



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, October 12, 2021
9:30 A.M.

Dial (669) 900-6833 to Join the Meeting and use Webinar ID No. 997 1885 6031 and then Press #. Press # again when prompted for participant ID.

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

JILL COHEN
ALISA FINSTEN
JOSE SANDOVAL

In conformity with State Assembly Bill 361 and due to concerns over COVID-19, the Board of Animal Services Commission meeting will be conducted entirely telephonically and using Zoom software.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To make your request please call (213) 482-9558. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

Members of the public who wish to offer public comment to the Board of Animal Services Commission should call (669) 900-6833 and use Webinar ID No. 997 1885 6031 and then press #. Press # again when prompted for participant ID. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

I. ADMINISTRATIVE APPEALS

1. Dangerous Animal Case: DA 213036 WLA

Appellant: Michael Kamins / Yolande Kamins
West Los Angeles Animal Services Center: Lt. Botta
Complaining Witness: Christopher Mamareli

2. Dangerous Animal Case: DR 214023 WV

Appellant: Debra Mack
West Valley Animal Services Center: Lt. Owen
Complaining Witness: Aglaia Mortcheva

II. COMMISSION MEETING

1. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda)

Note: The Brown Act prohibits the Board and staff from discussing a speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

3. COMMISSION BUSINESS

A. Approval of Minutes for the Meeting of September 28, 2021 (Action Item; Public comment limited to one minute per speaker)

4. ORAL REPORT OF THE GENERAL MANAGER

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

6. BOARD REPORTS

A. Approval of Additional Letters of Agreement with the following Veterinary Care Provider; Amazing Small Animal Practice for participation in the STAR Program (Action Item; Public comment limited to one minute per speaker)

B. Private Veterinary Care Programs (Information Item; Public comment limited to one minute per speaker)

7. ADJOURNMENT

Next Regular Meeting is scheduled for 6:00 p.m., October 26, 2021

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:30 A.M. For the duration of the COVID-19 emergency, the Board will meet telephonically and using Zoom software in conformity with the Governor's Executive Order N-29-20 (March 17, 2020). The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <https://www.laanimalservices.com/about-us-2/commission/#three>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items. Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment. Each speaker will be granted a maximum of two minutes and the presiding officer reserves the ability to extend or limit the time depending on the circumstances of the meeting.

Notice to Paid Representatives. If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Please join us at our website: www.LAAnimalServices.com

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during the general public comment period, which is limited to two (2) minutes per speaker (For certain agenda items, speakers will have two (2) minutes each).

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**

221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

DANA H. BROWN
GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

ANNETTE G. RAMIREZ
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARING

To Be Held: Tuesday, October 12, 2021, at 9:30 A.M.

This hearing will be held telephonically. To appear, please follow the instructions below.

Pursuant to Los Angeles Municipal Code Section 53.18(q)(4) this serves as formal notice to the following parties and witnesses of an appeal hearing before the Board of Animal Services Commissioners in the case listed below:

- 1. Dangerous Animal Case: DA 213036 WLA**
Appellant: Michael Kamins / Yolande Kamins
West Los Angeles Animal Services Center: Lt. Botta
Complaining Witness: Christopher Mammareli
- 2. Dangerous Animal Case: DR 214023 WV**
Appellant: Debra Mack
West Valley Animal Services Center: Lt. Owen
Complaining Witness: Aglaia Mortcheva

Due to concerns over COVID-19, this appeal hearing will be held telephonically. To appear at the hearing, DIAL (669) 900-6833, ENTER Webinar ID No. 997 1885 6031, and then press #. Press # again when prompted for participant ID.

If you have any questions or need further assistance with your telephonic appearance, please contact the Department at (213) 482-9558.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the hearing.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior to the hearing and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org. This hearing will not be rescheduled, except for good cause.

Para información en español, llame al (213) 482-9558.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com



**BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES**



MINUTES
TUESDAY, September 28, 2021 at 9:30 AM

VIRTUAL ZOOM MEETING

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Jill Cohen
Alisa Finsten
Jose Sandoval

Meeting called to order at 9:32 a.m. Commissioners present were Gross, García, Cohen, Finsten, and Sandoval. Also present from Los Angeles Animal Services (LAAS) was General Manager (GM) Dana Brown, Assistant General Manager (AGM) Curtis Watts, Assistant General Manager (AGM) Annette Ramirez, Board Secretary Francine Acuña, and Deputy City Attorney Steve Houchin.

Commissioner Gross opened the meeting, introduced staff, provided an overview of the meeting agenda, and provided instructions to the public on how to make public comments for this virtual meeting.

I. ADMINISTRATIVE APPEALS

1. Dangerous Animal Case: DA 213036 WLA

Appellant: Michael Kamins / Yolande Kamins
West Los Angeles Animal Services Center: Lt. Botta
Complaining Witness: Christopher Mammareli

** This item will be continued*

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Public comment was made by:

- **Michelle Cornelius** - spoke about two dogs named Snow and Hennessey who were brought into the South LA shelter and needed treatment. Concerned that the staff is not operating with the best interest of the animals.
- **Cathy Serksnas** - asked to make a correction to the September 14 meeting minutes to state the kitten named Banjo was from West LA not West Valley and added her concerns about not having a back-up lifesaving coordinator. Also spoke about a cat named Maj who was scheduled to be euthanized at the

West Valley shelter.

- **Gail Raff** - asked for a report on the Department's policies and procedures for urgently injured animals that come into the shelters. Also asked why the euthanasia rate for cats and kittens is so high at the West Valley shelter and asked for an update on the rat situation at East Valley.
- **Cat Edwards** - stated the water system at South LA shelter needs attention and noticed that water bowls are green with algae.
- **Whitney Smith** - stated that by law every animal needs to have food, shelter, and water and asked what the criteria is for an animal to be sent directly to emergency care.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public comment:
None

3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of September 14, 2021.

Commissioner Finsten moved to approve the minutes for the meeting of September 14, 2021 with the corrections that were read into the record during public comment.

Commissioner García seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

Public Comment:
None

4. ORAL REPORT OF THE GENERAL MANAGER

GM Dana Brown discussed the following:

- Spoke about an incident at the South LA shelter that was shared on social media where a dog did not have any water due to a malfunctioned water spigot and was on the red alert list. The animal has been moved to a kennel with a functioning water spigot and the networking efforts have been going well. An update on this

animal will be provided at the next meeting.

- The deadline to report status and or apply for medical or religious exemptions for the vaccine mandate for employees and volunteers is October 19. Currently LAAS is at a 50% vaccination rate.
- Spoke about the Department's efforts to mitigate the infestation of rats at the East Valley shelter. The Department of Recreation and Parks is assisting with cleaning the landscaping and General Services is covering up trench drains and providing updates on their efforts and observations. The pest control contractor is coming out twice a week now and adding additional traps around the shelter.
- Spoke about the Department's plan for ear-tipped cats. Each cat that comes into the shelter will be assessed based on its own situation. As the program is implemented, we will provide statistics and keep the board informed on the disposition of the cats that come into the shelter.
- Pet Food Pantry was held on September 19 and September 26. On September 19, there were 207 pets served at Chesterfield Square and 260 pets served at East Valley for a total of 467 pets served. On September 26, there were 242 pets served at Chesterfield Square and 233 pets served at East Valley for a total of 475 pets served.
- The Department will open a third pet food pantry at the North Central shelter beginning on Sunday, November 7.
- **Commissioner Gross** asked for an update on the dogs that were running loose in the Valley. **AGM Ramirez** responded that it is an open and active investigation, and we currently have the three adult cane corsos from that property and will likely be pursuing a PDA hearing.
- **Commissioner Cohen** asked for an update on the dog Hennessey that was badly burned, and why he was kept at the shelter and not transferred immediately to a vet that has a burn unit.
- **Commissioner Cohen** asked for an update on the washer and dryer situation. **AGM Watts** stated that the items have been ordered and the procurement process remains ongoing as GSD is working with the vendor.
- **Commissioner Finsten** asked for a report back on the situation with the water bowls at the South LA shelter.

Public Comment was made by:

- **Whitney Smith** - stated there is money in the animal welfare trust funds that can be used to save some of these injured animals.
- **Michelle Cornelius** - stated the water issue may be due to the automated system and possibly not allowing you to drain, clean, and then refill them.
- **Cathy Serksnas** - stated there may be cat program candidates who can help with the rat problem at East Valley.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Gross:

- Suggested an update on the phone system be added as an agenda item to the second meeting in October, which will be held in the evening to provide access to the meeting to those who may not be able to attend day time meetings.

Please join us at our website: www.LAAnimalservices.com

- Report back on the operations at the shelters and public access at the same October meeting.

Commissioner Cohen:

- None.

Commissioner Finsten:

- None.

Commissioner García:

- None.

Commissioner Sandoval:

- None.

Public Comment was made by:

- **Whitney Smith** - suggested the Commissioners visit the shelters to observe the issues with the water bowls, the rat infestation, and to ensure the food is being properly stored.
- **Michelle Cornelius** - asked for clarification on the wait times for the next phone report update.
- **Jeff Mausner** - stated it would be helpful if the Commissioners wanted to contact General Services to request their services.
- **Cathy Serksnas** - suggested that money be set aside from the pet food pantry to provide food for fosters who are taking care of baby kittens.

6. BOARD REPORTS

A. Administrative Citation Enforcement (ACE) Update (Information Item)

District Supervisor Danny Pantoja provided an update on the Administrative Citation Enforcement and leash laws. He stated the Department is working with the Department of Recreation and Parks and Senior Lead Officers from LAPD at parks that are having problems with off leash dogs. From January - August 2021, 186 ACE citations were issued. The ACE citations not only help educate the public, but it also gives them information on resources that the Department has available.

Public Comment was made by:

- **Pam Wilkinson** - asked if the Department could monitor the beach in the Marina Del Rey area for dogs that are off leash.

B. Request the City Council to Instruct the City Attorney to Draft an Ordinance Requiring Veterinarians and Pet Stores to Post Department Information that Outlines the City of Los Angeles Laws Required of Pet Owners (Action Item)

Commissioner Gross moved to approve that staff draft a letter requesting the City Council instruct the City Attorney to Draft an Ordinance Requiring all Pet Shops, Veterinary Facilities, Public and Private parks, both off leash and leash required, and Rescue Groups to post details and outlines of the City's most important animal laws which would include: Spay/Neuter Law, Licensing Law, Leash Law, Picking up after your dog Law, Tethering Law, Number of Pets Allowed Law, Leaving Pets in Cars Law, No Feeding Wildlife Law, and Selling Animals Law.

Commissioner Sandoval seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

Public Comment was made by:

- **Michelle Cornelius** - wanted to ensure the Department updates the flyer to reflect the change in the number of animals that the public can own.

C. Clarification of Board's September 14, 2021 Action Related to the Citywide Cat Program (Action Item)

GM Dana Brown clarified that the Board's September 14, 2021 Action Related to the Citywide Cat Program was to describe implementation of the Citywide Cat Program and is not intended to modify or replace the Citywide Cat Program that was approved on November 10, 2020.

Commissioner Sandoval moved to approve the Clarification of the Board's September 14, 2021 Action Related to the Citywide Cat Program was not intended to modify or replace the Citywide Cat Program as approved by the board on November 10, 2020.

Commissioner Cohen seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

Public Comment was made by:

- **Pam Wilkinson** - asked if a schedule has been implemented for this program and when will it begin.

7. ADJOURNMENT

Meeting adjourned at 10:50 a.m.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles

CALIFORNIA



**ERIC GARCETTI
MAYOR**

**DEPARTMENT OF
ANIMAL SERVICES**

221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

DANA H. BROWN
GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

ANNETTE G. RAMIREZ
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: October 12, 2021

PREPARED BY: Annette Ramirez

REPORT DATE: October 6, 2021

TITLE: Assistant General Manager

**SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING
VETERINARY CARE PROVIDER; AMAZING SMALL ANIMAL PRACTICE FOR
PARTICIPATION IN THE STAR PROGRAM**

BOARD ACTION RECOMMENDED:

1. **APPROVE** the execution of Letters of Agreement, a template of which is attached to this Report, between the City of Los Angeles through the Department of Animal Services and the below-listed veterinary care provider for participation in the STAR Program to provide veterinary services:
 - Amazing Small Animal Practice
2. **AUTHORIZE** the Department's General Manager or her designee to execute the Letters of Agreement and submit them to the City Attorney for review and approval as to form.

BACKGROUND:

The STAR (Special Treatment and Recovery) Program was established to use donated funds to provide medical treatment for severely injured, abused, and neglected animals surrendered to or seized by the Department. This program was designed to allow the Department to get sick/injured animals to a private veterinarian to receive the critical medical care they need and that is not always available in a municipal animal shelter.

The STAR Program cannot function without the participation of veterinary care provider partners. To facilitate their participation, the Department must enter into a Letter of Agreement with each veterinary care provider outlining the terms of the Program. This Board approved the first group of veterinary partners on July 13, 2021.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING VETERINARY CARE PROVIDER; AMAZING SMALL ANIMAL PRACTICE FOR PARTICIPATION IN THE STAR PROGRAM

SUMMARY:

The Department is requesting the Board's approval of the additional Letters of Agreement with the following veterinary care provider:

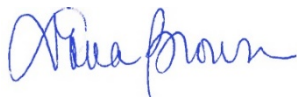
- Amazing Small Animal Practice

Each Letter of Agreement will take the form of the template attached to this Report and will set forth the terms and conditions of the STAR Program, including approved medical treatment and reimbursements. Each Letter of Agreement will carry a term of one year with optional renewal for two additional one-year terms at the Department's sole discretion.

FISCAL IMPACT:

There is no fiscal impact to the general fund. The cost of the STAR Program will be used from the STAR Fund, Fund No. 859.

Approved:



Dana H. Brown, General Manager

Attachment

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____



**CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES
STAR PROGRAM VETERINARY PARTNER AGREEMENT**



This Letter of Agreement (“Agreement”) is for veterinarians that wish to participate in the City of Los Angeles (“City”) Department of Animal Services (“LAAS”) STAR Program (“Program”), which allows qualified non-profit rescue organizations to temporarily foster and care for LAAS-owned animals that have suffered from injury, abuse or neglect and are in need of medical treatment. Under the Program, rescue organizations will transport these animals to a veterinarian for treatment and LAAS will pay a portion of qualifying treatment costs.

Veterinary Care Provider: _____ (“Provider”)

In order to participate in the Program, Provider understands and agrees to the following terms and conditions:

1. Animal Intake and Medical Treatment.

- a. Provider will be included on a list of participating veterinarians provided by LAAS to non-profit rescue organizations that have entered into a separate agreement with LAAS to participate in the Program (“Participating Rescue Organization”). If Provider is selected by a Participating Rescue Organization, the Participating Rescue Organization will transport a LAAS-owned animal in need of specified medical treatment (“Animal”) to the Provider for treatment.
- b. Participating Rescue Organization will submit to Provider a “STAR Program Payment Form,” which will specify the LAAS-approved medical treatment requested for the Animal (“Medical Treatment”). If Provider accepts an Animal for treatment, Provider will only perform the specified Medical Treatment on the Animal and shall obtain prior authorization from LAAS before performing any other treatment or procedure.
- c. When the Medical Treatment is completed and an Animal is ready for discharge, Provider will contact the Participating Rescue Organization to arrange for pick-up. Provider shall not release an Animal to any person, group, or organization other than the Participating Rescue Organization that provided the Animal for treatment. Provider shall provide the Participating Rescue Organization with post-operative instructions.

2. Payment to Provider.

- a. If Provider complies with all terms and conditions set forth in this Agreement and if Medical Treatment provided to the Animal is supported by a detailed invoice from Provider, LAAS will pay Provider for a portion of costs for Medical Treatment as follows, per Animal:
 - LAAS will pay 100% of Medical Treatment costs up to \$1,000.
 - LAAS will pay 50% of additional Medical Treatment costs between \$1,000 and \$5,000.
 - LAAS will not pay any portion of Medical Treatment costs above \$5,000.
 - Under this payment structure, LAAS will pay no more than \$3,000 total for Medical Treatment costs per Animal.

- b. LAAS will not be responsible for paying any costs other than those related to the approved Medical Treatment. LAAS will not pay more than \$3,000 per Animal.
- c. In order to receive any payments from LAAS under this Agreement, Provider must provide LAAS with the following Required Documentation for each Animal:
 - a completed STAR Program Payment Form
 - a detailed invoice for Medical Treatment provided to the Animal
 - Invoices must include:
 - Veterinary Hospital Name and Address
 - Nature of Injury
 - Treatment Provided
 - Animal Disposition (e.g. euthanized or specify other)
 - Service Date
 - Complete Service Fees

The Required Documentation, with original signatures, must be mailed and postmarked within 7 days after Medical Treatment is completed. Any documents or requests for payment sent more than 7 days after Medical Treatment is completed will not be accepted by LAAS and no payments will be made to Provider.

The Required Documentation originals must be mailed to:

Chesterfield Square Animal Care Center
Attn: Dr. Jeremy Prupas
1850 West 60th Street
Los Angeles, California 90047

- d. All costs submitted to LAAS for payment shall be fair and reasonable. Provider shall offer the best prices and discounts that are offered to any of Provider's customers for similar medical treatment provided under this Agreement.
- e. Total payments to Provider under this Agreement shall not exceed \$3,000 for medical treatment cost per animal.

3. Term

- a. This Agreement shall take effect when fully executed and shall terminate one (1) year thereafter, unless terminated earlier pursuant to the terms of this Agreement. This Agreement may be renewed for up to two additional one-year terms at the sole discretion of LAAS. Such renewal options shall be effected through a letter from LAAS to Provider and signed by the General Manager of LAAS, or designee, and by the Provider.

4. Termination

- a. LAAS may terminate this Agreement at any time and for any reason by giving Provider written notice. Upon receipt of the notice of termination, Provider shall not accept LAAS-owned animals under the Program.

5. Insurance

- a. Provider shall acquire and maintain insurance coverage and liability limits of a type and in an amount for premises liability, malpractice and such other insurance as is customary for licensed California veterinarians in the Los Angeles area, with one or more financially sound and reputable insurance companies and provide proof of such insurance to LAAS upon request.

6. Indemnity Wavier, Release of Liability, and Assumption of Risk.

- a. Provider understands that the behavior of domestic animals is unpredictable and that domestic animals are capable of spreading disease, inflicting serious personal injury, causing extensive property damage, and/or causing death. Knowing the risk of handling domestic animals, nevertheless, Provider agrees to assume those risks and agrees to assume full responsibility for personal injury, property damage suffered and/or death sustained as a result of, or in connection with, its participation in the Program. Except for the active negligence or willful misconduct of the City, LAAS, or any of their officers, agents, employees, assigns and successors in interest, Provider shall defend, indemnify and hold harmless the City, LAAS and any of their officers, agents, employees, assigns and successors in interest from and against all lawsuits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in-house and outside counsel) and costs of litigation (including all litigation costs incurred by the City, including but not limited to costs of experts and consultants, damages or liability of any nature whatsoever, for death or injury to any person, including Provider's employees and agents, or damages or destruction of any property of either party hereto or of third parties, arising in any manner by reason of an act, error, or omission by Provider, including its boards, officers, agents, employees, assigns, and successors in interest. The rights and remedies of LAAS and the City provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement. This provision shall survive expiration or termination of this Agreement.

7. Additional Provider Obligations.

- a. Provider shall comply with all applicable laws of the United States of America, the State of California, and the City of Los Angeles. Provider shall follow the mandates of the California Veterinary Medicine Practice Act.
- b. Provider shall provide all materials, equipment, and personnel and shall bear all costs for any necessary permits, insurance and taxes required to perform these services.
- c. Provider shall maintain all licenses, permits, certifications and other documents required to provide any veterinary care or related services, including but not limited to the following:
 - Veterinary Premise Permit, as required by the California Veterinary Medical Board
 - Veterinarian License
 - Controlled Substance Registration Certificate, as required by the U.S. Drug Enforcement Administration (DEA)
 - City of Los Angeles Business Tax Registration Certificate

I declare under penalty of perjury that I am authorized to enter into this Agreement on behalf of Provider and that all information provided herein is true and correct. I further declare that I have fully read, understand, and agree to the terms and conditions of this Agreement on behalf of the Organization.

Name of Provider Hospital/Clinic (Print)

Veterinarian/Owner or Authorized Representative (Print)

Title (Print)

Veterinarian/Owner or Authorized Representative (Signature)

Date

Location Address

State

Zip Code

Phone Number: _____ Email Address: _____

Los Angeles City Business Tax License Number: _____

IRS Taxpayer Identification Number: _____

Veterinary Premise Permit Number: _____

**THE CITY OF LOS ANGELES,
DEPARTMENT OF ANIMAL SERVICES**

By _____
Dana Brown, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Steve R. Houchin, Deputy City Attorney

Date: _____

Form Last Updated: 9/30/21