



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, October 8, 2019
9:00 A.M.

LOS ANGELES CITY HALL, ROOM 1060
200 NORTH SPRING STREET
LOS ANGELES, CALIFORNIA 90012

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

ALISA FINSTEN
JOSE SANDOVAL
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

I. REGULAR COMMISSION MEETING

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

- A. Approval of Minutes for the Meeting of September 24, 2019. (Action Item)

4. ORAL REPORT OF THE GENERAL MANAGER

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

6. BOARD REPORTS

- A. Authorize Contract No. C-125639 – Amendment No. 5 – Between the City of Los Angeles and Spay Neuter Project of Los Angeles, Inc. (SNP LA, Inc.) to Provide Spay/Neuter and Related Veterinary Services at the Harbor Animal Services Center. (Action Item)
- B. Authorize Contract No. C-125775 – Supplemental No. 5 – Between the City of Los Angeles and Value Vet, Inc. to Provide Spay/Neuter and Related Veterinary Services at the West Los Angeles Animal Services Center. (Action Item)

7. ADJOURNMENT

Next Regular Meeting is scheduled for 7:00 P.M., October 22, 2019, at the West Los Angeles Animal Services Center, 11361 W. Pico Blvd., Los Angeles, CA 90064.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of

the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES



MINUTES

TUESDAY, September 24, 2019 at 9:00 AM

LOS ANGELES CITY HALL, ROOM 1060
200 N. SPRING STREET
LOS ANGELES, CALIFORNIA 90012

Due to technical difficulties, an audio recording of this meeting is not available.

Larry Gross, President
Olivia E. García, Vice President
Alisa Finsten
Jose Sandoval
Roger Wolfson

Meeting called to order at 9:12 a.m. Commissioners present were García, Gross, and Wolfson. Also present from Los Angeles Animal Services (LAAS) was General Manager (GM) Brenda Barnette, Assistant General Manager (AGM) Tammy Watson, and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Gross opened the meeting, introduced staff and provided an overview of the meeting agenda.

REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Dan Guss spoke about a lawsuit regarding withholding public records. The department asking him to resend the request is not fulfilling PRA. Also stated that he wants the memo from Roger.

Phyllis Daugherty – Animal Issues Movement - spoke about PawsForLife's agreement and that the Board approved program does not include training for adopters.

Zoey Knittel – SNPLA – spoke about their successful free spay/neuter month and they performed surgeries for 400 vouchers.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None.

3. COMMISSION BUSINESS

- A. Approval of the Minutes for Meeting of August 27, 2019.

Public Comment:
None.

Commissioner García moved to approve the minutes of August 27, 2019.
Commissioner Wolfson seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: Gross, García, and Wolfson

Noes: None.

Absent: Finstein, and Sandoval

4. ORAL REPORT OF THE GENERAL MANAGER

GM Brenda Barnette discussed the following:

- Cat and kitten intakes are at an all-time high.
- Increase in volunteer participation.
- Eagle Scout volunteered to assemble dog beds.
- Boredom Buster has expanded to the Harbor Services Center and achieved national media awareness.
- A volunteer adult sponsor complimented the Volunteer Program and expressed appreciation for the incredible opportunity afforded to special needs volunteers.
- A Chesterfield Square dog was reunited with its owner after two years, all due to microchipping.
- City Watch article regarding dangerous dog.

Public Comment:

Phyllis Daugherty, Animal Issues Movement - spoke about the article in City Watch restating that the facts are true and opinions are her own.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner García would like to have a presentation regarding the services at Jefferson Park.

Commissioner Wolfson – would like a presentation by City Attorney's office to present how the City's designed to support officers in animal abuse prosecutions.

Commission Gross – Sherman Oaks Street Fair is October 29, 2019. HCIDLA workshops – Pets in Housing – will be held in November. The City's draft Environmental Impact Report public meeting is October 7, 2019.

Public Comment:

Phyllis Daugherty, Animal Issues Movement – stated that Wolfson previously requested the number of abuse cases and how long it is taking to get them done.

6. Board Reports

- A. Authorize a Memorandum of Understanding for Animal Adoption Services Between the Annenberg Legacy Playa Vista, LLC. and the Department of Animal Services.

Public Comments:

Phyllis Daugherty stated the report does not make it clear that the animal will make it through the hold period and what about licenses.

Commissioner Wolfson made a motion to authorize a MOU for animal adoption services between Annenberg Legacy Playa Vista, LLC and the Department of Animal Services.

Commission Garcia seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross, and Wolfson

Noes: None.

Absent: Finsten, and Sandoval

- B. Authorize Contract No. C-126901 – Amendment No. 3 – Between the City of Los Angeles and the Amanda Foundation for the Operation of a Mobile Spay and Neuter Clinic.

Commissioner Wolfson made a motion to authorize the amendments to Contract No. C-126901 (Item B), Contract No. C-125233 (Item D), and Contract No. C-126900 (Item E) between the City of Los Angeles and Amanda Foundation, SPAY4LA and Lucy Pet Foundation, Inc., respectively.

Commission Garcia seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross, and Wolfson

Noes: None.

Absent: Finsten, and Sandoval

- C. Authorize Contract No. C-126915 – Amendment No. 3 – Between the City of Los Angeles and Spay Neuter Project of Los Angeles, Inc. (SNP LA, Inc.) to Provide Pet Vaccinations and Microchip Clinics.

Public Comments:

Zoey Knittel – SNPLA - SNPLA was awarded the contract in 2013. Knittel expressed gratitude for the contract and stated that it allows them to provide a great service to the communities.

Janet Sepulveda – SNPLA - **discussed** the benefits of SNPLA services and the use of microchipping increases the likelihood of pets being returned to their owners.

Adrian Perez – SNPLA - SNPLA provides low cost services for thousands of dogs and cats and educate the community on the benefits of licensing and spay and neuter.

Commissioner Wolfson made a motion to authorize the amendment to Contract No. C-126915 between the City of Los Angeles and Spay Neuter Project of Los Angeles, Inc. (SNP LA, Inc.).

Commission Garcia seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross, and Wolfson

Noes: None.

Absent: Finsten, and Sandoval

- D. Authorize Contract No. C-125233 – Amendment No. 6 – Between the City of Los Angeles and SPAY4LA for the Operation of a Mobile Spay and Neuter Clinic.

See Item B.

- E. Authorize Contract No. C-126900 – Amendment No. 3 – Between the City of Los Angeles and the Lucy Pet Foundation, Inc. for the Operation of a Mobile Spay and Neuter Clinic.

See Item B.

- F. Authorize Contract No. C-128954 – Amendment No. 1 – Between the City of Los Angeles and Best Friends Animal Society (Best Friends) to Provide Facility Operation Services for the Northeast Valley Animal Shelter.

Public Comments:

Dan Guss – asked have you seen Best Friends' tax returns. They rack in ¼ of a billion dollars and they are not accountable to the City. Get rid of the contract and sell the property.

Phyllis Daugherty stated that Best Friends was already slated to take over the shelter by Ed Boks. The City never funded the shelter because it was always planned.

Commissioner Garcia made a motion to authorize the amendments to Contract No. C-128954) between the City of Los Angeles and Best Friends Animal Society.

Commission Wolfson seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross, and Wolfson

Noes: None.

Absent: Finsten, and Sandoval

- G. Recommendation to maintain current adoption fee for hamsters, Guinea pigs, gerbils and parakeets.

Director of Field Operations Annette Ramirez stated the current fee schedule for small mammals, reptiles and non-exotic birds is competitive while not being too low and recommended the fees should not be changed at this time.

Commissioner Garcia made a motion to accept the department's recommendation to not change the current adoption fee for hamsters, Guinea pigs, gerbils and parakeets.

Commission Wolfson seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross, and Wolfson

Noes: None.

Absent: Finsten, and Sandoval

7. ADJOURNMENT

Meeting ended at 10:13 a.m.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

ALISA FINSTEN

JOSE SANDOVAL

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: October 8, 2019

PREPARED BY: Catherine Chico

REPORT DATE: October 1, 2019

TITLE: Senior Management Analyst II

SUBJECT: AUTHORIZE CONTRACT NO. C-125639 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND SPAY NEUTER PROJECT OF LOS ANGELES, INC. TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE HARBOR ANIMAL CARE CENTER

BOARD ACTION RECOMMENDED:

1. **APPROVE** extension of the contract term to December 31, 2020.

SUMMARY

Spay Neuter Project of Los Angeles, Inc. (SNPLA) operations at the Harbor Spay/Neuter Clinic (Clinic) supplements our Animal Services Center's spay/neuter staffing capabilities, thereby facilitating the pet adoption process. Clinic operations provide spay/neuter services to low-income City of Los Angeles residents. Additionally, the services offered at the Clinic provide a resource for City of Los Angeles residents to obtain spay/neuter and other veterinary services.

Changes to the contract include:

- Contract extension to December 31, 2020

The services provided by SNPLA have proven to be a necessary option to low-income City of Los Angeles residents. Since Fiscal Year 2015, SNPLA's spay/neuter clinic has performed a total of 11,142 Animal Services Center adoption and voucher program spay/neuter surgeries (6,597 dogs, 4481 cats, and 64 rabbits).

BACKGROUND

The Department released a Request for Proposals ("RFP") on July 29, 2014, to provide spay/neuter and related veterinary services at the Harbor Animal Shelter. SNPLA's proposal met the requirements and was awarded the agreement for a term of one-year with five (5) one-year renewal options for a total period of up to six years. SNPLA began operations on January 1, 2015. Upon the initial contract expiration, an extension was granted through December 31, 2016 via the contract's first extension option. Upon expiration, the contract was extended to December 31, 2017 via the contract's second extension option. Upon expiration, the contract was extended to December 31, 2018 via the contract's third extension option. Upon expiration, the contract was extended to December 31, 2019 via the contract's fourth extension option. The current request to extend represents the final option to extend the contract.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. The Animal Sterilization Fund will be used to reimburse the contractor based on rates established by the Animal Services Commission.

Approved:



Brenda F. Barnette, General Manager

Attachment: - Contract Amendment No. 5 - Contract No. C-125639

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____



**City of Los Angeles
Department of Animal Services**

City Contract Number: C-125639

SPAY NEUTER PROJECT OF LOS ANGELES, INC. (SNPLA)

FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE HARBOR ANIMAL CLINIC

5TH AMENDMENT

**AMENDMENT NO. 5 TO
CONTRACT NUMBER C-125639
BETWEEN THE CITY OF LOS ANGELES
AND
SPAY NEUTER PROJECT OF LOS ANGELES, INC. (SNPLA)
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE HARBOR ANIMAL CLINIC**

THIS FIFTH AMENDMENT to Agreement Number C-125639 ("Agreement") is made and entered into as of January 1, 2020, by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department") and the Department of General Services ("GSD"); and Spay Neuter Project of Los Angeles, Inc. (SNPLA) ("Contractor") to approve a one (1) year extension through December 31, 2020.

WHEREAS, Contractor was selected pursuant to a Request for Proposals ("RFP") and awarded this Agreement by the Animal Services Board of Commissioners ("Board") on October 28, 2014, and approved by the City Council on February 10, 2015, for a one-year contract renewable at the City's sole discretion for up to five (5) additional years, for a period of up to six (6) years (C.F. 15-0112);

WHEREAS, pursuant to Contract Number C-125639, Contractor provides spay/neuter surgeries and related services at the Harbor Animal Care Center Spay/Neuter Clinic to sterilize dogs, cats, and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by qualifying residents near or in the Los Angeles area;

WHEREAS, the 1st Amendment, effective July 27, 2016, amended the Scope of Services to include the City's right to audit Contractor performance, revised the definition of "Voucher" and voucher rates, and extended the term of the Agreement to December 31, 2016;

WHEREAS, the 2nd Amendment, effective July 30, 2017, extended the Agreement one-year from December 31, 2016 to December 31, 2017 and ratified the Contractor's performance with the terms and conditions of this Agreement;

WHEREAS, the 3rd Amendment, effective January 10, 2018, extended the Agreement one-year from December 31, 2017 to December 31, 2018;

WHEREAS, the 4th Amendment, effective January 1, 2019, extended the Agreement one-year from January 1, 2019, to December 31, 2019; and

WHEREAS, this 5th Amendment, effective January 1, 2020, will extend the Agreement one-year from January 1, 2020, to December 31, 2020.

NOW THEREFORE, both parties intend the Agreement to be amended as follows:

AMENDMENT

1. Section II. Term. shall be amended to extend the term of the Agreement to December 31, 2020.

The City exercises its option of renewing the Agreement for one additional year. The Term shall be extended from its present expiration date of December 31, 2019 to a new expiration date of December 31, 2020. This is the fifth and final of five renewable options available for this agreement.

2. Except as herein amended, all other terms and conditions shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**THE CITY OF LOS ANGELES,
DEPARTMENT OF ANIMAL SERVICES**

By _____
Brenda F. Barnette, General Manager

Date: _____

**THE CITY OF LOS ANGELES,
DEPARTMENT OF GENERAL SERVICES**

By _____
Tony M. Royster, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date: _____

**ATTEST:
HOLLY L. WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date: _____

CONTRACTOR - SNP LA, INC.

By _____
Zoey Knittel, Executive Director

Date: _____

(second signature required of corporations)

By _____

Print name: _____

Date: _____

Los Angeles City Business Tax License Number: **0002336507-0004-4**

Taxpayer Identification Number: **20-8542566**

City Contract Number: **C-125639**

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

ALISA FINSTEN

JOSE SANDOVAL

ROGER WOLFSON

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**

221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: October 8, 2019

PREPARED BY: Catherine Chico

REPORT DATE: October 2, 2019

TITLE: Senior Management Analyst II

SUBJECT: AUTHORIZE CONTRACT NO. C-125775 – SUPPLEMENTAL NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND VALUE VET, INC. TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE WEST LOS ANGELES ANIMAL CARE CENTER

BOARD ACTION RECOMMENDED:

1. **APPROVE** extension of the contract term to December 31, 2020.

SUMMARY

Value Vet, Inc. (Value Vet) operations at the West Los Angeles Spay/Neuter Clinic (Clinic) supplements our Animal Services Center's spay/neuter staffing capabilities, thereby facilitating the pet adoption process. Clinic operations provide spay/neuter services to low-income City of Los Angeles residents. Additionally, the services offered at the Clinic provide a resource for City of Los Angeles residents to obtain spay/neuter and other veterinary services.

Changes to the contract include:

- Contract extension to December 31, 2020

The services provided by Value Vet have proven to be a necessary option to low-income City of Los Angeles residents. Since Fiscal Year 2015, Value Vet's spay/neuter clinic has performed a total of 9,351 Animal Services Center adoption and voucher program spay/neuter surgeries (5,482 dogs and 3,869 cats).

BACKGROUND

The Department released a Request for Proposals ("RFP") on July 29, 2014 to provide spay/neuter and related veterinary services at the West Los Angeles Animal Services Center. Value Vet's proposal met the requirements and was awarded the agreement for a term of one-year with five (5) one-year renewal options, for a total period of up to six years. Value Vet began operations on January 1, 2015. Upon the initial contract expiration, an extension was granted through December 31, 2016 via the contract's first extension option. Upon expiration, the contract was extended to December 31, 2017 via the contract's second extension option. Upon expiration, the contract was extended to December 31, 2018 via the contract's third extension option. Upon expiration, the contract was extended to December 31, 2019 via the contract's fourth extension option. The current request to extend represents the final option to extend the contract.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. The Animal Sterilization Fund will be used to reimburse the contractor based on rates established by the Animal Services Commission.

Approved:

Brenda F. Barnette
Brenda F. Barnette, General Manager

Attachment: Contract Supplemental No. 5 - C-125775

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____



City of Los Angeles Department of Animal Services

City Contract Number: C-125775

VALUE VET, INC.

FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE WEST LOS ANGELES ANIMAL CARE CENTER

5TH AMENDMENT

**AMENDMENT NO. 5 TO
CONTRACT NUMBER C-125775
BETWEEN THE CITY OF LOS ANGELES
AND
VALUE VET, INC.
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE WEST LOS ANGELES ANIMAL SHELTER**

THIS FIFTH Amendment to Agreement Number C-125775 ("Agreement") is made and entered into as of January 1, 2020, by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department") and the Department of General Services ("GSD"); and Value Vet Inc., dba Shelter Vet, ("Contractor") to approve a one (1) year extension through December 31, 2020.

WHEREAS, Contractor was selected pursuant to a Request for Proposals ("RFP") and awarded this Agreement by the Animal Services Board of Commissioners ("Board") on October 28, 2014 and approved by the City Council on February 15, 2015, for a one-year contract renewable at the City's sole discretion for up to five additional years for a period of up to six years (C.F. 15-0092);

WHEREAS, pursuant to Contract Number C-125775, Contractor provides spay/neuter surgeries and related services at the West Los Angeles Animal Shelter Spay/Neuter Clinic to sterilize dogs, cats, and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by qualifying residents near or in the Los Angeles area;

WHEREAS, Department issues discount coupons to City residents or free certificates to qualifying City residents based on income for spay/neuter surgeries of dogs and cats and Contractor agrees to accept coupons and certificates as a form of payment and to be later reimbursed by City;

WHEREAS, on May 3, 2016, the Los Angeles City Council approved inclusion of rabbit sterilizations to the Free Spay/Neuter Certificate and Discount Spay/Neuter Coupon Program and increased the coupon/certificate amounts for dogs (CF 16-0114);

WHEREAS, effective July 1, 2016, the Department began issuing discount coupons in the amount of \$50 and free certificates in the amount of \$125 for dogs and rabbits. The coupon and certificate amounts for cats remain unchanged at \$30 and \$70 respectively;

WHEREAS, the 1st Supplement, effective July 22, 2016, revised the definition of "Voucher" and extended the term of the Agreement through December 31, 2016;

WHEREAS, the 2nd Supplement, effective January 1, 2017, extended the Agreement one-year from December 31, 2016 to December 31, 2017 and ratified the Contractor's performance with the terms and conditions of this Agreement;

WHEREAS, the 3rd Supplement, effective January 1, 2018, extended the Agreement one-year from December 31, 2017 to December 31, 2018;

WHEREAS, the 4th Supplement, effective January 1, 2019, extended the Agreement one-year from December 31, 2018, to December 31, 2019; and

WHEREAS, this 5th Amendment, effective January 1, 2020, will extend the Agreement one-year from December 31, 2019, to December 31, 2020.

NOW THEREFORE, both parties intend the Agreement to be amended as follows:

AMENDMENT

1. Section II. Term shall be amended to extend the term of the Agreement to December 31, 2020.

The City exercises its option of renewing the Agreement for one additional year. The Term of the Contract shall be extended from its present expiration date of December 31, 2019 to a new expiration date of December 31, 2020. This is the fifth and final of five renewable options available for this agreement.

2. Except as herein amended, all other terms and conditions shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**THE CITY OF LOS ANGELES,
DEPARTMENT OF ANIMAL SERVICES**

By _____
Brenda F. Barnette, General Manager

Date: _____

**THE CITY OF LOS ANGELES,
DEPARTMENT OF GENERAL SERVICES**

By _____
Tony M. Royster, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date: _____

**ATTEST:
HOLLY L. WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date: _____

CONTRACTOR - VALUE VET, INC.

By _____
Edward McCobb, Chief Executive Officer

Date: _____

*(second signature required of
corporations)*

By _____
Shawn McCobb, Secretary

Date: _____

Los Angeles City Business Tax License Number: 0000729601-0002-7

Taxpayer Identification Number: 20-2444059

City Agreement Number: C-125775