



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES

**REGULAR MEETING AGENDA**  
**Tuesday, October 9, 2018**  
**9:00 A.M.**

LOS ANGELES CITY HALL, ROOM 1060  
200 NORTH SPRING STREET  
LOS ANGELES, CALIFORNIA 90012

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LARRY GROSS  
President

OLIVIA E. GARCÍA  
Vice-President

ALISA FINSTEN  
JOSE SANDOVAL  
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

**I. ADMINISTRATIVE APPEALS**

1. **Dangerous Animal Case: DA 181301 EV**  
Appellant(s): Lindsey Mallon & Ammanda Belcich  
East Valley Animal Services Center: Lieutenant Jose Gonzalez  
Complaining Witness: Ana Rankin-Keyes & Dennis Keyes
  
2. **Dangerous Animal Case: DA 181184 SLA**  
Appellant(s): Karla Preciado  
South Los Angeles Animal Services Center: Lieutenant John Cessna  
Complaining Witness: Jeremy Bernard

## **II. REGULAR COMMISSION MEETING**

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda; two minutes per speaker.)

**Public Comments:** The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

### **3. COMMISSION BUSINESS**

- A. Approval of Minutes for the Meeting of September 25, 2018. (Action Item; Public comment limited to one minute per speaker).

- 4. ORAL REPORT OF THE GENERAL MANAGER** (Public comment limited to one minute per speaker).

- 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS** (Public comment limited to one minute per speaker).

### **6. BOARD REPORTS**

- A. Animal Welfare Trust and Animal Sterilization Fund Balances for July and August 2018. (Public comment limited to one minute per speaker).
- B. Discussion on Los Angeles Animal Services Public Relations, Marketing and Media Outreach. (Public comment limited to one minute per speaker).
- C. Bequest from Phylis Biddiscombe Trust. (Action Item; Public comment limited to two minutes per speaker).
- D. What's Up Dog! LA: The Humane Sheltering Project. (Action Item; Public comment limited to two minutes per speaker).
- E. HeARTs Speak Professional Photography – Property Release. (Action Item; Public comment limited to two minutes per speaker).

## 7. ADJOURNMENT

Next Regular Meeting is scheduled for 7:00 P.M., October 23, 2018, at West Los Angeles Animal Services Center, 11361 W. Pico Boulevard, Los Angeles, CA 90064.

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6<sup>th</sup> Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

**PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

LARRY GROSS  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

COMMISSIONERS

ALISA FINSTEN

ROGER WOLFSON

VACANT

**City of Los Angeles**

CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
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TAMMY WATSON  
ASSISTANT GENERAL MANAGER  
Administration

MELISSA WEBBER  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

**NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS**

**To Be Held:**

**Tuesday, October 9, 2018, at 9:00 A.M.**

**City Hall**

**200 North Spring Street, 10<sup>th</sup> Floor, Room 1060**

**Los Angeles, CA 90012**

*(Entrance on Main Street)*

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

- 1. Dangerous Animal Case: DA 181301 EV**  
Appellant(s): Lindsey Mallon & Ammanda Belcich  
East Valley Animal Services Center: Lieutenant Jose Gonzalez  
Complaining Witness: Ana Rankin-Keyes & Dennis Keyes
- 2. Dangerous Animal Case: DA 181184 SLA**  
Appellant(s): Karla Preciado  
South Los Angeles Animal Services Center: Lieutenant John Cessna  
Complaining Witness: Jeremy Bernard

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: [ani.commission@lacity.org](mailto:ani.commission@lacity.org).

*Para información en español, llame al (213) 482-9558.*

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**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)



**BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES**



**MINUTES**

**TUESDAY, September 25, 2018 at 7:00 PM**

**EAST VALLEY ANIMAL SERVICES CENTER  
14409 VANOWEN STREET  
VAN NUYS, CALIFORNIA 91405**

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Audio MP-3 Recording is available at [www.laanimalservices.com](http://www.laanimalservices.com)

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Larry Gross, President  
Olivia E. García, Vice President  
Alisa Finsten  
Roger Wolfson  
Vacant

Meeting called to order at 7:05 p.m. Commissioners present were Gross, García, Finsten and Wolfson (8:17 p.m.). Also present from Los Angeles Animal Services (LAAS) Assistant General Manager (AGM) Tammy Watson, AGM Melissa Webber, General Manager (GM) Brenda Barnette, Commission Executive Assistant, LaTonya Dean and Assistant City Attorney (ACA) Dov Lesel.

**Commissioner Gross** opened the meeting, introduced staff, and provided an overview of the meeting agenda. He also introduced **Yvonne Perez**, Field Deputy for Councilmember Nury Martinez's Office (Council District 6) who welcomed attendees to the District.

**I. REGULAR COMMISSION MEETING**

**1. PUBLIC COMMENT**

**Lisa Edmondson**, suggested that the Los Angeles Municipal Code should be updated to reflect updated fines for animal waste.

**Martha Chaffin**, volunteer at East Valley Animal Center, noted she would like to see the TNR ban turned around and for LAAS to provide budget resources to the program.

**Sherry Brewer**, a volunteer spoke about complaints received at the centers concerning wait times from potential adopters, the problems the new pet naming process creates for volunteers and the need to hire more ACTs.

**Richard Cupertino**, spoke about the process or the system the Department uses to determine which animals are euthanized and referenced a recent animal, Sergeant Barkowitz.

**Josh Liddy**, asked about information on how to be on the LAAS Board of Commissioners and stated that the process doesn't seem to be public or transparent.

**Miriam Preissell**, Friends of the Sepulveda Basin Off-Leash Dog Park, spoke about the benefits of dog parks, but noted there are some issues that exist concerning ordinances that are not being enforced at the parks.

**Judith Dornstein**, volunteer at East Valley Animal Services Center, stated she was concerned about the dogs that come in that are dirty and have matted coats and believed it was animal abuse and there should be a process to go after the owners.

**Debbie Kozin**, Los Angeles Responsible Pit Bull Owners, reported she had a lot of success working with the animals at the shelter and requested more support from the shelter.

**Lisa Petrus**, Sherman Oaks Neighborhood Council, informed the Board that the Council had donated an incubator and funds for training and that the Council was happy to support the Department.

**Juliane Heldt**, volunteer, would like to encourage the Department to shift language to one of rehabilitation for animals, focus on support to families that turn in animals that have matted hair or who are not groomed and provide additional support for rabbits.

**Wendy Bogdan**, volunteer, wants the Department to work on putting the correct names on pets and to improve the intake photos as well to promote adoption.

2. **NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:  
None.

### 3. COMMISSION BUSINESS

- A. Approval of Minutes for the Meeting of August 14, 2018.

Public Comment:  
None.

**Commissioner Finsten** moved to approve the minutes of August 14, 2018. **Commissioner García** seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross and Finsten

Noes: None.

Absent: Wolfson

### 4. ORAL REPORT OF THE GENERAL MANAGER

**GM Barnette** discussed the following:

- One of our New Hope Partners, Angel City Pitbulls, donated three new replacement awnings to cover the dog play areas at the Chesterfield Square,

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South Los Angeles Animal Services Center. These awnings are being used while we prepare to have the new permanent awnings installed.

- It's time again for the annual Pet Care Foundation's LAAS photo contest. LAAS employees submit dog and/or cat photos for the chance to win a prize including awards, a luncheon and recognition. We do this every year to try to improve the quality of our photos, particularly the ones online.
- Toward the end of August we received a phone call at the East Valley Animal Services Center about a Komodo dragon in Woodley Park. East Valley sent officers out to investigate the matter. They were told by a homeless man living in the area that he sees the lizard everyday and he feeds him hotdogs. The officers were able to locate the reptile and found it to be a green iguana. The iguana is happily living in the park.
- Also in late August, four members of the Department's Specialized Mobile Animal Rescue Team (SMART) attended a Low Angle Rope Rescue Operational course hosted by the Los Angeles Fire Department at Sunken City in San Pedro. The three day course is a California Fire Marshall Certified course that meets or exceeds the National Fire Protection Association for rope rescue operations. The SMART members Gaby Lera, Tami Shepphird, Felix Lopez and Bryron Criddle (along with 30 firefighters from different Counties) did the 100 foot cliffs to learn the "ropes" of lowering and raising victims, rappelling and a variety of mechanical advantages. The four SMART members passed the course and were the only Animal Services personnel in attendance.
- Since the Board approved the pilot program with the UCLA Law students to go to a regular program it has received a lot of publicity and now the Washington Post will be here to film one of their cases.
- Council President Herb Wesson's Communications team reached out to LAAS to work on a special PSA project with Chad and JT from Chad Goes Deep. The two social media influencers received a guided tour of the East Valley Animal Services Center. They plan to create a video that they will share with the Council President's office and with LAAS.
- On September 12, 2018, a letter was received from Michelle McGinnis, Supervisor, Code Enforcement and Animal Protection Unit Criminal Division – Special Litigation Branch Office of the Los Angeles City Attorney thanking the Department for all the stellar work of legal liaisons, the ongoing trainings, and the dedication of all Department officers, which resulted in a conviction in an animal negligence case.
- We participated in a disaster preparedness fair at City Hall. Officer McCarthy and Officer Arias from the North Central Animal Services Center passed out dog leashes and much needed information regarding how to prepare your pets during a disaster. They also provided information on Spay/Neuter, licensing and micro-chipping.



- The Department's SMART team joined forces with the Los Angeles Fire Department's (LAFD) Urban Search & Rescue team, Heavy Rescue and Air Operations to conduct mock large animal rescue operations. SMART has worked with all three of LAFD's elite teams in the past but this is the first time everyone came together for a one-of-a-kind training that involved raising a rubber horse via helicopters and cranes. The training drew the attention of many people passing by and also Los Angeles County Fire who expressed interest in training with SMART for future collaborations.
- On September 14th, K9 Connection held their graduation. K9 connection brings shelter dogs together with teens to learn from each other and create bonds. Experiential learning enables the teens to find self-esteem, self-determination and empathy while they in turn enable homeless dogs to develop the skills to be adopted into permanent loving homes.
- A woman from Canada searched for several months for her dog Ceely; Ceely is sentimental to her because he belonged to her daughter who passed away. Through her efforts, the woman was able to locate her daughter's dog Ceely in the heart of North Hollywood. Animal Control Officer Rodriguez went out on a service call to assist Los Angeles Police Department with a possible theft of a dog. Officer Rodriguez scanned the dog for a microchip which later was identified as Ceely. There was a happy reunion with Ceely and her owner who was extremely happy and very appreciative of Officer Rodriguez and his efforts.
- Captain Wendell Bowers, West Valley Field Supervisor, retired effective September 14th. Captain Bowers was a wildlife expert for the Department and served the field for his 30 years. He served as a Senior Animal Control Officer II.
- John Forland, Financial Section Manager, retired effective September 14th. John worked closely with GM Barnette for the past 8 years. He served as the Budget Director and Contracts Administrator (working titles).
- The Department is pleased to announce that we have the unique opportunity to bring on board Catherine Garcia as our Financial Management Section Manager, effective September 17th. Some staff knows Catherine from her previous employment with Animal Services. GM Barnette remembered Catherine sitting with her when she started with the City to explain City budgeting and other financial matters. Since Catherine's departure from LAAS in 2011, Catherine has worked in the Housing Department's Rent Escrow Account Program, supervising a staff of eight. In 2012, she joined the Bureau of Engineering's newly established Metro Transit Division, serving as the sole administrative support for a staff of 30. In 2016, she promoted to the Department of Transportation as a Senior Management Analyst I, supervising the Parking Permits Division. In 2017, she promoted to Senior Management Analyst II, serving as the Assistant Division Manager for the Bureau of Engineering's Project Award and Control Division.
- The Department is providing Compassion Fatigue workshops for staff and held the first session at our administrative office on September 18th. Also sessions were held at our North Central and Chesterfield Square, South Los Angeles Animal Services Centers. Additional sessions are scheduled with one session to

be held at each of the remaining animal services centers and sessions for our volunteers as well.

Public Comment:  
None.

## 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

**Commissioner García:** Requested a future item for a discussion on the installation of dog signage relative to curbing dog waste as a deterrent for dog owners.

She also requested that staff be dispatched to investigate unaltered dogs at dog parks and to issue citations as necessary, and an update on the LAAS animal trucks.

**Commissioner Finsten:** Requested staff to pursue providing the personnel report by area and by shelter as requested at the last meeting, especially considering the recent retirements and the number of people on light duty.

She also reported that she attended the volunteer orientation at the West Los Angeles Animal Services Center on August 19th and expressed concerns regarding volunteer criteria and the screening process.

**Commissioner Gross:** Noted the personnel report requested by Commissioner Finsten should also include an updated organizational chart, and that LAAS was advertising for Animal Control Officer positions.

The City Council's Personnel and Animal Welfare Committee approved a new commissioner, Jose Sandoval, who is active in the Valley doing a lot of targeted spay and neuter services for low income communities. The Committee's approval will be forwarded to City Council for confirmation.

On Sunday, October 21<sup>st</sup> the Sherman Oaks Street Fair will take place and LAAS will staff a booth at the event.

Public Comment:  
None.

## 6. Board Reports

A. Bequest from Phylis Biddiscombe Trust.

**GM Barnette** reported that the Department had received a check from the Phylis Biddiscombe Trust and was seeking the Board's approval to accept the funds and send it forward for City Council approval.

Public Comment:  
None.

**Commissioner Finsten** moved to approve the bequest of the Phylis Biddiscombe Trust.

**Commissioner García** seconded the motion and it was approved by a unanimous vote of 3-0.

Ayes: García, Gross, Finsten

Noes: None.

Absent: Wolfson

B. Dogs Playing for Life.

**AGM Webber** reported that the Department was looking to provide an enrichment program for dogs that would engage staff and volunteers.

**Commissioner Gross** asked staff to explain the difference between this playgroup and similar programs being used by LAAS.

**AGM Webber** noted that this program is more focused on play groups and is less about training unlike other programs used by LAAS.

**Commissioner Finsten** asked staff who would be running the play groups.

**AGM Webber** explained that the Dogs Playing for Life group would train LAAS staff.

Public Comment:

**Phyllis Daugharty**, Animal Issues Movement, stated the program put too many dogs in play groups and that there was no control in the group which results in a dangerous program.

**Josh Liddy**, supports the program and was impressed with the amount of information provided in the report.

**Commissioner García** moved to approve the Dogs Playing for Life pilot program. **Commissioner Finsten** seconded the motion and it was approved by a unanimous vote of 3-0.

Ayes: García, Gross, Finsten

Noes: None.

Absent: Wolfson.

C. Discussion on Dog Limits in the City of Los Angeles; Reference Council File No. 17-1237-S1.

**Commissioner Gross** explained that a motion by Council Member Koretz was put forth to amend a zoning code to increase the number of cats and dogs per household. This Commission was instructed to gather public input.

Public Comment:

**Phyllis Daugherty** encouraged the Board not to change the number of dogs because people were not able to take care of dogs at the current limits.

**Debbie Kozin** asked if the current animal limits included animals that people foster.

GM Barnette explained that dogs under four months old were not included in the three dog limit however any dogs over the age of four months that are being fostered are applied to the three dog limit.

**Miriam Preissel** stated that the current ordinance that only allows people to own three animals is restrictive and is another ordinance that can be cherry-picked.

**Cathy Larimer** stated that the three dog limit was seriously outdated and noted that the County of Los Angeles has a four dog limit.

**Louise Moon** stated that there seemed to be a bit of a loophole, because nothing happens if the ordinance is not enforced. She further described an incident involving a situation she encountered where more than three dogs resided at a property.

**Yanith Valencia** hoped that the City limit is increased and didn't think the problem was the amount of dogs, but rather enforcing the laws against people who do not take care of their dogs.

D. Staff Presentation on Euthanasia Decisions by Assistant General Manager of LifeSaving.

**AGM Webber** described the process by which the determination is made to euthanize an animal. She explained that no one wants to euthanize any animal for any reason and that LAAS is committed to the goal of becoming No Kill through various methods. LAAS makes every effort to provide treatment for animals affected by illness or injury, or with behavior challenges however, animals may be euthanized when such care is not feasible and viable placement options do not exist. Euthanasia may also be considered when the shelter system is over capacity to properly house and care for its population of animals.

Public Comment:

**Andrew Brown** described his interactions with working with a dog, Sergeant Barkowitz, at the East Valley Animal Services Center. After working as a volunteer he quit because when Sergeant Barkowitz was euthanized, he felt it was wholly unnecessary. He stated that animals should only be euthanized when the animal is experiencing irremediable suffering or is in dying condition, its behavior is such that it poses an immediate threat to the staff, volunteers and the public and when shelters are full and space must be made to accommodate animals that are coming in.

**Commissioner Wolfson** stated that Andrew Brown was the reason why he enjoyed being on this Commission and was an excellent example of volunteerism.

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**Phyllis Daugherty** stated she worked in a lot of shelters and the criteria for keeping a dog is not just its conduct with one volunteer. She also stated that animals are an immediate threat when they cannot be handled.

**Sherry Brewer** stated she knew several dogs that had been put down during her time as a volunteer and those dogs may have just needed attention and playtime.

**Martha Chaffin** East Valley Animal Services Center volunteer, wanted to support what Andrew Brown and Sherry Brewer said and add that there is probably a way LAAS could get input from volunteers on some of these animals.

**Fabienne Onger** HGWC Rock N Rescue, stated euthanasia should always be in the interest of the animal and noted that some animals are red-listed for months, some of which are not rescue release only and this is confusing to determine which ones should get out first.

**Sinne Andersen** stated she did not hear AGM Webber mention spay and neuter as far as how we save animals which is an important way to save animals and spoke about how people who she refers to the shelters at her animal hospital fear that their animals will be euthanized.

**Josh Liddy** stated that something was wrong if Andrew Brown quit his volunteer job and stated he has enhanced the Department for years and for free. He urged the Department to do whatever it took to get him back on board.

**Cathy Larimer** spoke in support of Andrew Brown's proposed policy which she stated she mistakenly thought was the existing Department policy. She also stated the Department should consider input from volunteers.

**Juliane Heldt** agreed with Andrew Brown's proposal and thought the flowchart he provided was clear and helpful and stated stereotypy is wholly treatable and should not be a condition for euthanasia.

**Judith Dornstein** would very much like to see Andrew Brown's plans in play. These animals need an advocate and no one gets input from volunteers.

**Kaitlyn Rice** echoed Andrew Brown and Sherry Brewer's comments on euthanasia and spoke about the medical or aggressive dogs she had rescued. She urged the Department to not base the decisions on the data, but look to the people who work with the animals.

GM Barnette stated that LAAS very much wanted input from volunteers. She further reported that since AGM Webber had been with the Department, she had added a lifesaving liaison at each shelter. LAAS is at an over 89% life-saving rate since 2011 and are working with their partners to continue this trend. She also stated that she did not want to lose Andrew Brown, but we have to be reasonable as well as compassionate.

**Louise Moon** stated she was trained as a volunteer at the East Valley Animal Services Shelter and shared a story of why she became a volunteer.

**Commissioner Gross** stated that Andrew Brown was invaluable, as was everyone in the room and that the efforts to make Los Angeles “No Kill” was a partnership. He further stated that we had made great strides to achieve it and we have made incredible progress. This situation is heart-wrenching clearly, but puts everyone on notice to make our efforts better. We received very good feedback that will make us do a better job. **Commissioner Finsten** inquired if there was a way to track volunteers and dogs who are working together and does staff, as a part of the procedure, confer with the volunteers who work with the dogs. **AGM Webber** responded that it did not, but staff checked the walking log and also cage cards that say how often that dog is being walked. She also stated that staff was currently working on a new procedure. **Commissioner García** asked if notes were stored in Chameleon and if volunteers don’t have access to the system how they make comments. **AGM Webber** responded that some of the notes do get put in Chameleon, and we do have a walking log and that book is consulted when we are looking at a list. **Commissioner Gross** inquired if there was a way to ensure notes are put into the system, either through training and the processing of those notes by the Department. **Commissioner Wolfson** noted he did not remember being asked to provide notes on dogs’ behavior as a volunteer. **GM Barnette** responded that it was implemented after Commissioner Wolfson had left, in response to feedback from volunteers. **Commissioner Wolfson** asked if Sergeant Barkowitz was a violent dog. **GM Barnette** responded that it was her understanding that it took three staff members to handle him to have his foot treated and he was snapping and biting at them. **Commissioner Wolfson** commented that he had a hard time imagining that staff at the Center didn’t know that Andrew had a relationship with Sergeant Barkowitz and didn’t understand why staff didn’t reach out to him. **Andrew Brown** stated that he had told staff that he did not want to know in advance when animals were being euthanized. **Commissioner Wolfson** asked if the Department could codify and clarify Andrew’s suggestions. **GM Barnette** responded that this was the current process and that we need to modify our procedures to reach out to volunteers. **Commissioner Gross** noted that the Department takes a lot of steps in its process before an animal is euthanized, but that this discussion was good because it shined a light on areas that the Department could improve. **Commissioner Wolfson** recommended that staff sit down with Andrew Brown and a few other people to discuss what else could be done to get to No Kill. **GM Barnette**, stated what Andrew was proposing was not different than what the Department was already doing and that staff would be happy to sit down with him.

## 7. ADJOURNMENT

The meeting was adjourned at 9:05 p.m.



**DEPARTMENT OF ANIMAL SERVICES  
STATEMENT OF REVENUE AND EXPENSES  
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)  
For the period July 1 to July 31, 2018**

	July 1-31, 2018		(A + B = C)
	YTD Revenue	Current Month	Total
	(A)	(B)	(C)
<b>Revenue</b>			
Spay and Neuter Fees (\$7 for sterilized; \$2 for intact)		\$71,218.00	\$71,218.00
Donations & Contributions		2,692.25	\$2,692.25
Interfd Oper Trans-General Fund	0.00	35,416.67	\$35,416.67
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$109,326.92</b>	<b>\$109,326.92</b>
	YTD Expenses	Current Month	Total
	(A)	(B)	(C)
<b>Expenses/Encumbrances</b>			
Spay and Neuter Program		\$284,569.00	\$284,569.00
Transfer to General Fund (for administrative support of the s/n program)			\$0.00
<b>Total Expense</b>	<b>\$0.00</b>	<b>\$284,569.00</b>	<b>\$284,569.00</b>
<b>Net Income (Loss)</b>	<b>\$0.00</b>	<b>(\$175,242.08)</b>	<b>(\$175,242.08)</b>
<b>Cash Balance, beginning , 07/01/2018</b>			<b>\$3,130,334.26</b>
<b>Cash Balance, end, 07/31/2018</b>			<b>\$2,968,759.68</b>
<b>Restricted Funds</b>			
Vouchers Payable	\$0.00	\$18,707.50	\$18,707.50
Dog/Cat Spay & Neuter Deposits	\$60,636.50		\$60,636.50
Pet Adoption Deposit	\$284,712.41	(\$5,040.00)	\$279,672.41
<b>Unrestricted &amp; Undesignated Fund Balance</b>			
Fund Balance Residual Encumbrance <sup>2</sup>	\$2,116,474.08	(\$175,242.08)	\$1,941,232.00
Residual Equity Transfer <sup>4</sup>	\$668,511.27		\$668,511.27
<b>Total</b>	<b>\$3,130,334.26</b>	<b>(\$161,574.58)</b>	<b>\$2,968,759.68</b>

<sup>1</sup> Represents \$40 collected per adoption per Food and Act Code. For Adoption S/N payments only

<sup>2</sup> Represents net spendable and available funds in the current year

<sup>3</sup> Fund 543 (\$668,137.27) and Fund 841 (\$374) were closed. Proceeds went to Animal Sterilization Fund per CF 10-1277.

**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF DONATIONS & CONTRIBUTIONS  
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)  
For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	(A + B = C)
	YTD Revenue	Current Month	Total
	(A)	(B)	(C)
<b>Donations &amp; Contributions</b>			
Donations via direct solicitation			0.00
Donation-California Community Fund			0.00
Donation -- Big Fix		50.00	50.00
Donations -- \$250 and below		2,213.25	2,213.25
California Community Foundation -- Nellie Rhode Trust			0.00
Grant-ASPCA <sup>2</sup> -New Hope Adoption			0.00
Grant-ASPCA - Cat Adoption			0.00
Online Donations		429.00	429.00
<b>Total Donations &amp; Contributions</b>	<b>0.00</b>	<b>2,692.25</b>	<b>2,692.25</b>

**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF SPAY AND NEUTER PAYMENTS BY PROGRAM  
Residual encumbrance (APPR 06005A) and Pet Adoption Deposit (BSA 2228)  
For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	TOTAL
<b>\$30/\$70 Voucher Coupons (ASF)</b>			
Contractual			
ASPCA			\$0.00
SNP LA -HARBOR		\$5,415.00	\$5,415.00
VALUE VET		\$2,915.00	\$2,915.00
SPAY4LA		\$12,815.00	\$12,815.00
WESTERN UNIV			\$0.00
Lucy Pet Foundation		\$70.00	\$70.00
Non-Contractual		\$52,440.00	\$52,440.00
<b>Total \$30/\$70 Voucher Coupons</b>	<b>\$0.00</b>	<b>\$73,655.00</b>	<b>\$73,655.00</b>
<b>Adoption Vouchers (ASF &amp; PAD)</b>			
Contractual			
ASPCA			\$0.00
SNP LA -HARBOR		\$14,296.50	\$14,296.50
VALUE VET		\$17,805.00	\$17,805.00
WESTERN UNIV		\$15,792.50	\$15,792.50
Amanda Foundation		\$0.00	\$0.00
Lucy Pet Foundation		\$1,254.00	\$1,254.00
Non-Contractual		\$59,785.00	\$59,785.00
<b>Total Adoption Vouchers</b>	<b>\$0.00</b>	<b>\$108,933.00</b>	<b>\$108,933.00</b>
<b>Mobile Van Spay &amp; NeuterSpay (ASF)</b>			
Amanda Foundation		\$22,220.00	\$22,220.00
Lucy Pet Foundation		\$62,120.00	\$62,120.00
SPAY4LA		\$27,765.00	\$27,765.00
<b>Total Mobile Van Spay &amp; Neuter</b>	<b>\$0.00</b>	<b>\$112,105.00</b>	<b>\$112,105.00</b>
<b>GRAND TOTAL SPAY AND NEUTER EXPENSES(ASF/PAD)</b>	<b>\$0.00</b>	<b>\$294,693.00</b>	<b>\$294,693.00</b>



**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF SPAY AND NEUTER EXPENSES  
FUND 842- ANIMAL STERILIZATION FUND (ASF 06005A)  
For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	(A + B = C)
Amanda Foundation (\$500,000 mobile spay/neuter contract-126901)		\$22,220.00	\$22,220.00
ASPCA (\$500,000 contract for SLA clinic-123811)		\$0.00	\$0.00
Lucy Pet Foundation (\$500,000 mobile spay/neuter contract-126900)		\$62,190.00	\$62,190.00
SPAY4LA( \$500,000 mobile spay/neuter contract-125233)		\$27,765.00	\$27,765.00
SNP LA ( \$500,000 contract for Harbor s/n clinic-125639)		\$19,711.50	\$19,711.50
Value Vet (\$500,000 contract for WLA s/n clinic-125775)		\$19,640.00	\$19,640.00
Western University (\$500,000 Contract 129781 for EVC)		\$28,607.50	\$28,607.50
Other participating vets		\$104,435.00	\$104,435.00
<b>Total S/N Program(ASF)</b>	<b>\$0.00</b>	<b>\$284,569.00</b>	<b>\$284,569.00</b>

**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF SPAY AND NEUTER EXPENSES  
FUND 842- ANIMAL STERILIZATION FUND (APPR 06005A)  
For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	(A + B = C)
	YTD Revenue (A)	Current Month (B)	Total (C)
<b>OTHER PARTICIPATING VETS</b>			
All Pets Medical Center -William Martin			\$0.00
Affordable Animal Hospital-Eagle Rock			\$0.00
Affordable Animal Hospital - Silver Lake		\$1,295.00	\$1,295.00
Aloro Pet Clinic -Suresh V. Dogra DVM Inc.			\$0.00
Angeles Vista Pet Clinic - John D. Hardy			\$0.00
Angelus Pet Hospital -Ahmed A. Khalek		\$6,690.00	\$6,690.00
Animal Health Care Ctr -Lisa Hsuan Inc.			\$0.00
Animal Hospital LA Inc.			\$0.00
Ark Animal Hospital -Sis Inc.		\$8,875.00	\$8,875.00
Avenue 26 Small Animal Hospital			\$0.00
Best Friends Animal Society		\$9,205.00	\$9,205.00
Beverly Vigil/DR. Seong Kim Veterinary Corp		\$175.00	\$175.00
Center Sinai Animal Hospital -Barlin Inc.		\$3,140.00	\$3,140.00
CH Vetrinary, Inc/Quality Pet Care		\$5,320.00	\$5,320.00
Community Vet Hospital -Delora Lauver/Edward James Lauver			\$0.00
Cozycroft Pet Hospital - Steve Haerther DVM Inc.		\$2,380.00	\$2,380.00
Devonshire Animal Hospital			\$0.00
Dill Veterinary Hospital Inc			\$0.00
Eagle Glen Veterinary Clinic			\$0.00
Eric Devir Jones			\$0.00
Family Veterinary, Inc.		\$7,920.00	\$7,920.00
Fixnation, Inc		\$3,770.00	\$3,770.00
Gateway Animal Hospital		\$11,570.00	\$11,570.00
Gateway Animal Hospital/VCA Animal Hospitals		\$5,490.00	\$5,490.00
Green Dog & Cat Hospital -Dina N. Bahl			\$0.00
Gurmani Veterinary, Inc/Topanga Veterinary		\$2,675.00	\$2,675.00
Highland Park Animal Hospital			\$0.00
Highland Veterinary Hospital, Inc.			\$0.00
Holiday Humane Society			\$0.00
JP Pet Clinic/Berkley Pet Hospital		\$295.00	\$295.00
Kinder4Rescue			\$0.00
LA Central Animal Hospital		\$630.00	\$630.00
Mar Vista Animal Med Ctr -Wendy C Brooks			\$0.00
MK Veterinary Clinic/Dog & Cat S/N Clinic		\$350.00	\$350.00
Natalie Moshe			\$0.00
N. Valley Vet Clinic -Todd A. Bender			\$0.00
North Figueroa Animal Hospital		\$6,920.00	\$6,920.00
Northridge Animal Med Ctr -Marco Pet Care Inc			\$0.00
Peninsula Pet Clinic Inc		\$420.00	\$420.00
Pet Care Veterinary Center		\$5,545.00	\$5,545.00
Porter Pet Hospital			\$0.00
Pruno Vet Enterprises			\$0.00
Pulse Animal Medical Center			\$0.00
Roxford Veterinary Clinic - Teresa Long			\$0.00
Shadow Hills Pet Clinic - Satich K. Mohan			\$0.00
Sweet Home Veterinary/Alexandra Swope Vet Corp		\$275.00	\$275.00
South Shores Pet Clinic of San Pedro		\$865.00	\$865.00
Spay and Neuter of Los Angeles-Pico			\$0.00
Spay and Neuter of Los Angeles-JP		\$3,525.00	\$3,525.00
Spay4LA			\$0.00
Taub Veterinary Services, Inc.			\$0.00
The Pet Orphans Fund			\$0.00
Valley Animal Hospital of Van Nuys			\$0.00
Value Vet., Inc.-Canoga Park		\$16,955.00	\$16,955.00
Veterinary Angels			\$0.00
Warren Animal Hospital -Marsan Inc.			\$0.00
Westchester Vet Center -Henry K Yoo			\$0.00
Westside Cat Practice -Thomas H. Elston		\$140.00	\$140.00
Beatriz Zustovich		\$10.00	\$10.00
Total Other Participating Vets	\$0.00	\$104,435.00	\$104,435.00

FUND 842- ANIMAL STERILIZATION FUND (ASF)  
For the period covered July 1 to July 31, 2018  
With Comparative Figures as of July 31, 2017

(A + B = C)

		July 1 -31, 2018	July 1 - July 31, 2018	July 1 - July 31, 2017	VARIANCE ANALYSIS	% E/D
	(A)	(B)	(C)	(D)	(E)	(F)
Revenue						
Spay And Neuter Fees(\$7 for sterilized & \$2 for intake)	\$0.00	\$71,218.00	\$71,218.00	\$41,320.80	\$29,897.20	72.35%
Donations & Contributions	\$0.00	\$2,692.25	\$2,692.25	\$2,027.00	\$665.25	32.82%
General Fund Subsidy	\$0.00	35,416.67	\$35,416.67	\$0.00	\$35,416.67	0.00%
Total Revenue	\$0.00	\$109,326.92	\$109,326.92	\$43,347.80	\$217,495.39	56.94%
Expenses/Encumbrances-06005A						
Spay and Neuter Program	\$0.00	\$284,569.00	\$284,569.00	\$122,685.00	\$161,884.00	131.95%
Reimbursement to General Fund		\$0.00	\$0.00		\$0.00	0.00%
Operating Transfer to General Fund	0.00		\$0.00		\$0.00	0.00%
Total Expense	\$0.00	\$284,569.00	\$284,569.00	\$122,685.00	\$161,884.00	131.95%
Net Income (Loss) : 842 Spay and Neuter Trust Fund	\$0.00	(\$175,242.08)	(\$175,242.08)	(\$79,337.20)	(\$95,904.88)	120.88%

Notes to Financial Report:

1/ For BFY 2018-19 Animal Services receives a budget appropriation of \$35,416.67 for the Animal Sterilization Fund from the General Fund

**DEPARTMENT OF ANIMAL SERVICES**  
**STATEMENT OF REVENUE AND EXPENSES**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	(A + B = C)
	Yr-to-Date	Curr Mo	Total
	(A)	(B)	(A + B = C)
<b>Revenue</b>			
Interest Income			\$0.00
Donations & Contributions		\$26,719.15	\$26,719.15
<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$26,719.15</b>	<b>\$26,719.15</b>
<b>Expenses</b>			
Travel Expenses-Animal Alliance Shelter Training		\$337.97	\$337.97
Office & Administrative Expenses			
Advertising -La Opinion		\$4,059.50	\$4,059.50
Microchip Refunds		\$25.00	\$25.00
Misc Expense		\$63.48	\$63.48
Medical Supplies & Expenses			
Canine Flu vaccines		\$16,596.10	\$16,596.10
Add'l Oper Transfer to Gen Fund			\$0.00
<b>TOTAL EXPENSES</b>	<b>\$0.00</b>	<b>\$21,082.05</b>	<b>\$21,082.05</b>
<b>Net Income (Loss):</b>	<b>\$0.00</b>	<b>\$5,637.10</b>	<b>\$5,637.10</b>

**DEPARTMENT OF ANIMAL SERVICES**  
**Schedule of Donations and Contributions by Program**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to July 31, 2018**

	0	July 1-31, 2018	(A + B = C)
	Yr-to-Date	Curr Mo	Total
	(A)	(B)	(A + B = C)
<b>Donations &amp; Contributions</b>			
Donations -California Community Foundation			\$0.00
Donations - Community Assistance Fund			\$0.00
Donations -- <b>Special Treatment And Recovery</b> (STAR)		\$77.50	\$77.50
Donations -- Kennel Plaque Sponsorship			\$0.00
NHPE			\$0.00
Donations -- Foster			\$0.00
Donation-via Direct AWTF Solicitation			\$0.00
Donation-via Direct STAR Solicitation			\$0.00
Donations - Grants/Trusts			
Grant - ASPCA <sup>3</sup> (New Hope Adoption/Microchips)			\$0.00
Donations AWTF (\$300 and below)		\$21,875.65	\$21,875.65
Online Donations			
Animal Welfare		\$3,982.00	\$3,982.00
S.T.A.R		\$784.00	\$784.00
<b>TOTAL DONATIONS</b>	<b>\$0.00</b>	<b>\$26,719.15</b>	<b>\$26,719.15</b>

Cash Balance, beginning , 07/01/2018  
Cash Balance, end, 07/31/2018

**\$3,067,111.05**  
**\$3,073,400.80**

**DEPARTMENT OF ANIMAL SERVICES**  
**SCHEDULE OF DONATIONS AND CONTRIBUTIONS**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to July 31, 2018**

	Beg Balance	July 1-31, 2018	(A + B = C)
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
<b>UNRESTRICTED DONATIONS</b>			
AVAILABLE	\$1,558,958.72	(\$4,989.90)	\$1,553,968.82
RESTITUTION FOR ANIMAL CRUELTY	\$70,585.78	\$19.00	\$70,604.78
EDWARD & NELLIE RHODE NEWMAN FUND (CALIFORNIA COMMUNIT)	\$9,793.56		\$9,793.56
AWARDS & REFRESHMENTS	\$433.00		\$433.00
BELLAMY YOUNG	\$4,000.00		\$4,000.00
PET SMART CHARITIES	\$10,000.00		\$10,000.00
VOLUNTEER PROGRAM	\$20,636.01		\$20,636.01
VENDING SALES	\$18,003.12	\$361.82	\$18,364.94
<b>TOTAL UNRESTRICTED DONATIONS</b>	<b>\$1,692,410.19</b>	<b>(\$4,609.08)</b>	<b>\$1,687,801.11</b>
<b>RESTRICTED DONATIONS</b>			
WEST VALLEY SHELTER (Shelter maintenance)	\$90,839.60	\$883.50	\$91,723.10
HARBOR SHELTER "	\$65,589.79	\$1,535.00	\$67,124.79
NORTH CENTRAL SHELTER "	\$63,207.85	\$3,153.33	\$66,361.18
SOUTH LA SHELTER "	\$42,744.00	\$821.00	\$43,565.00
EAST VALLEY SHELTER "	\$93,696.26	\$1,851.00	\$95,547.26
WEST LA SHELTER "	\$135,021.57	\$2,227.50	\$137,249.07
<b>ON-LINE DONATIONS</b>			
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM	\$65,527.49	\$427.50	\$65,954.99
<b>CHAMELEON DONATIONS</b>			
S.T.A.R. PROGRAM	\$42,811.32		\$42,811.32
FOSTER PROGRAM	\$6,637.87		\$6,637.87
KENNEL PLAQUE SPONSORSHIP	\$58,157.24		\$58,157.24
PUBLIC EDUCATION	\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)	\$2,257.91		\$2,257.91
<b>BEST FRIENDS ANIMAL SOCIETY</b>			
Restricted to promote adoptions	\$31,584.00		\$31,584.00
Restricted to adoption ad campaign	\$0.00		\$0.00
<b>CEQA RELATIVE TO PROPOSED "CAT PROGRAM"</b>			
Best Friends Animal Society	\$0.00		\$0.00
Found Animals	\$0.00		\$0.00
California Community Foundation	\$0.00		\$0.00
ASPCA	\$0.00		\$0.00
<b>ASPCA</b>			
ASPCA GRANT 1 -(CARROLL PETRIE) - pays for pitbulls/chihuahua adoptions	\$0.00		\$0.00
ASPCA GRANT 3B -NEW HOPE Microchips (8,200 pulls @ \$10/microchip)	\$0.00		\$0.00
ASPCA GRANT S3-PUBLIC ADOPTIONS	\$0.00		\$0.00
<b>GENERAL SERVICES DEPARTMENT</b>	\$4,356.87		\$4,356.87
<b>TOTAL RESTRICTED DONATIONS</b>	<b>\$703,931.77</b>	<b>\$10,898.83</b>	<b>\$714,830.60</b>
<b>UNRESTRICTED ESTATE/TRUST DONATIONS</b>			
ROBERT EMERSON ESTATE	\$10,228.24		\$10,228.24
LIZ DOUGLAS ESTATE	\$10,000.00		\$10,000.00
JIMMY MITCHELL ESTATE	\$203,422.68		\$203,422.68
NORTHERN TRUST COMPANY-Johnston administrative Trust	\$22,629.31		\$22,629.31
BERMAN LIVING TRUST	\$20,000.00		\$20,000.00
LEDA GELLER TRUST	\$71,094.27		\$71,094.27
PET SMART CHARITIES	\$10,000.00		\$10,000.00
DANA & MATTHEW WALDEN CHARITABLE FOUNDATION	\$2,000.00		\$2,000.00
JUDY GUTH TRUST	\$1,000.00		\$1,000.00
<b>TOTAL UNRESTRICTED ESTATE DONATIONS</b>	<b>\$350,374.50</b>	<b>\$0.00</b>	<b>\$350,374.50</b>
<b>RESTRICTED ESTATE DONATIONS</b>			
MARIE TYNER ESTATE (Maintenance of West Valley shelter)	\$43,242.23		\$43,242.23
AGNES WOOD ESTATE (Maintenance of North Central shelter)	\$112,813.67		\$112,813.67
JIMMY MITCHELL ESTATE(Volunteer Services)	\$66,666.70		\$66,666.70
L.C. MIRABILE ESTATE (Maintenance of SLA shelter)	\$4,316.26		\$4,316.26
SHUSTER/CUNARD ESTATE (Maintenance of East Valley shelter)	\$55,165.68		\$55,165.68
AMELIA PARKER ESTATE (Shelter renovations)	\$7,130.05		\$7,130.05
J.S. ROGERS FOUNDATION S.T.A.R.	16,000.00		\$16,000.00
KESSIE FAMILY TRUST	5,060.00		\$5,060.00
THOMAS RICHMOND TRUST	5,000.00		\$5,000.00
M.L. PORT LIVING TRUST (Maintenance of WLA shelter)	\$5,000.00		\$5,000.00
<b>TOTAL RESTRICTED ESTATE DONATIONS</b>	<b>\$320,394.59</b>	<b>\$0.00</b>	<b>\$320,394.59</b>
<b>TOTAL ESTATE DONATIONS</b>	<b>\$670,769.09</b>	<b>\$0.00</b>	<b>\$670,769.09</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>	<b>\$3,067,111.05</b>	<b>\$6,289.75</b>	<b>\$3,073,400.80</b>

Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)  
 For the period covered July 1 to July 31, 2018  
 With Comparative Figures as of July 31, 2017

	0	July 1-31, 2018	(A + B = C)		(C-D = E)	(E/D= F)
	Year-to-Date	Current Month (B)	July 1 - July 31, 2018 (C)	July 1 - July 31, 2017 (D)	VARIANCE ANALYSIS (E)	% E/D (F)
Revenue Source						
Interest Income			\$0.00		\$0.00	0.00%
Donations & Contributions		\$26,719.15	\$26,719.15	\$27,083.89	-\$364.74	-1.35%
TOTAL REVENUE	\$0.00	\$26,719.15	\$26,719.15	\$27,083.89	-\$364.74	-1.35%
Expenses						
Travel Exps-Animal Alliance Shelter Training		\$337.97	\$337.97		\$337.97	100.00%
Office & Administrative Expenses						
Membership Fee-SHAC/SHUS/Animal Law books			\$0.00	\$1,550.00	(\$1,550.00)	-100.00%
Advertising -CBS Radio/La Opinion/Trendkite		\$4,059.50	\$4,059.50		\$4,059.50	100.00%
Microchip Refunds		\$25.00	\$25.00		\$25.00	100.00%
Misc Expense		\$63.48	\$63.48		\$63.48	100.00%
Operating Supplies						
Shelter Intervention Program						
Downtown Dog Rescue			\$0.00	\$1,473.50	(\$1,473.50)	-100.00%
Home Dog LA			\$0.00	\$1,137.00	(\$1,137.00)	-100.00%
The Rescue Train			\$0.00	\$827.00	(\$827.00)	-100.00%
Kitty Coral -Companion Habitat			\$0.00	\$5,459.20	(\$5,459.20)	-100.00%
Shelter Operating Supplies			\$0.00	\$2,789.22	(\$2,789.22)	-100.00%
Medical Supplies & Expenses						
Canine Flu vaccines		\$16,596.10	\$16,596.10		\$16,596.10	100.00%
Add'l Transfer to Gen Fund			\$0.00		\$0.00	0.00%
TOTAL EXPENSE	\$0.00	\$21,082.05	\$21,082.05	\$13,235.92	\$7,846.13	59.28%
Net Income (Loss) :	\$0.00	\$5,637.10	\$5,637.10	\$13,847.97	(\$8,210.87)	-59.29%

NOTABLE DONATIONS FOR THE MONTH OF JULY, 2018

	FOSTER	STAR	AWTF	TOTAL
ODYSSEY CHARTER SCHOOLS			600	600
HALEY RAFFERTY			500	500

AWTF GRANTS AND EXPENDITURES APPROVED BY COMMISSIONER FOR ANIMAL SERVICES

BOARD REPORT DATE	ITEM DESCRIPTION	AMOUNT	VENDOR	CONTRACT Purchase Order/REQ	PROJECT DESCRIPTION	AMOUNT
<u>MEDICAL</u>						
5/23/2017	CANINE INFLUENZA VACCINE BALANCE ROLLOVER TO BFY 2019 Initial ly approved for \$200,000, spent \$122,138.08 for BFY 2018	\$77,861.92	VICTOR MEDICAL COMPANY	BAW11166 Authority	BPO Authority used up	\$16,596.10
<u>ADVERTISING CAMPAIGN</u>						
5/16/2018	ADVERTISING PLATFORM	\$4,059.50	LA OPINION		Contract from April 30, 2018 to April 29, 2019	\$4,059.50
<u>VOLUNTEER PROGRAM</u>						
6/26/2018	VOLUNTEER APPRECIATION EVENT	\$60,000.00	TO BE DETERMINED		PLANNING STAGE	\$60,000.00
<u>APPROVED GRANTS</u>						
	A S P C A					
			Start Date 8/25/2018			
5/22/2018	ECOMEDIA	\$35,080.00			FEE WAIVERFOR CAT ADOPTIONS GIFT FOR ADOPTERS AND UNDERWITE DOG ADOPTIONS	\$200,000.00



**DEPARTMENT OF ANIMAL SERVICES  
STATEMENT OF REVENUE AND EXPENSES  
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)  
For the period July 1 to August 31, 2018**

	YTD Revenue	Current Mo	(A + B = C)
	Jul 1 -31, 2018	Aug 1-31,2018	Total
	(A)	(B)	(C)
<b>Revenue</b>			
Spay and Neuter Fees (\$7 for sterilized; \$2 for intact)	\$71,218.00	\$166,610.81	\$237,828.81
Donations & Contributions	2,692.25	25,337.61	\$28,029.86
Interfd Oper Trans-General Fund	35,416.67	35,416.67	\$70,833.34
<b>Total Revenue</b>	<b>\$109,326.92</b>	<b>\$227,365.09</b>	<b>\$336,692.01</b>
	YTD Expenses	Current Month	Total
	(A)	(B)	(C)
<b>Expenses/Encumbrances</b>			
Spay and Neuter Program	\$284,569.00	\$341,387.50	\$625,956.50
Transfer to General Fund (for administrative support of the s/n program)			\$0.00
<b>Total Expense</b>	<b>\$284,569.00</b>	<b>\$341,387.50</b>	<b>\$625,956.50</b>
<b>Net Income (Loss)</b>	<b>(\$175,242.08)</b>	<b>(\$114,022.41)</b>	<b>(\$289,264.49)</b>
<b>Cash Balance, beginning , 08/01/2018</b>			<b>\$2,968,759.68</b>
<b>Cash Balance, end, 08/31/2018</b>			<b>\$2,821,563.77</b>
<b>Restricted Funds</b>			
Vouchers Payable	\$18,707.50	(\$18,707.50)	\$0.00
Dog/Cat Spay & Neuter Deposits	\$60,636.50		\$60,636.50
Pet Adoption Deposit	\$279,672.41	(\$14,466.00)	\$265,206.41
<b>Unrestricted &amp; Undesignated Fund Balance</b>			
Fund Balance Residual Encumbrance <sup>2</sup>	\$1,941,232.00	(\$114,022.41)	\$1,827,209.59
Residual Equity Transfer <sup>4</sup>	\$668,511.27		\$668,511.27
<b>Total</b>	<b>\$2,968,759.68</b>	<b>(\$147,195.91)</b>	<b>\$2,821,563.77</b>

<sup>1</sup> Represents \$40 collected per adoption per Food and Act Code. For Adoption S/N payments only

<sup>2</sup> Represents net spendable and available funds in the current year

<sup>3</sup> Fund 543 (\$668,137.27) and Fund 841 (\$374) were closed. Proceeds went to Animal Sterilization Fund per CF 10-1277.

**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF DONATIONS & CONTRIBUTIONS  
FUND 842- ANIMAL STERILIZATION FUND (ASF-06005A)  
For the period July 1 to August 31, 2018**

	YTD Revenue	Current Mo	(A + B = C)
	Jul 1 -31, 2018	Aug 1-31,2018	Total
	(A)	(B)	(C)
<b>Donations &amp; Contributions</b>			
Donations via direct solicitation		79.50	79.50
Donation-California Community Fund			0.00
Donation -- Big Fix	50.00	510.00	560.00
Donations -- \$250 and below	2,213.25	21,979.11	24,192.36
California Community Foundation -- Nellie Rhode Trust			0.00
Grant-ASPCA <sup>2</sup> -New Hope Adoption			0.00
Grant-ASPCA - Cat Adoption			0.00
Online Donations	429.00	2,769.00	3,198.00
<b>Total Donations &amp; Contributions</b>	<b>2,692.25</b>	<b>25,337.61</b>	<b>28,029.86</b>

**DEPARTMENT OF ANIMAL SERVICES  
SCHEDULE OF SPAY AND NEUTER PAYMENTS BY PROGRAM  
Residual encumbrance (APPR 06005A) and Pet Adoption Deposit (BSA 2228)  
For the period July 1 to August 31, 2018**

	Jul 1-31, 2018	Aug 1-31, 2018	TOTAL
<b>\$30/\$70 Voucher Coupons (ASF)</b>			
Contractual			
ASPCA		\$40,225.00	\$40,225.00
SNP LA -HARBOR	\$5,415.00		\$5,415.00
VALUE VET	\$2,915.00	\$3,965.00	\$6,880.00
SPAY4LA	\$12,815.00	\$2,560.00	\$15,375.00
WESTERN UNIV			\$0.00
Lucy Pet Foundation	\$70.00	\$70.00	\$140.00
Non-Contractual	\$52,440.00	\$38,605.00	\$91,045.00
<b>Total \$30/\$70 Voucher Coupons</b>	<b>\$73,655.00</b>	<b>\$38,605.00</b>	<b>\$159,080.00</b>
<b>Adoption Vouchers (ASF &amp; PAD)</b>			
Contractual			
ASPCA		\$45,140.00	\$45,140.00
SNP LA -HARBOR	\$14,296.50	\$15,538.50	\$29,835.00
VALUE VET	\$17,805.00	\$19,630.00	\$37,435.00
WESTERN UNIV	\$15,792.50	\$12,047.50	\$27,840.00
Amanda Foundation	\$0.00	\$4,305.00	\$4,305.00
Lucy Pet Foundation	\$0.00		\$0.00
Non-Contractual	\$59,785.00	\$107,951.50	\$167,736.50
<b>Total Adoption Vouchers</b>	<b>\$107,679.00</b>	<b>\$204,612.50</b>	<b>\$312,291.50</b>
<b>Mobile Van Spay &amp; NeuterSpay (ASF)</b>			
Amanda Foundation	\$22,220.00	\$26,555.00	\$48,775.00
Lucy Pet Foundation	\$62,120.00	\$53,290.00	\$115,410.00
SPAY4LA	\$27,765.00		\$27,765.00
<b>Total Mobile Van Spay &amp; Neuter</b>	<b>\$112,105.00</b>	<b>\$79,845.00</b>	<b>\$191,950.00</b>
<b>GRAND TOTAL SPAY AND NEUTER EXPENSES(ASF/PAD)</b>	<b>\$293,439.00</b>	<b>\$323,062.50</b>	<b>\$663,321.50</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**SCHEDULE OF SPAY AND NEUTER EXPENSES**  
**FUND 842- ANIMAL STERILIZATION FUND (ASF 06005A)**  
**For the period July 1 to August 31, 2018**

	Jul 1-31, 2018	Aug 1-31, 2018	TOTAL
Amanda Foundation (\$500,000 mobile spay/neuter contract-126901)	\$22,220.00	\$30,860.00	\$53,080.00
ASPCA (\$500,000 contract for SLA clinic-123811)	\$0.00	\$82,725.00	\$82,725.00
Lucy Pet Foundation (\$500,000 mobile spay/neuter contract-126900)	\$62,190.00	\$53,360.00	\$115,550.00
SPAY4LA( \$500,000 mobile spay/neuter contract-125233)	\$27,765.00		\$27,765.00
SNP LA ( \$500,000 contract for Harbor s/n clinic-125639)	\$19,711.50	\$18,063.50	\$37,775.00
Value Vet (\$500,000 contract for WLA s/n clinic-125775)	\$19,640.00	\$22,190.00	\$41,830.00
Western University (\$500,000 Contract 129781 for EVC)	\$28,607.50	\$11,127.50	\$39,735.00
Other participating vets	\$104,435.00	\$123,061.50	\$227,496.50
<b>Total S/N Program(ASF)</b>	<b>\$284,569.00</b>	<b>\$341,387.50</b>	<b>\$625,956.50</b>

**DEPARTMENT OF ANIMAL SERVICES**  
**SCHEDULE OF SPAY AND NEUTER EXPENSES**  
**FUND 842- ANIMAL STERILIZATION FUND (APPR 06005A)**  
**For the period July 1 to August 31, 2018**

	Jul 1-31, 2018	Aug 1-31, 2018	Total (A + B ) (C)
<b>OTHER PARTICIPATING VETS</b>			
All Pets Medical Center -William Martin			\$0.00
Affordable Animal Hospital-Eagle Rock		\$10,535.00	\$10,535.00
Affordable Animal Hospital - Silver Lake	\$1,295.00	\$1,470.00	\$2,765.00
Aloro Pet Clinic -Suresh V. Dogra DVM Inc.		\$8,005.00	\$8,005.00
Angeles Vista Pet Clinic - John D. Hardy			\$0.00
Angelus Pet Hospital -Ahmed A. Khalek	\$6,690.00	\$8,975.00	\$15,665.00
Animal Health Care Ctr -Lisa Hsuan Inc.			\$0.00
Animal Hospital LA Inc.			\$0.00
Ark Animal Hospital -Sis Inc.	\$8,875.00	\$10,435.00	\$19,310.00
Avenue 26 Small Animal Hospital			\$0.00
Best Friends Animal Society	\$9,205.00	\$7,925.00	\$17,130.00
Beverly Vigil/DR. Seong Kim Veterinary Corp	\$175.00	\$100.00	\$275.00
Cahuean Pet/Pulse Animal Medical Ctr		\$60.00	\$60.00
Center Sinai Animal Hospital -Barlin Inc.	\$3,140.00	\$1,870.00	\$5,010.00
CH Vetrinary, Inc/Quality Pet Care	\$5,320.00	\$2,900.00	\$8,220.00
Community Vet Hospital -Delora Lauver/Edward James Lauver			\$0.00
Cozycroft Pet Hospital - Steve Haerther DVM Inc.	\$2,380.00	\$2,410.00	\$4,790.00
Devonshire Animal Hospital			\$0.00
Dill Veterinary Hospital Inc			\$0.00
Eagle Glen Veterinary Clinic			\$0.00
Family Veterinary, Inc.	\$7,920.00	\$10,380.00	\$18,300.00
Fixnation, Inc	\$3,770.00	\$620.00	\$4,390.00
Gateway Animal Hospital	\$11,570.00		\$11,570.00
Gateway Animal Hospital/VCA Animal Hospitals	\$5,490.00	\$1,940.00	\$7,430.00
Green Dog & Cat Hospital -Dina N. Bahl		\$250.00	\$250.00
Gurmani Veterinary, Inc/Topanga Veterinary	\$2,675.00	\$1,640.00	\$4,315.00
Highland Park Animal Hospital			\$0.00
Highland Veterinary Hospital, Inc.			\$0.00
JP Pet Clinic/Berkley Pet Hospital	\$295.00	\$125.00	\$420.00
Kinder4Rescue		\$1,820.00	\$1,820.00
LA Central Animal Hospital	\$630.00	\$455.00	\$1,085.00
Mar Vista Animal Med Ctr -Wendy C Brooks		\$240.00	\$240.00
MK Veterinary Clinic/Dog & Cat S/N Clinic	\$350.00		\$350.00
N. Valley Vet Clinic -Todd A. Bender			\$0.00
North Figueroa Animal Hospital	\$6,920.00	\$21,070.00	\$27,990.00
Northridge Animal Med Ctr -Marco Pet Care Inc			\$0.00
Peninsula Pet Clinic Inc	\$420.00	\$990.00	\$1,410.00
Pet Care Veterinary Center	\$5,545.00		\$5,545.00
Porter Pet Hospital		\$1,535.00	\$1,535.00
Pruno Vet Enterprises			\$0.00
Roxford Veterinary Clinic - Teresa Long			\$0.00
Shadow Hills Pet Clinic - Satich K. Mohan			\$0.00
Sweet Home Veterinary/Alexandra Swope Vet Corp	\$275.00	\$585.00	\$860.00
South Shores Pet Clinic of San Pedro	\$865.00	\$640.00	\$1,505.00
Spay and Neuter of Los Angeles-Pico			\$0.00
Spay and Neuter of Los Angeles-JP	\$3,525.00	\$5,096.50	\$8,621.50
Spay4LA			\$0.00
Taub Veterinary Services, Inc.			\$0.00
The Pet Orphans Fund			\$0.00
Valley Animal Hospital of Van Nuys			\$0.00
Value Vet., Inc.-Canoga Park	\$16,955.00	\$20,875.00	\$37,830.00
Veterinary Angels			\$0.00
Warren Animal Hospital -Marsan Inc.			\$0.00
Westchester Vet Center -Henry K Yoo			\$0.00
Westside Cat Practice -Thomas H. Elston	\$140.00		\$140.00
S/N Refunds	\$10.00	\$115.00	\$125.00
Total Other Participating Vets	\$104,435.00	\$123,061.50	\$227,496.50

FUND 842- ANIMAL STERILIZATION FUND (ASF)  
For the period covered July 1 to August 31, 2018  
With Comparative Figures as of August 31, 2017

(A + B = C)

	July 1 -31, 2018 (A)	Aug 1 -31, 2018 (B)	July 1 - Aug 31, 2018 (C)	July 1 - Aug 31, 2017 (D)	(C-D= E) VARIANCE ANALYSIS (E)	(E/D= F) % E/D (F)
Revenue						
Spay And Neuter Fees(\$7 for sterilized & \$2 for intake)	\$71,218.00	\$166,610.81	\$237,828.81	\$125,857.56	\$111,971.25	88.97%
Donations & Contributions	\$2,692.25	\$25,337.61	\$28,029.86	\$8,563.15	\$19,466.71	227.33%
General Fund Subsidy	35,416.67	35,416.67	\$70,833.34	\$0.00	\$70,833.34	0.00%
Total Revenue	\$109,326.92	\$227,365.09	\$336,692.01	\$134,420.71	\$217,495.39	56.94%
Expenses/Encumbrances-06005A						
Spay and Neuter Program	\$284,569.00	\$341,387.50	\$625,956.50	\$358,982.10	\$266,974.40	74.37%
Reimbursement to General Fund		\$0.00	\$0.00		\$0.00	0.00%
Operating Transfer to General Fund	0.00		\$0.00		\$0.00	0.00%
Total Expense	\$284,569.00	\$341,387.50	\$625,956.50	\$358,982.10	\$266,974.40	74.37%
Net Income (Loss) : 842 Spay and Neuter Trust Fund	(\$175,242.08)	(\$114,022.41)	(\$289,264.49)	(\$224,561.39)	(\$64,703.10)	28.81%

Notes to Financial Report:

1/ BFY 2018-19 Budget appropriation of \$35,416.67/month for the Animal Sterilization Fund from the General Fund  
BFY 2017-18 No budget appropriation for Animal Sterilization Fund from General Fund

**DEPARTMENT OF ANIMAL SERVICES**  
**STATEMENT OF REVENUE AND EXPENSES**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to August 31, 2018**

	YTD Revenue	Current Mo	(A + B = C)
	Jul 1 -31, 2018	Aug 1-31,2018	Total
	(A)	(B)	(A + B = C)
<b>Revenue</b>			
Interest Income		\$5,459.11	\$5,459.11
Donations & Contributions	\$26,719.15	\$260,747.60	\$287,466.75
<b>TOTAL REVENUE</b>	<b>\$26,719.15</b>	<b>\$266,206.71</b>	<b>\$292,925.86</b>
<b>Expenses</b>			
Travel Expenses-Animal Alliance Shelter Training	\$337.97	\$3,001.31	\$3,339.28
Office & Administrative Expenses			
Advertising -La Opinion	\$4,059.50		\$4,059.50
Microchip Refunds	\$25.00	\$45.00	\$70.00
Misc Expense	\$63.48	\$148.43	\$211.91
Operational Supplies			
Constant Contact-Comm Platform		\$118.75	\$118.75
Medical Supplies & Expenses			
Canine Flu vaccines	\$16,596.10	\$5,709.06	\$22,305.16
Add'l Oper Transfer to Gen Fund		\$26,560.27	\$26,560.27
<b>TOTAL EXPENSES</b>	<b>\$21,082.05</b>	<b>\$35,582.82</b>	<b>\$56,664.87</b>
<b>Net Income (Loss):</b>	<b>\$5,637.10</b>	<b>\$230,623.89</b>	<b>\$236,260.99</b>

**DEPARTMENT OF ANIMAL SERVICES**  
**Schedule of Donations and Contributions by Program**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to August 31, 2018**

	YTD Revenue	Current Mo	(A + B = C)
	Jul 1 -31, 2018	Aug 1-31,2018	Total
	(A)	(B)	(A + B = C)
<b>Donations &amp; Contributions</b>			
Donations -California Community Foundation			\$0.00
Donations - Community Assistance Fund			\$0.00
Donations -- <b>Special Treatment And Recovery (STAR)</b>	\$77.50	\$744.50	\$822.00
Donations -- Kennel Plaque Sponsorship			\$0.00
NHPE			\$0.00
Donations -- Foster			\$0.00
Donation-via Direct AWTF Solicitation		\$79.50	\$79.50
Donation-via Direct STAR Solicitation			\$0.00
Donations - Grants/Trusts			
Grant - ASPCA <sup>3</sup> (Cat Adoptions)		\$110,000.00	\$110,000.00
CBS Ecomedica		\$35,080.00	\$35,080.00
Annenberg Foundation		\$50,000.00	\$50,000.00
Donations AWTF (\$300 and below)	\$21,875.65	\$53,196.60	\$75,072.25
Online Donations			
Animal Welfare	\$3,982.00	\$7,294.00	\$11,276.00
S.T.A.R	\$784.00	\$4,353.00	\$5,137.00
<b>TOTAL DONATIONS</b>	<b>\$26,719.15</b>	<b>\$260,747.60</b>	<b>\$287,466.75</b>
<b>Cash Balance, beginning , 08/01/2018</b>			<b>\$3,073,400.80</b>
<b>Cash Balance, end, 08/31/2018</b>			<b>\$3,304,024.69</b>

**DEPARTMENT OF ANIMAL SERVICES**  
**SCHEDULE OF DONATIONS AND CONTRIBUTIONS**  
**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period July 1 to August 31, 2018**

	Beg Balance	Current Mo	(A + B = C)
	Yr-to-Date (A)	Curr Mo (B)	Total (A + B = C)
<b>UNRESTRICTED DONATIONS</b>			
AVAILABLE	\$1,553,968.82	\$214,404.36	\$1,768,373.18
RESTITUTION FOR ANIMAL CRUELTY	\$70,604.78	\$314.66	\$70,919.44
EDWARD & NELLIE RHODE NEWMAN FUND (CALIFORNIA COMMUNIT	\$9,793.56		\$9,793.56
AWARDS & REFRESHMENTS	\$433.00		\$433.00
BELLAMY YOUNG	\$4,000.00		\$4,000.00
PET SMART CHARITIES	\$10,000.00		\$10,000.00
VOLUNTEER PROGRAM	\$20,636.01		\$20,636.01
VENDING SALES	\$18,364.94	\$499.05	\$18,863.99
<b>TOTAL UNRESTRICTED DONATIONS</b>	<b>\$1,687,801.11</b>	<b>\$215,218.07</b>	<b>\$1,903,019.18</b>
<b>RESTRICTED DONATIONS</b>			
WEST VALLEY SHELTER (Shelter maintenance)	\$91,723.10	\$2,745.00	\$94,468.10
HARBOR SHELTER "	\$67,124.79	\$1,909.00	\$69,033.79
NORTH CENTRAL SHELTER "	\$66,361.18	\$2,899.00	\$69,260.18
SOUTH LA SHELTER "	\$43,565.00	\$3,489.82	\$47,054.82
EAST VALLEY SHELTER "	\$95,547.26	\$2,580.00	\$98,127.26
WEST LA SHELTER "	\$137,249.07	\$1,783.00	\$139,032.07
<b>ON-LINE DONATIONS</b>			
SPECIAL TREATMENT AND RECOVERY (S.T.A.R.) PROGRAM	\$65,954.99		\$65,954.99
<b>CHAMELEON DONATIONS</b>			
S.T.A.R. PROGRAM	\$42,811.32		\$42,811.32
FOSTER PROGRAM	\$6,637.87		\$6,637.87
KENNEL PLAQUE SPONSORSHIP	\$58,157.24		\$58,157.24
PUBLIC EDUCATION	\$1,500.00		\$1,500.00
SPECIALIZED MOBILE ANIMAL RESCUE TEAM (S.M.A.R.T.)	\$2,257.91		\$2,257.91
<b>BEST FRIENDS ANIMAL SOCIETY</b>			
Restricted to promote adoptions	\$31,584.00		\$31,584.00
Restricted to adoption ad campaign	\$0.00		\$0.00
<b>ASPCA</b>			
ASPCA GRANT 1 -(CARROLL PETRIE) - pays for pitbulls/chihuahua adoptions	\$0.00		\$0.00
ASPCA GRANT 3B -NEW HOPE Microchips (8,200 pulls @ \$10/microchip)	\$0.00		\$0.00
ASPCA GRANT S3-PUBLIC ADOPTIONS	\$0.00		\$0.00
<b>GENERAL SERVICES DEPARTMENT</b>	\$4,356.87		\$4,356.87
<b>TOTAL RESTRICTED DONATIONS</b>	<b>\$714,830.60</b>	<b>\$15,405.82</b>	<b>\$730,236.42</b>
<b>UNRESTRICTED ESTATE/TRUST DONATIONS</b>			
ROBERT EMERSON ESTATE	\$10,228.24		\$10,228.24
LIZ DOUGLAS ESTATE	\$10,000.00		\$10,000.00
JIMMY MITCHELL ESTATE	\$203,422.68		\$203,422.68
NORTHERN TRUST COMPANY-Johnston administrative Trust	\$22,629.31		\$22,629.31
BERMAN LIVING TRUST	\$20,000.00		\$20,000.00
LEDA GELLER TRUST	\$71,094.27		\$71,094.27
PET SMART CHARITIES	\$10,000.00		\$10,000.00
DANA & MATTHEW WALDEN CHARITABLE FOUNDATION	\$2,000.00		\$2,000.00
JUDY GUTH TRUST	\$1,000.00		\$1,000.00
<b>TOTAL UNRESTRICTED ESTATE DONATIONS</b>	<b>\$350,374.50</b>	<b>\$0.00</b>	<b>\$350,374.50</b>
<b>RESTRICTED ESTATE DONATIONS</b>			
MARIE TYNER ESTATE (Maintenance of West Valley shelter)	\$43,242.23		\$43,242.23
AGNES WOOD ESTATE (Maintenance of North Central shelter)	\$112,813.67		\$112,813.67
JIMMY MITCHELL ESTATE(Volunteer Services)	\$66,666.70		\$66,666.70
L.C. MIRABILE ESTATE (Maintenance of SLA shelter)	\$4,316.26		\$4,316.26
SHUSTER/CUNARD ESTATE (Maintenance of East Valley shelter)	\$55,165.68		\$55,165.68
AMELIA PARKER ESTATE (Shelter renovations)	\$7,130.05		\$7,130.05
J.S. ROGERS FOUNDATION S.T.A.R.	16,000.00		\$16,000.00
KESSIE FAMILY TRUST	5,060.00		\$5,060.00
THOMAS RICHMOND TRUST	5,000.00		\$5,000.00
M.L. PORT LIVING TRUST (Maintenance of WLA shelter)	\$5,000.00		\$5,000.00
<b>TOTAL RESTRICTED ESTATE DONATIONS</b>	<b>\$320,394.59</b>	<b>\$0.00</b>	<b>\$320,394.59</b>
<b>TOTAL ESTATE DONATIONS</b>	<b>\$670,769.09</b>	<b>\$0.00</b>	<b>\$670,769.09</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>	<b>\$3,073,400.80</b>	<b>\$230,623.89</b>	<b>\$3,304,024.69</b>

**Fund 859 - ANIMAL WELFARE TRUST FUND (AWTF)**  
**For the period covered July 1 to August 31, 2018**  
**With Comparative Figures as of August 31, 2017**

Revenue Source	YTD		(A + B = C)		(C-D = E)	(E/D= F)
	Revenue	Current Mo				
	Jul 1-31, 2018 (A)	Aug 1-31, 2018 (B)	July 1 - Aug 31, 2018 (C)	July 1 - Aug 31, 2017 (D)	VARIANCE ANALYSIS (E)	% E/D (F)
Interest Income		\$5,459.11	\$5,459.11	\$2,823.57	\$2,635.54	0.00%
Donations & Contributions	\$26,719.15	\$260,747.60	\$287,466.75	\$76,505.92	\$210,960.83	275.74%
<b>TOTAL REVENUE</b>	<b>\$26,719.15</b>	<b>\$266,206.71</b>	<b>\$292,925.86</b>	<b>\$79,329.49</b>	<b>\$213,596.37</b>	<b>269.25%</b>
<b>Expenses</b>						
Travel Exps-Animal Alliance Shelter Training	\$337.97	\$3,001.31	\$3,339.28		\$3,339.28	100.00%
Office & Administrative Expenses						
Membership Fee-SHAC/SHUS/Animal Law books			\$0.00	\$500.00	(\$500.00)	-100.00%
Advertising -CBS Radio/La Opinion/Trendkite	\$4,059.50		\$4,059.50		\$4,059.50	100.00%
Microchip Refunds	\$25.00	\$45.00	\$70.00	\$30.00	\$40.00	100.00%
Misc Expense	\$63.48	\$148.43	\$211.91		\$211.91	100.00%
Operating Supplies						
Shelter Intervention Program						
Downtown Dog Rescue			\$0.00	\$1,473.50	(\$1,473.50)	-100.00%
Home Dog LA			\$0.00	\$2,287.00	(\$2,287.00)	-100.00%
The Rescue Train			\$0.00	\$827.00	(\$827.00)	-100.00%
Kitty Coral -Companion Habitat			\$0.00	\$5,459.20	(\$5,459.20)	-100.00%
Shelter Operating Supplies			\$0.00	\$2,789.22	(\$2,789.22)	-100.00%
Constant Contact - Comm Platform		\$118.75	\$118.75	\$1,050.00	(\$931.25)	-88.69%
Military Grade Radios				\$99,832.50	(\$99,832.50)	-100.00%
X-Ray Machines				\$103,660.00	(\$103,660.00)	-100.00%
Medical Supplies & Expenses						
Canine Flu vaccines	\$16,596.10	\$5,709.06	\$22,305.16	\$4,977.79	\$17,327.37	348.09%
Add'l Transfer to Gen Fund		\$26,560.27	\$26,560.27	\$66,338.38	(\$39,778.11)	-59.96%
<b>TOTAL EXPENSE</b>	<b>\$21,082.05</b>	<b>\$35,582.82</b>	<b>\$56,664.87</b>	<b>\$289,224.59</b>	<b>(\$232,559.72)</b>	<b>-80.41%</b>
<b>Net Income (Loss) :</b>	<b>\$5,637.10</b>	<b>#####</b>	<b>\$236,260.99</b>	<b>(\$209,895.10)</b>	<b>\$446,156.09</b>	<b>-212.56%</b>

**NOTABLE DONATIONS FOR THE MONTH OF AUGUST, 2018**

	FOSTER	STAR	AWTF	TOTAL
CBS ECOMEDICA			35,080	35,080
ANNENBERG FOUNDATION			50,000	50,000
ASPCA			110,000	110,000
WONDERFUL GIVING			1,000	1,000
FURLINED LLC			1,000	1,000
ODYSSEY CHARTER SCHOOLS			600	600
KENDALL KEY			4,849	4,849
JEANNE FLYNNMORGAN			578	578

BOARD REPORT				CONTRACT		
DATE	ITEM DESCRIPTION	AMOUNT	VENDOR	Purchase Order/REQ	PROJECT DESCRIPTION	AMOUNT
<u>MEDICAL</u>						
5/23/2017	CANINE INFLUENZA VACCINE BALANCE ROLLOVER TO BFY 2019	\$77,861.92	VICTOR MEDICAL COMPANY	BAW11166 Authority	BPO Authority used up	\$22,305.16
	Initial ly approved for \$200,000, spent \$122,138.08 for BFY 2018					
<u>ADVERTISING CAMPAIGN</u>						
5/16/2018	ADVERTISING PLATFORM	\$4,059.50	LA OPINION		Contract from April 30, 2018 to April 29, 2019	\$4,059.50
<u>VOLUNTEER PROGRAM</u>						
6/26/2018	VOLUNTEER APPRECIATION EVENT	\$60,000.00	TO BE DETERMINED		PLANNING STAGE	\$60,000.00
<u>APPROVED GRANTS/ESTATES</u>			Start Date			
	A S P C A		8/25/2018		FEE WAIVERFOR CAT ADOPTIONS	\$200,000.00
					GIFT FOR ADOPTERS AND UNDERWITE DOG	
5/22/2018	ECOMEDICA	\$35,080.00			ADOPTIONS	\$35,080.00
	ANNEBERG FOUNDATION	\$50,000.00	7/30/2018		Unrestricted donation	\$50,000.00

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CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** October 9, 2018

**PREPARED BY:** LaTonya Dean

**REPORT DATE:** October 4, 2018

**TITLE:** Commission Executive Assistant

**SUBJECT: BEQUEST FROM PHYLIS BIDDISCOMBE TRUST**

**BOARD ACTION RECOMMENDED:**

1. **APPROVE** the bequest of \$45,000 from the Phylis Biddiscombe Trust on behalf of the Los Angeles Department of Animal Services;
2. **APPROVE** the acceptance of any residual funds up to \$8,500 to be distributed by December 2019;
3. **APPROVE** the deposit of funds into the Animal Welfare Trust Fund, subject to the approval of the Mayor and City Council; and
4. **APPROVE** the disbursement of these funds in accordance with the provisions of the Animal Welfare Trust Fund.

**SUMMARY:**

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be approved by the Mayor and City Council.

In October 2018, the Department received a check in the amount of \$45,000 from RBC Wealth Management, representing the Phylis Biddiscombe Trust. These funds are an unrestricted donation and will be used to fund departmental programs and goals. The trustee has advised the Department that the trust balance of approximately \$8,500 would be released some time in 2019.

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**FISCAL IMPACT:**

There is no impact on the Department budget. This bequest will be deposited in the Animal Welfare Trust Fund and disbursements will be made pursuant to the Fund provisions.

Approved:

Brenda Barnette  
Brenda Barnette, General Manager

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**BOARD ACTION:**

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

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**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** October 9, 2018

**PREPARED BY:** McLissa Webber

**REPORT DATE:** October 9, 2018

**TITLE:** Assistant General Manager

**SUBJECT: WHAT'S UP DOG! LA: THE HUMANE SHELTERING PROJECT**

**BOARD ACTION RECOMMENDED:**

**APPROVE** the What's Up Dog! LA: The Humane Sheltering Project

**BACKGROUND:**

What's Up Dog! LA: The Humane Sheltering Project (THSP), is a 501c3 whose mission is to concentrate its efforts on humane sheltering. THSP will provide additional resources to Los Angeles Animal Services (LAAS), by providing platforms for communication and ongoing training and support for both shelter and foster volunteers.

LAAS provides basic training for new volunteers, but does not currently have the resources to provide ongoing and in-depth continued education. THSP will provide monthly free training seminars to all LAAS volunteers.

Training topics are as follows:

1. Photography basics and bio writing
2. Social media promotion
3. Dog behavior – in shelter, post adoption decompression and care
4. Effective adoption matching
5. Grooming and husbandry basics

In addition to training, THSP will introduce a volunteer shared database program, My Buddy's Place, to be piloted for 90 days. My Buddy's Place will serve to support open communication about the animals in the care of LAAS. My Buddy's Place is a program that was designed specifically for shelters to keep track of their animals. The program is free and has an app for mobile use. The volunteer database will be administered by THSP, in partnership with the LAAS volunteer

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Report to the Board of Animal Services Commissioners  
SUBJECT: WHAT'S UP DOG! LA: THE HUMANE SHELTERING PROJECT

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department. Volunteers will be invited to join after completing a training provided by THSP. The training will provide instruction for using the program and understanding commonly agreed upon descriptors relating to animal behavior.

A shared database will make it easier for volunteers to assist adopters with specific requirements by helping guide them to the best match for them, as well as support effective networking of animals to rescues and the public via social media. Additionally, it will help efficiently track which animals are or are not being exercised or socialized. Volunteers and staff currently share information via email, Facebook Messenger, Google Groups, etc., and it's very difficult to pull up the information needed from long threads or numerous correspondence and the information is not consistent.

**SUMMARY:**

Through engagement with What's Up Dog! LA: The Humane Sheltering Project, Los Angeles Animal Services would like to provide ongoing continued education for all LAAS volunteers.

Additionally, LAAS would like to partner with THSP to pilot the shared database program, My Buddy's Place, which will allow communication and information about the animals in our care, in real time.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund.

Approved:

  
Brenda Barnette, General Manager

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**BOARD ACTION:**

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

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**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** October 9, 2018

**PREPARED BY:** MeLissa Webber

**REPORT DATE:** October 5, 2018

**TITLE:** Assistant General Manager

**SUBJECT: HeARTs SPEAK PROFESSIONAL PHOTOGRAPHY – PROPERTY RELEASE**

**BOARD ACTION RECOMMENDED:**

**APPROVE** the signing of the HeARTS Speak Property Release

**BACKGROUND:**

HeARTs Speak is a nationally recognized 501c3 nonprofit organization that's uniting art and advocacy to increase the visibility of shelter animals. First impressions are their specialty and they are driven by equal parts compassion, collaboration and innovation, to equip animal welfare organizations with improved imagery and marketing.

Through a variety of innovative programs, HeARTs Speak is providing resources and education to both artists and animal shelters to help increase adoptions and transform the public perception of pet adoption worldwide.

Hearts Speak is grounded in merging the power of art and passion for animals. Animal shelters across the country have made tremendous strides in increasing life-saving and quality of care for their animals, and the field continues to evolve towards extending compassionate service provision to the people and communities that they serve. In support of those efforts, HeARTs Speak and its members are committed to upholding and advocating for critical tenets of animal welfare such as spay/neuter, responsible pet ownership, non-discriminatory/breed-neutral policies, owner support services and adoption. Artist members may choose to work with any client at their discretion.

HeARTs Speak is always looking for innovative ways to provide low cost and free marketing resources to shelters, and was most recently one of the top five finalists in the Jackson Galaxy and Petco Foundations' Innovation Showdown, where animal welfare organizations compete for the opportunity to receive a \$350,000 investment.

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**SUMMARY:**

Funding for HeARTs Speak photographers is provided by HeARTs Speaks' sales of stock photography. LAAS would like to sign a property release that would allow HeARTs Speak to use professional photographs taken of animals owned by LAAS, by HeARTs Speak photographers, in their stock database. The photos to be used as stock photos by HeARTs Speak would have no animal, person or organization identifiers. The funding received by HeARTs Speak pays for their photographers, allowing them more time to take professional photos of shelter animals. The animals are therefore given the ability to be marketed professionally, making a good impression and increasing their ability to find a permanent, loving home.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund.

Approved:

  
Brenda Barnette, General Manager

Attachment:  
HeARTS Speak About Brochure

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**BOARD ACTION:**

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____



HeARTs Speak is a nationally recognized 501c3 nonprofit organization that's uniting art and advocacy to increase the visibility of shelter animals. First impressions are our specialty and we're driven by equal parts compassion, collaboration, and innovation, to equip animal welfare organizations with improved imagery and marketing.

Through a variety of innovative programs, we're providing resources and education to both artists and animal shelters to help increase adoptions and transform the public perception of pet adoption worldwide.



*Artists Helping Animals* is a community-building program, uniting more than 600 creative professionals across the globe who provide pro-bono services to save and support animals. Together, they're contributing more than 15,000 hours of service monthly to animal welfare organizations.



*The Perfect Exposure Project* was developed to increase the creative workforce in animal sheltering. The program empowers animal shelter staff and volunteers to provide positive exposure for the pets in their care through better photographs and new approaches to marketing. We've also made the knowledge shared during the workshop available via our ever-expanding online library of free downloadable resources for the animal welfare community.



*Images with HeART* is a multi-faceted stock imagery project merging the promotion of pet adoption with a sustainable and ethical platform for artists to license their work. Every license helps promote animal adoption and the lifesaving work of a shelter pet photographer.



*HeARTs Speak EDU* is a program inspired by the need for marketing education and access to skill-building within the animal welfare community. This program serves as an online library for content like downloadable guides, tools and templates, and video tutorials and webinars to make photography, social media, adoption promotion, and all-things-marketing available to anyone working or volunteering in animal welfare, no matter the skill set or background.

*Creating a world where no shelter animal goes unseen*



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