animal Services ("LAAS")

Mission/About Us: The mission of LAAS is to promote and protect the health, safety and welfare of animals and people in the City of Los Angeles.

LAAS operates six animal shelters and has field staff serving the community. The shelters are award winning facilities that have been built within the past 10-12 years. LAAS is one of the largest municipal shelter systems in the U.S., with six shelters serving approximately 60,000 animals annually and responding to 20,000 emergency calls each year involving animals or people in danger.

Each shelter has at least one veterinarian and one registered veterinary technicians to assist. Our veterinary team has training and experience in orthopedic surgery, wildlife, high volume spay/neuter and more. Our field staff includes a world class Specialized Mobile Animal Rescue Team ("SMART"), which is one of only two in the country, and Animal Control Officers who are recognized experts in handling animal cruelty cases. They handle permits and all code enforcement including licensing, spay/neuter, leash laws and more whether they are helping dogs, cats, hawks, alligators, horses, turtles, etc. or the people who love or fear them.

LAAS is often the leader on progressive animal issues. The ban of the elephant bull hook was passed here first and as other cities fell into step, Ringling Brothers began making plans to retire the elephants from circus acts. The earliest declawing legislation began here and is now being implemented across the nation. The anti-puppy mill ordinance to prevent the importation of mill bred puppies and kittens began in Los Angeles and cities across the United States are starting to join that movement as well.

City Project Name: For the Love of Dogs

City Project Location: Adoption events will take place at all six LAAS shelters:

1. East Valley
14409 Vanowen St, Van Nuys CA 91405
2. Harbor
957 N. Gaffey Street, San Pedro, CA 90731
3. North Central
3201 Lacy Street, Los Angeles, CA 90031
4. South Los Angeles, Chesterfield Square
1850 W. 60th St. Los Angeles, CA 90047
5. West Los Angeles
11361 West Pico Blvd., Los Angeles, CA 90064
6. West Valley
20655 Plummer Street, Chatsworth, CA 91311

City Project Start Date: June 26, 2018; June 26-30; July 1, 3-4 (July 4th); November 9-11 (Veterans Day); December 22- 24 (Christmas)

City Project Completion Date: December 24, 2018

Total City Project Budget: \$35,100

III. City Project Description [COMPLETED BY CITY]

Is the City Project a new or an existing project?

Although LAAS often has opportunities to have adoption fees underwritten or give discounts provided by an outside group, this multi-event project will be a new and expanded project managed by LAAS staff and volunteers.

The Need / Problem:

Define the need or problem you are trying to solve. Define the needs to be met through the specific City Project being funded. What would the community be deprived of without the City Project?

The City is still having to euthanize dogs during certain parts of the year because LAAS runs out of space to properly house them. This project would help LAAS get dogs in homes while also creating shelter space for dogs who need it.

The fourth of July is an important time of year when shelters have a sudden increase in lost pets that were frightened by fireworks. LAAS works hard to reduce the shelter population at this time to make room for these lost pets.

City Project Goal:

Describe the overarching goal, and the desired outcomes and estimated long-term impacts of the City Project.

The goal of this project is to cover the adoption costs for all dogs adopted during the 13 days of adoption events around Fourth of July, Veterans Day, and Christmas. This program is guaranteed to increase adoptions. Everyone wants a bargain and, for some pet lovers, the discounted adoption will not deplete the money the adopter has to provide care for their new pet.

More Angelenos will be drawn to the LAAS shelters, thus increasing community engagement. Community members will learn that the LAAS shelters are welcoming places to adopt a new family member and to get information and assistance for the pets they already own.

We want every pet-loving Angeleno to have a furry four-legged companion of their own.

City Project Design:

Describe the following in detail:

1) *Overall City Project design.*

Each event will be promoted in advance and during the event. Adopters must provide a valid driver's license or a state ID that is copied into our file. Dogs will be spayed or neutered, vaccinated, and microchipped in advance so adopters can take them home immediately.

2) *Specific City Project objectives.*

LAAS aims to bring more people into the LAAS shelters to adopt and to learn about their services.

3) *Specific City Project activities and strategies.*

The LA Animal Services Centers work hard to invite community participation through volunteerism, adoption, and providing help for pet owners.

4) *Staffing required to fund the City Project.*

The following members of the LAAS staff are full time employees of LAAS and will support the adoption events over the span of 13 days:

1. Animal Care Technician (3 larger shelters; 2 smaller shelters) - Animal handlers and assist patrons with selection of companion animals.
2. Registered Vet Tech (1 per shelter) - Complete all medical checks and procedures required for companion animals.
3. Administrative Clerk (2 per shelter) - Process all paperwork related to adoptions.

4. Public Information Officer (1 day per event) - Conduct all outreach and publishing of special events.
5. Sr. Administrative Clerk (1 day per event) - Manage all transactions related to adoptions.

5) *Any partners to be engaged in the City Project.*

The ASPCA will be underwriting the cat adoption fees.

6) *A timeline for City Project implementation.*

LAAS will hold adoption events at all six LAAS shelters over the span of 13 days. These 13 days will be split between the Fourth of July, Veterans Day, and Christmas holidays.

7) *How will the City Project design allow you to address the need or problem you are trying to solve?*

This project will be a huge help to get shelter dogs into homes of their own.

Sustainability:

As appropriate, define your plans for continuing to fund the City Project, if any, upon the final disbursement of Support Funds.

LAAS is an important resource for animals and people who love them. These programs will continue.

IV. City Project Outcomes & Impacts [COMPLETED BY CITY]

City Project Metrics:

Define the specific metrics related to this project.

Metric	Total for this City Project	Total Metric Attributable to the Support Funds
Number of dogs to be adopted:	Approximately 300	Approximately 300
Hours of additional programming or services:	8 am to 5 pm daily for 13 days	8 am to 5 pm daily for 13 days
Number of sites served:	All six LAAS shelters	All six LAAS shelters
Other metric: Number of dog Adoption Fees covered by EcoMedia Support Funds	300	300
Other metric: Number of Enhanced Adoption Packets sent home with newly adopted dogs	300	298
Other metric: Number of adoption event days	13	13

Longer-term Outcomes and Impacts

Define specific estimated longer-term outcomes and impacts you seek to achieve through this City Project. What are your criteria for success?

The more shelter pets in homes of their own, the more community “pet ambassadors” we will have in the community, and the more people will consider LAAS to be the best place to go for a new companion animal.

Measurement:

What tools will you use to measure, track and evaluate the City Project’s progress, results, success and long-term impact?

The City of Los Angeles and the Department of Animal Services are metrics driven. LAAS operates a database that tracks all adoptions, returns, and much more. These statistics are published monthly on the LAAS website. LAAS tracks the success of all of their programs. For example, LAAS can determine how many adoptions are done each day of the year and will be able to tell if this program has increased adoptions and by how much over previous years.

Evidence Base:

Describe how the City Project and the metrics are grounded in evidence-based models and best practices. Please provide information on specific research studies or data collection, as applicable.

N/A

V. City Project Budget [COMPLETED BY CITY]

Expenses Item	Total City Project Expenses	Support Funds (Amount of total funding from EcoMedia)	Other Funds for City Project (if any)
Salary (list each position):	N/A	N/A	N/A
Materials/Supplies:	\$4,500	\$4,480	\$20
Equipment:	N/A	N/A	N/A
Other Direct Expenses (list each):	\$30,600	\$30,600	\$0
Indirect Expenses (list each):	N/A	N/A	N/A
Total	\$35,100	\$35,080	\$20

VI. City Project Recognition Data

Please provide anticipated and intended promotional activities and public engagements related to each City Project (i.e., what media and communications, social media, events, volunteering, etc. will be utilized to promote and recognize the advertiser's involvement in the City Project).

Note: EcoMedia will require that all such information be included in the final applicable City Project Completion Report (Exhibit "B") to be provided by City upon conclusion of each City Project.

LAAS uses social media including Facebook, Nextdoor, Instagram, press releases that reach 30,000 City employees, plus a mailing list of over 10,000 email addresses.

LAAS also purchases air time on KNX 1070: 60 second ads that run for one week prior to some of the events (not in budget).

LAAS will provide a recognition plaque for the donor.

VII. City Project Budget Narrative [COMPLETED BY CITY]

The City Project Budget Narrative is the justification of how or why a line item helps to meet the City Project's goals. Please provide a detail of each line item.

Salary

Salary expense is for project-related staff employed by City. State title, name, annual salary, full-time equivalency to this City Project, and provide a brief description of each position and how it relates to the City Project.

N/A

Materials/Supplies

Describe in detail the materials and/or supplies required to fund the City Project and explain how the cost was calculated. Example: 5,000 books x 1.00 per book = \$5,000.00

The Support Funds will cover \$4,480 of the total \$4,500 cost of Enhanced Adoption Packets for 300 dogs.

Enhanced Adoption Packets will include a collar, a leash, and bags to clean up after the dog. Adoption packet giveaways are approximately \$15 per adoption x approximately 300 adoptions = \$4,500.

Equipment

Describe in detail the equipment required to fund the City Project and explain how the cost was calculated. Example: 3 tablets x \$1,000 per tablet = \$3,000.00

N/A

Other Direct Expenses

Describe in detail any other type of direct expense related to the City Project not specifically listed above (e.g. marketing and promotion, printing, travel, events, etc.) and explain how the costs are calculated.

The Support Funds will cover the entire \$30,600 cost of the \$102 Adoption Fee for 300 dogs.

Indirect Expenses

Indirect Expenses are general organizational expenses such as executive management, finance, human resources, occupancy, utilities, etc. that fund the City Project but represent costs that are not directly attributable to the City Project. Indirect expenses may total no more than 10% of the Support Funds.

N/A

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit "A" as of the Effective Date.

CITY OF LOS ANGELES – DEPARTMENT OF ANIMAL SERVICES

By: _____

Name:

Title:

Date:

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: May 22, 2018

PREPARED BY: John Forland

REPORT DATE: May 17, 2018

TITLE: Sr. Management Analyst II

**SUBJECT: THREE-YEAR AGREEMENT WITH THREE ONE-YEAR RENEWAL OPTIONS
WITH IDEXX LABORATORIES INC. TO PROVIDE DIAGNOSTIC LABORATORY
TESTING SERVICES FOR THE DEPARTMENT AND THE ZOO**

BOARD ACTIONS RECOMMENDED:

1. **APPROVE** award of a three-year Agreement, substantially in the form as on file, for three years with three one-year renewal options at the City's discretion, to IDEXX Laboratories, Inc. (IDEXX), to provide diagnostic laboratory testing services for the Department and the City Zoo;
2. **AUTHORIZE** the General Manager to extend the current agreement with IDEXX for 90 days, or as needed, to allow services to continue without interruption; and
3. **AUTHORIZE** staff to negotiate with IDEXX, as required, and to transmit the Agreement to the Office of the Mayor, and subsequently to the City Council for approval, and authorize the General Manager of the Department of Animal Services to execute the subject Agreement upon receipt of necessary approval.

BACKGROUND:

The Department and the LA City Zoo require diagnostic laboratory testing services of a qualified vendor to test animal tissue and blood samples and provide timely test results. Veterinarians routinely use a diagnostic laboratory testing service to assist in the treatment of animals by performing blood tests, analyzing tissue samples, testing fecal samples, etc. City veterinary staff use these testing services to help diagnose and treat injuries and illness, prevent the spread of diseases, and maintain the health of animals in our care at shelters and the Los Angeles Zoo.

The current contract with Idexx Lab Services expired on March 31, 2018 and will need to be extended to allow time for the new contract to be executed.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

SUBJECT: Three-Year Agreement with Three One-Year Renewal Options with Idexx to Provide Diagnostic Laboratory Testing Services to the Department and the Zoo

The new Agreement (attached) will provide for a three-year term with three one-year renewal options. These are the same terms as the current Agreement with IDEXX. Prospective bidders were required to provide lists of proposed charges for each service required. The selection decision is based on the lowest overall prices provided by a qualified bidder. The new Agreement also allows the Zoo to purchase these services from the same contractor at the same prices and under the same terms as the Department of Animal Services. This helps maintain low prices. Department and Zoo staff jointly developed the Agreement prices lists and service requirements.

The Department released the Requests for Bids (RFB) on December 12, 2017, and received one responsive bid submitted by IDEXX. The evaluation panel determined their bid met or exceeded all evaluation criteria regarding price, response times, and quality of work and recommended the General Manager accept their bid and develop an Agreement. The new Agreement is intended to begin by July 1, 2018.

FISCAL IMPACT:

General Fund: The Department of Animal Services spends about \$15,000 per year and the LA City Zoo spends about \$30,000 per year to procure these services. Future expenditures are anticipated to continue as this level with small periodic increases due to inflation. Funds are available in each of the department budgets to cover these expenditures.

Approved:



Brenda Barnette, General Manager

Attachments

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____



**City of Los Angeles
Department of Animal Services**

DRAFT
PERSONAL SERVICES AGREEMENT

TO PROVIDE DIAGNOSTIC LABORATORY TESTING SERVICES
TO THE DEPARTMENT OF ANIMAL SERVICES
AND THE LOS ANGELES ZOO

City Agreement Number: _____

TABLE OF CONTENTS

Section	Page
I Representatives of the Parties	3
II Term	4
III Maximum Expenditure	4
IV Purchases by other Departments	4
V Standard Provisions for City Contracts (Revised 03/09)	4
VI Scope of Services	4
A. Diagnostic Laboratory Testing	4
B. Service Requirements	4
C. Staffing and Operations	5
D. Prices and Billing	6
VII Miscellaneous Provisions	7
A. Termination	7
B. Insurance	7
VIII Successors and Assigns	7
IX Force Majeure	7
X Severability	7
XI Disputes	8
XII Incorporation of Exhibits	8
XIII Entire Agreement	8
Signatures	9

AGREEMENT BETWEEN THE CITY OF LOS ANGELES
AND
IDEXX LABORATORIES, INC. / IDEXX DISTRIBUTION, INC.

TO PROVIDE DIAGNOSTIC LABORATORY TESTING SERVICES

THIS PERSONAL SERVICES AGREEMENT ("Agreement") is entered into as of the date the Office of the City Clerk attests this Agreement ("Execution Date") between the City of Los Angeles ("City"), a municipal corporation, acting by and through the Department of Animal Services ("Department"); and Idexx Laboratories, Inc. ("Contractor"), authorized to do business in the State of California, with regard to the following:

WHEREAS, City-employed veterinarians care for and treat animals housed in the Department's Animal Care Centers and the Los Angeles Zoo ("LA Zoo"), and in the course of that treatment require occasional laboratory testing services; and,

WHEREAS, The City's Department of Animal Services and LA Zoo have obtained these services from a vendor under a City-wide agreement through the City of Los Angeles, Department of General Services ("GSD"); and GSD is now directing user departments to establish their own service agreements for this service upon expiration of the current GSD service agreement; and,

WHEREAS, The Department released a Request for Bids (RFB) for this service on December 12, 2017; received a responsive bid from Contractor which met the City's requirements, and the Board of Animal Services Commissioners awarded a non-exclusive agreement to Contractor on March 27, 2018, and approved by Council (CF #) on , for a three year term with three one-year options to renew.

NOW THEREFORE, In consideration of the above premises and of the covenants and representations set forth herein, the parties agree as follows:

Section I. Representatives of the Parties and Service of Notice

A. The representatives of the parties authorized to administer this Agreement, and to whom formal notices, demands, and communications shall be given are as follows:

1. The representative of the City shall be the General Manager of the Department, or that person's authorized representative, as follows:

General Manager or designated representative, Department of Animal Services
221 North Figueroa Street, Suite 500
Los Angeles, California 90012
Phone: (213) 482-9558
Fax: (213) 482-9511

2. The representative of the Contractor shall be:

Scott P. Hamilton, Vice President
IDEXX Laboratories, Inc. / IDEXX Distribution, Inc.
One IDEXX Drive
Westbrook, Maine 04092

B. Formal notices, demands, and communications required hereunder by any party shall be made in writing and communicated by U.S. mail, fax, or email.

C. If the name of the person designated to receive the notices, demands, or communications, or the address of such person is changed, written notice shall be given to the other parties within five (5) business days of said change.

Section II. Term

Unless terminated earlier, pursuant to this Agreement or pursuant to termination provisions within the attached exhibits incorporated herein, the term of this Agreement shall be a period of one (1) year from April 1, 2018 through March 31, 2019, with two (2) one-year renewal options, at the sole discretion of the City.

Section III. Maximum Expenditure

Payment to the Contractor by the City shall not exceed \$100,000 during each of the City's Fiscal Years (defined as July 1 through June 30). Of this amount, payment to the Contractor by the Department of Animal Services shall not exceed \$50,000 during each of the City's Fiscal Years, and payment to the Contractor by the L.A. Zoo shall also not exceed \$50,000 during each of the City's Fiscal Years. In no event shall the Department of Animal Services and the L.A. Zoo be required to reach or approach these amounts in payments to Contractor.

Section IV. Purchases by Other City Departments

Other City departments, such as the LA Zoo, may elect to purchase services from Contractor under this Agreement. Contractor shall furnish services to other City departments accordingly, under the terms provided in this Agreement.

Section V. Standard Provisions for City Contracts

Contractor shall comply with all provisions of the City of Los Angeles' Standard Provisions for City Contracts (Revised 10-17) ("Standard Provisions"), attached hereto and incorporated herein as Exhibit A. In the event of any inconsistency between the Standard Provisions and this Agreement, this Agreement shall be deemed controlling.

Section VI. Scope of Services

A. Diagnostic Laboratory Testing

Contractor shall provide Diagnostic Laboratory Testing, as requested by the City, on blood samples, tissue samples, and other samples taken by the Department from animals under the Department's care and control and provided to Contractor. The testing services required by the City include, but are not limited to:

- Small animal profiles/ special tests
- Equine profiles/ special tests
- Bovine profiles/ special tests
- Avian, reptile, small mammals profiles/special tests
- Cytology, histopathology, and related services
- Microbiology, serology, and toxicology
- Common test combinations
- Individual diagnostic tests
- Necropsies

A list of common tests required by the Department is attached and incorporated herein as Exhibit B, Common Diagnostic Laboratory Tests.

B. Service Requirements

1. Picking up samples

From the Department of Animal Services:

- When requested, the Contractor shall pick up samples from any of the Animal Services locations listed in Exhibit C, List of Department of Animal Services locations, attached and incorporated herein. If request is made in the morning, Contractor shall pick up sample that same day. If request is made in the evening, Contractor shall pick up sample the following morning.

- Contractor will provide emergency or "Stat" pickup if requested (understood that this may incur an additional charge). Emergency pickup requires that the sample be picked up within 90 minutes of being requested and is processed immediately upon arrival to the lab. The lab will then notify the City of those results immediately with a target time of 4 hours (for routine testing) from initial request.

From the Los Angeles Zoo:

- The L.A. Zoo requires one (1) routine evening pick-up daily Monday through Sunday. In addition, the Contractor will provide a morning pick-up on any given day when requested at no extra charge. The L.A. Zoo address is 5333 Zoo Drive, Los Angeles, California 90027
- Contractor will provide emergency or "Stat" pickup if requested (understood that this may incur an additional charge). Emergency pickup requires that the sample be picked up within 90 minutes of being requested and is processed immediately upon arrival to the lab. The lab will then notify the City of those results immediately with a target time of 4 hours (for routine testing) from initial request.

2. Deliverables

Contractor shall be required to:

- Report routine blood work results as follows:
 - For morning pick up: results available by 5:00 p.m. the same day as the pick up.
 - For evening pick up: results available by 7:00 a.m. the following morning.
- Provide lab results on-line via internet. Will also provide reasonable data security such that appropriate measures are put in place to protect data from unauthorized access.
- Maintain routine accounts and contacts with various diagnostic facilities for exotics (to subcontract tests that are not immediately available through Contractor).
- Routinely run MICs on all aerobic bacterial cultures utilizing sensitivity drugs as selected by the Departments.
- Provide and maintain a fax machine to the L.A. Zoo; said fax machine shall be used by the L.A. Zoo solely to receive and send reports from and to Contractor. L.A. Zoo shall provide the ink cartridges and paper for this fax machine. Contractor shall ensure that the L.A. Zoo is provided with a fax machine at all times throughout the term of the Agreement, and shall ensure that the fax machine remains in good working order at all times. Contractor shall have fax machine repaired when needed, or shall replace fax machine if it becomes inoperable and repairs are not feasible or practical. If fax machine is temporarily inoperable or is removed from the L.A. Zoo for repairs and is intended to be returned to the L.A. Zoo after repairs, Contractor must arrange for a temporary loaner fax machine to be provided to the L.A. Zoo during the entire time that the original fax machine is being repaired. Contractor shall provide this fax machine, loaner fax machines, and any repairs or replacement of said fax machines at its sole cost.
- Lab should also have the capacity to send final reports electronically.
- Provide all collection and submission supplies for samples (forms, bags, slides, slide containers, all blood tubes, culturettes, etc.).

C. Staffing and Operations

Contractor shall be required to:

- Have a minimum of ten (10) years experience providing services within clinical pathology, microbiology, histology, cytology, and serology departments.
- Maintain on staff Board-certified specialist(s) in Veterinary Clinical Pathology for diagnostic analysis and consultation for laboratory result review. This person must be proficient at reading exotic species pathology to include but not limited to reptilian, avian, amphibian, and fish samples. Staffing must also include Board-certified Veterinarians with ACVP, ABVP, ACVIM, and ACVD specialties and full-time licensed Medical Technologists.
- Operate 24 hours.
- Use state-of-the-art equipment with approved reagents and controls that are the same or equivalent to major human laboratories.

- Subscribe to quality assurance and proficiency programs such as VLA Quarterly, SCE EQUAS, Bio-RAD's QC on Call, R&D QC Program, Trinity Biotech Reliant C Program, or their equivalents.
- Conduct standardized internal proficiency testing and training on a regularly scheduled basis, and provide results to Department upon request.
- Allow departments to conduct pre-arranged inspections of Contractor facilities if requested.
- Provide professional seminars for continuing education credits for staff and clients.

D. Prices and Billing

1. Prices

- Prices of services shall be according to the Contractor Price List, attached and incorporated herein as Exhibit D Schedule 1 – 2018 Special Pricing.
- Contractor will provide a mutually agreed upon discount off of the current price list, if applicable, at time of order of all tests available in Contractor's then-current Directory of Services not currently contained in Exhibit D Schedule 1 – Special Pricing as requested by CITY, excluding biopsies, cytologies, certain tests already at promotional pricing, and tests that must be sent out to third parties.
- A current list of discounted prices may be obtained at any time by contacting Contractor.
- Pricing included in Schedule 1 may be subject to an annual price increase which will be capped at 5%. All other prices not listed in Schedule 1 may be subject to the normal price increase.
- Any subsequent price changes shall be subject to Board of Animal Services (Board) approval, and shall be effective only after said Board approval or as otherwise effected by the Board. Contractor shall not adjust prices without prior written approval of the Board.
- Contractor shall not charge separately for pick up and delivery (other than "stat" requests), nor for reports requested by City.
- All costs associated with providing tests, reports, Internet posting, faxing, printing, shipping, and all other related costs shall be borne by Contractor.
- Contractor shall not charge Department for items not indicated herein or in attached price list(s).

2. Billing

Contractor shall establish separate accounts for each City Department. Upon completion of services, Contractor shall bill each City Department separately for said services.

Contractor shall remit invoices for services provided to the Department of Animal Services to:

Department of Animal Services
221 N. Figueroa Street, Suite 600
Los Angeles, California 90012

Contractor shall remit invoices for services provided to the L.A. Zoo to:

Los Angeles Zoo
Attention: Health Center
5333 Zoo Drive
Los Angeles, California 90027

Invoices must include the following:

- a. Date of invoice
- b. Name, address, and phone number of Contractor
- c. Invoice number
- d. Quantity, unit price, and description of each service
- e. Dates services were provided
- f. Patient name and identifier for which service was provided
- g. Account number
- h. Current PO number
- i. Reference to this Agreement

- j. Total amount payable
- k. Signature of Contractor's authorized personnel

All payments are subject to Department review and approval of Contractor's documentation and work.

Section VII. Miscellaneous Provisions

A. Termination

The Department may terminate this Agreement for City's convenience at any time by giving Contractor thirty (30) days' written notice thereof. Upon receipt of said notice, Contractor shall immediately take action not to incur any additional obligations, cost, or expenses. Thereafter, Contractor shall have no further claims against the City under this Agreement.

In the event Contractor defaults in the performance of any of the terms or conditions of this Agreement, or becomes unable through personal non-capacity to fulfill its obligations under this Agreement, the Department shall have the following options without any further notice or authorization from Contractor, and its choice of any option shall in no way waive its right to select any other option at any time:

1. The Department may give Contractor a written notice of such default. If Contractor does not cure said default within 30 days after notice (forthwith for a default involving sanitary or safety conditions) or make reasonable progress to cure said default, the Department may terminate this Agreement, and/or;
2. The Department may recover, to the extent allowed by law, any and all loss or damage which may be due the Department.

This Agreement may be terminated by Contractor upon providing to the Department sixty (60) days advance written notice thereof.

B. Insurance

The Contractor shall acquire and maintain the insurance coverage and liability limits for this Agreement as listed in Exhibit E, "Insurance Requirements." Evidence of coverage shall be provided according to the City's "Instructions And Information On Complying With City Insurance Requirements," included in Exhibit E. Contractor's insurance shall be approved by the City of Los Angeles, City Administrative Officer, Risk Management Division, and shall be recorded on TRACK4LA prior to start of services.

Section VIII. Successors and Assigns

All of the terms, conditions, and provisions hereof shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns provided, however, that no assignment of this Agreement shall be made without written consent of the parties to this Agreement whose consent shall not be unreasonably withheld.

Section IX. Force Majeure

Notwithstanding any other provisions hereof, neither the Contractor nor the City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond the Contractor's or the City's control. Such causes include but are not limited to: strikes, fire, flood, civil disorder, acts of God or of the public enemy, acts of the federal government, or any unit of State or local government in either sovereign or contractual capacity, epidemics, quarantine restrictions, or delays in transportation to the extent that they are not caused by the parties' willful or negligent acts or omissions and to the extent that they are beyond the parties' reasonable control.

Section X. Severability

Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole, and the Agreement will continue as modified.

Section XI. Disputes

Should a dispute or controversy arise concerning provisions of this Agreement or the performance of work hereunder, the parties may elect to submit such to a court of competent jurisdiction.

Section XII. Ratification

At the request of the City, and because of the need therefor, Contractor has begun performance of the services specified herein prior to execution of this Agreement. The City acknowledges the services previously performed by the Contractor and ratified the Contractor's performance of said services to the extent said services were performed in accordance with the terms and conditions of this agreement.

Section XII. Incorporation of Exhibits

The following Exhibits are incorporated into and made part of this Agreement:

Exhibit A, Standard Provisions for City Contracts (Rev. 10-17)

Exhibit B, Common Diagnostic Laboratory Tests

Exhibit C, List of Department of Animal Services Locations

Exhibit D, Contractor Price List

Exhibit E, Insurance Requirements

Section XIII. Entire Agreement

This Agreement, including Exhibits A through E, contains all of the agreements, representations, and understandings of the parties hereto and supersedes and/or incorporates any previous understandings, proposals, commitments, or agreements whether oral or written and may be modified or amended only as herein provided. This Agreement is executed in four (4) duplicate originals, each of which is deemed to be an original.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,
Department of Animal Services**

By _____
Brenda F. Barnette, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date _____

**ATTEST:
HOLLY L. WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date _____

IDEXX Laboratories, Inc.

By _____
George J. Fennell, Vice President

Date _____

By _____
Scott Hamilton, Vice President

Date _____

Los Angeles City Business Tax License Number _____

IRS Taxpayer Identification Number _____

City Agreement Number _____

Council File Number _____

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
1	Health check	\$47.79
11	Large-Animal Profile/Equine Screen/CBC (H6)/Ruminant Profile	\$50.38
18	add-on FeLV	\$9.89
22	T4, Total Add-on	\$16.72
24	FeLV/FIV	\$28.07
37	Total Health with Urinalysis	\$45.61
42	Heal check follow-up	\$44.65
46	Health check Plus	\$55.80
52	Liver Panel 26	\$26.63
56	Coagulation Panel 1	\$36.11
66	Canine Autoimmune Profile	\$67.48
74	Feline Combo Plus	\$70.43
75	Total Health Plus	\$53.28
90	Feline Senior Profile	\$75.95
92	Urinalysis with UPC	\$35.89
111	Chem 25 with IDEXX SDMA Test	\$33.04
119	ACTH level (endogenous)	\$49.11
124	Amylase and Lipase	\$17.70
136	Comprehensive Reptile Chemistry	\$43.33
137	Avian/Exotic CBC and Plasma Protein	\$24.75
142	Reptilian/Amphibian Comprehensive Profile	\$55.72
147	Reptilian/Amphibian Mini Profile	\$38.02
148	Small-Mammal Comprehensive Panel	\$43.34
149	Small-Mammal Comprehensive Profile	\$55.90
156	Small-Mammal Mini Profile	\$46.06
182	Thyroids Panel 7	\$53.26
200	Albumin	\$12.56
204	Bilirubin, Fraction	\$11.89
208	Calcium	\$12.86
215	Glucose	\$12.86
223	protein electrophoresis serum	\$51.53
225	ALT	\$12.86
245	Fructose Assay	\$58.87
258	Bile Acids (Single Sample)	\$24.99
300	CBC, Comprehensive	\$20.62
303	Coombs (37 C) Canine/Feline	\$33.63
309	Platelet Count	\$13.52
316	Equine Comprehensive CBC	\$35.05
321	Avian CBC	\$22.00
324	PT (Prothrombin Time) and PTT (Partial Thromboplastic Time)	\$32.39
356	Chlamydomphila (chlamydia) Antigen by ELISA Add-on	\$44.29
358	Exotic CBC + RBC	\$19.58
375	CBC, Standard	\$13.27

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
400	Aerobic Culture (ID and Susceptibility)	\$45.90
401	Aerobic & Anaerobic Cultures	\$58.93
402	Gram Stain Direct Add-on to Culture	\$5.47
405	Fungal Culture	\$39.06
406	Blood Culture (One Time point)	\$66.64
408	Acid-Fast Stain for Mycobacteria	\$36.90
427	Aerobic Culture ID Only	\$30.39
435	Aerobic Culture (ID and Susceptibility) - Avian/Reptilian	\$56.73
501	Ova & Parasites	\$14.60
508	Giardia/Cryptosporidium by ELISA - Mammals	\$58.78
511	Ectoparasite Exam/ Parasite ID	\$42.07
513	Giardia	\$26.94
514	Cryptosporidium AG ELISA	\$38.83
600	Cytology without Microscopic Description (1 Site) - Priority	\$41.88
601	Biopsy w/Mico description	\$52.00
605	Cytology with Microscopic Description (1 Site) - Priority	\$55.15
608	Priority Biopsy W/O desc	\$60.33
706	Coccidiamycosis, screen and titer	\$35.80
707	Equine Infectious Anemia	\$19.30
710	FCV/FIP specific Elisa	\$33.60
713	Parvovirus antigen	\$31.62
723	Heartworm Antigen by ELISA- Canine	\$8.98
729	Chlamydia (Chlamydia) Antigen by ELISA	\$44.29
737	IgA (canine)	\$55.21
743	Calicivirus Antibody titer	\$68.63
758	Distemper Antibody	\$46.47
780	Canine Senior Comprehensive Plus	\$62.97
800	Cortisol	\$30.42
803	Free T3	\$27.22
804	T4	\$22.32
849	Free T4 (RIA)	\$41.63
850	Free T4 Add-on - Canine/Feline	\$33.83
851	Thyroid Panel 2 - Canine /Feline	\$42.54
865	Senior Screen	\$61.26
871	Recheck Avian profile	\$37.34
885	Feline Comprehensive	\$65.90
886	Total Health Plus Profile with T3 and Free T4	\$65.90
887	Feline Comprehensive with Free T4 and T3	\$83.43
900	Fluid Analysis with Cytology - Cerebrospinal Fluid (CSF)	\$54.75
905	Fluid Anal (with cytol)	\$46.20
906	Fluid Analysis with Cytology - Synovial/Joint	\$57.74
907	Fecal Occult Blood	\$22.32
910	Urinalysis	\$14.25

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
934	Comprehensive Ehrlichia Profile	\$67.92
949	Chlamydia Antibody	\$51.42
994	Urine Profile/Creatine Ratio	\$32.39
1001	digoxin	\$37.72
1002	lead	\$78.09
1013	Total Health	\$47.82
1029	selenium	\$49.16
1039	FIV	\$25.29
1045	FeLV AG +FIV AB add-on	\$20.95
1113	Vet Screen	\$40.31
1163	Total Health with Triglycerides	\$47.29
1237	Heartworm Antigen by ELISA-Feline	\$13.90
1238	Heartworm Antibody (feline)	\$34.64
1253	Thyroid profile 1	\$34.70
1257	Feline Comprehensive with Toxoplasma	\$93.07
1271	Chem 21 with IDEXX SDMA Test	\$30.63
1272	Adult Wellness	\$39.76
1357	Avian Blood Lead	\$62.42
1370	Triglycerides and Cholesterol	\$19.93
1394	Urine culture and sensitivity	\$56.75
1405	Tetanus Antitoxin	\$115.27
1434	Trace metals	\$77.54
1444	Zinc	\$78.09
1467	Chem 27 with IDEXX SDMA Test, Free T4, T3 and T4	\$53.26
1519	O&P + giardia + cryptosporidium	\$72.43
1600	Chem 27 IDEXX SDMA Test and Triglycerides	\$50.53
1704	Equine Protozoal Myeloencephalitis (EPM) by Western Blot (Serum)	\$54.74
1724	Trace Element Screen-Exotics	\$75.81
1881	ACTH, Endogenous-Equine	\$62.14
1887	Feline Comprehensive with Free T4	\$68.76
1988	Anaerobic/Aerobic & Fungal Cultures	\$93.77
2025	Large-Animal Profile 4	\$35.89
2157	Trypsin-Like Immunoreactivity(TLI), Cobalamin (Vitamin B12) and Folate Feline	\$72.44
2176	Geriatric Profile	\$79.19
2250	Large-Animal Profile 4	\$35.10
2265	Distemper antigen	\$36.07
2286	West Nile Virus Antibody by SVN-Avian	\$50.94
2309	Coagulation Profile with D-Dimer	\$730.07
2338	Total Health Profile with Spec cPL Test-Canine	\$60.57
2376	Health Check Plus Profile with Spec cPL Test-Canine	\$68.55
2377	Total Health Plus Profile with Spec cPL Test- Canine	\$66.03
2463	Fecal O&P, Giardia by ELISA	\$15.01

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
2499	Total Health Plus with T3, Free T4 and Spec cPL Canine	\$78.66
2524	Canine Respiratory Panel	\$58.25
2570	Bile Acids add-on	\$19.53
2617	Rabbit Respiratory Profile	\$99.76
2628	leptospirosis PCR	\$22.31
2630	Cryptosporidium spp. RealPCR Test	\$27.78
2701	Skin Biopsy (STND w/desc)	\$65.77
2702	Standard Biopsy w/ desc 2	\$81.44
2711	Mini Written Biopsy	\$54.55
2732	ADRChek Profile Plus with Spec fPL Test-Feline	\$68.55
2747	Feline Senior Profile with Spec fPL	\$88.70
2772	Total Health Plus Profile with Cardiopet proBNP test-Canine	\$78.74
2773	Health Check Plus Profile with Cardiopet proBNP Test-Feline	\$81.26
2778	Total Health with Spec fPL-Feline	\$60.57
2779	Total Health Plus Profile with Spec fPL Test-Feline	\$66.03
2780	Feline Comprehensive with Free T4, T3 and Spec fPL	\$96.19
2787	Avian Comprehensive Profile	\$49.20
2793	Avian Standard Chemistry	\$24.14
2794	Avian Mini Profile	\$36.11
2801	Cytology	\$57.80
2816	Healthchekplus w/ Lab 4Dx plus	\$65.63
2852	Comprehensive Avian Chemistry	\$27.99
2918	Electrolyte and Trace Nutrient Panel with Vitamin E	\$96.06
2920	Feline Comprehensive with Spec fPL	\$78.66
3013	Hematocrit	\$13.14
3022	Geriatric Profile w/FT4ED	\$79.08
3026	Cryptococcus spp. RealPCR Test	\$41.67
3040	Aerobic and Fungal Culture	\$84.53
3075	Sendout Parasite Identification-Exotic/Zoo Animal	\$33.57
3105	Aspergillus Panel-Avian	\$76.41
3106	Aspergillus	\$43.50
3129	Total Health Plus with Cardiopet proBNP-Feline	\$78.47
3133	Total Health with Cardiopet proBNP-Feline	\$73.28
3139	Total Health Plus with Cardiopet proBNP, Free T4, and T3-Feline	\$91.36
3140	Total Health Plus with Free T4, Spec fPL, T3-Feline	\$78.66
3142	Total Health Plus with Free T4, Spec cPL and T3 Canine	\$78.66
3146	Feline Comprehensive with Cardiopet proBNP	\$91.36
3149	Feline Senior Profile with Cardiopet proBNP	\$101.41
3150	Feline Comprehensive with Cardiopet proBNP, Free T4, and T3	\$108.90
3153	Total Health Plus with Cardiopet proBNP and Spec fPL -Feline	\$91.50
3154	HealthChek Plus with Cardiopet proBNP and spec fPL- Feline	\$94.02
3229	Thyroid Panel with FT4ED-Equine	\$53.26
3263	Total Health with Cardiopet proBNP and Spec fPL-Feline	\$86.04

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
3265	Canine Distemper Quant PCR/ELISA	\$45.17
3269	Clostridium Perfringens Enterotoxin	\$48.17
3336	Chlamydomphila (Chlamydia) Panel-Avian	\$52.09
3370	Feline Senior Profile with Cardiopet proBNP and Spec fPL	\$114.17
3442	Rabbit Serology Profile	\$63.63
3544	Uveitis RealPCR Panel - Feline	\$37.49
3565	Ringworm (Dermatophyte) RealPCR Panel	\$23.15
3566	Equine Endocrine Profile with Endogenous ACTH	\$82.19
3569	Canine Lepto Panel PCR/ELISA	\$31.79
3590	Total Health Plus Profile with Cardiopet proBNP Test and Spec cPL Test - Canine	\$91.50
3606	Total Health Plus Profile with Spec fPL Test and Triglycerides - Feline	\$66.03
3685	Ringworm PCR + Fungal Cult	\$37.28
3731	Canine Influenza Combo	\$41.33
4011	Anaerobic culture (Organism ID) Add-on	\$58.93
4021	Fecal Enteric Pathogen Culture 1	\$42.45
4022	Fecal Enteric Pathogen Culture 1 with Campylobacter	\$58.37
4035	Urine Culture and MIC	\$45.90
4051	Fungal Culture Add-on	\$36.66
4081	Acid-Fast Stain for Mycobacteria Add-on	\$31.26
4088	Cryptosporidium by Acid-Fast Stain-Avian/Reptilian	\$37.72
4091	Gram Stain Add-On to a Profile	\$19.93
5141	Cryptosporidium Antigen by ELISA - Mammals Add-on	\$38.83
6082	Priority Biopsy W/O desc 2	\$84.31
7001	Antinuclear Antibody (ANA) by IFA (Canine/Feline) Add-on	\$26.59
7155	Toxoplasmosis IGG/IGM	\$65.99
7231	Heartworm Antigen by ELISA - Canine Add-on	\$8.98
7233	Heartworm Antigen by ELISA - Canine (3 or More)	\$8.98
7244	Lab 4Dx	\$14.15
8001	Cortisol Add-on	\$30.42
8499	FREE T4 (equil. dialysis)	\$43.22
8509	FREE T4 (by ED) add-on	\$39.15
9101	Urinalysis Add-on	\$14.25
12371	Heartworm Antigen by ELISA-Feline-Add-on	\$13.90
13701	Triglycerides and Cholesterol Add-on	\$19.93
20111	Trypsin-like Immunoreactivity	\$53.23
24639	Fecal O&P w Gia/H/R/W ag	\$17.87
27891	Protein Electrophoresis, Plasma Avian Add-on	\$45.11
40127	Aerobic and Anaerobic Cultures (ID Only)	\$38.83
69000	Clinical Path (necropsy abbr)	\$185.40
119999	Large-Animal Profile-Standard CBC	\$43.03
379999	Total Health with Urinalysis-Standard CBC	\$38.26
469999	HealthChek Plus Profile - Standard CBC	\$48.45

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
549999	Feline Combo Profile - Standard CBC	\$51.57
759999	Total Health Plus Profile-Standard CBC	\$45.93
909999	Feline Senior Profile - Standard CBC	\$68.60
1499999	Small Mammal Profile	\$48.90
2309999	Coagulation Profile with D-Dimer-Standard CBC	\$65.72
3169999	Equine Standard CBC	\$27.70
8859999	Feline Comprehensive Profile - Standard CBC	\$58.55
8869999	Total Health Plus Profile with T3 and Free T4 - Standard CBC	\$58.55
8879999	Feline Comprehensive with Free T4 and T3 Standard CBC	\$76.08
10139999	Total Health	\$40.47
11639999	Total Health with Triglycerides - Standard CBC	\$39.94
12579999	Feline Comprehensive with Toxoplasma-Standard CBC	\$85.72
12729999	Adult Wellness-Standard CBC	\$32.41
18879999	Feline Comprehensive with Free T4-Standard CBC	\$61.41
22509999	Large-Animal Profile 4-Standard CBC	\$27.75
23389999	Total Health Profile with Spec cPL Test (Canine) Standard CBC	\$53.22
23769999	Health Check Plus Profile with Spec cPL Test (Canine) - Standard CBC	\$61.20
23779999	Total Health Plus Profile with Spec cPL Test (Canine) - Standard CBC	\$58.68
24999999	Total Health Plus with T3, Free T4, and Spec cPL (Canine) - Standard CBC	\$71.31
27329999	ADRChek Profile Plus with Spec fPL Test (Feline) Standard CBC	\$61.20
27479999	Feline Senior Profile with Spec fPL -Standard CBC	\$81.35
27729999	Total Health Plus Profile with Cardiopet proBNP test (Canine) - Standard CBC	\$71.39
27739999	HealthChek Plus Profile with Feline Cardiopet proBNP Test-Standard CBC	\$73.91
27789999	Total Health with Spec fPL (Feline) - Standard CBC	\$53.22
27799999	Total Health Plus Profile with Spec fPL test (Feline)- Standard CBC	\$58.68
27809999	Feline Comprehensive with Free T4, t3 and Spec fPL-Standard CBC	\$88.84
29209999	Feline Comprehensive with Spec fPL-Standard CBC	\$71.31
31299999	Total Health Plus with Feline Cardiopet proBNP-Standard CBC	\$71.39
31339999	Total Health with Feline Cardiopet proBNP Standard CBC	\$65.93
31399999	Total Health Plus with Cardiopet proBNP (Feline) Free T4 and T3 Standard CBC	\$84.01
31409999	Total Health Plus with Free t4, Spec fPL (Feline) and T3 Standard CBC	\$71.31
31429999	Total Health Plus with Free T4, Spec cPL (canine) and T3	\$71.31
31469999	Feline Comprehensive with Cardiopet proBNP-Standard CBC	\$84.01
31499999	Feline Senior Profile with Cardiopet proBNP-Standard CBC	\$94.06
31509999	Feline Comprehensive with Cardiopet proBNP, Free T4, and T3 Standard CBC	\$101.55
31539999	Total Health Plus with Cardio pet proBNP and spec fPL (Feline) Standard-CBC	\$84.15
31549999	HealthChek Plus with Cardiopet proBNP and spec fPL (Feline) -Standard CBC	\$86.67
32639999	Total Health with Cardiopet proBNP and Spec fPL (Feline) Standard CBC	\$78.69

EXHIBIT D
2018 CONTRACT PRICE LIST - CONSOLIDATED (Zoo Animal Services)

Code	Description	Contract Price
33709999	Feline Senior Profile with Cardiopet proBNP and Spec fPL - Standard CBC	\$106.82
35909999	Total Health Plus Profile w/ k9 Cardiopet proBNP Test and Spec cPL Test - Standard CBC	\$84.15
36069999	Total Health Plus Profile with Spec fPL test and Triglycerides (Feline - Standard CBC)	\$58.68
357	T4 by RIA add-on	\$17.85

Changes in the above pricing will be subject to approval by the Departments and Contractor prior to becoming effective. The price increase in any one line item shall not exceed 5%. Tests not listed in this Schedule may be added at a mutually agreed upon price by CONTRACTOR and the Departments. CONTRACTOR shall not increase any price without prior written approval of the Departments. The Department and Zoo shall be provided at least 30 days to review requested price increases.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

LAYNE DICKER

ALISA FINSTEN

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
MAYOR**

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: May 22, 2018

PREPARED BY: Jeremy Prupas

REPORT DATE: May 17, 2018

TITLE: Chief Veterinarian

**SUBJECT: REQUEST TO USE FUNDS FROM THE ANIMAL WELFARE TRUST FUND TO
REPLACE DIGITAL RADIOGRAPH MACHINE AT NORTH CENTRAL ANIMAL
SERVICES CENTER**

BOARD ACTION RECOMMENDED:

APPROVE the use of the Animal Welfare Trust Fund monies for the purchase of one replacement digital radiograph machine for North Central Animal Services Center.

BACKGROUND:

As one of the larger and busier animal centers in the City, the North Central Animal Services Center has had a digital radiograph machine in use for the past 10 years. The machine is used daily and plays an instrumental role in the Department's shelter medicine program. The machine is used to diagnose many different types of abnormalities in the animals that are brought into the center including broken bones, hernias, lung and heart disease and some types of cancers.

The current machine and associated computer system has reached the end of its lifespan, has become non-functional and cannot be repaired.

SUMMARY:

The Department has previously purchased new digital radiograph machines at a cost of approximately \$55,000. Please note that in order to procure additional machines the Department would have to engage in the bidding process as required by the City of Los Angeles. As a result, the exact cost of these machines is not currently available.

Approving the use of the Animal Welfare Trust Fund to purchase the digital radiograph machine would enable the North Central Animal Services Center to continue to be able to diagnose the many different types of abnormalities in the animals that are brought into the center and provide the necessary care they need.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com


Report to the Board of Animal Services Commissioners

SUBJECT: REQUEST TO USE FUNDS FROM THE ANIMAL WELFARE TRUST FUND TO
REPLACE DIGITAL RADIOGRAPH MACHINE AT NORTH CENTRAL ANIMAL SERVICES CENTER

FISCAL IMPACT:

There is no fiscal impact to the general fund.

Approved:


Brenda Barnette, General Manager

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____