



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

REGULAR MEETING AGENDA
Tuesday, September 13, 2022
9:30 a.m.

To join the meeting via Zoom use this link: <https://us06web.zoom.us/j/93957788901>
Or Dial (669) 900-6833 and use Webinar ID No. 939 5778 8901 and then Press #.
Press # again when prompted for participant ID.

LARRY GROSS
President

OLIVIA E. GARCÍA
Vice-President

JILL COHEN
ALISA FINSTEN
JOSE SANDOVAL

In conformity with State Assembly Bill 361 and due to concerns over COVID-19, the Board of Animal Services Commission meeting will be conducted entirely telephonically and using Zoom software.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To make your request please call (213) 482-9558. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

Members of the public who wish to offer public comment to the Board of Animal Services Commission can either access the link located above or call (669) 900-6833 and use Webinar ID No. 939 5778 8901 and then press #. Press # again when prompted for participant ID. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

1. **PUBLIC COMMENT PERIOD** - Comments from the public on agenda items and non-agenda items of public interest within the Board's subject matter jurisdiction. The rules regarding public comment are set forth at the bottom of this agenda.

Note: The Brown Act prohibits the Board and staff from discussing or taking action relative to a speakers' comments on non-agenda items. Some of the matters raised in public comment may appear on a future agenda.

2. ADMINISTRATIVE APPEAL

A. **Dangerous Animal Case: DI 223051 WV**

Appellant: Maxwell Briggs

West Valley Animal Services Center: Lt. Julian

Complaining Witness: Elizabeth Lenthall

3. **NEIGHBORHOOD COUNCIL INPUT** – Comments from Neighborhood Council representatives on Neighborhood Council Community Impact Statements filed with the City Clerk or written resolutions which relate to any agenda item listed on this meeting agenda. Clarification on the process for Neighborhood Councils to present Community Impact Statements and resolutions.

4. COMMISSION BUSINESS

- A. Findings to Continue Teleconference Meetings Pursuant to Assembly Bill 361 / Government Code Section 54953(e)(3).

Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed or recommended measures to promote social distancing, the Board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Board members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

- B. Approval of Minutes for the Meeting of August 23, 2022.

5. **ORAL REPORT OF THE GENERAL MANAGER** – Report and updates from the General Manager on Department operations, including staffing, shelter operations/programs, and past and upcoming Department events. Updates will include response and impact of heat wave, and Pet Food Pantry statistics.

6. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS – Commissioner announcements or reports on their own activities and requests for future agenda items.

7. BOARD REPORTS

- A. Update from The Glue on the status of LA Animal Services marketing, fundraising, public education, website development, and social media services since June 15, 2022.
- B. Presentation provided by Downtown Dog Rescue, The Rescue Train, and Better Together Forever on Shelter Intervention Programs.
- C. Approval of Additional Letters of Agreement with the Following Veterinary Care Providers; Western Veterinary Group, Kinder 4 Rescue, and Angel City Pit Bulls/Paws for Life for Participation in the STAR Program.
- D. FY 21-22 4th Quarter Financial Reports.
- E. Oral Report by General Manager with update on Dog Walking.

8. ADJOURNMENT

Next Regular Meeting is scheduled for 6:00 p.m., September 27, 2022.

Board of Animal Services Commissioners Meeting Rules

Agendas. The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Tuesday of each month at 9:30 a.m. For the duration of the COVID-19 emergency, the Board will meet telephonically and using Zoom software in conformity with the Governor's Executive Order N-29-20 (March 17, 2020). The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6th Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's website at <https://www.laanimalservices.com/about-us-2/commission/#three>

Public Input at Board Meetings. An opportunity for the public to address the Board on agenda items for which public hearings have not been held will be provided at the beginning of the meeting during the Public Comment Period. Members of the public who wish to speak on agenda items shall be allowed to speak for up to one (1) minute per item and up to a total of three (3) minutes per meeting. When speaking on an agenda item during the Public Comment Period, the speaker shall identify the specific item to which they are speaking and limit their comments to that item. Members of the public will also be allowed an additional one (1) minute to provide general public comment at each regular meeting on any matter that is within the Board's subject matter jurisdiction. The Chairperson may exercise their discretion to change the time periods allocated to public speakers at any particular meeting.

Notice to Paid Representatives. If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section 54950 *et seq.*

Standards of Conduct. All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board. In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may have their time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

Voting and Disposition of Items. Three (3) members of the Board constitute a quorum for the transaction of business. Most items require a majority vote of the entire membership of the Board (3 members). The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and may gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member wishes to speak on one or more of these items. Some items on the Agenda may be approved without any discussion.

When debate on an item is completed, the Chairperson will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

Neighborhood Council Input. Pursuant to Los Angeles Administrative Code Section 22.819, a certified neighborhood council (NC) may take a formal position on a matter by way of a Community Impact Statement (CIS) filed with the City Clerk or a written resolution, and may present the formal position at a Board meeting if it pertains to a matter listed on the agenda. If a NC would like to present its formal position at a Board meeting, the NC must provide the Board with a copy of the CIS or resolution sufficiently in advance for review and potential placement on the agenda. The NC's CIS or resolution should clearly identify the specific matter to which the formal position pertains, and may only be

presented on one occasion. If the CIS or resolution pertains to a matter listed on the agenda, the authorized NC representative will have the opportunity to present the NC's formal position on the matter within the time allotted by the Chairperson.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**

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ANNETTE G. RAMIREZ
INTERIM GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

NOTIFICATION OF ADMINISTRATIVE APPEAL HEARING

To Be Held: Tuesday, September 13, 2022, at 9:30 A.M.

This Appeal Hearing will be held telephonically.

To join the meeting via Zoom use this link: <https://us06web.zoom.us/j/93957788901>

Or, if unable to use Zoom, dial (669) 900-6833 and use Webinar ID No. 939 5778 8901 and then Press #. Press # again when prompted for participant ID.

Pursuant to Los Angeles Municipal Code Section 53.18(q)(4) this serves as formal notice to the following parties and witnesses of an appeal hearing before the Board of Animal Services Commissioners in the case listed below:

- 1. Dangerous Animal Case: DI 223051 WV**
Appellant: Maxwell Briggs
West Valley Animal Services Center: Lt. Julian
Complaining Witness: Elizabeth Lenthall

If you have any questions or need further assistance with your telephonic appearance, please contact the Department at (213) 482-9558.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the hearing.

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior to the hearing and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: ani.commission@lacity.org. This hearing will not be rescheduled, except for good cause.

Para información en español, llame al (213) 482-9558.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com



**BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES**



**MINUTES
TUESDAY, August 23, 2022 at 9:30 AM**

VIRTUAL ZOOM MEETING

Audio MP-3 Recording is available at www.laanimalservices.com

Larry Gross, President
Olivia E. García, Vice President
Jill Cohen
Alisa Finsten
Jose Sandoval

Meeting called to order at 9:33 a.m. Commissioners present were Gross, García, Cohen, Finsten, and Sandoval. Also present from Los Angeles Animal Services (LAAS) was Interim General Manager Annette Ramirez, Assistant General Manager (AGM) Curtis Watts, Board Secretary Francine Acuña, and Deputy City Attorney Steve Houchin.

Commissioner Gross opened the meeting, introduced staff, provided an overview of the meeting agenda, and provided instructions to the public on how to make public comments for this virtual meeting.

I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Public Comment was made by:

- **Jamie York -**
Neighborhood Council Input - read a Community Impact Statement from the Reseda Neighborhood Council that spoke about the LA Times article and the mistreatment of the animals in the shelters. Also discussed the lack of dog walking, the mistreatment of volunteers, and The Glue contract.
- **Tom Kiesche -**
Oral Report of the General Manager - stated that the Department needs a complete overhaul in order to get a better environment.
Oral Report by the Director of Volunteer Services - stated that the volunteers are criticized, are held to impossible standards and feels that the Director of Volunteer Services should be an ally to the volunteers.
General Public Comment - spoke about an issue with a drain at the North Central shelter that is located near the rabbit room.
- **Jeff Mausner -**
Commission Minutes - stated that the minutes do not reflect what actually happens at the meeting. The minutes are whitewashed and downplay the criticisms of the Commission, the Department, and complaints made by the public. Also stated that the Mayor's office is not getting a full description of

the complaints and criticisms raised.

Commissioners' Oral Reports - Spoke about two resolutions that were passed by the Valley Alliance Neighborhood Council. One resolution strongly condemned the suspension or termination of volunteers for speaking with the press about conditions in the city animal shelters. The second resolution is that the Northeast Valley animal shelter should be a full-service municipal animal shelter as contemplated by Proposition F and that no action should be taken on the RFP.

Oral Report of the General Manager - stated that the Department is at fault for not requesting additional funding and should be grateful that the Department is now in a position to get additional funding because of the actions taken by the volunteers.

General Public Comment - stated that additional funding should be requested for spay/neuter and additional staffing to staff all six shelters including the Northeast Valley shelter. Also stated that the Department needs to reinstate the suspended and terminated volunteers.

- **Michelle Cornelius** -

Oral Report of the General Manager - asked how many people have left the Department in the last six months, how many people have requested transfers, and how many people are planning to retire during the fiscal year. Also asked how the staffing compensatory time off and employee's vacation time are going to affect staffing levels in conjunction with the city's Covid policy.

Board Report 6B - stated the volunteer liaison at West Valley is not creating a list of dogs that need to be walked and suggested that he assess the dogs and then match those dogs with a volunteer with a skill level to handle them to make sure they get out. Also stated that the animals located in the back need more interaction.

Board Report 6C - recommended that there should be an option in the dog walking app that indicates when a dog has been walked instead of having to add behavior notes each time a dog is walked. Also spoke about dogs Betsy, Jade, Sheila, and Lola who had not been walked in weeks.

General Public Comment - is appalled with the new format for providing public comment during these meetings and the Commission has made it clear that they are not interested in hearing the public's input on the shelter operations and policy.

- **Kerry Armstrong** -

Board Report 6D - spoke about the services that are available to the public by Downtown Dog Rescue and Rescue Train and asked that funds from the California for All Animals grant be used to support the shelter intervention programs.

- **Cat Edwards** -

General Public Comment - spoke about cats that are being turned away at the South LA and West Valley shelters. Also stated that staff is providing incorrect information to the public about cats being returned to the shelter and are releasing unfixed cats.

- **Cathy Serksnas** -

General Public Comment - agreed with statements made by Jeff Mausner and Michelle Cornelius and is opposed to the new rules with regard to public comment. Stated that she spoke with a man who was trying to return

a kitten at West Valley and that staff told him they were only able to accept sick or injured kittens.

- **Lejla Hadzimuratovic -**

Oral Report of the General Manager - spoke about rabbits that were on the red alert list and were given to non-rabbit rescues and stated that Sweet Whiskers Rescue needs to be investigated.

Commissioners' Oral Reports - asked the Commission to consider increasing the amount for spay/neuter vouchers for rabbits.

General Public Comment - stated that animals are being sold illegally at Santee Alley and buyers should be fined.

- **Sharon Brewer -**

Oral Report of the General Manager - stated that a written report should be provided for this item so that the public can provide comments.

Board Report 6A - also added that supporting documentation should be provided on this item so that the public can provide comments.

General Public Comment - spoke about Council File No. 22-0943 that indicates the City is looking for additional funding to staff seven animal shelters.

- **Whitney Smith -**

Oral Report of the General Manager - stated that it is difficult to comment on this item before hearing the oral report and added that the General Manager should have requested additional funding at the last PAAW meeting.

Commissioners' Oral Reports - stated that the Commissioners do not provide reports on their activities.

Board Reports - stated that supporting documentation should be provided for the Board Reports so that the public can provide comments and additional time should be allowed.

General Public Comment - does not support the new format for these Commission meetings and added that reports should be added to the agenda.

- **Eliza Hanson -**

Board Report 6A - spoke about her experiences as a TNR worker and asked about funding for spay/neuter.

General Public Comment - asked that additional funding go towards vets and the implementation of our spay/neuter laws.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:
None

3. COMMISSION BUSINESS

A. Findings to Continue Teleconference Meetings Pursuant to Assembly Bill 361 /

Government Code Section 54953(e)(3) (Action Item; Public comment limited to one minute per speaker)

Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed or recommended measures to promote social distancing, the Board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Board members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Commissioner Gross moved to approve in determining accordance with Government Code Section 54953(e)(3) that this Board has reconsidered the circumstances of the COVID-19 state of emergency and that the state of emergency continues to directly impact the ability of the Board to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Commissioner Sandoval seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

B. Approval of the Minutes for Meeting of August 9, 2022.

Commissioner Sandoval moved to approve the minutes for the meeting of August 9, 2022.

Commissioner Finsten seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

4. ORAL REPORT OF THE GENERAL MANAGER

Interim GM Annette Ramirez discussed the following:

- The week of August 1-7 there were 42 employees that were out due to Covid related positives or exposures. The week of August 8-14 there were

25 employees out due to Covid related positives or exposures.

- On August 17, the North Central shelter had an issue with plumbing in the outdoor kennel area and General Services Division (GSD) was contacted for repairs. The Department coordinated with GSD to clean kennels prior to the water being shut off. All repairs were finalized before noon on August 19.
- Update on Citywide Cat Program - the Department is currently in the process of conducting interviews for the Director of Field Operations that oversees the program. Once that position has been filled they will assist with the hiring process of the Management Analyst position so that the program can be launched citywide. So far the pilot has issued 268 vouchers since the beginning of June, and 210 of those vouchers have been used. Thirty have not been submitted for payment and a few have been voided or expired. The Department continues to onboard veterinary partners who would like to partner with the Department and accept vouchers for spay/neuter services for free-roaming cats.
- On August 20, the Department participated in six mobile pet adoption events and two pet resource fairs. Educational materials on responsible pet ownership and the resources available for the public to sterilize and license their pets were handed out. One dog and three cats were adopted from these events. These events also provided the Department to educate the public about the local shelters, and how to foster, donate and volunteer.
- On Saturday, the Department will be hosting the news at the East Valley shelter to finish up the "Clear the Shelters Campaign" with NBC and Telemundo. As of last week, the Department has adopted 1,066 animals to members of the public which does not include two rescues or transfers out. The Department looks forward to participating in this event every year and the continued success of this partnership.
- Discounted adoption events will be held this weekend with fifty percent of adoption fees for dogs and puppies and cat adoption fees will be waived thanks to the ASPCA.
- On September 3, there will be an off-site adoption event at the Pet Food Express and an air transport is tentatively scheduled for September 6.
- On September 3-4, adoption discounts will be fifty percent off; and on September 10-11, a discount of fifty dollars will be offered for large dogs over forty pounds and all cats.
- Pet Food Pantry was held on August 14, and August 21. On August 14, there were 378 pets served at Chesterfield Square, 567 pets served at East Valley and 396 pets served at North Central for a total of 1,341 pets served. On August 21, there were 388 pets served at Chesterfield Square, 602 pets served at East Valley and 396 pets served at North Central for a total of 1,386 pets served.
- **Commissioner Gross** asked for an update on the overview of the type of training that is provided to staff regarding animals being surrendered.

5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Gross:

- Provided an update on his visit to the Harbor shelter and stated that the shelter was clean, well maintained, and well operated. Expressed concern that the Covid protocols and mask mandate in the shelter were not being enforced and asked Interim GM Ramirez to follow-up with staff to ensure this is being enforced.

Commissioner Cohen:

- None.

Commissioner Finsten:

- None.

Commissioner García:

- None.

Commissioner Sandoval:

- Thanked President Gross for following up on items that were requested by the Commissioners and having them added to the agenda.

6. BOARD REPORTS

- A. Approval of Letter of Agreement with Western Veterinary Group for Participation in the Citywide Cat Program to Provide Spay/Neuter Services for Free Roaming Cats (Action Item)

Interim GM Annette Ramirez requested approval of a Letter of Agreement with Western Veterinary Group for Participation in the Citywide Cat Program to Provide Spay/Neuter Services for Free Roaming Cats.

Commissioner Sandoval moved to approve the Letter of Agreement with Western Veterinary Group for Participation in the Citywide Cat Program to Provide Spay/Neuter Services for Free Roaming Cats.

Commissioner Cohen seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

- B. Oral Report by the Director of Volunteer Services with an update on the Department of Animal Services' Volunteers (Information Item)

Director of Volunteer Services Juan Rivera provided an update on the

Department of Animal Services volunteers.

The Department has maintained roughly 1,480 - 1,586 active volunteers with at least 18 hours accumulated in the last three months. There were 4,812 volunteer applications received and are being processed for the group interview process. 330 pending applications still need to be reviewed. We are working on recording a volunteer program orientation for applicants to view instead of zoom orientations. We are currently in the process of hiring one full-time Administrative Clerk and two part-time clerks to assist with processing volunteer applications. The hiring of additional six volunteer liaisons are pending to assist with training volunteers to adequately support and supervise safety for the volunteers, public staff and the animals. Volunteer Leadership Councils are being created to provide a more equitable and solution-based work. A dog walking list has been created to prioritize the animals that have not been walked.

C. Oral Report by General Manager on Dog Enrichment and Dog Walking at Shelters (Information Item)

Interim GM Annette Ramirez provided an update on the Department of Animal Services procedures on Dog Enrichment and Dog Walking at the shelters.

The Department worked with the Mayor's team and was able to launch an ability for the volunteers and staff to enter memos which indicate when an animal is walked, and we are now able to track the activities and identify which animals are in the most need of enrichment. Dogs are listed by the dog in most need of a walk due to the last walk date, and it goes down in ascending order. The Department is also working with the Annenberg Foundation and Dogs Playing for Life to move forward with a one-year agreement for two dedicated canine enrichment coordinators to work with staff and volunteers to implement playgroups at the shelters. **Commissioner Gross** requested a standing agenda item to provide updates on dog enrichment and dog walking at the shelters.

D. Oral Report by General Manager on Partnership with Intervention Programs (Information Item)

Interim GM Annette Ramirez provided an oral report on the Department's partnership with Intervention Programs implemented by nonprofit organizations. A recommendation was made that each of these groups are provided an opportunity to speak at a future Commission meeting to discuss their respective programs. These intervention programs work with the shelter to intervene and help people keep their pets when facing difficulties, but they also work out in the community which is a very important part of engagement and services to prevent shelter intake.

Paws for Life Canine Rescue started a free dog training program out of the Mission Hills Shelter late last year. They allow any resident of Los Angeles to sign up for as many dog training sessions as they need to work with the dog and the owner on any identified behavioral issue. So far they have trained 1,369 dogs in their

program. They have adopted dogs which have been sent to the prison program training program to help make our adopted pets successful in their new homes.

Better Together is based out of the North Central shelter, and they provide direct intervention services along with community based services. They have kept 237 dogs, 86 cats, and one bird from entering the North Central shelter by assisting with veterinary care costs, redemption fees, spay/neuter assistance, vaccines, food and supplies.

Stray Cat Alliance is based out of the Chesterfield Square location, with a focus on helping cats. In the first six months of this year they have intervened for 567 kittens under eight weeks of age. They have also provided resources and information to residents for low-cost vaccines and veterinary care services.

Downtown Dog Rescue reported that they have helped 3,780 pets this year in the South Los Angeles Area and Rescue Train helped 1,614 pets in the East and West San Fernando Valley areas.

- E. Request to Los Angeles City Council for Continued Protection Against Evictions for Pets for those Adopting Pets During the Covid State of Emergency (Action Item)

Interim GM Annette Ramirez requested approval to Request Los Angeles City Council for Continued Protection Against Evictions for Pets for those Adopting Pets During the Covid State of Emergency.

Commissioner Sandoval moved to approve the Request to Los Angeles City Council for Continued Protection Against Evictions for Pets for those Adopting Pets During the Covid State of Emergency.

Commissioner Cohen seconded and the motion was approved by a vote of 5-0.

Ayes: Gross, García, Cohen, Finsten, and Sandoval.

Noes: None.

Absent: None.

- F. Oral Report on the Shelter Operations at West Los Angeles (Information Item)

District Supervisor Gerald Hill provided an oral report on the Shelter Operations at West Los Angeles.

ADJOURNMENT

Meeting adjourned at 12:20 p.m.



Marketing, Fundraising, and Website Development & Management Services

September 2022 Progress
Update

©2022 The Glue.



High Level Progress View

1/11/21

4/5/21

10/17/21

9/9/22

December 2023

Discovery ✓

Branding and Design ✓

Development & Launch ✓

Maintenance

Marketing and Website Services

Management & Analytics ✓

Strategic Fundraising Planning ✓

Recruitment Year 1 ✓

Recruitment Year 2

Recruitment Year 3

Fundraising Services



Marketing & Website Services

1. Quantitative Survey Data and Results ✓
2. Comparative Analysis ✓
3. Personas and User Journeys ✓
4. Creative Brief and Updated Brand and Direction ✓
5. Site Concept, Moodboards and New Information Architecture ✓
6. Wireframes, User Experience and User Interface Design ✓
7. Photography ✓
8. DevOps, Architecture & Hosting Support ✓
9. Payment and donation integration ✓



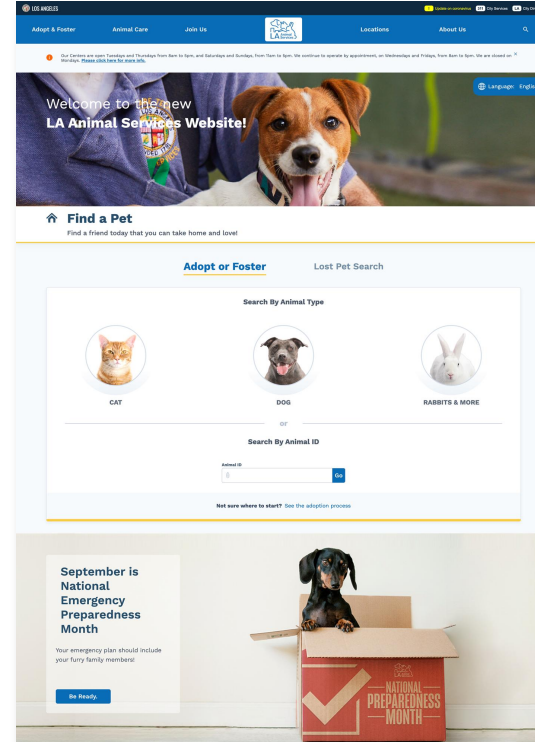
Marketing & Website Services

1. Site templates - Drupal Development ✓

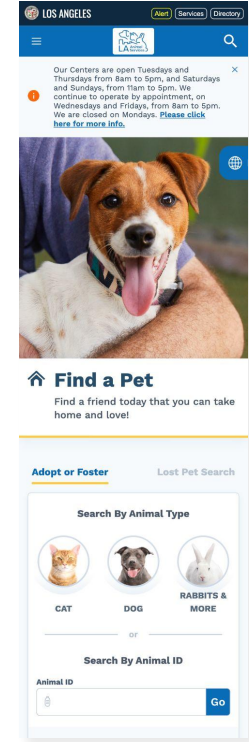
The site will be built in Drupal, as per City requirements. We ensure the designs translate properly to various screen aspects by creating mobile and desktop specific styles, taking full advantage of modern front end frameworks and CSS template engines.

2. Content Migration ✓

The Glue and LA Animal Services fully updated and migrated content from the existing site to the new Drupal site. This was a manual process that included rethinking content from a user perspective and selecting all new imagery from our photo library built from the photoshoots.



Desktop View



Mobile View

Marketing & Website Services

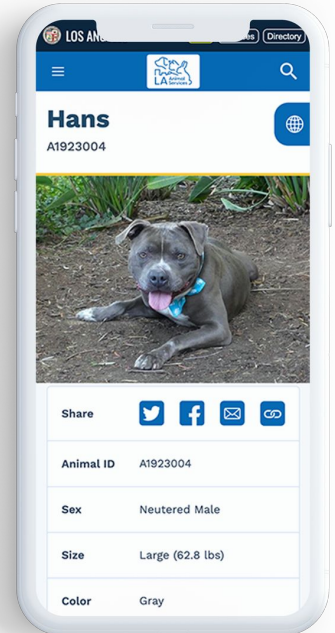
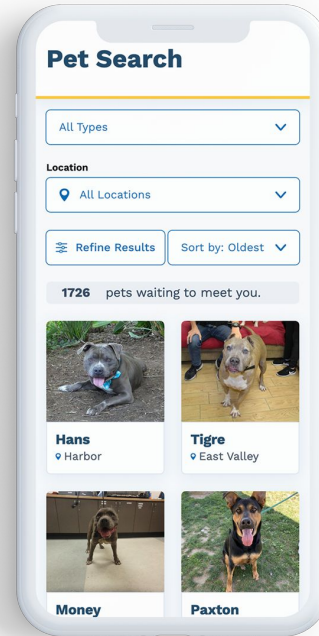
3. Animal Database Integration ✓

The Glue and LA Animal Services worked closely to implement a robust API that allows the new site to sort and filter pets better, display them more intuitively and be user-friendly for any size screens, especially mobile.

4. Quality Assurance & User Acceptance Testing ✓

LA Animal Services went through its user acceptance testing phase, where internal stakeholders checked all the functionality. At this point we stabilized the pet feed and search, as well implemented all the latest software and security updates in preparation for Beta Launch.

5. Training and Beta Launch ✓



Marketing & Website Services

6. Additional Photography and Video Highlighting Big Dogs ✓

The Glue returned to the East Valley Animal Services Center to capture additional images for use on the website, fundraising and other marketing materials. With the influx of medium- and larger-sized dogs that have been making up the majority share of shelter animals recently, we wanted to showcase the variety of these types of dogs available in the Centers, as well as highlight the work of volunteers and staff. We also captured video B-Roll of dogs, cats, rabbits, and hamsters to use on the website and various social media and marketing campaigns.



Marketing & Website Services

7. Maintenance (In Progress)

The Glue will continue to maintain and improve the website post launch including Drupal, security updates, minor enhancements and other requests within monthly hours allocation.

8. Payment Portal Update (In Progress)

The Glue is updating the payment portal for donations as the City transitions from Elavon to its new vendor Chase.

9. Final Cutover (To Do)

10. Usability Testing (To Do)

Post-launch a group of representative users will perform everyday tasks. These findings help refine and improve existing design ideas as well as uncover gaps in knowledge we may not have considered, prior to launch.



About Photography

Within the initial approved proposal, The Glue budgeted for a professional animal photographer to come and work with the animals to get photography that is not possible without experience and a support team.

Our commercial animal photographer, recognized for the highly expressive portraits of the animals she shoots for ad agencies, pet brands and magazines, reduced her rate significantly to work on this project. She requires a highly skilled team to get the images and video you will see on the new website. This includes five experienced crew members, special lighting and lenses, insurance and a COVID coordinator and safety supplies. Each day consisted of 10 hours of near continuous shooting with thousands of beautiful high-resolution images as a result.

Shelter animals are unpredictable so it was important for us to have a photographer that had years of experience bringing out the best in the animals in the shelters.



LA Animal Services has to compete with pet stores, breeders, and other rescue organizations — often with more marketing resources — for the attention of families who are looking for pets. Some of the feedback we heard in our initial research was that shelter pets have a reputation of seeming sickly, mean or otherwise undesirable, and it was our mission in this photoshoot to show our community that the animals at city shelters are healthy, beautiful, loving, and lovable, and will provide years of love to their adoptive family.

Our “studio” set up in the Community Room allowed us to capture cats, dogs, kittens, rabbits, hamsters, guinea pigs and even a rooster on a seamless background. This gives us many options to create images of shelter animals on multiple backgrounds for diverse campaigns for years to come.

We expect the images and video we have captured under this contract to be used for at least 5 to 10 years of communications materials.



Grace brings out the best in Mary, a staff favorite.



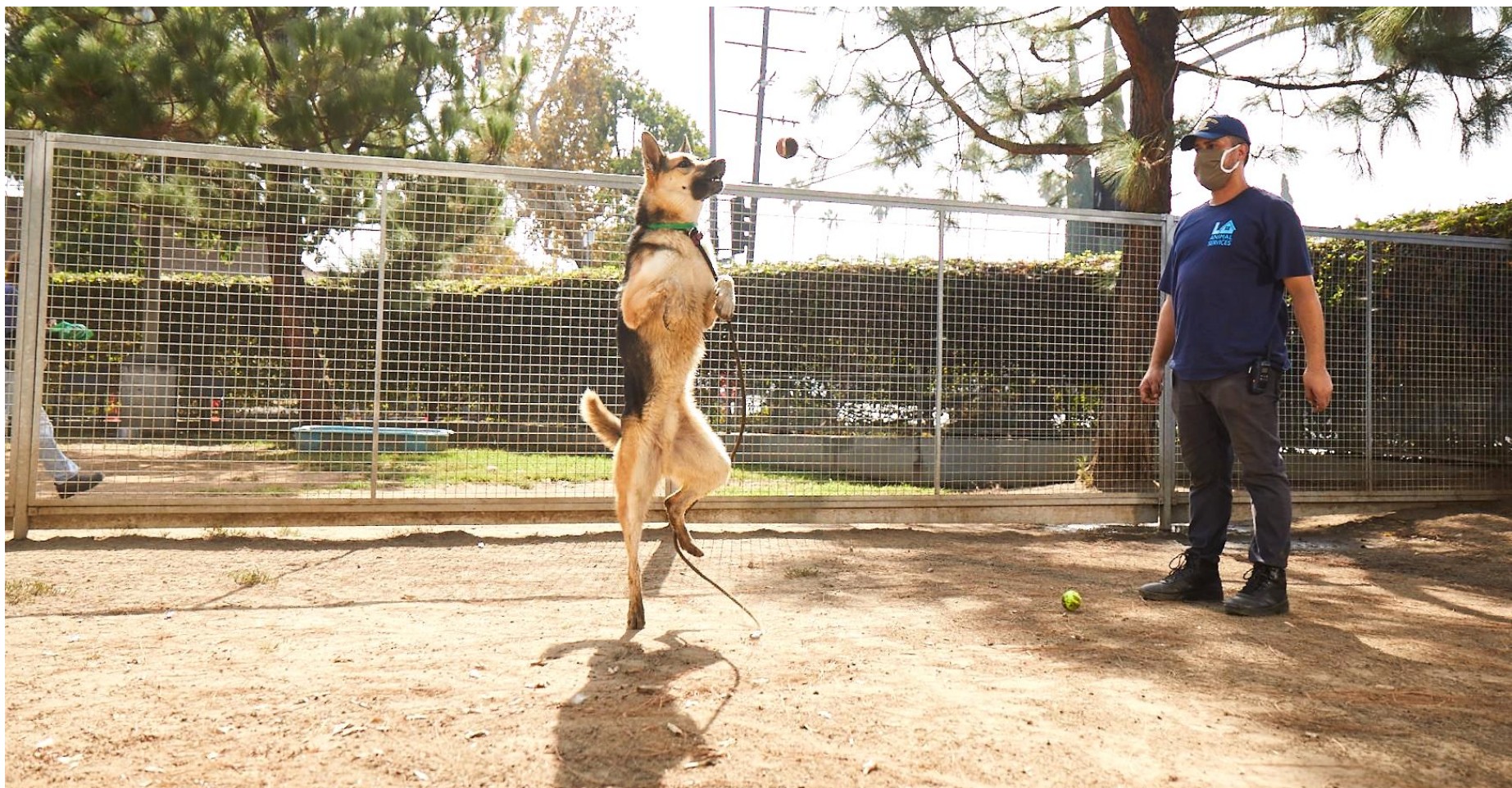


Grace gets Juliette's good side.



Capturing our large breeds being playful and loving with staff and volunteers.







Some animals are a little scared and require lots of love and treats ...



... to give us their true personality.



New Logo: Animal Forward



About Our New Logo



LA Animal Services has been serving our community for more than 150 years.

We operate six LA Animal Services Centers across Los Angeles and are made up of shelter and field staff dedicated to the care of animals in our City, and an administrative team who ensures shelter operations run smoothly, while providing support and assistance to the community.



Our new logo is called “Animal Forward” and it speaks to the way forward as we reimagine and transform the way our shelters are caring for animals, both in and out of our Centers by working collaboratively with the community. It lets people know what we stand for at a glance -- that as an open intake municipal shelter, no animal is turned away. A dog, cat, and rabbit are representative of some of the animals who make their way into our shelters, while the cityscape, mountains, and foothills, represent the communities we support, which includes pets, the people who love them, and the wildlife surrounding our city who call Los Angeles home.

Fundraising Activities

Since our last report, the following fundraising activities have been completed:

- Completed first Spring campaign aimed at raising funds for spay and neuter programs. During the spring campaign over \$65,000 was raised for spay and neuter programs from individual contributions and more than \$25,000 from foundations.
 - a. The Annenberg Foundation matched individual donations to the Spay and Neuter Trust fund. This partnership resulted in:
 - i. An increase in messages and communication about the importance of spay and neuter programs.
 - ii. Increased clicks and visits to pages with spay and neuter information.
 - iii. 765 people were inspired to make donations to support spay and neuter programs in Los Angeles. This is three times the number of people that normally support spay and neuter programs at this time of year.



Fundraising Activities

- Created priorities and plans for 2021-2022 fundraising season including new donor acquisition and donor retention strategies
- Continued to grow donor list and keep donors updated on their impact. Since the last report we have sent 5 impact updates/newsletters to existing donors. These email communications are performing well with above average open and click through rates.
- Implemented additional donor customer service operations to thank and retain donors including regular handwritten thank you notes and personal outreach to donors.



Fundraising Results

- To date in 2022, **funds donated from individual donors has increased by 45% year over year.**
- In the last 5 months, year-over-year growth has exceeded expectations. (Please note the August numbers are not yet finalized):

<i>Donations from individuals (usually between 0 - \$2500 unless noted)</i>	Apr	May	Jun	Jul*	Aug*
percent change 2021 - 2022	58.48%	132.96%	56.11%	118.74%	171.78%
activities:	First spring campaign	First spring campaign	Matching campaign for S/N	Donor newsletter	Donor newsletter
				<i>*this months total includes a \$5000 gift from an individual</i>	<i>*this months total includes a \$5000 gift from an individual</i>

What's Next?

- Giving Tuesday campaign
- Year-end fundraising
- Adding monthly giving option





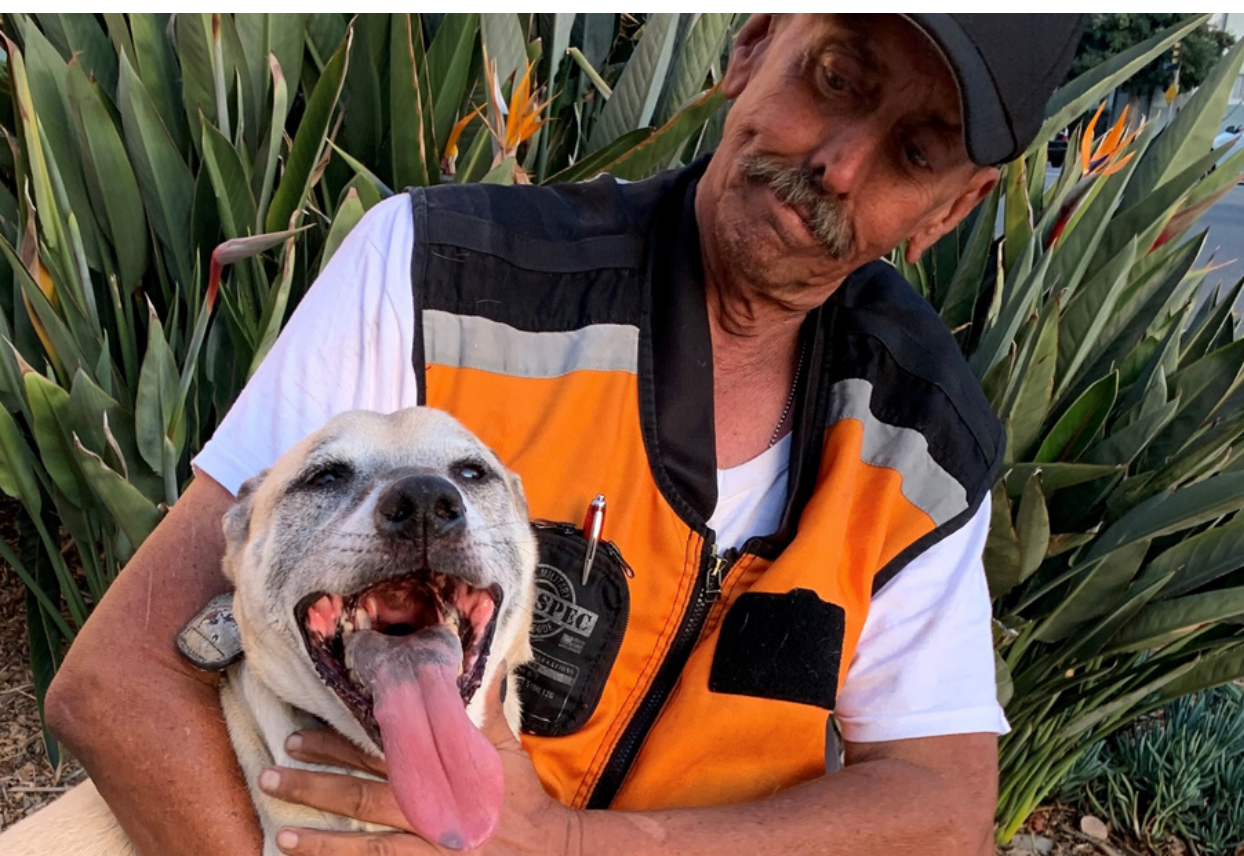
Thank You!



© 2022 The Glue.



Supporting LAAS with Shelter Intervention



better
TOGETHER
forever



September 2022

better
TOGETHER
f**ever**



For almost a decade, we have
provided critical resources to 49,000 pets
in the city of Los Angeles
significantly reducing shelter intake.

What does Shelter Intervention provide?

Veterinary Care Access
Wellness Clinics
Spay/Neuter
Pet Food and Supplies
Emotional Support Animal (ESA) Assessment/Certification
Owner Redemption Fees
Pet Licensing
Landlord/Housing Issue Assistance
Connecting people to free and low cost resources
References to low-cost animal hospitals and programs
Dog training and behavioral guidance
Dog runs, dog houses
Humane euthanasia
Grooming
Bilingual Counseling
Liaison to Animal Control

9,756

Number of Pets/Services Provided Since 2014

better
TOGETHER
f[🐾]orever

Number of Pets/Services Provided in 2021

2,487

Number of Pets/Services Provided in 2022

3,089

0 1,000 2,000 3,000 4,000



Responds to over 450 calls, texts, and emails per month from people seeking assistance for their pets.



Our staff works on-site at the North Central Animal Shelter from
10:00 AM-2:00 PM every Tuesday, Thursday, Friday, and Saturday.

We provide services to pets and their guardians in the following zip codes:

90004, 90011, 90012, 90013, 90015, 90017, 90020, 90021, 90022, 90023,
90026, 90027, 90028, 90029, 90031, 90032, 90033, 90038, 90039,
90042, 90057, 90058, 90063, 90065, 90068, 90071



14,324

Number of Pets/Services Provided Since 2015



Number of Pets/Services Provided in 2021

3,484

Number of Pets/Services Provided in 2022

2,026

0 1,000 2,000 3,000 4,000



Responds to over 400 calls, texts, and emails per month from people seeking assistance for their pets.



Our staff works on-site at the East Valley Shelter from 10:00 AM-3:00 PM every Tuesday, Friday, and Saturday and service both the **East and West Valley Shelters** through a 24-hour hotline and staff referrals.

We provide services to pets and their guardians in the following zip codes:

91040, 91340, 91401, 91411, 91601, 91606, 91042, 91342, 91402, 91423, 91602, 91607,
91214, 91345, 91403, 91504, 91604, 91608, 91331, 91352, 91405, 91505, 91605,
91302, 91307, 91325, 91343, 91367, 91303, 91311, 91326, 91344, 91406,
91304, 91316, 91330, 91356, 91436, 91306, 91324, 91335, 91364



25,288

Number of Pets/Services Provided Since 2013



Number of Pets/Services Provided in 2021

7,035

Number of Pets/Services Provided in 2022

3,708

0 2,500 5,000 7,500



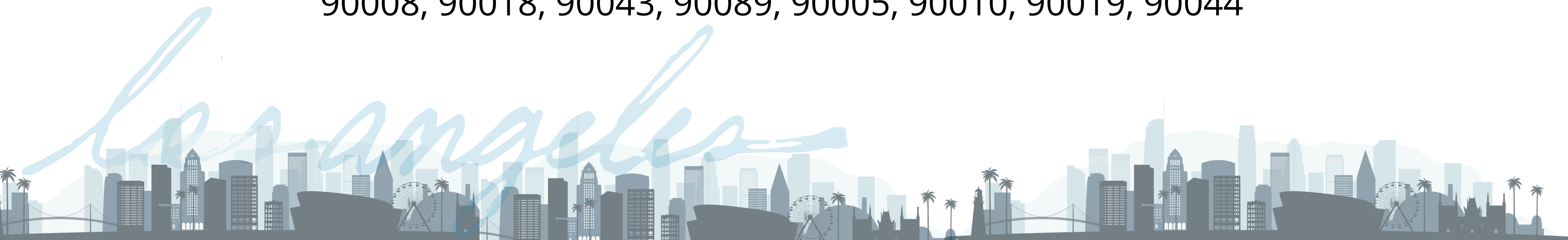
Responds to over 6,250 calls, texts, and emails per month from people seeking assistance for their pets.



Our staff works on-site at the South LA Animal Shelter from
9:30 AM-2:30 PM every day the shelter is open to the public.

**We provide services to pets and their guardians throughout Skid Row,
South Central to South East into Compton, and in the following zip codes:**

90001, 90006, 90036, 90047, 90007, 90016, 90037, 90056, 90062, 90003,
90008, 90018, 90043, 90089, 90005, 90010, 90019, 90044





Medical Vouchers for Veterinary Care

Medical Voucher Program

Through a voucher system, Shelter Intervention partners will identify and screen families who qualify for this help and write the vouchers, thereby **easing the workload on city employees** as no additional LAAS staffing would be necessary.

Pets and their guardians arrive at the shelter in need of help in order to keep their pet.



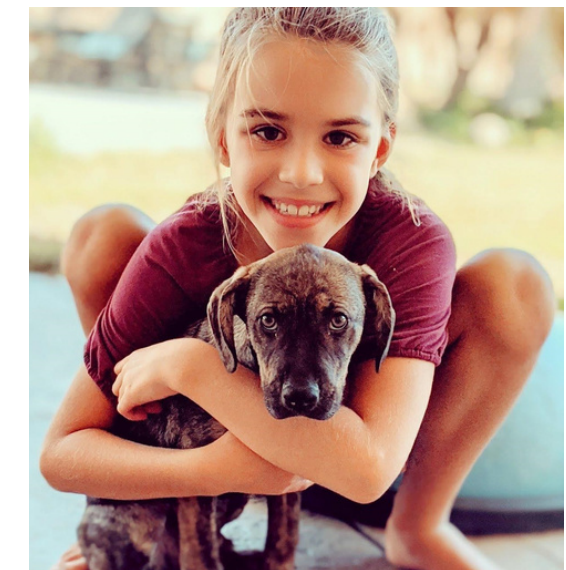
Shelter Intervention services provided to help prevent families who feel they have no other option than surrendering their pet.



With LAAS CalForAllAnimals funded vouchers, families are connected to veterinary care.



Pets remain at home with their families where they belong.



By using the CalForAllAnimals funds dedicated to **reduce shelter intake for medical care**, this will address the widespread lack of access to veterinary services in this city and is the single best way to **relieve animal and human suffering** and reduce intake at our critically overcrowded shelters.

The Strength of Partnerships



Funding is limited and we need support from LAAS to continue helping Los Angeles families and their pets at the city shelters.



Using our own funding, raised from private donors and grants written specifically for this purpose, our three organizations **help keep pets out of LAAS shelters** and with the families that love them.

Our vital work and expanded services directly **help the community**, keeping more pets from entering shelters directly **saving LAAS money**.

Our programs **provide friendly, helpful representatives** who direct pet guardians and **connect them to the critical resources** they are seeking.



**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles

CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

ANNETTE G. RAMIREZ
INTERIM GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: September 13, 2022

PREPARED BY: Annette Ramirez

REPORT DATE: August 31, 2022

TITLE: Assistant General Manager

SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING VETERINARY CARE PROVIDERS; WESTERN VETERINARY GROUP, KINDER 4 RESCUE, AND ANGEL CITY PITBULLS/PAWS FOR LIFE FOR PARTICIPATION IN THE STAR PROGRAM

BOARD ACTION RECOMMENDED:

1. **APPROVE** the execution of Letters of Agreement, a template of which is attached to this Report, between the City of Los Angeles through the Department of Animal Services and the below-listed veterinary care providers for participation in the STAR Program to provide veterinary services:
 - Western Veterinary Group
 - Kinder 4 Rescue
 - Angel City Pitbulls/Paws For Life
2. **AUTHORIZE** the Department's General Manager or her designee to execute the Letters of Agreement and submit them to the City Attorney for review and approval as to form.

BACKGROUND:

The STAR (Special Treatment and Recovery) Program was established to use donated funds to provide medical treatment for severely injured, abused, and neglected animals surrendered to or seized by the Department. This program was designed to allow the Department to get sick/injured animals to a private veterinarian to receive the critical medical care they need and that is not always available in a municipal animal shelter.

The STAR Program cannot function without the participation of veterinary care provider partners. To facilitate their participation, the Department must enter into a Letter of Agreement with each veterinary

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

SUBJECT: APPROVAL OF ADDITIONAL LETTERS OF AGREEMENT WITH THE FOLLOWING VETERINARY CARE PROVIDERS; WESTERN VETERINARY GROUP, KINDER 4 RESCUE, AND ANGEL CITY PITBULLS/PAWS FOR LIFE FOR PARTICIPATION IN THE STAR PROGRAM

Care provider outlining the terms of the Program. This Board approved the first group of veterinary partners on July 13, 2021.

SUMMARY:

The Department is requesting the Board’s approval of the additional Letters of Agreement with the following veterinary care providers:


- Western Veterinary Group
- Kinder 4 Rescue
- Angel City Pitbulls/Paws For Life

Each Letter of Agreement will take the form of the template attached to this Report and will set forth the terms and conditions of the STAR Program, including approved medical treatment and reimbursements. Each Letter of Agreement will carry a term of one year with optional renewal for two additional one-year terms at the Department’s sole discretion.

FISCAL IMPACT:

There is no fiscal impact to the general fund. The cost of the STAR Program will be used from the STAR Fund, Fund No. 859.

Approved:



Annette G. Ramirez, Interim General Manager

Attachment

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____



**CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES
STAR PROGRAM VETERINARY PARTNER AGREEMENT**



This Letter of Agreement (“Agreement”) is for veterinarians that wish to participate in the City of Los Angeles (“City”) Department of Animal Services (“LAAS”) STAR Program (“Program”), which allows qualified non-profit rescue organizations to temporarily foster and care for LAAS-owned animals that have suffered from injury, abuse or neglect and are in need of medical treatment. Under the Program, rescue organizations will transport these animals to a veterinarian for treatment and LAAS will pay a portion of qualifying treatment costs.

Veterinary Care Provider: _____ (“Provider”)

In order to participate in the Program, Provider understands and agrees to the following terms and conditions:

1. Animal Intake and Medical Treatment.

- a. Provider will be included on a list of participating veterinarians provided by LAAS to non-profit rescue organizations that have entered into a separate agreement with LAAS to participate in the Program (“Participating Rescue Organization”). If Provider is selected by a Participating Rescue Organization, the Participating Rescue Organization will transport a LAAS-owned animal in need of specified medical treatment (“Animal”) to the Provider for treatment.
- b. Participating Rescue Organization will submit to Provider a “STAR Program Payment Form,” which will specify the LAAS-approved medical treatment requested for the Animal (“Medical Treatment”). If Provider accepts an Animal for treatment, Provider will only perform the specified Medical Treatment on the Animal and shall obtain prior authorization from LAAS before performing any other treatment or procedure.
- c. When the Medical Treatment is completed and an Animal is ready for discharge, Provider will contact the Participating Rescue Organization to arrange for pick-up. Provider shall not release an Animal to any person, group, or organization other than the Participating Rescue Organization that provided the Animal for treatment. Provider shall provide the Participating Rescue Organization with post-operative instructions.

2. Payment to Provider.

- a. If Provider complies with all terms and conditions set forth in this Agreement and if Medical Treatment provided to the Animal is supported by a detailed invoice from Provider, LAAS will pay Provider for a portion of costs for Medical Treatment as follows, per Animal:
 - LAAS will pay 100% of Medical Treatment costs up to \$1,000.
 - LAAS will pay 50% of additional Medical Treatment costs between \$1,000 and \$5,000.
 - LAAS will not pay any portion of Medical Treatment costs above \$5,000.
 - Under this payment structure, LAAS will pay no more than \$3,000 total for Medical Treatment costs per Animal.

- b. LAAS will not be responsible for paying any costs other than those related to the approved Medical Treatment. LAAS will not pay more than \$3,000 per Animal.
- c. In order to receive any payments from LAAS under this Agreement, Provider must provide LAAS with the following Required Documentation for each Animal:
 - a completed STAR Program Payment Form
 - a detailed invoice for Medical Treatment provided to the Animal
 - Invoices must include:
 - Veterinary Hospital Name and Address
 - Nature of Injury
 - Treatment Provided
 - Animal Disposition (e.g. euthanized or specify other)
 - Service Date
 - Complete Service Fees

The Required Documentation, with original signatures, must be mailed and postmarked within 7 days after Medical Treatment is completed. Any documents or requests for payment sent more than 7 days after Medical Treatment is completed will not be accepted by LAAS and no payments will be made to Provider.

The Required Documentation originals must be mailed to:

Chesterfield Square Animal Care Center
Attn: Dr. Jeremy Prupas
1850 West 60th Street
Los Angeles, California 90047

- d. All costs submitted to LAAS for payment shall be fair and reasonable. Provider shall offer the best prices and discounts that are offered to any of Provider's customers for similar medical treatment provided under this Agreement.
- e. Total payments to Provider under this Agreement shall not exceed \$3,000 for medical treatment cost per animal.

3. Term

- a. This Agreement shall take effect when fully executed and shall terminate one (1) year thereafter, unless terminated earlier pursuant to the terms of this Agreement. This Agreement may be renewed for up to two additional one-year terms at the sole discretion of LAAS. Such renewal options shall be effected through a letter from LAAS to Provider and signed by the General Manager of LAAS, or designee, and by the Provider.

4. Termination

- a. LAAS may terminate this Agreement at any time and for any reason by giving Provider written notice. Upon receipt of the notice of termination, Provider shall not accept LAAS-owned animals under the Program.

5. Insurance

- a. Provider shall acquire and maintain insurance coverage and liability limits of a type and in an amount for premises liability, malpractice and such other insurance as is customary for licensed California veterinarians in the Los Angeles area, with one or more financially sound and reputable insurance companies and provide proof of such insurance to LAAS upon request.

6. Indemnity Wavier, Release of Liability, and Assumption of Risk.

- a. Provider understands that the behavior of domestic animals is unpredictable and that domestic animals are capable of spreading disease, inflicting serious personal injury, causing extensive property damage, and/or causing death. Knowing the risk of handling domestic animals, nevertheless, Provider agrees to assume those risks and agrees to assume full responsibility for personal injury, property damage suffered and/or death sustained as a result of, or in connection with, its participation in the Program. Except for the active negligence or willful misconduct of the City, LAAS, or any of their officers, agents, employees, assigns and successors in interest, Provider shall defend, indemnify and hold harmless the City, LAAS and any of their officers, agents, employees, assigns and successors in interest from and against all lawsuits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in-house and outside counsel) and costs of litigation (including all litigation costs incurred by the City, including but not limited to costs of experts and consultants, damages or liability of any nature whatsoever, for death or injury to any person, including Provider's employees and agents, or damages or destruction of any property of either party hereto or of third parties, arising in any manner by reason of an act, error, or omission by Provider, including its boards, officers, agents, employees, assigns, and successors in interest. The rights and remedies of LAAS and the City provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement. This provision shall survive expiration or termination of this Agreement.

7. Additional Provider Obligations.

- a. Provider shall comply with all applicable laws of the United States of America, the State of California, and the City of Los Angeles. Provider shall follow the mandates of the California Veterinary Medicine Practice Act.
- b. Provider shall provide all materials, equipment, and personnel and shall bear all costs for any necessary permits, insurance and taxes required to perform these services.
- c. Provider shall maintain all licenses, permits, certifications and other documents required to provide any veterinary care or related services, including but not limited to the following:
 - Veterinary Premise Permit, as required by the California Veterinary Medical Board
 - Veterinarian License
 - Controlled Substance Registration Certificate, as required by the U.S. Drug Enforcement Administration (DEA)
 - City of Los Angeles Business Tax Registration Certificate

I declare under penalty of perjury that I am authorized to enter into this Agreement on behalf of Provider and that all information provided herein is true and correct. I further declare that I have fully read, understand, and agree to the terms and conditions of this Agreement on behalf of the Organization.

Name of Provider Hospital/Clinic (Print)

Veterinarian/Owner or Authorized Representative (Print)

Title (Print)

Veterinarian/Owner or Authorized Representative (Signature)

Date

Location Address

State

Zip Code

Phone Number: _____ Email Address: _____

Los Angeles City Business Tax License Number: _____

IRS Taxpayer Identification Number: _____

Veterinary Premise Permit Number: _____

**THE CITY OF LOS ANGELES,
DEPARTMENT OF ANIMAL SERVICES**

By _____
Annette G. Ramirez, Interim General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Steve R. Houchin, Deputy City Attorney

Date: _____

Form Last Updated: 9/30/21



Department of Animal Services
Fiscal Year 21-22
4th Quarter Financial Report
Consolidated Overview

Animal Sterilization Fund - Fund No. 842				
	Beginning Balance	Revenue	Expenditures	Ending Balance
Totals	\$942,086.83	\$1,561,766.38	-\$713,273.63	\$1,790,579.58
	Cats*	Dogs	Rabbits	Total
Prior Totals	12,498	9,605	785	22,888
Reporting Period Totals	3,779	3,948	327	8,054
Year to Date Totals	16,277	13,553	1,112	30,942

*Includes 25 Citywide Cats

Animal Welfare Trust Fund - Fund No. 859				
	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,305,145.35	\$184,405.27	-\$136,258.58	\$2,353,292.04
Restricted Funds	\$1,564,796.95	\$147,110.39	-\$61,641.80	\$1,650,265.54
Totals	\$3,869,942.30	\$331,515.66	-\$197,900.38	\$4,003,557.58

Expenditures - General Fund				
Budget Allocation	Prior Expenditures	Reporting Period Expenditures	YTD Expenditures	Remaining Balance
\$26,431,182.36	\$17,041,484.99	\$7,294,977.28	\$24,336,462.27	\$2,094,720.09

Revenue - General Fund				
Revenue Projection	Prior Revenue	Reporting Period Revenue	YTD Revenue	Outstanding Revenue
\$4,001,720.00	\$2,042,479.01	\$933,240.88	\$2,975,719.89	\$1,026,000.11

	Beginning Balance
Cash	\$879,651.58
Encumbrances	\$62,435.25
Total Available	\$942,086.83
REVENUE	
Spay and Neuter Fees	\$36,962.91
Donations & Grants	\$22,123.61
Interfund Oper Transfer - General Fund	\$115,463.00
Spay/Neuter Deposit Forfeitures	\$800.00
\$2 or \$7 from Dog License Fee	\$61,784.00
Payroll Reimbursement	\$22,037.00
Misc.	\$0.00
Misc.	\$0.00
Total	\$259,170.52
EXPENDITURES	
Spay and Neuter Program	-\$242,935.50
Other - Transfer to General Fund	\$0.00
Misc.	\$400.00
Misc.	\$0.00
Total	-\$242,535.50
	Ending Balance
Cash	\$883,846.10
Encumbrances	\$74,875.75
Total Available	\$958,721.85
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$2,662.91
Interfund Oper Transfer - General Fund (Pending)	\$137,500.00
Misc.	\$0.00
Misc.	\$0.00



ANIMAL STERILIZATION FUND

April 2022

APRIL INVOICED SPAY & NEUTER ACTIVITY

Mobile Vans	Cat	Dog	Rabbit	Apr Total	FYTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	0	0	0	0	0
Mobil Vans Sub-Total	0	0	0	0	0
Shelter Adoptions	Cat	Dog	Rabbit	Apr Total	FYTD Total
Amanda Foundation	0	0	0	0	0
ASPCA	51	130	10	191	1,831
Heaven on Earth	60	85	0	145	1,829
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	32	50	8	90	1,500
Value Vet	17	34	0	51	627
Western University	46	128	24	198	2,093
Letters of Agreement (LOA) Contractors	100	153	17	270	3,386
Shelter Adoptions Sub-Total	306	580	59	945	11,266
Coupon/Certificate Program	Cat	Dog	Rabbit	Apr Total	FYTD Total
ASPCA	61	63	2	126	703
Heaven on Earth	23	7	0	30	368
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	84	43	0	127	935
Spay4LA	0	0	0	0	0
Value Vet	10	5	0	15	219
Citywide Cat Program	15	34	0	49	373
Letters of Agreement (LOA) Contractors	712	700	52	1,464	11,780
Citywide Cat Program Sub-Total	905	852	54	1,811	14,378
Total Surgeries	1,211	1,432	113	2,756	25,644

	Beginning Balance
Cash	\$883,846.10
Encumbrances	\$74,875.75
Total Available	\$958,721.85
REVENUE	
Spay and Neuter Fees	\$52,078.45
Donations & Grants	\$50,601.40
Interfund Oper Transfer - General Fund	\$115,463.00
Spay/Neuter Deposit Forfeitures	\$1,400.00
\$2 or \$7 from Dog License Fee	\$101,121.00
Payroll Reimbursement	\$22,037.00
Misc.	\$0.00
Misc.	\$0.00
Total	\$342,700.85
EXPENDITURES	
Spay and Neuter Program	-\$227,095.50
Other - Transfer to General Fund	\$0.00
Misc.	\$1,800.00
Misc.	\$0.00
Total	-\$225,295.50
	Ending Balance
Cash	\$943,243.55
Encumbrances	\$26,824.75
Total Available	\$970,068.30
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$2,657.09
Interfund Oper Transfer - General Fund (Pending)	\$137,500.00
Misc.	\$0.00
Misc.	\$0.00



ANIMAL STERILIZATION FUND

May 2022

MAY INVOICED SPAY & NEUTER ACTIVITY					
Mobile Vans	Cat	Dog	Rabbit	May Total	FYTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	0	0	0	0	0
Mobil Vans Sub-Total	0	0	0	0	0
Shelter Adoptions	Cat	Dog	Rabbit	May Total	FYTD Total
Amanda Foundation	0	0	0	0	0
ASPCA	104	87	7	198	2,029
Heaven on Earth	97	85	0	182	2,011
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	44	55	4	103	1,603
Value Vet	24	26	0	50	677
Western University	58	137	20	215	2,308
Letters of Agreement (LOA) Contractors	93	123	16	232	3,618
Shelter Adoptions Sub-Total	420	513	47	980	12,246
Coupon/Certificate Program	Cat	Dog	Rabbit	May Total	FYTD Total
ASPCA	70	71	3	144	847
Heaven on Earth	116	16	0	132	500
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	57	45	0	102	1,037
Spay4LA	0	0	0	0	0
Value Vet	11	12	0	23	242
Citywide Cat Program	11	29	0	40	413
Letters of Agreement (LOA) Contractors	574	598	49	1,221	13,001
Citywide Cat Program Sub-Total	839	771	52	1,662	16,040
Total Surgeries	1,259	1,284	99	2,642	28,286



ANIMAL STERILIZATION FUND

June 2022

Beginning Balance	
Cash	\$943,243.55
Encumbrances	\$26,824.75
Total Available	\$970,068.30
REVENUE	
Spay and Neuter Fees	\$41,066.86
Donations & Grants	\$71,325.15
Interfund Oper Transfer - General Fund	\$115,463.00
Spay/Neuter Deposit Forfeitures	\$1,680.00
\$2 or \$7 from Dog License Fee	\$63,178.00
UB Transfer	\$550,000.00
ASPCA Subsidy	\$95,145.00
Payroll Reimbursement	\$22,037.00
Total	\$959,895.01
EXPENDITURES	
Spay and Neuter Program	-\$226,327.75
Misc.	-\$18,114.88
Total	-\$244,442.63
Ending Balance	
Cash	\$1,668,405.08
Encumbrances	\$122,174.50
Total Available	\$1,790,579.58
Liability Accounts (LA) & Pending Cash Reconciliations	
Spay & Neuter Deposits (LA)	\$2,657.09
Interfund Oper Transfer - General Fund (Pending)	\$137,500.00

JUNE INVOICED SPAY & NEUTER ACTIVITY

Mobile Vans	Cat	Dog	Rabbit	June Total	YTD Total
Amanda Foundation	0	0	0	0	0
Lucy Pet Foundation	0	0	0	0	0
Spay4LA	0	0	0	0	0
Mobile Vans Sub-Total	0	0	0	0	0
Shelter Adoptions	Cat	Dog	Rabbit	June Total	YTD Total
Amanda Foundation	0	0	0	0	0
Heaven on Earth	131	84	15	230	2,259
ASPCA	131	74	0	205	2,216
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	100	63	3	166	1,769
Value Vet	22	43	0	65	742
Western University	63	115	6	184	2,492
Letters of Agreement (LOA) Contractors	136	105	33	274	3,892
Shelter Adoptions Sub-Total	583	484	57	1,124	13,370
Coupon/Certificate Program	Cat	Dog	Rabbit	June Total	YTD Total
ASPCA	89	75	5	169	1,016
Heaven on Earth	15	7	0	22	522
Lucy Pet Foundation	0	0	0	0	0
SNP LA - Harbor	59	33	0	92	1,129
Spay4LA	0	0	0	0	0
Value Vet	13	10	0	23	265
Western University	4	18	0	22	435
Letters of Agreement (LOA) Contractors	530	613	61	1,204	14,205
Coupon & Certificate Program Sub-Total	710	756	66	1,532	17,572
Citywide Cat Program	Cat			June Total	YTD Total
Letters of Agreement (LOA) Contractors	25	0	0	25	25
Citywide Cat Program Sub-Total	25	0	0	25	25
Total Surgeries	1,293	1,240	123	2,656	30,942



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND (FUND 859)
APRIL 2022

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,305,145.35	\$18,275.25	-\$17,331.94	\$2,306,088.66
Restricted Funds	\$1,564,796.95	\$7,248.36	-\$8,024.20	\$1,564,021.11
Totals	\$3,869,942.30	\$25,523.61	-\$25,356.14	\$3,870,109.77
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	Ice Machine Maintenance		\$2,110.80	
	General Manager Approval - 2021-17			
Unrestricted Funds	USBank		\$4,413.48	
	General Manager Approval - 2022-17			
Unrestricted Funds	Animal Food Order		\$2,813.88	
	General Manager - 2022-72			
Unrestricted Funds	Animal Food Order		\$7,993.78	
	General Manager - 2022-66			
Restricted Funds	Kennel Cards			\$34.55
	Department Policy			
Restricted Funds	Pet Food Pantry Order			\$4,972.16
	General Manager - 2022-64			
Restricted Funds	USBank Pcard			\$50.00
	Board Report - 05-12-2020			
Restricted Funds	Star Program Surgeries			\$2,967.49
	Board Report - 07-13-2021			
Expenditure Sub-Total			\$17,331.94	\$8,024.20



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND
DETAIL - ACCOUNT NO. 859
APRIL 2022

DONATIONS	Beginning Balance	April 2022 Revenue	April 2022 Expenditures	Ending Balance
UNRESTRICTED DONATIONS & FUNDS				
General Donations	\$2,273,695.72	\$17,459.00	-\$17,331.94	\$2,273,822.78
Interest Income	\$31,175.11	\$816.25	\$0.00	\$31,991.36
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Services	\$0.00	\$0.00	\$0.00	\$0.00
Use Tax	\$274.52	\$0.00	\$0.00	\$274.52
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL UNRESTRICTED FUNDS	\$2,305,145.35	\$18,275.25	-\$17,331.94	\$2,306,088.66
RESTRICTED DONATIONS				
Agnes Wood Estate - Maintenance of North Central Shelt	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$185,250.00	\$0.00	\$0.00	\$185,250.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$147,083.27	\$1,172.66	\$0.00	\$148,255.93
Food Pantry	\$38,997.04	\$2,486.00	-\$4,972.16	\$36,510.88
Foster Program	\$32,913.75	\$0.00	\$0.00	\$32,913.75
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$98,155.81	\$555.50	\$0.00	\$98,711.31
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	\$0.00	\$33,183.80
Kennel Plaque Sponsorship	\$72,026.26	\$0.00	-\$34.55	\$71,991.71
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
Life Saving Fund	\$129,440.45	\$0.00	\$0.00	\$129,440.45
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tynner Estate - Maintenance of West Valley Shelter	\$0.00	\$0.00	\$0.00	\$0.00
North Central Shelter - Shelter Maintenance	-\$53,186.23	\$608.00	\$0.00	-\$52,578.23
PetCo	\$30,057.12	\$0.00	-\$50.00	\$30,007.12
Pet Retention Program	\$500.00	\$0.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenance of East Valley Shelt	\$55,480.38	\$0.00	\$0.00	\$55,480.38
South LA Shelter - Shelter Maintenance	\$81,235.58	\$184.20	\$0.00	\$81,419.78
Special Treatment and Recovery (S.T.A.R.) Program	\$200,318.69	\$1,372.00	-\$2,967.49	\$198,723.20
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$3,345.11	\$5.00	\$0.00	\$3,350.11
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,449.00	\$10.00	\$0.00	\$21,459.00
West LA Shelter - Shelter Maintenance	\$152,362.53	\$750.00	\$0.00	\$153,112.53
West Valley Shelter - Shelter Maintenance	\$72,306.39	\$105.00	\$0.00	\$72,411.39
TOTAL RESTRICTED FUNDS	\$1,564,796.95	\$7,248.36	-\$8,024.20	\$1,564,021.11
TOTAL DONATIONS AND CONTRIBUTIONS	\$3,869,942.30	\$25,523.61	-\$25,356.14	\$3,870,109.77



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND (FUND 859)
MAY 2022

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,306,088.66	\$24,352.63	-\$78,898.80	\$2,251,542.49
Restricted Funds	\$1,564,021.11	\$7,955.87	-\$29,437.30	\$1,542,539.68
Totals	\$3,870,109.77	\$32,308.50	-\$108,336.10	\$3,794,082.17
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	Newco Pet Food Order		\$246.47	
	General Manager - 2022-71			
Unrestricted Funds	Pet Food Order		\$1,073.38	
	General Manager - 2022-67			
Unrestricted Funds	Pet Food Order		\$3,903.62	
	General Manager - 2022-70			
Unrestricted Funds	Refund		\$15.00	
	Department Policy			
Unrestricted Funds	Pet Food Order		\$2,673.99	
	General Manager - 2022-72			
Unrestricted Funds	Pet Food Order		\$6,870.05	
	General Manager - 2022-70			
Unrestricted Funds	Pet Food Order		\$3,474.00	
	General Manager - 2022-59			
Unrestricted Funds	RD Systems Work		\$1,235.84	
	General Manager - 2021-67			
Unrestricted Funds	Pet Food Order		\$10,906.20	
	General Manager - 2022-67			
Unrestricted Funds	Pet Food Order		\$2,181.24	
	General Manager - 2022-66			
Unrestricted Funds	RD Systems Work		\$2,894.10	
	General Manager - 2021-67			
Unrestricted Funds	Pet Food Order		\$12,383.91	
	General Manager - 2022-67			
Unrestricted Funds	The Glue Payment		\$11,917.50	
	City Council - 2021-50			
Unrestricted Funds	The Glue Payment		\$19,123.50	
	City Council - 2021-50			
Restricted Funds	USBank Pcard			\$997.44
Restricted Funds	RD Systems Work			\$6,395.30
	General Manager - 2021-67			
Restricted Funds	RD Systems Work			\$4,050.00
	General Manager - 2021-67			
Restricted Funds	Pet Food Pantry Order			\$916.50
	General Manager - 2022-68			
Restricted Funds	USBank Pcard			\$50.00
	Board Report - 05-12-2020			
Restricted Funds	USBank Pcard			\$3,245.85
	Board Report - 05-12-2020			
Restricted Funds	Star Program Surgeries			\$13,782.21
	Board Report - 07-13-2021			
Expenditure Sub-Total			\$78,898.80	\$29,437.30



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND
DETAIL - ACCOUNT NO. 859
MAY 2022

DONATIONS	Beginning Balance	May 2022 Revenue	May 2022 Expenditures	Ending Balance
UNRESTRICTED DONATIONS & FUNDS				
General Donations	\$2,273,822.78	\$23,536.38	-\$78,898.80	\$2,218,460.36
Interest Income	\$31,991.36	\$816.25	\$0.00	\$32,807.61
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Services	\$0.00	\$0.00	\$0.00	\$0.00
Use Tax	\$274.52	\$0.00	\$0.00	\$274.52
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL UNRESTRICTED FUNDS	\$2,306,088.66	\$24,352.63	-\$78,898.80	\$2,251,542.49
RESTRICTED DONATIONS				
Agnes Wood Estate - Maintenance of North Central Shelt	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$185,250.00	\$0.00	\$0.00	\$185,250.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$148,255.93	\$300.00	\$0.00	\$148,555.93
Food Pantry	\$36,510.88	\$2,063.00	-\$916.50	\$37,657.38
Foster Program	\$32,913.75	\$0.00	-\$997.44	\$31,916.31
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$98,711.31	\$2,020.12	\$0.00	\$100,731.43
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	\$0.00	\$33,183.80
Kennel Plaque Sponsorship	\$71,991.71	\$0.00	\$0.00	\$71,991.71
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
Life Saving Fund	\$129,440.45	\$0.00	\$0.00	\$129,440.45
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tynner Estate - Maintenance of West Valley Shelter	\$0.00	\$0.00	-\$10,445.30	-\$10,445.30
North Central Shelter - Shelter Maintenance	-\$52,578.23	\$668.75	\$0.00	-\$51,909.48
PetCo	\$30,007.12	\$0.00	-\$3,295.85	\$26,711.27
Pet Retention Program	\$500.00	\$0.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenance of East Valley Shelt	\$55,480.38	\$0.00	\$0.00	\$55,480.38
South LA Shelter - Shelter Maintenance	\$81,419.78	\$380.00	\$0.00	\$81,799.78
Special Treatment and Recovery (S.T.A.R.) Program	\$198,723.20	\$1,216.00	-\$13,782.21	\$186,156.99
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$3,350.11	\$0.00	\$0.00	\$3,350.11
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,459.00	\$20.00	\$0.00	\$21,479.00
West LA Shelter - Shelter Maintenance	\$153,112.53	\$405.00	\$0.00	\$153,517.53
West Valley Shelter - Shelter Maintenance	\$72,411.39	\$883.00	\$0.00	\$73,294.39
TOTAL RESTRICTED FUNDS	\$1,564,021.11	\$7,955.87	-\$29,437.30	\$1,542,539.68
TOTAL DONATIONS AND CONTRIBUTIONS	\$3,870,109.77	\$32,308.50	-\$108,336.10	\$3,794,082.17



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND (FUND 859)
JUNE 2022

	Beginning Balance	Donations, Contributions & Interest	Expenditures	Ending Balance
Unrestricted Funds	\$2,251,542.49	\$141,777.39	-\$40,027.84	\$2,353,292.04
Restricted Funds	\$1,542,539.68	\$131,906.16	-\$24,180.30	\$1,650,265.54
Totals	\$3,794,082.17	\$273,683.55	-\$64,208.14	\$4,003,557.58
Donation Fund Title	Description of Purchase & Authorization		Unrestricted	Restricted
Unrestricted Funds	Pet Food Order General Manager - 2022-59		\$9,032.79	
Unrestricted Funds	Zoom Subscription General Manager - 2022-73		\$341.91	
Unrestricted Funds	Pet Food Order General Manager - 2022-46		\$717.50	
Unrestricted Funds	Pet Food Order General Manager - 2022-78		\$9,536.21	
Unrestricted Funds	Ice Machine Maintenance General Manager Approval - 2021-17		\$844.32	
Unrestricted Funds	Ice Machine Maintenance General Manager Approval - 2021-17		\$211.08	
Unrestricted Funds	Pet Food Order General Manager - 2022-66		\$7,730.92	
Unrestricted Funds	Pcard		\$3,844.29	
Unrestricted Funds	Medical Order General Manager - 2022-74		\$545.32	
Unrestricted Funds	Medical Order General Manager - 2022-53		\$4,362.48	
Unrestricted Funds	Medical Order General Manager - 2022-59		\$2,544.78	
Unrestricted Funds	Medical Order General Manager - 2022-75		\$316.24	
Restricted Funds	Pcard			\$2,366.28
Restricted Funds	Uniforms General Manager - 2022-65			\$1,418.04
Restricted Funds	USBank Pcard Board Report - 05-12-2020			\$50.00
Restricted Funds	USBank Pcard Board Report - 05-12-2020			\$1,974.12
Restricted Funds	Star Program Surgeries Board Report - 07-13-2021			\$18,371.86
Expenditure Sub-Total			\$40,027.84	\$24,180.30



DEPARTMENT OF ANIMAL SERVICES
ANIMAL WELFARE TRUST FUND
DETAIL - ACCOUNT NO. 859
JUNE 2022

DONATIONS	Beginning Balance	June 2022 Revenue	June 2022 Expenditures	Ending Balance
UNRESTRICTED DONATIONS & FUNDS				
General Donations	\$2,218,460.36	\$130,655.43	-\$40,027.84	\$2,309,087.95
Interest Income	\$32,807.61	\$11,121.96	\$0.00	\$43,929.57
Restitution for Animal Cruelty	\$0.00	\$0.00	\$0.00	\$0.00
Awards & Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Vending Sales	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Services	\$0.00	\$0.00	\$0.00	\$0.00
Use Tax	\$274.52	\$0.00	\$0.00	\$274.52
Voucher Payable	\$0.00	\$0.00	\$0.00	\$0.00
Cancelled Warrant Payable	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL UNRESTRICTED FUNDS	\$2,251,542.49	\$141,777.39	-\$40,027.84	\$2,353,292.04
RESTRICTED DONATIONS				
Agnes Wood Estate - Maintenance of North Central Shelt	\$112,813.67	\$0.00	\$0.00	\$112,813.67
Amelia Parker Estate - Shelter Renovations	\$7,130.05	\$0.00	\$0.00	\$7,130.05
ASPCA Grant	\$185,250.00	\$0.00	\$0.00	\$185,250.00
ASPCA Marketing Grant	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Best Friends - To Promote Adoptions	\$29,986.25	\$0.00	\$0.00	\$29,986.25
East Valley Shelter - Shelter Maintenance	\$148,555.93	\$389.00	\$0.00	\$148,944.93
Food Pantry	\$37,657.38	\$2,471.50	\$0.00	\$40,128.88
Foster Program	\$31,916.31	\$0.00	-\$2,366.28	\$29,550.03
General Services Department	\$42,131.77	\$0.00	\$0.00	\$42,131.77
Harbor Shelter - Shelter Maintenance	\$100,731.43	\$499.00	\$0.00	\$101,230.43
J.S. Rogers Foundation - S.T.A.R.	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Jimmy Mitchell Estate - Volunteer Services	\$33,183.80	\$0.00	-\$1,418.04	\$31,765.76
Kennel Plaque Sponsorship	\$71,991.71	\$0.00	\$0.00	\$71,991.71
Kessie Family Trust	\$0.00	\$0.00	\$0.00	\$0.00
L.C. Mirabile Estate - Maintenance of SLA Shelter	\$4,316.26	\$0.00	\$0.00	\$4,316.26
Life Saving Fund	\$129,440.45	\$125,000.00	\$0.00	\$254,440.45
M.L. Port Living Trust - Maintenance of WLA Shelter	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Marie Tynner Estate - Maintenance of West Valley Shelter	-\$10,445.30	\$0.00	\$0.00	-\$10,445.30
North Central Shelter - Shelter Maintenance	-\$51,909.48	\$916.96	\$0.00	-\$50,992.52
PetCo	\$26,711.27	\$0.00	-\$2,024.12	\$24,687.15
Pet Retention Program	\$500.00	\$0.00	\$0.00	\$500.00
Public Education	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Shuster/Cunard Estate - Maintenance of East Valley Shelt	\$55,480.38	\$0.00	\$0.00	\$55,480.38
South LA Shelter - Shelter Maintenance	\$81,799.78	\$714.70	-\$18,371.86	\$64,142.62
Special Treatment and Recovery (S.T.A.R.) Program	\$186,156.99	\$1,387.50	\$0.00	\$187,544.49
Specialized Mobile Animal Rescue Team (S.M.A.R.T.)	\$3,350.11	\$0.00	\$0.00	\$3,350.11
Thomas Richmond Trust	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Volunteer Program	\$21,479.00	\$10.00	\$0.00	\$21,489.00
West LA Shelter - Shelter Maintenance	\$153,517.53	\$58.00	\$0.00	\$153,575.53
West Valley Shelter - Shelter Maintenance	\$73,294.39	\$459.50	\$0.00	\$73,753.89
TOTAL RESTRICTED FUNDS	\$1,542,539.68	\$131,906.16	-\$24,180.30	\$1,650,265.54
TOTAL DONATIONS AND CONTRIBUTIONS	\$3,794,082.17	\$273,683.55	-\$64,208.14	\$4,003,557.58



DEPARTMENT OF ANIMAL SERVICES
GENERAL FUND REVENUE
JUNE 2022

DESCRIPTION	FY 21-22 Budget Revenue Projection	Prior Revenue	April Revenue	May Revenue	June Revenue	YTD Revenue Total	FY 21-22 Projected Balance
Dog Licenses	\$1,890,000.00	\$885,266	\$126,201	\$210,221	\$133,734	\$1,355,421	(\$534,580)
Duplicate Tags	\$7,000.00	\$1,680	\$265	\$310	\$265	\$2,520	(\$4,480)
Sentry Dog Licenses	\$0.00	\$155	\$0	\$0	\$5	\$160	\$160
Sentry Dog Trainers Licenses	\$0.00	\$0	\$0	\$0	\$15	\$15	\$15
Dog License Penalty Fee	\$75,000.00	\$36,090	\$4,323	\$5,553	\$3,643	\$49,608	(\$25,393)
Late Payment Penalty - EQ	\$420.00	\$3,089	\$34	\$10	\$115	\$3,248	\$2,828
Cat Identification Fee	\$0.00	\$165	\$0	\$10	\$5	\$180	\$180
Breeder's License Fee	\$360,000.00	\$348,065	\$42,660	\$77,675	\$55,315	\$523,715	\$163,715
Comm & Ind Guard Dog Licenses	\$5,100.00	\$2,200	\$400	\$200	\$150	\$2,950	(\$2,150)
Restricted Dog License	\$0.00	\$1,305	\$120	\$240	\$1,150	\$2,815	\$2,815
Filming Permits	\$324,000.00	\$204,000	\$19,720	\$29,240	\$14,960	\$267,920	(\$56,080)
Animal Pick-up Fees	\$3,600.00	\$2,283	\$177	\$291	\$59	\$2,810	(\$790)
Animal Impoundment Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Pet ID System Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Trap Rental Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
Cat Pound Fees	\$6,000.00	\$18,158	\$2,126	\$2,790	\$926	\$24,000	\$18,000
Dog Pound Fees	\$540,000.00	\$320,845	\$34,090	\$45,041	\$33,335	\$433,310	(\$106,690)
Veterinary Medical Fees	\$30,000.00	\$4,583	\$1,029	\$2,556	\$1,384	\$9,552	(\$20,448)
Other Animal Pound Fees	\$30,000.00	\$18,141	\$2,912	\$2,938	\$2,363	\$26,353	(\$3,647)
Animal Regulation Fees	\$174,000.00	\$121,570	\$8,910	\$24,116	\$9,375	\$163,971	(\$10,030)
Miscellaneous Revenue-Others	\$138,000.00	\$59,461	\$19,981	\$5,606	\$1,481	\$86,529	(\$51,471)
Redemption Fees	\$0.00	\$8,621	\$1,115	\$2,235	\$1,800	\$13,771	\$13,771
Bad Check Collection Fees	\$600.00	\$35	\$35	\$35	\$0	\$105	(\$495)
Fines and Penalties-Others	\$18,000.00	\$1,970	\$0	\$0	\$0	\$1,970	(\$16,030)
Miscellaneous Revenue-Others	\$0.00	\$4,798	\$0	\$0	\$0	\$4,798	\$4,798
Related Cost Reimb-Others	\$400,000.00	\$0.00	\$0	\$0	\$0	\$0	(\$400,000)
Total	\$4,001,720	\$2,042,479	\$264,097	\$409,065	\$260,079	\$2,975,720	-\$1,026,000

Projection Information		Total
YTD Revenue Required to Meet FY Revenue Projection		\$4,001,720
YTD Actual Revenue		\$2,975,720
YTD Overage/Shortage		-\$1,026,000
Remaining Monthly Revenue Required to Meet Projection		\$1,026,000



DEPARTMENT OF ANIMAL SERVICES
EXPENDITURES (Non-Contractual)
FY 2021-22

DESCRIPTION	FY 21-22 Adopted Budget	Prior Expenses	April Expenditures	May Expenditures	June Expenditures	Remaining Balance
Salaries, General	\$23,411,339.00	\$15,690,850.35	\$1,726,562.70	\$2,747,095.46	\$1,609,246.95	\$1,637,583.54
Salaries, As-Needed	\$300,376.00	\$190,636.80	\$21,596.80	\$43,780.79	\$24,399.41	\$19,962.20
Salaries, Overtime	\$452,732.00	\$110,030.77	\$30,074.31	\$43,349.27	\$256,512.40	\$12,765.25
Printing & Binding	\$74,000.00	\$35,188.94	\$4,880.02	\$7,290.54	\$15,366.50	\$11,274.00
Contractual Services	\$696,251.36	\$126,209.47	\$285,938.29	\$38,600.45	\$93,426.37	\$152,076.78
Medical Supplies	\$488,591.00	\$256,779.67	\$8,590.83	\$25,943.62	\$29,255.89	\$168,020.99
Transportation	\$7,500.00	\$3,845.00	\$1,063.00	\$883.40	\$324.40	\$1,384.20
Uniforms	\$27,660.00	\$3,874.74	\$7,600.26	\$4,128.95	\$5,647.53	\$6,408.52
Private Veterinary Care	\$47,500.00	\$10,063.23	\$0.00	\$4,683.02	\$302.26	\$32,451.49
Animal Feed & Grain	\$400,000.00	\$323,664.28	\$53,465.27	\$17,789.19	\$72,744.65	-\$67,663.39
Office & Administrative	\$241,687.00	\$141,354.38	\$11,522.72	\$25,196.20	\$14,231.86	\$49,381.84
Operating Supplies	\$283,546.00	\$148,987.36	\$18,342.95	\$23,179.83	\$21,961.19	\$71,074.67
Total	\$26,431,182.36	\$17,041,484.99	\$2,169,637.15	\$2,981,920.72	\$2,143,419.41	\$2,094,720.09