



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES

**REGULAR MEETING AGENDA**  
**Tuesday, August 10, 2021**  
**9:30 A.M.**

**Dial (669) 900-6833 to Join the Meeting and use Webinar ID No. 965 2917 7195 and then Press #. Press # again when prompted for participant ID.**

---

LARRY GROSS  
President

OLIVIA E. GARCÍA  
Vice-President

JILL COHEN  
ALISA FINSTEN  
JOSE SANDOVAL

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Animal Services Commission meeting will be conducted entirely telephonically and using Zoom software.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To make your request please call (213) 482-9558. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

Members of the public who wish to offer public comment to the Board of Animal Services Commission should call (669) 900-6833 and use Webinar ID No. 965 2917 7195 and then press #. Press # again when prompted for participant ID. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

## **I. ADMINISTRATIVE APPEALS**

### **1. Dangerous Animal Case: DA 212002 EV**

Appellant: Nardell Carter

East Valley Animal Services Center: Lt. Owen

Complaining Witness: Maria Villegas

## **II. COMMISSION MEETING**

### **1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda)

Note: The Brown Act prohibits the Board and staff from discussing a speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

### **2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

### **3. COMMISSION BUSINESS**

A. Approval of Minutes for the Meeting of July 27, 2021 (Action Item; Public comment limited to one minute per speaker)

### **4. ORAL REPORT OF THE GENERAL MANAGER**

### **5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS**

### **6. BOARD REPORTS**

A. Request Authorization to use \$23,961 from the Animal Welfare Trust Fund for the purchase of microchip wand and hand scanners for the Los Angeles Animal Services Centers (Action Item; Public comment limited to one minute per speaker)

B. Approval of Additional Letters of Agreement with the following Veterinary Care Providers; Animal Specialty & Emergency Center, Heaven on Earth, and Stray Cat Alliance for participation in the STAR Program (Action Item; Public comment limited to one minute per speaker)

C. FY 20-21 4th Quarter Financial Reports (Information Item; Public comment limited to one minute per speaker)

## 7. ADJOURNMENT

Next Regular Meeting is scheduled for 9:30 a.m., August 24, 2021

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 9:30 A.M. For the duration of the COVID-19 emergency, the Board will meet telephonically and using Zoom software in conformity with the Governor's Executive Order N-29-20 (March 17, 2020). The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6<sup>th</sup> Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <https://www.laanimalservices.com/about-us-2/commission/#three>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

**PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment. Each speaker will be granted a maximum of two minutes and the presiding officer reserves the ability to extend or limit the time depending on the circumstances of the meeting.

**Notice to Paid Representatives.** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Please join us at our website: [www.LAAnimalServices.com](http://www.LAAnimalServices.com)**

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during the general public comment period, which is limited to two (2) minutes per speaker (For certain agenda items, speakers will have two (2) minutes each).

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

LARRY GROSS  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

# City of Los Angeles

CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

DANA H. BROWN  
GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

ANNETTE G. RAMIREZ  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

## NOTIFICATION OF ADMINISTRATIVE APPEAL HEARING

**To Be Held: Tuesday, August 10, 2021, at 9:30 A.M.**

**This hearing will be held telephonically. To appear, please follow the instructions below.**

Pursuant to Los Angeles Municipal Code Section 53.18(q)(4) this serves as formal notice to the following parties and witnesses of an appeal hearing before the Board of Animal Services Commissioners in the case listed below:

- 1. Dangerous Animal Case: DA 212002 EV**  
Appellant: Nardell Carter  
East Valley Angeles Animal Services Center: Lt. Owen  
Complaining Witness: Maria Villegas

**Due to concerns over COVID-19, this appeal hearing will be held telephonically. To appear at the hearing, DIAL (669) 900-6833, ENTER Webinar ID No. 965 2917 7195, and then press #. Press # again when prompted for participant ID.**

If you have any questions or need further assistance with your telephonic appearance, please contact the Department at (213) 482-9558.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the hearing.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior to the hearing and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: [ani.commission@lacity.org](mailto:ani.commission@lacity.org). This hearing will not be rescheduled, except for good cause.

*Para información en español, llame al (213) 482-9558.*

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)



**BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES**



**MINUTES  
TUESDAY, July 27, 2021 at 9:30 AM**

**VIRTUAL ZOOM MEETING**

---

Audio MP-3 Recording is available at [www.laanimalservices.com](http://www.laanimalservices.com)

---

Larry Gross, President  
Olivia E. García, Vice President  
Jill Cohen  
Alisa Finsten  
Jose Sandoval

Meeting called to order at 9:33 a.m. Commissioners present were Gross, García, Cohen, Finsten, and Sandoval. Also present from Los Angeles Animal Services (LAAS) was Interim General Manager (GM) Dana Brown, Assistant General Manager (AGM) Curtis Watts, Assistant General Manager Annette Ramirez, Board Secretary Francine Acuña, and Deputy City Attorney Ruth Kwon.

**Commissioner Gross** opened the meeting, introduced staff, provided an overview of the meeting agenda, and provided instructions to the public on how to make public comments for this virtual meeting.

## **I. ADMINISTRATIVE APPEALS**

### **1. Dangerous Animal Case: DA 201109 WLA**

Appellant: Van Don Jordan

West Los Angeles Animal Services Center: Lt. Botta

Complaining Witness: Laura Braunstein

The Board discussed the merits of the appeal, the evidence provided to the Hearing Examiner, and the grounds supporting the General Manager's determination. The Board found that the evidence supports the decision of the General Manager's determination.

**Commissioner Cohen** made a motion to uphold the decision of the General Manager.

**Commissioner Finsten** seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

## II. REGULAR COMMISSION MEETING

### 1. PUBLIC COMMENT

Public comment was made by:

- **Whitney Smith** - spoke about the STAR program and asked why it is not being used for a dog named Roma with a bullet in its spinal cord.
- **Corey Chandler** - stated the spay/neuter mandate for rabbits should be extended.
- **Carolyn** - asked about the FAS program and what tactics are being used to improve the scores of the animals.
- **Cathy Serksnas** - spoke about the negative impacts of the appointment and telephone system.
- **Sharon Brewer** - asked for the job descriptions for the General Manager, Assistant General Manager, and Commission Vice President.
- **Michelle Cornelius** - spoke about the appointment system and expressed concern about the shelter vet at West Valley.
- **Gail Raff** - asked for a report on how much is being spent from the STAR funds and asked how to get an item on the agenda.

### 2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public comment:  
None

### 3. COMMISSION BUSINESS

#### A. Election of Board Officers

**Commissioner Finsten** nominated Commissioner Gross to another term as President of the Commission. **Commissioner Gross** accepted. **Commissioner Cohen** seconded the motion and it was approved by a unanimous vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval

Noes: None.

Absent: None.

**Commissioner Sandoval** nominated Commissioner García for another term as Vice President of the Commission. **Commissioner García** accepted. **Commissioner Gross** seconded the motion and it was approved by a unanimous vote of 5-0.



Ayes: Gross, García, Cohen, Finsten, and Sandoval  
Noes: None.  
Absent: None.

B. Approval of the Minutes for Meeting of July 13, 2021.

**Commissioner Sandoval** moved to approve the minutes for the meeting of July 13, 2021.

**Commissioner Cohen** seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.  
Noes: None.  
Absent: None.

Public Comment:  
None

#### 4. ORAL REPORT OF THE GENERAL MANAGER

**Interim GM Dana Brown** discussed the following:

- Spoke about the recent surge in Covid cases citywide and encouraged everyone to get vaccinated.
- Deputy City Attorney Steve Houchin is preparing the ordinance that will amend the spay/neuter language to include rabbits to the spay/neuter requirements and will be submitted to City Council.
- Pet Food Pantry was held on July 18. There were 237 pets served at Chesterfield Square and 178 pets served at East Valley for a total of 415 pets served. Stats were not available for the pet food pantry held on July 25.
- The Department contacted General Services Division to inquire about the City's laundry services contract with Medico Professional Linen Services and are working on an agreement to provide laundry services as a back-up option when our equipment is out of service.
- West Valley shelter has now switched to using a granular pine litter.
- Stated that the Department is not euthanizing dogs and cats for space. Euthanasia decisions are made solely based on medical cases, safety and behavioral issues.
- GM report is not in a written format due to posting requirements. An oral report provides the ability to report on an up to date format and any last minute additions.
- **Commissioner Sandoval** asked if the Department could set up a Pet Food Pantry at the North Central shelter.



Public Comment was made by:

- **Whitney Smith** - spoke about the cat litter that was previously used at the shelters.
- **Michelle Cornelius** - asked the Department to be cognizant of the space constraints and to help get the sick animals out by using STAR funds.
- **Gail Raff** - suggested the City Attorney investigate why the City is not following up with the loose dogs and cats on the street and making sure they are spayed and neutered.
- **Carolyn** - asked when the shelters will be open again to the public.
- **Sharon Brewer** - asked for the Council file for the spay/neuter ordinance and asked for an update on the issues with the FAS evaluations.
- **Jeff Mausner** - asked that the orange list be included on the Department's website.
- **Cathy Serksnas** - asked the Department to consider conducting a virtual Commission meeting in the evening.
- **Michelle Kelly** - spoke about the Council file for the spay/neuter ordinance.

## 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

**Commissioner Gross:**

- None.

**Commissioner Cohen:**

- None.

**Commissioner Finsten:**

- Report back on the adoption process at each shelter.

**Commissioner García:**

- None.

**Commissioner Sandoval:**

- None.

Public Comment was made by:

- **Whitney Smith** - spoke about the difficulty making an appointment for adoption.

## 6. BOARD REPORTS

### A. Community Cat Program Update (Information Item)

**GM Dana Brown** provided an update on the Department's Community Cat Program and the Department's plan and goals to implement this program.

Public Comment was made by:

- **Whitney Smith** - stated that independent trappers should have been invited to the program's workshops.
- **Jeff Mausner** - stated the neighborhood councils are very supportive of the community cat program and encouraged everyone to get involved in their neighborhood councils to promote animal welfare.
- **Gail Raff** - spoke about the difference between return from trapping and return to field.

B. Phone Report Update (Information Item)

**District Supervisor Gerald Hill** provided an update on the Department's phone system.

Public Comment was made by:

- **Whitney Smith** - spoke about the delays in calling the shelters.
- **Cathy Serksnas** - suggested creating a spreadsheet to get the exact stats that are being requested.
- **Sharon Brewer** - asked for stats from July 2021.

C. Woofstat Report for June 2021 (Information Item)

**Interim GM Dana Brown** discussed the June Woofstat Report.

Public Comment was made by:

- **Cathy Serksnas** - spoke about the low number of adoptions in June 2021 compared to December 2019.
- **Whitney Smith** - stated adoptions are low because the shelters are not open to the public.
- **Michelle Cornelius** - spoke about the decrease in volunteer hours and suggested notifying the volunteers of kittens that need to be fostered.
- **Sharon Brewer** - asked for a breakdown of animals that are using spay/neuter vouchers.

## 7. ADJOURNMENT

Meeting adjourned at 11:56 a.m.

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

LARRY GROSS  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

**City of Los Angeles**  
CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

DANA H. BROWN  
GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

ANNETTE G. RAMIREZ  
ASSISTANT GENERAL MANAGER  
LifeSaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** August 10, 2021

**PREPARED BY:** Annette Ramirez

**REPORT DATE:** July 28, 2021

**TITLE:** Assistant General Manager

**SUBJECT: REQUEST AUTHORIZATION TO USE \$23,961 FROM THE ANIMAL WELFARE TRUST FUND FOR THE PURCHASE OF MICROCHIP WAND AND HAND SCANNERS FOR THE LOS ANGELES ANIMAL SERVICES CENTERS**

**BOARD ACTION RECOMMENDED:**

- **APPROVE** the use of Animal Welfare Trust Funds (AWTF) in the amount of \$23,961 to purchase new microchip wand and hand scanners for the Los Angeles Animal Services Centers.

**BACKGROUND**

Microchips are a popular identification choice for pet owners and can be used to help reunite pets with their owners. Microchip scanners are small devices that are used to detect if a pet has been microchipped and can retrieve the digital identity of the pet, as well as the owner's information. Department staff such as veterinarians, field staff, and animal care technicians require microchip scanners to identify potential owners for animals that are processed through the shelter system for correct placements.

**SUMMARY**

The Department is requesting to order 12 wand scanners and 77 hand held scanners to be used at the animal shelters. Each of the six locations will receive two of the 12 wand scanners to be used between kennel and medical staff. The handheld scanners will be distributed to the shelters for use in the field, kennels, medical areas, and will be available to be put into service as needed.

By placing a bulk order, the vendor is reducing the price of the unit by \$100 each. This microchip scanner purchase is necessary to replace obsolete and unfunctioning devices and ensure that a stock is available to put into use as necessary.

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

Report to the Board of Animal Services Commissioners  
SUBJECT: REQUEST AUTHORIZATION TO USE \$23,961 FROM THE ANIMAL WELFARE  
TRUST FUND FOR THE PURCHASE OF MICROCHIP WAND AND HAND SCANNERS FOR  
THE LOS ANGELES ANIMAL SERVICES CENTERS

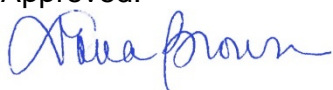
Chesterfield Square	2 wand scanners	4 for Immediate use (2 kennels / 2 field)	9 for stock
Harbor	2 wand scanners	1 for Immediate use (1 medical)	6 for stock
East Valley	2 wand scanners	5 for Immediate use (1 medical / 4 field)	8 for stock
North Central	2 wand scanners	5 for Immediate use (2 kennels / 3 field)	8 for stock
West LA	2 wand scanners	6 for Immediate use (2 kennels / 1 medical / 3 field)	6 for stock
West Valley	2 wand scanners	4 for Immediate use (2 kennels / 2 medical)	6 for stock

Department staff scans every single animal that is taken into custody for search of a permanent microchip identification device in our efforts to reunite pets with their families and expedite the return to home process for lost pets and reduce unnecessary stays at the shelter. Scanners are needed and utilized by Animal Care Technicians and Medical staff as well as field officers out in the field.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund.

Approved:



Dana H. Brown, General Manager

Attachment

**BOARD ACTION:**

\_\_\_\_\_ Passed \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_ Passed with noted modifications \_\_\_\_\_ Continued \_\_\_\_\_

\_\_\_\_\_ Tabled \_\_\_\_\_ New Date \_\_\_\_\_ 2





## Department of Animal Services ANIMAL WELFARE TRUST FUND

### GENERAL MANAGER EXPENDITURE AUTHORIZATION REQUEST (<\$5,000.00)

This form is required to obtain General Manager approval for all Animal Welfare Trust Fund (AWTF) funding requests that are less than \$5,000.

Board of Animal Service Commission approval is required for all AWTF funding requests that are \$5,000 and greater. If seeking Board approval, requester needs to prepare and submit a board report approximately two (2) months in advance of when funding will be needed.

**A. Complete Item Nos. 1 - 6, print and forward along with any supporting documentation (i.e., costs estimates) to your Manager for processing.**

1 Requested By: Christina Gomez Today's Date: 07/22/21

2 Operation/Division: Shelter Operations Phone: 213-482-9574

3 Budget Program: Shelter Operations and Animal Care

4 Purpose: Microchip scanners to identify animals that are processed through the shelters

Description	Vendor	Cost	AWTF Acct. #*
1034-3 MT3 Wand Scanner Global A/F/FDXB/TROVAN	Avid	\$ 19,173.00	
1043 Readers Wand 4x21 MT3 A/F/I/T 125kHz	Avid	\$ 4,788.00	
Total Costs:		\$ 23,961.00	

6 Justification: The veterinarians, field staff and animal care technicians at the shelters require microchip scanners to identify potential owners for animals that are processed through the shelter system for correct placements. Funds for these purchases are made through Fund 950.

**B. Management Approval - If approved, forward signed authorization and any supporting documentation to Financial Management Division (FMD) for processing.**

7 Director of Field Operations: \_\_\_\_\_ Date: \_\_\_\_\_

8 Chief Veterinarian: \_\_\_\_\_ Date: \_\_\_\_\_

9 Assistant General Manager: *Annexa K. Ramirez* Date: *07/22/2021*

9 General Manager: *Alisa Brown* Date: *08/06/2021*

**C. FMD Authorization to Initiate Purchase/Payment**

\*For FMD use only.

10 Approved for Processing: \_\_\_\_\_ Date: \_\_\_\_\_

11 AWTF Log #: \_\_\_\_\_



Avid Identification Systems Inc  
3185 Hamner Ave  
Norco, CA 92860  
(951) 371-7505

Quote/Proforma

Order Number: 0030100  
Order Date: 7/7/2021

Salesperson: 0267  
Customer Number: 0006675

**Sold To:**  
CITY OF LOS ANGELES  
221 NORTH FIGUEROA ST  
SUITE 600  
LOS ANGELES, CA 90012  
**Confirm To:**  
DAVID PUGA

**Ship To:**  
CITY OF LOS ANGELES  
221 NORTH FIGUEROA ST  
SUITE 600  
LOS ANGELES, CA 90012

Customer P.O.		Ship VIA	F.O.B.	Terms		
		FEDX-GRND		Net 30 Days		
Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
AVID1034-3	EACH	0	0	0	249.0000	0.00
MT3 global A/F/FDXB/TROVAN			Whse: CEN			
Minimum Order 77 (Retail \$349)						
AVID1043	EACH	0	0	0	399.0000	0.00
Wand 4x21 MT3 A/F/I/T 125kHz			Whse: CEN			
Minimum Order 12 (Retail \$499)						

Net Order: 0.00  
Less Discount: 0.00  
Freight: 0.00  
Sales Tax: 0.00  
**Order Total:** 0.00

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

LARRY GROSS  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

**City of Los Angeles**

CALIFORNIA



**ERIC GARCETTI  
MAYOR**

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

DANA H. BROWN  
GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

ANNETTE G. RAMIREZ  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** August 10, 2021

**PREPARED BY:** Annette Ramirez

**REPORT DATE:** August 3, 2021

**TITLE:** Assistant General Manager

**SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING VETERINARY CARE PROVIDERS; ANIMAL SPECIALTY & EMERGENCY CENTER, HEAVEN ON EARTH, AND STRAY CAT ALLIANCE FOR PARTICIPATION IN THE STAR PROGRAM**

**BOARD ACTION RECOMMENDED:**

1. **APPROVE** the execution of Letters of Agreement, a template of which is attached to this Report, between the City of Los Angeles through the Department of Animal Services and the below-listed veterinary care providers for participation in the STAR Program to provide veterinary services:
  - Animal Specialty & Emergency Center
  - Heaven on Earth
  - Stray Cat Alliance
2. **AUTHORIZE** the Department's General Manager or her designee to execute the Letters of Agreement and submit them to the City Attorney for review and approval as to form.

**BACKGROUND:**

The STAR (Special Treatment and Recovery) Program was established to use donated funds to provide medical treatment for severely injured, abused, and neglected animals surrendered to or seized by the Department. This program was designed to allow the Department to get sick/injured animals to a private veterinarian to receive the critical medical care they need and that is not always available in a municipal animal shelter.

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)



SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING VETERINARY CARE PROVIDERS; ANIMAL SPECIALTY & EMERGENCY CENTER, HEAVEN ON EARTH, AND STRAY CAT ALLIANCE FOR PARTICIPATION IN THE STAR PROGRAM

---

The STAR Program cannot function without the participation of veterinary care provider partners. To facilitate their participation, the Department must enter into a Letter of Agreement with each veterinary care provider outlining the terms of the Program. This Board approved the first group of veterinary partners on July 13, 2021.

**SUMMARY:**

The Department is requesting the Board’s approval of the additional Letters of Agreement with each of the following veterinary care providers:


- Animal Specialty & Emergency Center
- Heaven on Earth
- Stray Cat Alliance

Each Letter of Agreement will take the form of the template attached to this Report and will set forth the terms and conditions of the STAR Program, including approved medical treatment and reimbursements. Each Letter of Agreement will carry a term of one year with optional renewal for two additional one-year terms at the Department’s sole discretion.

**FISCAL IMPACT:**

There is no fiscal impact to the general fund. The cost of the STAR Program will be used from the STAR Fund, Fund No. 859.

Approved:



Dana H. Brown, General Manager

Attachment

---

**BOARD ACTION:**

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____



**CITY OF LOS ANGELES  
DEPARTMENT OF ANIMAL SERVICES  
STAR PROGRAM VETERINARY PARTNER AGREEMENT**



This Letter of Agreement (“Agreement”) is for veterinarians that wish to participate in the City of Los Angeles (“City”) Department of Animal Services (“LAAS”) STAR Program (“Program”), which allows qualified non-profit rescue organizations to temporarily foster and care for LAAS-owned animals that have suffered from injury, abuse or neglect and are in need of medical treatment. Under the Program, rescue organizations will transport these animals to a veterinarian for treatment and LAAS will pay a portion of qualifying treatment costs.

Veterinary Care Provider: \_\_\_\_\_ (“Provider”)

In order to participate in the Program, Provider understands and agrees to the following terms and conditions:

**1. Animal Intake and Medical Treatment.**

- a. Provider will be included on a list of participating veterinarians provided by LAAS to non-profit rescue organizations that have entered into a separate agreement with LAAS to participate in the Program (“Participating Rescue Organization”). If Provider is selected by a Participating Rescue Organization, the Participating Rescue Organization will transport a LAAS-owned animal in need of specified medical treatment (“Animal”) to the Provider for treatment.
- b. Participating Rescue Organization will submit to Provider a “STAR Program Payment Form,” which will specify the LAAS-approved medical treatment requested for the Animal (“Medical Treatment”). If Provider accepts an Animal for treatment, Provider will only perform the specified Medical Treatment on the Animal and shall obtain prior authorization from LAAS before performing any other treatment or procedure.
- c. When the Medical Treatment is completed and an Animal is ready for discharge, Provider will contact the Participating Rescue Organization to arrange for pick-up. Provider shall not release an Animal to any person, group, or organization other than the Participating Rescue Organization that provided the Animal for treatment. Provider shall provide the Participating Rescue Organization with post-operative instructions.

**2. Payment to Provider.**

- a. If Provider complies with all terms and conditions set forth in this Agreement and if Medical Treatment provided to the Animal is supported by a detailed invoice from Provider, LAAS will pay Provider for a portion of costs for Medical Treatment as follows, per Animal:
  - LAAS will pay 100% of Medical Treatment costs up to \$1,000.
  - LAAS will pay 50% of additional Medical Treatment costs between \$1,000 and \$5,000.
  - LAAS will not pay any portion of Medical Treatment costs above \$5,000.
  - Under this payment structure, LAAS will pay no more than \$3,000 total for Medical Treatment costs per Animal.

- b. LAAS will not be responsible for paying any costs other than those related to the approved Medical Treatment. LAAS will not pay more than \$3,000 per Animal.
- c. In order to receive any payments from LAAS under this Agreement, Provider must provide LAAS with the following Required Documentation for each Animal:
  - a completed STAR Program Payment Form
  - a detailed invoice for Medical Treatment provided to the Animal
    - Invoices must include:
      - Veterinary Hospital Name and Address
      - Nature of Injury
      - Treatment Provided
      - Animal Disposition (e.g. euthanized or specify other)
      - Service Date
      - Complete Service Fees

The Required Documentation, with original signatures, must be mailed and postmarked within 7 days after Medical Treatment is completed. Any documents or requests for payment sent more than 7 days after Medical Treatment is completed will not be accepted by LAAS and no payments will be made to Provider.

The Required Documentation originals must be mailed to:

**Chesterfield Square Animal Care Center**  
**Attn: Dr. Jeremy Prupas**  
**1850 West 60<sup>th</sup> Street**  
**Los Angeles, California 90047**

- d. All costs submitted to LAAS for payment shall be fair and reasonable. Provider shall offer the best prices and discounts that are offered to any of Provider's customers for similar medical treatment provided under this Agreement.
- e. Total payments to Provider under this Agreement shall not exceed \$3,000 for medical treatment cost per animal.

### **3. Term**

- a. This Agreement shall take effect when fully executed and shall terminate one (1) year thereafter, unless terminated earlier pursuant to the terms of this Agreement. This Agreement may be renewed for up to two additional one-year terms at the sole discretion of LAAS. Such renewal options shall be effected through a letter from LAAS to Provider and signed by the General Manager of LAAS, or designee, and by the Provider.

### **4. Termination**

- a. LAAS may terminate this Agreement at any time and for any reason by giving Provider written notice. Upon receipt of the notice of termination, Provider shall not accept LAAS-owned animals under the Program.

## **5. Insurance**

- a. Provider shall acquire and maintain insurance coverage and liability limits of a type and in an amount for premises liability, malpractice and such other insurance as is customary for licensed California veterinarians in the Los Angeles area, with one or more financially sound and reputable insurance companies and provide proof of such insurance to LAAS upon request.

## **6. Indemnity Wavier, Release of Liability, and Assumption of Risk.**

- a. Provider understands that the behavior of domestic animals is unpredictable and that domestic animals are capable of spreading disease, inflicting serious personal injury, causing extensive property damage, and/or causing death. Knowing the risk of handling domestic animals, nevertheless, Provider agrees to assume those risks and agrees to assume full responsibility for personal injury, property damage suffered and/or death sustained as a result of, or in connection with, its participation in the Program. Except for the active negligence or willful misconduct of the City, LAAS, or any of their officers, agents, employees, assigns and successors in interest, Provider shall defend, indemnify and hold harmless the City, LAAS and any of their officers, agents, employees, assigns and successors in interest from and against all lawsuits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in-house and outside counsel) and costs of litigation (including all litigation costs incurred by the City, including but not limited to costs of experts and consultants, damages or liability of any nature whatsoever, for death or injury to any person, including Provider's employees and agents, or damages or destruction of any property of either party hereto or of third parties, arising in any manner by reason of an act, error, or omission by Provider, including its boards, officers, agents, employees, assigns, and successors in interest. The rights and remedies of LAAS and the City provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement. This provision shall survive expiration or termination of this Agreement.

## **7. Additional Provider Obligations.**

- a. Provider shall comply with all applicable laws of the United States of America, the State of California, and the City of Los Angeles. Provider shall follow the mandates of the California Veterinary Medicine Practice Act.
- b. Provider shall provide all materials, equipment, and personnel and shall bear all costs for any necessary permits, insurance and taxes required to perform these services.
- c. Provider shall maintain all licenses, permits, certifications and other documents required to provide any veterinary care or related services, including but not limited to the following:
  - Veterinary Premise Permit, as required by the California Veterinary Medical Board
  - Veterinarian License
  - Controlled Substance Registration Certificate, as required by the U.S. Drug Enforcement Administration (DEA)
  - City of Los Angeles Business Tax Registration Certificate

I declare under penalty of perjury that I am authorized to enter into this Agreement on behalf of Provider and that all information provided herein is true and correct. I further declare that I have fully read, understand, and agree to the terms and conditions of this Agreement on behalf of the Organization.

\_\_\_\_\_  
Name of Provider Hospital/Clinic (Print)

\_\_\_\_\_  
Veterinarian/Owner or Authorized Representative (Print)

\_\_\_\_\_  
Title (Print)

\_\_\_\_\_  
Veterinarian/Owner or Authorized Representative (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Location Address

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Los Angeles City Business Tax License Number \_\_\_\_\_

IRS Taxpayer Identification Number \_\_\_\_\_

**THE CITY OF LOS ANGELES,  
DEPARTMENT OF ANIMAL SERVICES**

By \_\_\_\_\_  
Dana Brown, Interim General Manager

Date: \_\_\_\_\_

**APPROVED AS TO FORM:  
MICHAEL N. FEUER, City Attorney**

By \_\_\_\_\_  
Steve R. Houchin, Deputy City Attorney

Date: \_\_\_\_\_



**Department of Animal Services**  
**Fiscal Year 20-21**  
**4th Quarter Financial Report**  
**Consolidated Overview**

<b>Animal Sterilization Fund - Fund No. 842</b>				
	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Ending Balance</b>
<b>Totals</b>	<b>\$624,143.92</b>	<b>\$428,790.35</b>	<b>-\$599,443.00</b>	<b>\$453,491.27</b>
	<b>Cats</b>	<b>Dogs</b>	<b>Rabbits</b>	<b>Total</b>
Prior Totals	11,985	7,518	385	19,888
Reporting Period Totals	3,498	3,420	149	7,067
<b>Year to Date Totals</b>	<b>15,483</b>	<b>10,938</b>	<b>534</b>	<b>26,955</b>

<b>Animal Welfare Trust Fund - Fund No. 859</b>				
	<b>Beginning Balance</b>	<b>Donations, Contributions &amp; Interest</b>	<b>Expenditures</b>	<b>Ending Balance</b>
Unrestricted Funds	\$3,062,714.37	\$76,644.72	-\$469,724.30	\$2,669,634.79
Restricted Funds	\$1,663,179.42	\$30,761.20	-\$86,297.34	\$1,607,643.28
<b>Totals</b>	<b>\$4,725,893.79</b>	<b>\$107,405.92</b>	<b>-\$556,021.64</b>	<b>\$4,277,278.07</b>

<b>Expenditures - General Fund</b>				
<b>Budget Allocation</b>	<b>Prior Expenditures</b>	<b>Reporting Period Expenditures</b>	<b>YTD Expenditures</b>	<b>Remaining Balance</b>
<b>\$25,106,174.94</b>	<b>\$17,166,007.51</b>	<b>\$6,861,322.18</b>	<b>\$24,027,329.69</b>	<b>\$1,078,845.25</b>

<b>Revenue - General Fund</b>				
<b>Revenue Projection</b>	<b>Prior Revenue</b>	<b>Reporting Period Revenue</b>	<b>YTD Revenue</b>	<b>Outstanding Revenue</b>
<b>\$4,619,035.00</b>	<b>\$1,687,478.66</b>	<b>\$821,153.87</b>	<b>\$2,508,632.53</b>	<b>\$2,110,402.47</b>

Beginning Balance	
Cash	\$599,349.67
Encumbrances	\$24,794.25
<b>Total Available</b>	<b>\$624,143.92</b>
REVENUE	
Spay and Neuter Fees	\$34,778.02
Donations & Grants	\$17,993.00
Interfund Oper Transfer - General Fund	\$33,333.33
Spay/Neuter Deposit Forfeitures	\$640.00
\$2 or \$7 from Dog License Fee	\$58,429.00
UB Transfer	\$0.00
Community Cat S/N Program	\$15,000.00
Misc.	\$0.00
<b>Total</b>	<b>\$160,173.35</b>
EXPENDITURES	
Spay and Neuter Program	-\$230,602.25
Other - Transfer to General Fund	\$0.00
Misc.	-\$120.00
Misc.	\$0.00
<b>Total</b>	<b>-\$230,722.25</b>
Ending Balance	
Cash	\$526,778.02
Encumbrances	\$26,817.00
<b>Total Available</b>	<b>\$553,595.02</b>
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$7,562.91
Interfund Oper Transfer - General Fund (Pending)	\$33,333.33
Pending Reclass	\$16,490.50
Misc.	\$0.00



## ANIMAL STERILIZATION FUND

April 2021

### APRIL INVOICED SPAY & NEUTER ACTIVITY

Mobile Vans	Cat	Dog	Rabbit	Apr Total	FYTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	330	115	0	445	2,886
<b>Mobil Vans Sub-Total</b>	<b>330</b>	<b>115</b>	<b>0</b>	<b>445</b>	<b>2,886</b>
Shelter Adoptions	Cat	Dog	Rabbit	Apr Total	FYTD Total
Amanda Foundation	0	0	0	0	0
ASPCA	0	0	0	0	1,281
Heaven on Earth	20	16	0	36	610
Lucy Pet Foundation	0	0	0	0	18
SNP LA - Harbor	25	51	1	77	1,197
Value Vet	18	22	0	40	682
Western University	36	102	4	142	1,678
Letters of Agreement (LOA) Contractor's	20	60	11	91	2,033
<b>Shelter Adoptions Sub-Total</b>	<b>119</b>	<b>251</b>	<b>16</b>	<b>386</b>	<b>7,499</b>
Coupon/Certificate Program	Cat	Dog	Rabbit	Apr Total	FYTD Total
ASPCA	0	0	0	0	31
Heaven on Earth	40	31	0	71	490
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	64	50	0	114	829
Spay4LA	0	0	0	0	0
Value Vet	16	11	0	27	458
Western University	21	48	0	69	484
Letters of Agreement (LOA) Contractor's	959	663	21	1,643	9,966
<b>Coupon &amp; Certificate Program Sub-Total</b>	<b>1,100</b>	<b>803</b>	<b>21</b>	<b>1,924</b>	<b>12,258</b>
<b>Total Surgeries</b>	<b>1,549</b>	<b>1,169</b>	<b>37</b>	<b>2,755</b>	<b>22,643</b>



	Beginning Balance
Cash	\$526,778.02
Encumbrances	\$26,817.00
<b>Total Available</b>	<b>\$553,595.02</b>
REVENUE	
Spay and Neuter Fees	\$24,731.42
Donations & Grants	\$1,840.00
Interfund Oper Transfer - General Fund	\$33,333.33
Spay/Neuter Deposit Forfeitures	\$800.00
\$2 or \$7 from Dog License Fee	\$53,105.00
UB Transfer	\$0.00
Misc.	\$0.00
Misc.	\$0.00
<b>Total</b>	<b>\$113,809.75</b>
EXPENDITURES	
Spay and Neuter Program	-\$179,055.25
Other - Transfer to General Fund	\$0.00
Misc.	-\$440.00
Misc.	\$0.00
<b>Total</b>	<b>-\$179,495.25</b>
	Ending Balance
Cash	\$461,084.77
Encumbrances	\$26,824.75
<b>Total Available</b>	<b>\$487,909.52</b>
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$7,802.91
Interfund Oper Transfer - General Fund (Pending)	\$33,333.33
Misc.	\$0.00
Misc.	\$0.00



### ANIMAL STERILIZATION FUND

May 2021

MAY INVOICED SPAY & NEUTER ACTIVITY					
Mobile Vans	Cat	Dog	Rabbit	May Total	FYTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	0	0	0	0	2,886
<b>Mobil Vans Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,886</b>
Shelter Adoptions	Cat	Dog	Rabbit	May Total	FYTD Total
Amanda Foundation	0	0	0	0	0
ASPCA	39	87	1	127	1,408
Heaven on Earth	26	43	0	69	679
Lucy Pet Foundation	0	0	0	0	18
SNP LA - Harbor	26	40	0	66	1,263
Value Vet	4	33	0	37	719
Western University	37	101	2	140	1,818
Letters of Agreement (LOA) Contractor's	58	108	23	189	2,222
<b>Shelter Adoptions Sub-Total</b>	<b>190</b>	<b>412</b>	<b>26</b>	<b>628</b>	<b>8,127</b>
Coupon/Certificate Program	Cat	Dog	Rabbit	May Total	FYTD Total
ASPCA	21	15	4	40	71
Heaven on Earth	34	19	0	53	543
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	45	43	0	88	917
Spay4LA	0	0	0	0	0
Value Vet	10	17	0	27	485
Western University	19	56	0	75	559
Letters of Agreement (LOA) Contractor's	633	533	17	1,183	11,149
<b>Coupon &amp; Certificate Program Sub-Total</b>	<b>762</b>	<b>683</b>	<b>21</b>	<b>1,466</b>	<b>13,724</b>
<b>Total Surgeries</b>	<b>952</b>	<b>1,095</b>	<b>47</b>	<b>2,094</b>	<b>24,737</b>



# ANIMAL STERILIZATION FUND

June 2021

Beginning Balance	
Cash	\$461,084.77
Encumbrances	\$26,824.75
<b>Total Available</b>	<b>\$487,909.52</b>
REVENUE	
Spay and Neuter Fees	\$35,254.87
Donations & Grants	\$3,511.05
Interfund Oper Transfer - General Fund	\$33,333.33
Spay/Neuter Deposit Forfeitures	\$4,640.00
\$2 or \$7 from Dog License Fee	\$78,068.00
UB Transfer	\$0.00
Misc.	\$0.00
Misc.	\$0.00
<b>Total</b>	<b>\$154,807.25</b>
EXPENDITURES	
Spay and Neuter Program	-\$185,305.50
Other - Transfer to General Fund	\$0.00
Misc.	-\$3,920.00
Misc.	\$0.00
<b>Total</b>	<b>-\$189,225.50</b>
Ending Balance	
Cash	\$410,600.52
Encumbrances	\$42,890.75
<b>Total Available</b>	<b>\$453,491.27</b>
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$11,722.91
Interfund Oper Transfer - General Fund (Pending)	\$33,333.33
Misc.	\$0.00
Misc.	\$0.00

## JUNE INVOICED SPAY & NEUTER ACTIVITY

Mobile Vans	Cat	Dog	Rabbit	June Total	YTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	0	0	0	0	2,886
<b>Mobil Vans Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,886</b>
Shelter Adoptions	Cat	Dog	Rabbit	June Total	YTD Total
Amanda Foundation	0	0	0	0	0
Heaven on Earth	98	182	9	289	1,697
ASPCA	59	37	0	96	775
Lucy Pet Foundation	0	0	0	0	18
SNP LA - Harbor	63	41	1	105	1,368
Value Vet	11	18	0	29	748
Western University	44	81	14	139	1,957
Letters of Agreement (LOA) Contractor's	96	82	0	178	2,400
<b>Shelter Adoptions Sub-Total</b>	<b>371</b>	<b>441</b>	<b>24</b>	<b>836</b>	<b>8,963</b>
Coupon/Certificate Program	Cat	Dog	Rabbit	June Total	YTD Total
ASPCA	30	47	12	89	160
Heaven on Earth	13	11	0	24	567
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	38	39	0	77	994
Spay4LA	0	0	0	0	0
Value Vet	6	19	0	25	510
Western University	12	46	0	58	617
Letters of Agreement (LOA) Contractor's	527	553	29	1,109	12,258
<b>Coupon &amp; Certificate Program Sub-Total</b>	<b>626</b>	<b>715</b>	<b>41</b>	<b>1,382</b>	<b>15,106</b>
<b>Total Surgeries</b>	<b>997</b>	<b>1,156</b>	<b>65</b>	<b>2,218</b>	<b>26,955</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND (FUND 859)**  
**APRIL 2021**

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$3,062,714.37	\$27,957.26	-\$210,923.00	\$2,879,748.63
Restricted Funds	\$1,663,179.42	\$11,844.19	-\$28,277.60	\$1,646,746.01
<b>Totals</b>	<b>\$4,725,893.79</b>	<b>\$39,801.45</b>	<b>-\$239,200.60</b>	<b>\$4,526,494.64</b>
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	The Glue			
	City Council - 2021-50		-\$73,610.00	
Unrestricted Funds	Cal Animals- Officer Certification			
	Board Approval - 2021-48		-\$137,313.00	
Restricted Funds	Medical Cart WLA			
	General Manager - 2021-53			-\$2,495.30
Restricted Funds	Medical Cart EV			
	General Manager - 2021-54			-\$2,495.30
Restricted Funds	Medical Cart WV			
	General Manager - 2021-55			-\$2,495.30
Restricted Funds	Medical Cart HARB			
	General Manager - 2021-56			-\$2,495.30
Restricted Funds	Kennel Cards			
	Department Policy			-\$17.90
Restricted Funds	Pet Food Pantry Order			
	General Manager - 2021-64			-\$4,996.81
Restricted Funds	Pet Food Pantry Order			
	General Manager - 2021-65			-\$2,862.68
Restricted Funds	Pet Food Pantry Order			
	General Manager - 2021-66			-\$9,583.55
Restricted Funds	Pet Food Pantry Order			
	General Manager - 2021-46			-\$835.46
<b>Expenditure Sub-Total</b>			<b>-\$210,923.00</b>	<b>-\$28,277.60</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND**  
**DETAIL - ACCOUNT NO. 859**  
**APRIL 2021**

DONATIONS	Beginning Balance	April 2020 Revenue	April 2020 Expenditures	Ending Balance
<b>UNRESTRICTED DONATIONS &amp; FUNDS</b>				
General Donations	\$3,034,086.29	\$19,586.61	-\$210,923.00	\$2,842,749.90
Interest Income	\$41,090.65	\$8,370.65	\$0.00	\$49,461.30
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$27,835.43	\$0.00	\$0.00	\$27,835.43
Transfer to General Services	-\$40,298.00	\$0.00	\$0.00	-\$40,298.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>\$3,062,714.37</b>	<b>\$27,957.26</b>	<b>-\$210,923.00</b>	<b>\$2,879,748.63</b>
<b>RESTRICTED DONATIONS</b>				
Agnes Wood Estate - Maintenance of North Central Shelter	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$360,000.00	\$0.00	\$0.00	\$360,000.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$139,050.57	\$269.50	-\$2,495.30	\$136,824.77
Food Pantry	\$75,969.05	\$2,183.50	-\$18,278.50	\$59,874.05
Foster Program	\$42,154.44	\$0.00	\$0.00	\$42,154.44
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$91,081.11	\$471.00	-\$2,495.30	\$89,056.81
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	\$0.00	\$33,183.80
Kennel Plaque Sponsorship	\$70,009.81	\$300.00	-\$17.90	\$70,291.91
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tyner Estate - Maintenance of West Valley Shelter	\$0.00	\$0.00	\$0.00	\$0.00
North Central Shelter - Shelter Maintenance	-\$60,155.13	\$392.00	\$0.00	-\$59,763.13
PetCo	\$51,245.42	\$0.00	\$0.00	\$51,245.42
Pet Retention Program	\$0.00	\$500.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenance of East Valley Shelter	\$55,165.68	\$0.00	\$0.00	\$55,165.68
South LA Shelter - Shelter Maintenance	\$72,753.26	\$708.20	\$0.00	\$73,461.46
Special Treatment and Recovery (S.T.A.R.) Program	\$216,534.68	\$3,336.99	\$0.00	\$219,871.67
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$2,643.91	\$0.00	\$0.00	\$2,643.91
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,237.50	\$0.00	\$0.00	\$21,237.50
West LA Shelter - Shelter Maintenance	\$167,416.91	\$927.00	-\$2,495.30	\$165,848.61
West Valley Shelter - Shelter Maintenance	\$61,010.41	\$2,756.00	-\$2,495.30	\$61,271.11
<b>TOTAL RESTRICTED FUNDS</b>	<b>\$1,663,179.42</b>	<b>\$11,844.19</b>	<b>-\$28,277.60</b>	<b>\$1,646,746.01</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>	<b>\$4,725,893.79</b>	<b>\$39,801.45</b>	<b>-\$239,200.60</b>	<b>\$4,526,494.64</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND (FUND 859)**  
**MAY 2021**

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,879,748.63	\$20,649.27	-\$47,878.30	\$2,852,519.60
Restricted Funds	\$1,646,746.01	\$8,854.02	-\$29,742.14	\$1,625,857.89
<b>Totals</b>	<b>\$4,526,494.64</b>	<b>\$29,503.29</b>	<b>-\$77,620.44</b>	<b>\$4,478,377.49</b>
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	Treats to promote Fear Free Sheltering			
	General Manager - 2021-59		-\$362.80	
Unrestricted Funds	Security System at NC			
	General Manager - 2021-57		-\$18,126.99	
Unrestricted Funds	May Medical Order			
	General Manager - 2021-69		-\$4,209.39	
Unrestricted Funds	CalAnimal Officer Certification			
	General Manager - 2021-75		-\$150.00	
Unrestricted Funds	NC Food Order			
	General Manager - 2021-76		-\$10,151.62	
Unrestricted Funds	The Glue			
	City Council - 2021-50		-\$14,877.50	
Restricted Funds	Foster Food Order			
	General Manager - 2021-60			-\$3,260.84
Restricted Funds	Aluminum Kuranda Beds for WV and NC			
	General Manager - 2021-68			-\$16,502.88
Restricted Funds	Food Pantry Families Together			
	General Manager - 2021-73			-\$9,978.42
<b>Expenditure Sub-Total</b>			<b>-\$47,878.30</b>	<b>-\$29,742.14</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND**  
**DETAIL - ACCOUNT NO. 859**  
**MAY 2021**

DONATIONS	Beginning Balance	May 2020 Revenue	May 2020 Expenditures	Ending Balance
<b>UNRESTRICTED DONATIONS &amp; FUNDS</b>				
General Donations	\$2,842,749.90	\$16,362.00	-\$47,878.30	\$2,811,233.60
Interest Income	\$49,461.30	\$4,287.27	\$0.00	\$53,748.57
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$27,835.43	\$0.00	\$0.00	\$27,835.43
Transfer to General Services	-\$40,298.00	\$0.00	\$0.00	-\$40,298.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>\$2,879,748.63</b>	<b>\$20,649.27</b>	<b>-\$47,878.30</b>	<b>\$2,852,519.60</b>
<b>RESTRICTED DONATIONS</b>				
Agnes Wood Estate - Maintenance of North Central Shelt	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$360,000.00	\$0.00	\$0.00	\$360,000.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$136,824.77	\$23.00	\$0.00	\$136,847.77
Food Pantry	\$59,874.05	\$2,052.00	-\$9,978.42	\$51,947.63
Foster Program	\$42,154.44	\$0.00	-\$3,260.84	\$38,893.60
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$89,056.81	\$646.00	\$0.00	\$89,702.81
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	\$0.00	\$33,183.80
Kennel Plaque Sponsorship	\$70,291.91	\$300.00	\$0.00	\$70,591.91
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tyner Estate - Maintenance of West Valley Shelter	\$0.00	\$0.00	\$0.00	\$0.00
North Central Shelter - Shelter Maintenance	-\$59,763.13	\$128.00	\$0.00	-\$59,635.13
PetCo	\$51,245.42	\$0.00	-\$16,502.88	\$34,742.54
Pet Retention Program	\$500.00	\$0.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenece of East Valley Shelte	\$55,165.68	\$0.00	\$0.00	\$55,165.68
South LA Shelter - Shelter Maintenance	\$73,461.46	\$3,495.52	\$0.00	\$76,956.98
Special Treatment and Recovery (S.T.A.R.) Program	\$219,871.67	\$1,946.50	\$0.00	\$221,818.17
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$2,643.91	\$0.00	\$0.00	\$2,643.91
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,237.50	\$0.00	\$0.00	\$21,237.50
West LA Shelter - Shelter Maintenance	\$165,848.61	\$123.00	\$0.00	\$165,971.61
West Valley Shelter - Shelter Maintenance	\$61,271.11	\$140.00	\$0.00	\$61,411.11
<b>TOTAL RESTRICTED FUNDS</b>	<b>\$1,646,746.01</b>	<b>\$8,854.02</b>	<b>-\$29,742.14</b>	<b>\$1,625,857.89</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>	<b>\$4,526,494.64</b>	<b>\$29,503.29</b>	<b>-\$77,620.44</b>	<b>\$4,478,377.49</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND (FUND 859)**  
**JUNE 2021**

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,852,519.60	\$28,038.19	-\$210,923.00	\$2,669,634.79
Restricted Funds	\$1,625,857.89	\$10,062.99	-\$28,277.60	\$1,607,643.28
<b>Totals</b>	<b>\$4,478,377.49</b>	<b>\$38,101.18</b>	<b>-\$239,200.60</b>	<b>\$4,277,278.07</b>
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	The Glue Payment City Council - 2021-50		-\$26,587.50	
Unrestricted Funds	The Glue Payment City Council - 2021-50		-\$47,022.50	
Unrestricted Funds	Microchip Order Pethealth Board Report - 2021-48		-\$137,313.00	
Restricted Funds	West LA Medical Order General Manager - 2021-53			-\$2,495.30
Restricted Funds	West Valley Medical Order General Manager - 2021-55			-\$2,495.30
Restricted Funds	Harbor Medical Order General Manager - 2021-56			-\$2,495.30
Restricted Funds	East Valley Medical Order General Manager - 2021-54			-\$2,495.30
Restricted Funds	Kennel Cards Department Policy			-\$17.90
Restricted Funds	Food Pantry Order General Manager - 2021-73			-\$9,583.01
Restricted Funds	Food Pantry Order General Manager - 2021-61			-\$4,920.47
Restricted Funds	Food Pantry Order General Manager - 2021-70			-\$3,027.28
Restricted Funds	Food Pantry Order General Manager - 2021-36			-\$747.74
<b>Expenditure Sub-Total</b>			<b>-\$210,923.00</b>	<b>-\$28,277.60</b>





**DEPARTMENT OF ANIMAL SERVICES**  
**ANIMAL WELFARE TRUST FUND**  
**DETAIL - ACCOUNT NO. 859**  
**JUNE 2021**

DONATIONS	Beginning Balance	June 2020 Revenue	June 2020 Expenditures	Ending Balance
<b>UNRESTRICTED DONATIONS &amp; FUNDS</b>				
General Donations	\$2,811,233.60	\$25,818.64	-\$210,923.00	\$2,626,129.24
Interest Income	\$53,748.57	\$2,219.55		\$55,968.12
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$27,835.43	\$0.00	\$0.00	\$27,835.43
Transfer to General Services	-\$40,298.00	\$0.00	\$0.00	-\$40,298.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>\$2,852,519.60</b>	<b>\$28,038.19</b>	<b>-\$210,923.00</b>	<b>\$2,669,634.79</b>
<b>RESTRICTED DONATIONS</b>				
Agnes Wood Estate - Maintenance of North Central Shelt	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$360,000.00	\$0.00	\$0.00	\$360,000.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$136,847.77	\$195.00	-\$2,495.30	\$134,547.47
Food Pantry	\$51,947.63	\$3,590.05	-\$18,278.50	\$37,259.18
Foster Program	\$38,893.60	\$0.00	\$0.00	\$38,893.60
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$89,702.81	\$750.00	-\$2,495.30	\$87,957.51
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	\$0.00	\$33,183.80
Kennel Plaque Sponsorship	\$70,591.91	\$900.00	-\$17.90	\$71,474.01
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tyner Estate - Maintenance of West Valley Shelter	\$0.00	\$0.00	\$0.00	\$0.00
North Central Shelter - Shelter Maintenance	-\$59,635.13	\$452.50	\$0.00	-\$59,182.63
PetCo	\$34,742.54	\$0.00	\$0.00	\$34,742.54
Pet Retention Program	\$500.00	\$0.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenance of East Valley Shelte	\$55,165.68	\$0.00	\$0.00	\$55,165.68
South LA Shelter - Shelter Maintenance	\$76,956.98	\$381.70	\$0.00	\$77,338.68
Special Treatment and Recovery (S.T.A.R.) Program	\$221,818.17	\$2,018.55	\$0.00	\$223,836.72
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$2,643.91	\$500.00	\$0.00	\$3,143.91
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,237.50	\$20.00	\$0.00	\$21,257.50
West LA Shelter - Shelter Maintenance	\$165,971.61	\$493.00	-\$2,495.30	\$163,969.31
West Valley Shelter - Shelter Maintenance	\$61,411.11	\$762.19	-\$2,495.30	\$59,678.00
<b>TOTAL RESTRICTED FUNDS</b>	<b>\$1,625,857.89</b>	<b>\$10,062.99</b>	<b>-\$28,277.60</b>	<b>\$1,607,643.28</b>
<b>TOTAL DONATIONS AND CONTRIBUTIONS</b>	<b>\$4,478,377.49</b>	<b>\$38,101.18</b>	<b>-\$239,200.60</b>	<b>\$4,277,278.07</b>



**DEPARTMENT OF ANIMAL SERVICES**  
**GENERAL FUND REVENUE**  
**JUNE 2021**

DESCRIPTION	FY 20-21 Budget Revenue Projection	Prior Revenue	April Revenue	May Revenue	June Revenue	YTD Revenue Total	FY 20-21 Projected Balance
Dog Licenses	\$2,126,000.00	\$896,215	\$145,568	\$86,375	\$160,990	\$1,289,147	(\$836,853)
Duplicate Tags	\$8,000.00	\$1,255	\$160	\$90	\$175	\$1,680	(\$6,320)
Sentry Dog Licenses	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Sentry Dog Trainers Licenses	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Dog License Penalty Fee	\$120,000.00	\$21,009	\$4,918	\$3,280	\$6,260	\$35,466	(\$84,534)
Late Payment Penalty - EQ	\$1,000.00	\$419	\$0	\$30	\$10	\$459	(\$541)
Cat Identification Fee	\$0.00	\$0	\$25	\$45	\$50	\$120	\$120
Breeder's License Fee	\$341,000.00	\$226,765	\$48,745	\$29,775	\$56,630	\$361,915	\$20,915
Comm & Ind Guard Dog Licenses	\$9,000.00	\$400	\$150	\$150	\$600	\$1,300	(\$7,700)
Restricted Dog License	\$0.00	\$2,125	\$580	\$240	\$0	\$2,945	\$2,945
Filming Permits	\$184,000.00	\$159,020	\$44,200	\$19,040	\$30,500	\$252,760	\$68,760
Animal Pick-up Fees	\$5,000.00	\$1,862	\$295	\$469	\$591	\$3,217	(\$1,783)
Animal Impoundment Fees	\$6,000.00	\$0	\$0	\$0	\$0	\$0	(\$6,000)
Pet ID System Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Trap Rental Fees	\$3,000.00	\$0	\$0	\$0	\$0	\$0	(\$3,000)
Cat Pound Fees	\$20,000.00	\$2,678	\$562	\$189	\$930	\$4,359	(\$15,642)
Dog Pound Fees	\$700,000.00	\$177,749	\$34,911	\$17,678	\$31,620	\$261,957	(\$438,043)
Veterinary Medical Fees	\$21,000.00	\$7,633	\$257	\$257	\$4,895	\$13,042	(\$7,958)
Other Animal Pound Fees	\$36,000.00	\$9,355	\$1,417	\$1,073	\$1,788	\$13,633	(\$22,368)
Animal Regulation Fees	\$425,000.00	\$99,617	\$21,010	\$8,254	\$16,973	\$145,854	(\$279,147)
Miscellaneous Revenue-Others	\$25,000.00	\$71,508	\$16,578	\$8,905	\$8,447	\$105,439	\$80,439
Redemption Fees	\$23,000.00	\$0	\$0	\$0	\$0	\$0	(\$23,000)
Bad Check Collection Fees	\$2,000.00	\$280	\$0	\$0	\$92	\$372	(\$1,628)
Fines and Penalties-Others	\$25,000.00	\$9,590	\$2,169	\$840	\$2,370	\$14,969	(\$10,031)
Miscellaneous Revenue-Others	\$2,000.00	\$0	\$0	\$0	\$0	\$0	(\$2,000)
Related Cost Reimb-Others	\$537,035.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$537,035.00
<b>Total</b>	<b>\$4,619,035</b>	<b>\$1,687,479</b>	<b>\$321,544</b>	<b>\$176,690</b>	<b>\$322,920</b>	<b>\$2,508,633</b>	

Projection Information				Total
YTD Revenue Required to Meet FY Revenue Projection				\$4,619,035
YTD Actual Revenue				\$2,508,633
YTD Overage/Shortage				-\$2,110,402
Remaining Monthly Revenue Required to Meet Projection				\$2,110,402



**DEPARTMENT OF ANIMAL SERVICES**  
**EXPENDITURES (Non-Contractual)**  
**FY 2020-21**

DESCRIPTION	FY 20-21 Adopted Budget	Adjusted FY 20-21 Budget	Prior Expenses	April Expenditures	May Expenditures	June Expenditures	Remaining Balance
Salaries, General	\$20,853,304.00	\$2,160,542.00	\$15,837,736.98	\$1,850,518.51	\$2,935,639	\$1,549,250.78	-\$1,319,841.27
Salaries, As-Needed	\$300,376.00	-\$29,396.55	\$183,545.41	\$18,980.52	\$28,416	\$19,907.81	\$49,526.26
Salaries, Overtime	\$120,000.00	\$17,882.15	\$114,192.83	\$11,473.10	\$10,412	\$1,804.38	-\$17,882.31
Printing & Binding	\$74,000.00	-\$3,137.00	\$60,654.63	\$1,116.71	\$4,037	\$2,091.56	\$6,100.10
Contractual Services	\$359,388.00	\$433,415.13	\$542,936.54		\$5,248	\$224,413.79	-\$413,210.33
Medical Supplies	\$488,591.00	-\$315,000.00	\$102,812.72	\$13,238.69	\$33,611	\$13,443.98	\$325,484.61
Transportation	\$7,500.00	\$22,514.40	\$25,163.80	\$593.60	\$862	\$40.00	-\$19,159.40
Uniforms	\$30,750.00	\$0.00	\$1,671.70	\$1,874.01	\$1,196	\$11,035.68	\$14,972.61
Private Veterinary Care	\$47,500.00	\$0.00	\$24,138.11	\$5,996.87	\$3,941	\$1,167.72	\$12,256.30
Animal Feed & Grain	\$400,000.00	-\$300,000.00	\$85,700.17	\$7,867.21	\$6,111	\$121.57	\$300,200.05
Office & Administrative	\$241,987.00	-\$46,911.96	\$62,168.24	\$13,278.83	\$6,671	\$7,756.70	\$152,112.23
Operating Supplies	\$285,746.00	-\$42,875.23	\$125,286.38	\$31,682.64	\$11,338	\$26,185.52	\$91,253.46
<b>Total</b>	<b>\$23,209,142.00</b>	<b>\$1,897,032.94</b>	<b>\$17,166,007.51</b>	<b>\$1,956,620.69</b>	<b>\$3,047,482</b>	<b>\$1,857,219.49</b>	<b>-\$818,187.69</b>